

San Mateo-Foster City School District

Minutes

CLOSED SESSION/REGULAR MEETING~BOARD OF TRUSTEES

December 16, 2021, 6:30 PM

Closed Session Begins at 5:30 pm

Regular Meeting Begins at 6:30 pm

1. CALL TO ORDER: 5:30 P.M.

2. RECESS TO CLOSED SESSION

2.1. Government Code 54957 - Public Employee Discipline/Dismissal/Release

2.2. Government Code 54957 - Public Employee Performance Evaluation - Superintendent

3. RECONVENE TO REGULAR MEETING

The Regular Board Meeting reconvened at 6:36pm.

3.1. Report out of Closed Session

Nothing to report at this time.

3.2. Flag Salute

The flag salute was led by Trustee Chin.

3.3. Roll Call

All Board Members were present:

Kenneth Chin
Noelia Corzo
Alison Proctor
Lisa Warren
Shara Watkins

3.4. Approval of Agenda: December 16, 2021 (v)

Motion Passed: Passed with a motion by Trustee Watkins a second by Trustee Corzo.

Yes Kenneth Chin
Yes Noelia Corzo
Yes Alison Proctor
Yes Lisa Warren
Yes Shara Watkins

3.5. Approval of Minutes: November 18, 2021 (v)

Motion Passed: Passed with a motion by Trustee Proctor a second by Trustee Warren.

Yes Kenneth Chin
Yes Noelia Corzo
Yes Alison Proctor
Yes Lisa Warren
Yes Shara Watkins

Music performance from Bowditch Middle School Orchestra

4. RECESS REGULAR MEETING/CONVENE ANNUAL ORGANIZATIONAL MEETING

4.1. Election of Officers (v)

Nomination of the President: Alison Proctor

Motion Passed: Passed with a motion by Trustee Chin a second by Trustee Corzo.

Yes Kenneth Chin
Yes Noelia Corzo
Yes Alison Proctor
Yes Lisa Warren
Yes Shara Watkins

Nomination of Vice President: Shara Watkins

Motion Passed: Passed with a motion by Trustee Proctor a second by Trustee Chin.

Yes Kenneth Chin
Yes Noelia Corzo
Yes Alison Proctor
Yes Lisa Warren
Yes Shara Watkins

Nomination of Clerk: Noelia Corzo

Motion Passed: Passed with a motion by Trustee Chin a second by Trustee Proctor.

Yes Kenneth Chin
Yes Noelia Corzo
Yes Alison Proctor
Yes Lisa Warren
Yes Shara Watkins

4.2. Appointments by the President

The following appointments will be made by the Board President:

Secretary of the Board - Superintendent Diego Ochoa

Legislative Representatives - Trustee Corzo

Liaisons to San Mateo City Council - Trustee Corzo and Trustee Proctor

Liaisons to Foster City City Council - Trustee Chin and Trustee Proctor

Liaison to the San Mateo - Foster City Education Foundation - Trustee Walkins

Liaison to PTA Coordinating Council - Trustee Warren

Liaison to the District Special Education District Advisory Council (SEDAC) - Trustee Warren and Trustee Proctor

Liaison to the District English Language Advisory Council (DELAC) - Trustee Warren

Liaison to the Sanctuary Task Force - Trustee Chin

Liaison to the Equity Task Force - Trustee Watkins and Trustee Proctor

Liaison to "Home For All Committee" - Trustee Corzo and Trustee Chin

Liaison to Communications Committee - Trustee Proctor

Liaison to Labor Management Initiative (LMI) - Trustee Watkins and Trustee Chin

4.3. Adjourn Annual Organizational Meeting (v)

The meeting was adjourned at 6:53a pm.

Motion Passed: Passed with a motion by Trustee Watkns a second by Trustee Corzo.

Yes Kenneth Chin
Yes Noelia Corzo
Yes Alison Proctor
Yes Lisa Warren
Yes Shara Watkins

5. RECONVENE TO REGULAR MEETING

The Regular Board Meeting reconvened at 6:53pm.

6. RECOGNITION

Music Performance from Bowditch Middle School Orchestra

7. STATEMENTS

7.1. Public Statements Related to Non-agenda Topics:

Public Comments:

None

7.2. Public Statements Related to Agenda Items: Persons will be called on at the appropriate time

7.3. Foundation/Committee Reports

No reports at this time.

7.4. SMETA/CSEA/SMEAA Updates

Alicia Aragon congratulated the new Board President, Alison Proctor and also congratulated Heather Morgan for her new position as Director of Special Education. Ms. Aragon also announced that Denora Smith is the new CSEA's Vice President.

Julie MacArthur wished happy holidays to everyone and congratulated President Proctor and Trustee Chin for his previous role. Acknowledged Superintendent Ochoa for being so inclusive with the Strategic Planning opportunity and engagement.

Caleb Bowers, Principal at Bowditch Middle School, wished everyone a safe and restful winter break and thanked the Bowditch Orchestra for their performance.

Superintendent Ochoa congratulated the Bowditch Orchestra for an excellent performance and thanked the students, parents and teachers for their support and expressed that it was a beautiful and remarkable performance.

Trustee Chin and Trustee Proctor also congratulated the Bowditch orchestra for their performance

Trustee Corzo made an announcement informing the public that there is Spanish translation available.

7.5. Announcements

Trustee Chin attended the HIP Housing Annual Art Contest Award Ceremony where three winners were from the SMFCSD from Foster City School, George Hall and San Mateo Park. Trustee Chin recognized the students for their hard work.

Trustee Corzo recognized that HIP housing provided Spanish translation for the first time at this meeting and is glad that they are doing that.

Trustee Proctor attended the CSBA Conference in San Diego and will soon share information. Also visited San Mateo Park and College Park and thanked them for showing them around. Also she was a judge at the Audubon School spelling bee.

Trustee Corzo shared that the key presenter at CSBA was Dr. Victor Rios and expressed that he is a very powerful speaker and presenter.

Trustee Watkins also took the opportunity to congratulate Heather Morgan for her new role as the Director of Special Education.

7.6. Superintendent Report

Superintendent Ochoa thanked the Bowditch Orchestra for their Performance and also thanked the 40 plus employees present at the Board meeting. Superintendent Ochoa also thanked his Executive Assistant, Tatiana Sandoval for the professional work she has done in preparing for the Strategic Planning meetings.

Superintendent Ochoa also spoke about Dr. Rios and the presentation he gave at the CSBA Conference in San Diego where he shared how he came from a challenging background but thanks to a teacher who made a difference in his life and applied the concept of being a warm demander with high expectations he is where he is right now.

8. PROPOSED CONSENT AGENDA (v)

Motion Passed: Passed with a motion by Trustee Chin a second by Trustee Corzo.

Yes Kenneth Chin
Yes Noelia Corzo
Yes Alison Proctor
Yes Lisa Warren
Yes Shara Watkins

8.1. SUPERINTENDENT SERVICES/BOARD

8.1.1. Ratification of 2021 2022 MEMORANDUM OF UNDERSTANDING with Santa Clara County Office of Education

8.1.2. Approval of Resolution No. 10/21-22 Continuing Board of Trustees Authority to Hold Virtual Meetings As Needed Pursuant to AB 361 [Gov't. Code section 54953] (v)

8.2. STUDENT SERVICES

8.2.1. Ratification of 2021 2022 Non Public School (NPS) Contracts

8.2.2. Ratification of 2021 2022 Non Public Agency (NPA) Individual Service Agreements and Agency Employee Contracts

8.3. BUSINESS/FINANCE

8.3.1. Borel Middle School - New Gym and Classrooms - Increment #1 - Rodan Builders Inc. - Change Order #4

8.3.2. Multi-Site HVAC Replacement Phase 1- DSA Inspector of Record (IOR) Services

8.3.3. George Hall Elementary New Multi-Purpose Building Project- DSA Inspector of Record (IOR) Services

8.3.4. Contracts & Consultants \$45,000 and Under

8.3.5. Listing of Payments to Meet District Expenditures

8.3.6. George Hall New Multi-Purpose Building and Support Rooms Project Bid Award: Rodan Builders Inc.

8.3.7. Foster City Elementary- Synthetic Turf Project- Goodland Landscape Construction Inc.

8.3.8. Approval of Parcel Tax Oversight Committee Members

8.3.9. Approval of Purchase of Footsteps to Brilliance

8.4. HUMAN RESOURCES

8.4.1. Personnel Report: New Hires and Assignment Changes

8.4.2. Personnel Report: Resignation, Releases, and/or Retirements

9. EDUCATION SERVICES

9.1. Approval of 7th/8th Grade Math Pathways: Ensuring Access to Algebra

David Chambliss, Assistant Superintendent for Educational Services gave a presentation about the proposed math pathways, priority goals and seeks approval from the Board.

The Board received updated information on current planning for 7th and 8th grade math pathways.

Public Comments:

No public Comments

Comments from the Board:

Trustee Chin made a comment about this item and focused on that the process has been great and it is very promising that we will be exceeding the 45% and thanked everyone involved for their hard work.

Trustee Corzo made a comment about this item and focused on the fact that we are on a good path for more options and access to all families.

Trustee Warren made a comment about this item and communicated that parents and students have expressed the lack of math challenge and it is understandable but we also need to recognize the students that are not into math. Offering these 3 different pathways is excellent.

Trustee Watkins thanked David Chambliss for the presentation and supported moving forward with the proposal but expressed that we need to keep in mind the distribution of resources and that the promise that we are making is the promise that we are keeping.

Trustee Proctor made comments about this item and expressed that she is happy that we have options for students to move at their own pace.

Motion Passed: Passed with a motion by Trustee Chin a second by Trustee Corzo.

Yes Kenneth Chin
Yes Noelia Corzo
Yes Alison Proctor
Yes Lisa Warren
Yes Shara Watkins

9.2. Approval of Educator Effectiveness Block Grant 2021

David Chambliss made a presentation about this item and focused on coaching and mentoring of staff, programs, practices, strategies and instruction.

The Board received updated information from staff on current planning for the Educator Effectiveness Block Grant 2021.

Public Comments:

None

Board Comments:

None

Motion Passed: Passed with a motion by Trustee Chin a second by Trustee Watkins.

Yes Kenneth Chin
Yes Noelia Corzo
Yes Alison Proctor
Yes Lisa Warren
Yes Shara Watkins

10. BUSINESS/FINANCE

10.1. 2021-2022 First Interim Report (v)

Patrick Gaffney made a presentation about this item and focused on revenue, carryover balances, salaries, benefits STRS and PERS rate increases and basic aid fair share reduction.

Clarifying Questions from the Board:

Trustee Chin had qualifying questions about this item.

Public Comments:

None

Board Comments:

Trustee Chin made a comment about this item and indicated that he appreciates that the reports show a lot of transparency and he is looking forward to multiple years. Trustee Chin also thanked them for their hard work on this.

Motion Passed: Passed with a motion by Trustee Corzo a second by Trustee Watkins.

Yes Kenneth Chin
Yes Noelia Corzo
Yes Alison Proctor
Yes Lisa Warren
Yes Shara Watkins

11. STUDENT SERVICES

11.1. Approval of Safe Routes to School (SRTS) Grant 2021-2022

Dennis Hills made a presentation about this item and informed us that the District will receive a \$28,000 grant in partnership with the San Mateo County Office of Education.

Safe Routes to School (SRTS) encourages healthy lifestyle choices and educates students and parents about the benefits of walking/biking and skateboarding safety to school. The five (5) components of the safe routes to schools are education, encouragement, engineering, evaluation and equity. This year the grant money will be spent on bike rodeos for all 4th graders in the District and provide middle school assemblies about safety for pedestrians. The second area is engineering, where we will be purchasing bike racks for Abbott Middle School and Baywood Elementary.

Public Comments:

Allison MacQuee made a comment about this item and expressed that parents appreciate that students bike or walk to school.

Board Comments:

All members of the board made comments about this item and focused on the following: all schools should have bike racks and the speed limit should be adjusted for the safety of students.

Motion Passed: Passed with a motion by Trustee Watkins a second by Trustee Corzo.

Abstain	Kenneth Chin
Yes	Noelia Corzo
Yes	Alison Proctor
Yes	Lisa Warren
Yes	Shara Watkins

11.2. Approval of Childcare Contract - 2022-2023

Dennis Hills made a presentation about this item and indicated that the San Mateo-Foster City School District received CSPP funding from the California Department of Education’s Early Education and Support Division, to support Early Childhood Education programs at Turnbull Child Development Center, LEAD, North Shoreview, and Parkside Schools.

In order to receive final approval of Early Education and Support Division contracts, the District must provide annually to the California Department of Education appropriate authorizations included in this Agenda for Board approval. We would like Diego R. Ochoa, Superintendent, Dennis Hills, Assistant Superintendent of Student Services, and Karrie Haselton, Principal on Special Assignment for Child Development, to be authorized to sign contracts from California Department of Education’s Early Learning and Care Division.

Clarifying questions from the board:

None

Public Comments:

None

Board Comments:

None

Motion Passed: Passed with a motion by Trustee Chin a second by Trustee Watkins.

Yes	Kenneth Chin
Yes	Noelia Corzo
Yes	Alison Proctor
Yes	Lisa Warren
Yes	Shara Watkins

12. SUPERINTENDENT SERVICES/BOARD

12.1. Presentation of Strategic Plan Recommendations

Superintendent Ochoa and Sepideh Yeoh made a presentation about this item and indicated that the SMFCSD began a lengthy Strategic Plan process headed by CSBA consultant Sepideh Yeoh in September 2021. The district invited a group of 40 diverse stakeholders tasked with this project. The initial meeting focused on the district's vision, mission, and values.

The group subsequently engaged in substantial data analysis. The data revealed significant achievement gaps over a five-year period for Latinx, African American, English learner, special education, and low-income subgroups. The data analysis also demonstrated stagnant growth and decline in many areas over a five-year period (2015-2020).

In October, the group focused on a deep analysis of possible building blocks for a future strategic plan. Team members discussed the idea that future strategic plan goals would all address these building blocks.

In November and December, team members all discussed the district's greatest areas of strength and greatest areas of need. Tonight's presentation summarizes those strengths and needs. Tonight's presentation also gives the Board of Trustees clear recommendations regarding the type of goals that the team feels need to be created for our future Strategic Plan.

Clarifying questions from the Board:

Trustee Chin had a clarifying question about the next steps.

Sepideh Yeoh indicated that at the following board meeting on January 27 and February 24 the reports will be provided.

Superintendent Ochoa also indicated that there will be a special board meeting session for the board to engage with each other and to come out with the goal language that fits with our community to create work groups.

Public Comments:

Shoshana Gleit made a comment and indicated that the visual and performing arts should be included

Allison MacQueen made a comment and shared that art makes people happy, we need staff, funding and support for arts in our schools and the District should make art a priority.

Annie Tsai thanked Superintendent Ochoa and Sepideh Yeoh and indicated that she is happy to have been part of this process.

Marcella McCollum made a comment about this item and shared that she values the way the strategic plan was developed.

Randi Paynter made a comment and indicated that she also participated in the Strategic Plan meetings and thanked Superintendent Ochoa and Sepideh Yeon for their collaboration.

Board Comments:

Trustee Chin made comments about this item and indicated that he was excited to see the process and to get the document.

Trustee Watkins made comments about this item and expressed that people invested a lot of time and energy and how appreciative they are. Trustee Watkins also indicated that she is looking forward to developing goals together.

Trustee Corzo made comments about this item and shared that she is grateful for this journey and very soon will have a strategic plan for 5 years and setting in stone the conversations we have had.

Trustee Warren made comments about this item and focused on trusting people in the committee, the superintendent and the staff on this process.

Trustee Proctor thanked Sepideh and everyone involved in the committee and is very excited about this process. Trustee Proctor also indicated that it takes a culture shift to make this happen.

Sepideh Yeoh thanked all board members and all the people involved in this process.

12.2. California School Boards Association (CSBA) Delegate Assembly Nomination Approval

Superintendent Ochoa nominated Noelia Corzo to serve and run for election for the CSBA Delegate Assembly to have a voice for CSBA region 5.

Clarifying Questions from the Board:

Trustee Warren had clarifying questions about this item.

Public Comments:

None

Board Comments:

None

Motion Passed: Passed with a motion by Trustee Chin a second by Trustee Watkins.

- Yes Kenneth Chin
- Yes Noelia Corzo
- Yes Alison Proctor
- Yes Lisa Warren
- Yes Shara Watkins

13. BOARD MEMBER STATEMENTS AND REQUESTS FOR FUTURE AGENDA ITEMS

All Members from the Board wished everyone happy holidays and expressed that It has been a difficult year for all and thanked everyone for the commitment.

14. FUTURE MEETING DATES

January 13, 2022 Board Meeting

January 25, 2022 Special Board Meeting

January 27, 2022 Board Meeting

15. ADJOURNMENT

The regular Board Meeting adjourned at 9:30 p.m.

15.1. Adjournment (v)

Motion Passed: Passed with a motion by Trustee Watkins a second by Trustee Chin.

Yes Kenneth Chin
Yes Noelia Corzo
Yes Alison Proctor
Yes Lisa Warren
Yes Shara Watkins

Board Secretary

Date