

Galt Joint Union High School District

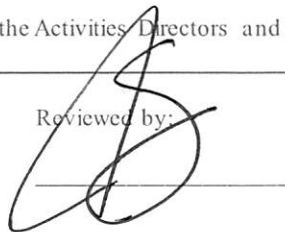
Board Agenda Item Summary

Board Meeting Date:	February 10, 2022
Item:	LRHS-Activities Director, Class Advisors -State Conference for California Association of Directors of Activities March 2-4
Presented By:	Becca Dennis, Kellie Gorelick, Anngela Schroder
Summary:	<p>BACKGROUND: The California Association of Directors of Activities State Conventions is designed to focus on student leaders on campus. At the workshop Director and Advisors will:</p> <ul style="list-style-type: none"> • Work with highly qualified leadership professionals to establish goals for Campus Culture district wide • Be provided with multiple materials to help them organize their student body activities, Leadership Programs, and School Wide Culture Plan. • Work cooperatively with other Activity Directors, Administrators, and Advisors to problem solve some of the hardships of leadership, and brainstorm on creative ways of getting student involved on their campus <p>LCAP GOAL: <u> </u> College and Career Readiness for All Students (Check One) <u> </u> Rigorous Learning and High Achievement for All <u>X</u> Open Communication and Participation for All <u>X</u> Safe, Healthy, and Supportive School/Work Environment for All</p> <p>ISSUE: All overnight conferences must be board approved.</p> <p>PROPOSAL: Send LRHS Activities Directors and Advisors to CADA Conference</p> <p>FISCAL IMPACT (LRHS): \$1650 –Depending on how many Advisors go Registration (ASB/Class Funds) \$400 Hotel Costs—2 rooms 2 nights (ASB Funds) \$180.80 Transportation (ASB Funds) \$400 (Not to exceed) for food (not included in conference registration) ((ASB/Class Funds) \$1,380 Substitute (General Fund)</p>
Presenter's Recommendation:	Allow the Activities Directors and Advisors from LRHS to Attend CADA Conferences

Submitted by:

Becca Dennis

Reviewed by:



Approved for submission to
The Governing Board by:



Superintendent

GALT JOINT UNION HIGH SCHOOL DISTRICT

Board Meeting Field Trip/Conference Information Sheet

(Board Policy states that all field trips overnight or over 100 miles require Board approval.
Out of state conferences for staff also require Board approval.)

Requested By: Becca Dennis

Department/Club: Associated Student Body

Purpose of Trip: CADA State Conference

Total Cost of Registration, Entry Fee, etc.

\$1400-1650-ASB CODE: _____

Dates of Trip: 03/2/22--3/4/22

X Weekday(s) --NO-- Weekend

Destination of Trip: Grand Sierra Resort and Hotel, Reno NV

Attendees: # of Supervisors: 3 # of Students: 0

Y Please attach names of Supervisors and Students:

Substitutes Required: [X] yes [] no How many: 3 Days

Cost for Substitutes: 1,380.00

Transportation Details: Personal Vehicle -Driven by Becca Dennis

Total Cost of Transportation: \$180.80

Y It is the responsibility of the teacher or advisor to contact the
transportation department for costs

Meal details: \$318.00

Total Cost of Lodging: \$690.00

Source of Funds:

Budget Code ASB Funds

Principal's Approval: _____

Y This form will be returned to you if it is not completed in full.

Y Please note that this form is an addition to the current field trip or conference packet. Those original forms will still
need to be completed and returned to the Principal's Office.

April, 2007 revised

Liberty Ranch HS

JAN 12 2022

Admin Office

Note to Cabinet-

CADA Conference LRHS Teachers-

Rational:

As stated on the Board Packet this conference will cover a multitude of trainings and activities including and emphasis on common core, campus culture, and critical thinking skills, all of which we can incorporate into our classrooms and clubs. Below are rationales as to why each of us was chosen to go to this conference.

- **Becca Dennis**-It has been 2 years since the last time I went to this conference. Going to the conference would allow me to pick up new techniques on how to pull more students into those activities. I am also looking forward to learning about new ways to teach leadership and life skills to my leadership students.
- **Advisors** Class Advisors in charge of all Class Activities. They are continuously looking for new ways to fundraise to allow more students to participate in their events. This conference provides many session on fundraising and donations. They are also hoping to enhance the activities they do to incorporate more students' school wide.



Liberty Ranch High School
Associated Student Body Purchase Order
and Check Request

Address: 12945 Marengo Road Galt, CA 95632

Phone: (209) 744-4250 FAX: (209) 745-2601

Account Charged:
 (Budget Expense)

Name of Advisor:

Vendor:

Address:

Date:

Purchase Order #

Note: All purchases must be approved before placing orders (otherwise the person ordering will be liable for payment)

Quantity	Description	Unit Price	Extension
	Registration - Not to exceed		\$ -
	\$1700		\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -

Please Check Items That Apply:

- ☒ Purchase Order (Back-Up Must Be Attached)
☐ Check Request (Back-Up Must Be Attached)
☐ Special Mailing Instructions:

Sub-Total

Tax

Shipping

Grand Total

Date:

Check #

Please allow five to seven days for processing or four (4) weeks if District Board Approval is needed.

Prohibited Expenditures

In addition to Education Code Section 48934, which deals with the use of Student Body organization funds, it should be noted that certain expenditures are prohibited, namely:

- Equipment, supplies, forms, and postage for curricular or classroom use or for district business
- Repair and maintenance of District-owned equipment
- Salaries or supplies which are the responsibility of the District
- Articles for the personal use of the District employees
- Gifts, loans, credit, or the purchase of accommodations for District employees or others

Agreement

I certify that this Purchase Order / Check Request

is a legal ASB expenditure and was approved in

the Student Council Minutes on: 1/11/22

Michael [Signature]
 Signature of Student Representative

[Signature]
 Signature of Club Advisor

[Signature]
 Signature of Principal, Assistant Principal, or Activities Director

Instructions

- Fill in all sections and give complete address of vendor. Attach minutes and estimated and/or final invoice. All requests must be approved and signed by 1) A Club/Organization Student, 2) The Club Advisor, 3) The Principal, Assistant Principal, or Activities Director.
- Approved purchases may be made by purchase order or by check (no cash can be given out to any person)
- Contract of service must be approved by the Board if amount is over \$500. If under \$500, the District must approve (for example: DJ, security, etc.)

Rev. 1/15/2016

Liberty Ranch HS

JAN 14 2022

Admin Office

Liberty Ranch High School
12945 Marengo Road
Galt, CA 95632
Phone: (209)744-4250



DATE	PURCHASE ORDER NO
01/14/2022	202122205

REQ. #	REQ. DATE
	01/14/2022

01/14/2022

ITEM	QTY	UNIT COST	TAX	FREIGHT	TOTAL
ASB: CADA registration, nte \$1700					1,700.00
TOTALS:					\$ 1,700.00

Date _____

ASB Cabinet Meeting

Jan 11, 2022

Meeting called to order at 9:51 by Michael

Roll-

- Absent: Larrisa, Austin

Agenda:

1. Tuesday Plan for next week:

- Intro Team Jobs
- What information do we have to give them?

2. This Week's Calendar (use this to update the weekly agenda)

- Monday- No School
- Tuesday- Team Jobs Introduced
- Wednesday- Vision Boards (short day)--Dennis and Gorelick
- Thursday - Keith Hawkins discussion /back up plan??
- Friday- Video day—Half class out for Keith training
 - WHO SHOULD GO??

3. Set Up This week

- Leading Class/Announcements --
- Weekly Agenda --What do we need to go today
- Overview of announcements
- Anything on the Dashboard for this week?

4. Spending Approvals:

- NEED --Approve spending for Leadership Class T-shirt NTE \$1600
- Need to approve spending for Advisors CADA Conference- NTE \$2000 (Class advisors will transfer for their admission) 1st Kylie 2nd Kayla Approved X

Adjourned By _____ Motion _____ Second _____

Cabinet Signature Kylie

Cabinet Signature Kayla

Cabinet Signature Michael

Cabinet Signature _____

Cabinet Signature _____

Lodging & Registration



HOTEL ACCOMMODATIONS

GRAND SIERRA RESORT

2500 E 2nd Street

Reno, NV 89595

Standard Room Rate: \$124 + tax

Summit Luxury Room: \$144 + tax

Reservations: 1-800-648-5080

Cut-Off date: Monday, January 31, 2022

Parking is Free



REGISTRATION FEES & DEADLINES

CADA has gone paperless with registrations. You now can register online with a credit card or check; purchase orders are not accepted.

MEMBER PRICING

Before 1/21/22:

All Access - \$499

Regular Registration: \$399

Between 1/21/22 - 2/16/22

All Access - \$549

Regular Registration: \$449

Onsite

All Access - \$599

Regular Registration: \$499

NON-MEMBER PRICING

Before 1/21/22:

All Access - \$649

Regular Registration: \$549

Between 1/21/22 - 2/16/22

All Access - \$699

Regular Registration: \$599

Onsite

All Access - \$749

Regular Registration: \$649

Join CADA and save! Individual membership is \$125. Learn more at www.cada1.org/joincada.

Regular Registration Package includes: full Convention registration with workshops, general sessions, Area functions, entry into the exhibit hall, Convention giveaways, and all social events (Wednesday networking event and dinner, Thursday Exhibit Hall reception, Thursday after-party, Friday dinner/dance, and Saturday brunch.)

All Access Package includes: everything in the regular registration package plus three (3) virtual pre-cons and one (1) in-person pre-con.

SPECIAL EVENTS & ADDITIONAL TICKETS

- \$150 Companion/Guest Ticket (for a non-school-related spouse, partner, or other. Includes access to all social events and entry into the exhibit hall, but NOT educational sessions.)
- \$50 Extra Friday Dinner/Dance Ticket (All registered attendees receive 1 dinner/dance ticket)
- \$40 Extra Saturday Brunch Ticket (All registered attendees will receive 1 brunch ticket)
- \$25 CADA Scholarship 5K Run / 1K Walk - Friday (includes T-shirt)
- \$50 Pre-cons a-la-carte (For those that purchase the regular registration package and want to add on a pre-con)
- \$100 MAA Foundations course or \$50 per MAA 200-level course

Please note: This is an adult conference - no children will be admitted to any session, social event, or exhibit hall for any reason. Also, proof of COVID-19 vaccination will be required to attend this event.

Grand Sierra Resort Reservation Confirmation

The Grand Sierra Resort <info@cvent.com>

Wed 1/12/2022 2:18 PM

To: Becca Dennis <BDennis@GHSD.k12.ca.us>

CAUTION: This E-mail originated from outside of the district. Do not click links or open attachments unless you recognize the sender and know the content is safe.

1-800-501-2651 Reno, NV

[Home](#)
[Hotel](#)
[Dining](#)
[Amenities](#)
[Entertainment / Nightlife](#)
[Facebook](#)
[Twitter](#)

Dear BECCA DENNIS,

We are pleased to confirm your reservation at Grand Sierra Resort and Casino and look forward to your arrival as part of the CA Assn of Directors of Activities 2022. Below is a summary of your booking. Should your travel plans change, or if you have a specific request, please call the hotel directly at 1-800-648-5080 or email reservations@grandsierraresort.com to modify your reservation.

We look forward to having you as our guest.

- The Staff of the Grand Sierra Resort and Casino

RESERVATION DETAILS

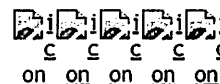
Online Confirmation:	M1YYB3J0								
Date Booked:	Jan 12, 2022								
Reservation Name:	BECCA DENNIS								
Arrival Date:	Mar 2, 2022								
Departure Date:	Mar 4, 2022								
Room Type:	The A - Standard 2 Queens * Bed-type requests will be honored based upon hotel availability and are not guaranteed.								
Number of Rooms:	1								
Number of Guests:	2								
Nightly Rate & Status:	<table><thead><tr><th>Date</th><th>Guest(s)</th><th>Status</th><th>Rate</th></tr></thead><tbody><tr><td></td><td></td><td></td><td></td></tr></tbody></table>	Date	Guest(s)	Status	Rate				
Date	Guest(s)	Status	Rate						

	Mar 2, 2022 2 Confirmed 144.00 Mar 3, 2022 2 Confirmed 144.00 Additional Guest Rate Second Guest 0.00 Third Guest 25.00 Fourth Guest 25.00 Reservation Total: \$ 393.32
Hotel Deposit:	<p>Please note that the 1st night's room and tax is charged when the reservation is received by the hotel. This payment guarantees your booking. Reservations with a declined payment may be subject to cancellation.</p> <p>At the time of check in, your credit card will be authorized for a \$50 per night incidental deposit. Unused funds will be released back to your credit card upon check out and may take up to ten (10) business days to reflect on your credit card statement.</p>
Tax Disclosure:	<p>Room Rates shown above do not include 13% Hotel Room Tax, Resort Fee (subject to change), and the \$2 Tourism Fee per night. The resort fee and tourism fee will be collected upon arrival. PLEASE NOTE THAT THE 1ST NIGHT ROOM AND TAX IS CHARGED WHEN CONFIRMING YOUR RESERVATION.</p> <p>***The Grand Sierra Resort's Housekeeping Appreciation program adds \$1.99 per day gratuity to your stay for our team. If you prefer not to participate, please inform the front desk agent at check-in.</p>
Cancel Policy:	<p>Cancellation required at least 48 hrs prior to arrival. Cancellation made within 48 hours of arrival will forfeit the first night's room and tax.</p>

Grand Sierra Resort and Casino

- Phone: 775-789-2371
- Address: 2500 East 2nd Street Reno, Nevada 89595
- www.grandsierraresort.com

All rights reserved. ©2013 Grand Sierra Resort.



Order Date: 01/12/2022
Registration Type: 2022 Annual Convention

Individuals Registered

Name	Invoice #	Registration Fee
Becca Dennis	129424	\$549.00
Kellie Gorelick	129425	\$549.00
Anngela Schroeder	129426	\$549.00
Order Total:		\$1,647.00
Amount Paid:		\$1,647.00
Amount Due:		\$0.00

Payment Information

Payment Method: Visa
Name on Credit Card: LRHS ASB
Credit Card Type: VISA
Credit Card Number: *****7592
Tracking Info: 63477167631

Individual Registration Details

Invoice #129424 - Becca Dennis

Contact Information

ID: 21683
Becca Dennis, Activities Director
Liberty Ranch High School
12945 Marengo Road
Galt, CA 95632

Phone: (209) 744-4250 x18503
Email: bdennis@ghsd.k12.ca.us
Name on Badge: Becca

Registration Details

Item	Price	Qty	Discount	Total
Regular Non-Member Registration - Main Convention Week (Mar 2-5) CADA Members - 1 Week	\$549.00	1	\$0.00	\$549.00
Total:				\$549.00

Attendee Additional Information

Cellphone number (this will be used to call/text you in regards to your registration and will not be published): 2096393128

Would you like to receive important text reminders leading up to and during the CADA Convention (applicable text message rates may apply)? No

Event Additional Information

Regular Non-Member Registration - Main Convention Week (Mar 2-5)

Do you have any special dietary needs? No

Other Information

Access to the Convention app will be through CADA/CASL Events from [rdmobile/eventsentail](#). Please provide the email address you prefer to use to access the event. Add "noreply@rdmobile.com" to your email address book to help keep Convention communications out of your spam/junk folder. For those attending virtual

pre-cons, you will be accessing the link to the Zoom session via the convention app.:
(No response)

How many years have you been a CADA Member? 15

What Area are you in? Area is determined by the county where you work. Do not know what area you are in? [Click Here](#): A

Do you have accessibility needs? No

CADA Offerings

CADA has a 40% discount for admission into the Administrative Credential and Masters Program at Hope International University. If you or someone in your school delegation is interested in this opportunity please check yes below and you will be contacted with more information.: No

Are you interested in purchasing professional development college units as part of your Convention attendance (graduate level college units will be available through Fresno Pacific University)? Learn more at www.cada1.org/fpu: No

Newer to CADA: Are you interested in attending the Newer to CADA sessions, which will provide a CADA mentor and Convention guidance. A pre-Convention session will be held virtually on Saturday, February 26, and an In-person session on Wednesday, March 2 at 4:15 PM.: No

COVID-19 Policy

Vaccine Mandate: I understand I will be required to show proof of current vaccination at the time of check-in for the event and if I do not have proof I will not be allowed to attend the event.: Yes

COVID-19 Policy & Liability Waiver: By attending our event, you voluntarily assume all risks and accept sole responsibility for any injury related to exposure to COVID-19, and release CADA/CASL from liability for any injury or harm that may result by attending the Event. CADA's goal is to ensure a safe meeting environment. As such, you also agree to abide by any prevention or safety measures CADA/CASL, the "facility", and state and local agencies may have in place during the Event. You also agree not to attend the event if you become ill, are aware you've been directly exposed to the COVID-19 virus within two weeks prior to the Event, or exhibit any symptoms of the COVID-19 virus prior to or during the Event.: Yes

Mask Mandate: I understand masks will be required at all indoor convention meetings and activities at all times, except while eating and drinking during meals and reception.: Yes

Policies

Check Payment Policy: All checks must be received in full by February 16, 2022 in order for an attendee's registration spot to be guaranteed and not released to other potential attendees. Do not mail any payment after February 16; please bring your paperwork and payment with you to onsite registration. All attendees must cancel their registration regardless of if payment has been submitted OR NOT – If you fail to cancel your registration you will be required to pay for your convention registration.: Yes

Substitution/Transfer Policy: Transfers made in writing prior to February 16, 2022 will be assessed a \$35 administrative fee to transfer a registration to another individual. If you are transferring a member to a non-member attendee etc., the difference in registration fees will be charged as well. All name badges are prepared the week after pre registration closes on February 16, 2022. Therefore, any transfer requests after February 16, 2022 should be brought to the registration desk onsite along with the \$50 on-site substitution fee.: Yes

By registering for this event, all attendees agree to abide by the [CADA Event Policies](#) and the [Virtual Code of Conduct \(for those registered for virtual pre-cons\)](#): Yes

Invoice #129425 - Kellie Gorelick

Contact Information

ID: 27663
Kellie Gorelick, Advisor
Liberty Ranch High School
12945 Marengo Road
Galt, CA 95632

Phone: (209) 744-4250 x18503
Email: kgorelick@ghsd.k12.ca.us
Name on Badge: Kellie

Registration Details

Item	Price	Qty	Discount	Total
Regular Non-Member Registration - Main Convention Week (Mar 2-5) CADA Members - 1 Week	\$549.00	1	\$0.00	\$549.00
				Total: \$549.00

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Do you have any special dietary needs? No

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How many years have you been a CADA Member? 19

What Area are you in? Area is determined by the county where you work. Do not know what area you are in? [Click Here](#): A

Do you have accessibility needs? No

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Invoice #129426 - Anngela Schroeder

Contact Information

ID: 27664
Anngela Schroeder, Advisor
Liberty Ranch High School
760 Whitaker Way
Galt, CA 95632

Phone: 2096393128
Email: aschroeder@ghsd.k12.ca.us
Name on Badge: Becca Dennis

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Thank you for your registration!