

SAN LUIS OBISPO COUNTY OFFICE OF EDUCATION
3350 Education Drive
San Luis Obispo, CA 93405
805/543-7732

MEMORANDUM OF AGREEMENT (MOA)

This Memorandum of Agreement (MOA) is between the **Paso Robles Joint Unified School District (PRJUSD)** and the **San Luis Obispo County Office of Education (SLOCOE)**. This MOA is not subject to any collective bargaining agreements either currently in force or in negotiations.

SECTION I. SERVICES TO BE PROVIDED & COST OF SERVICES

SLOCOE will provide internet access to LaserFiche WorkFlow, Forms, and document management system housed at SLOCOE in conformance to the following LaserFiche licenses:

- 41 LaserFiche Rio Full Named User Licenses
- 41 LaserFiche Forms Professional Licenses
- 1 LaserFiche Forms Portal Add-on License
- 41 LaserFiche Records Management Licenses
- 1 JEDCOM LaserFiche Education Subscription
- 6 LaserFiche Document Mangement Licenses (these are PRJUSD existing licenses)

LaserFiche fees for license access to be invoiced by SLOCOE to PRJUSD are as follows:

Year 1 - Non-recurring and recurring fee - \$54,601.97

Year 2 – Recurring fee – \$20,453.62

Year 3 – Recurring fee – \$20,453.62

SECTION II. TERM OF AGREEMENT

The term of this agreement will be from the date of signature by PRJUSD to June 30th, 2024.

Cancellation of this agreement before Year 2 or Year 3 requires notification to SLOCOE by June 30th, 2022 for Year 2, and June 30th 2023 for Year 3.

Any LaserFiche access/licensing services beyond Year 3 requires a new agreement with SLOCOE.

SECTION III. PAYMENT FOR FEES

Year 1 Payment will be due in full 15 days after signing this MOA.

Year 2 Payment will be due in full July 15th, 2022.

Year 3 Payment will be due in full July 15th, 2023.

If additional licenses are requested by PRJUSD during the term of this agreement, Year 2 and Year 3 fees will increase proportionally.

SECTION IV. HOLD HARMLESS

PRJUSD agrees to indemnify and hold harmless all officers, agents, directors, and board members of SLOCOE against any claims resulting from work necessary to carry out this agreement.

Name / Signature Paso Robles Join Unified School District	Date
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Name / Signature San Luis Obispo County Office of Education	Date
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SECTION V. AUTHORIZATIONS AND BUDGET APPROVAL

Director ITS, AJ Alsup / Date

Sheldon K. Smith, SLOCOE / Date

FOR SLOCOE USE ONLY
Account #: 01-0000-0-8677-0000-7710-006-5000-0000
Director of Fiscal Services Approval:
Invoice Date/s (forward copy to AR):
Notes: