



INVOICE TO BE SENT TO:

San Mateo County Office of Education
101 Twin Dolphin Drive
Redwood City, CA 94065
Phone: (650) 802-5600
Fax: (650) 802-5528
Email: accountspayable@smcoe.org

PURCHASE ORDER NUMBER

220613

THIS NUMBER MUST APPEAR ON ALL
PACKAGES, INVOICES AND CORRESPONDENCE

Date: 10/07/2021

Description: Safe Routes to School (SRTS) SY
2021-22 SMFCSD Grant

VENDOR NO. MUST APPEAR ON ALL CORRESPONDENCE

Vendor: 003928-01 Attn: CAROL A/R
Phone: (650) 312-7700 Fax: (650) 312-7779

SAN MATEO-FOSTER CITY SCHOOL D
1170 CHESS DRIVE
FOSTER CITY, CA 94404-0000

Ship
Prepaid
To:

Attn: Theresa Vallez-Kelly
SAN MATEO COUNTY OFFICE OF EDUCATION
101 TWIN DOLPHIN DR.
REDWOOD CITY, CA 94065-1064
Phone: (650) 802-5429 x _____ Fax: (650) 802-5503

FOB	SHIP VIA	PAYMENT TERMS

REQ. #	REQUESTOR	LOCATION	BLDG/DEPT	ROOM
000478	Spring Ho	SSD-SAFE & SUPPORTIVE	STUDENT SERVICES	Safe Routes to

#	Qty	Unit	Description	Unit Price	Discount	Amount
1	1.00	EACH	Grant agreement between the San Mateo County Superintendent of Schools and San Mateo-Foster City School District specifically for Safe Routes to School Program from July 1, 2021 to June 17, 2022. See attached agreement.	\$28,000.00	\$0.00	\$28,000.00
			01-9010-0-8600-2100-5800-000-N525	\$20,000.00		
			01-9010-0-8600-2100-5800-000-N559	\$8,000.00		

INSTRUCTIONS TO VENDOR:

- 1) Ship Prepaid! If sold FOB your plant you must prepay freight. Show as a separate item on your invoice.
- 2) Advise immediately if item cannot be filled by date required. This order will be cancelled six months after issue date UNLESS we receive a Status Report from you during that period.
- 3) If the actual price exceeds the indicated amount by more than 10%, please tell us the actual cost. Do not send material until you have received our confirmation indicating we will accept the material at the increased price.
- 4) Invoices cannot be paid unless vendor complies in full with all instructions hereon.
- 5) **IMPORTANT: THIS IS NOT A VALID ORDER UNLESS SIGNED & THE DISTRICT LOGO APPEARS IN THE UPPER LEFT CORNER.**

SUBTOTAL:	\$28,000.00
SALES TAX:	\$0.00
SHIPPING:	\$0.00
TOTAL:	\$28,000.00

10/07/2021

COUNTY SUPERINTENDENT OF
SCHOOLS/DESIGNATE

DATE



**SAN MATEO
COUNTY
OFFICE OF
EDUCATION**

Excellence and Equity in Education
Nancy Magee • County Superintendent of Schools

Agreement Between
SAN MATEO COUNTY SUPERINTENDENT OF SCHOOLS
and
San Mateo-Foster City School District
Pursuant to a
Safe Routes to School Grant
July 1, 2021 – June 17, 2022

San Mateo County Superintendent of Schools

District Superintendent or Designee

*APW
10/1/21*

Nancy Magee
Signature

Signature

Nancy Magee
Print Name

Diego R. Ochoa
Print Name

County Superintendent of Schools
Title

Superintendent, San Mateo Foster City SD
Title

JBL

10.6.21
Date

09/14/2021
Date

VC

WMM

Please return this entire document with original signatures to the San Mateo County Office of Education no later than September 17, 2021. Please note: Grantees may not invoice for grant funds until the MOU is signed and returned to SMCOE and the updated workplan (Exhibit D) has been completed and approved.

San Mateo County Office of Education
ATTN: Theresa Vallez-Kelly, Coordinator, Safe Routes to School
101 Twin Dolphin Drive
Redwood City, CA 94065-1064

SMFCSD - SRTS Project Budget Sheet

Project : San Mateo-Foster City School District Safe Routes to School Program

Project Type: Non-Infrastructure
 Small Capital Infrastructure

Task List		Location	Budget
Task	Provide bicycle safety education for all SMFCSD 4th grade students	18 Elementary Schools	18,000.0
Task	Provide a live (or virtual) pedestrian and bicycle safety assembly for MS students	4 Schools	\$1,900
Task	Provide incentives, supplies, materials to encourage students safely walking and biking to school.	All interested SMFCSD Schools	\$100
SUBTOTAL			20,000.00

SMFCSD - SRTS Project Budget Sheet

Project : San Mateo-Foster City School District Safe Routes to School Program

Project Type: Non-Infrastructure

Small Capital Infrastructure

Task List		Location	Budget
Task	Provide Bicycle racks for Abbott Middle School and Baywood Elementary School (\$4,000 each)	Replace 2 Bike racks	\$8,000
SUBTOTAL			8,000.00