

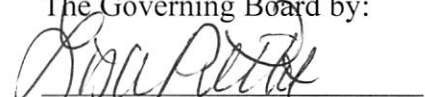
Galt Joint Union High School District

Board Agenda Item Summary

Board Meeting Date:	2.10.2022
Item:	Sacramento Leadership Experience
Presented By:	Mandy Garner
Summary:	<p>BACKGROUND: Sacramento Leadership Experience is the capstone FFA experience in a series of conferences that develop premiere leaders for the agriculture industry. Students take on the roles of senators and meet with governmental officials in Sacramento to research agricultural topics. On the final day they debate on the senate floor in a mock legislative meeting.</p> <p>ISSUE: Overnight trip requires board approval.</p> <p>PROPOSAL: Allow 1 student to participate in this final leadership development conference.</p> <p>FISCAL IMPACT: \$ <u>350</u> to be paid by <u>see below</u> fund (Supporting documentation must include funding codes)</p> <p>Conference registration (\$350/student) will be paid in full by Liberty Ranch FFA and students, transportation (approximately \$25) will be paid by Agriculture Incentive 01-7010-0-5742-1208-1000, supervision is provided by the California Department of Education.</p>
Presenter's Recommendation:	Approve

Submitted by:


Reviewed by:


Approved for submission to
The Governing Board by:


GALT JOINT UNION HIGH SCHOOL DISTRICT

Board Meeting Field Trip/Conference Information Sheet

(Board Policy states that all field trips overnight require Board approval.
Out of state conferences for staff also require Board approval.)

Requested By: Mandy Garner

Department/Club: Ag Dept./FFA

Purpose of Trip: Sacramento Leadership Conference

Rationale & Strategic Plan Alignment Sacramento Leadership Experience is the capstone FFA experience in a series of conferences that develop premiere leaders for the agriculture industry. Students take on the roles of senators and meet with governmental officials in Sacramento to research agricultural topics. On the final day they debate on the senate floor in a mock legislative meeting.

Total Cost of Registration, Entry Fee, etc. \$350.00 /student

Dates of Trip: February 22-25, 2022

☒ Weekday(s) ☒ Weekend

Destination of Trip: Sacramento, CA

Attendees: # of Supervisors: 0 # of Students: 1

Please attach names of Supervisors and Students: Mandy Garner, Bryan Dodson, Melissa Porter, Taylor Foster, Lauren Giannone, Tyler Higgins Student: Austin Smith

Substitutes Required: ☐ yes ☒ no How many:

Cost for Substitutes: _____

Transportation Details: Ag Dept Vehicle

Total Cost of Transportation: \$25

☐ It is the responsibility of the teacher or advisor to contact the transportation department for costs

Lodging & meal details: Lodging is included in the cost of registration, some meals are included others students are purchasing their own lunches

Total Cost of Lodging: n/a

Source of Funds: LRHS FFA for Registration, Ag Dept. for transportation costs.

☐ If coming from ASB account, purchase order MUST be attached to verify available funds

Budget Code: 01 7010 0 5742 200 1208 1000 for transportation

Principal's Approval: _____

- ☐ This form will be returned to you if it is not completed in full.
- ☐ Please note that this form is an addition to the current field trip or conference packet. Those original forms will still need to be completed and returned to the Principal's Office.

(Board Meeting Field Trip/Conference Information sheet October 2011 revised)

GALT JOINT UNION HIGH SCHOOL

FORM 14C

8/84

FIELD TRIP PERMISSION APPLICATION

SUBMIT IN DUPLICATE TO:
 _____ Principal (Curricular Trips)
 _____ V.P. (Extracurricular)

DIRECTIONS: Administrative approval must be obtained in advance through use of this form for all field trips, curricular and extracurricular. This application is to be submitted at least three weeks before the proposed trip. A proposed trip beyond 100 miles must have approval of the Board of Trustees and must be submitted seven school days before a Board meeting. According to insurance and Board policy all drivers for school field trips must be at least 23 years of age. (If the proposed activity is an Independent Study Project, Independent Study application is to be used rather than this form)

Ag Dept/FFA

Applying Organization

Mandy Garner

Staff Member in Charge

Destination: Sacramento Leadership Experience in Sacramento, CA

Date of proposed trip: February 22-25, 2022

Time of departure: 7:00 a.m.

Time of return: 1:00 p.m.

Purpose of trip (for class projects indicate relationship to course of study.)

Sacramento Leadership Experience is the capstone FFA experience in a series of conferences that develop premiere leaders for the agriculture industry. Students take on the roles of senators and meet with governmental officials in Sacramento to research agricultural topics. On the final day they debate on the senate floor in a mock legislative meeting.

Approximate number of students expected: 1

Proposed transportation (check as applicable)

Ag Dept Vehicle X

Proposed driver(s) Mandy Garner, Bryan Dodson, Melissa Porter, Taylor Foster, Lauren Giannone, or Tyler Higgins

Private vehicle(s) _____

Proposed driver(s) _____

I verify that only those students who have properly completed parent permission forms (form 14d) will be allowed to participate in this field trip. The above information is correct. Drivers are age 23 and in my judgment qualified to be experienced and safe drivers.

Field Trip Applicant

Date

Approvals:

Department Chair

Date

Extracurricular Activities (Vice Principal)

Date

Curricular Activities (Principal)

Date

For trips outside the district (Superintendent)

Date

ROUTING: Original: Office file

Duplicate: Applicant

Liberty Ranch HS

JAN 21 2022

Admin Office

**Sacramento Leadership Experience
Sacramento, CA**

Date	Day	Time	Activity
2/22/22	Tuesday	8:00 a.m.	Leave Liberty Ranch High School
2/22/22	Tuesday	8:45 a.m.	Arrive at conference hotel, check in.
2/22/22	Tuesday	10:00 a.m. – 10:00 p.m.	Conference begins
2/23/22	Wednesday	7:00 a.m. – 10:00 p.m.	Conference Continues
2/24/22	Thursday	7:00 a.m. – 10:00 p.m.	Conference Continues
2/25/22	Friday	8:00 a.m. – 4:00 p.m.	Conference Continues
2/25/22	Friday	4:30 p.m.	Conference adjourns, Return to Galt

To attend this conference students must apply and be one of 75 students selected statewide.

We have 1 student participating in this conference. Liberty Ranch FFA will pay the \$350 registration fee. Student will pay for any meals not included in the conference.

The name of the student attending: Austin Smith.

The cost of transportation will be paid by the agriculture department (approximately \$25). 01 7010 0 5742 200 1208 1000.

Supervision is provided by the California Department of Education.

Liberty Ranch HS

JAN 21 2022

Admin Office

TRIP PERMISSION FORM

Please permit my son / daughter: _____ ID# _____

To attend the trip sponsored by Liberty Ranch FFA – Ag Department

To: Sacramento Leadership Experience in Sacramento, CA
(destination)

on February 22-25, 2022
(date)

I understand the trip is expected to last from 2.22.22 7:00 a.m until 2.25.22 5:00 p.m.

Transportation will be provided or arranged by XX School District _____ Other _____

Advisor(s): Mrs. Garner, Mr. Dodson, Mrs. Porter, Miss. Foster, Mrs. Giannone, Mr. Higgins

(Parent or guardian name)

(Address)

(Home Phone & Cell)

(Work)

In case of emergency if I cannot be reached, please call:

(Name)

(Phone)

INSURANCE AND MEDICAL RELEASE

I verify that my son / daughter is covered by insurance and release the Galt Joint Union High School District of any responsibility in case of an accident while he/she student is on this trip.

- ☐ I have the school insurance .
☐ My personal insurance covers my child in case of an accident or injury.
☐ I have no insurance but release the district from any responsibility.

My child has the following health problem: _____

My child must take the following medication: _____

I also authorize any physician or hospital to provide emergency treatment, which may be needed.

Date: _____
(Signature of parent / guardian)

Liberty Ranch HS

JAN 21 2022

Admin Office

Liberty Ranch High School

12945 Marengo Road

Galt, CA 95632

209-745-4250 x8704

Dear Parent or Guardian:

An opportunity is available for your student to participate in an event which we feel will benefit their educational experience. Your child has indicated an interest in participating. Because the event will be away from the high school campus, it is necessary for you to grant written permission for your child to participate. The details are listed below:

Sponsoring Division or Organization: Agriculture Department

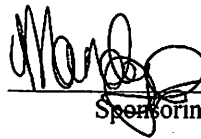
Nature of Event: Sacramento Leadership Experience

Method of Transportation: District Vehicle

Place: Sacramento, Ca

Date(s): February 22-25, 2022

Periods Missed: 1 2 3 4 5 6 7 8 ALL



Sponsoring Teacher's Signature

MY SON / DAUGHTER (NAME) _____ STUDENT # _____

HAS MY PERMISSION TO PARTICIPATE IN THE EVENT DESCRIBED ABOVE.

SIGNED _____

Parent / Guardian Signature

TEACHER'S PLEASE NOTE: DO NOT THIS IF IT HAS NOT BEEN SIGNED BY A SPONSOR AND PARENT.
(Students are responsible for class work, homework, and tests missed while on the field trip.)

Period	Teacher's Signature	Period	Teacher's Signature
1A/B		4A/B	
2A/B		5	
3A/B		6	

Liberty Ranch HS

JAN 21 2022

Admin Office

GALT JOINT UNION HIGH SCHOOL

FIELD TRIP INFORMATION

This check list will be completed after field trip requests are submitted to office. Sponsor will receive a copy showing items needed or pertinent dates.

Check list for Field Trip/Off-Campus Activity

Ag Dept./FFA	Sacramento Leadership Experience	2/22/22 – 2/25/22
Sponsor	Activity	Date
✓	Field Trip Application (14C) Submitted	
✓	Needs Board approval (overnight or 100 miles)	
N/A	Absence request submitted if trip is during school time and sub will be needed.	
✓	Written statement indicating budget responsibility for cost of substitute, transportation, and other expenses (Included in Itinerary)	
✓	Itinerary submitted. (Departure and arrival times, schedule of activities. For overnight trips, must include names of all chaperons, address and phone for overnight accommodations.	
✓	Transportation request (14) submitted	
✓	List of eligible students to attend submitted (review policy #5151, 5150 for guideline).	
X	Date list of students must be submitted to principal (three weeks prior to event)	
X	Date office must notify staff of list of students excused to attend.	
2.16.22	Date all parent-signed trip permission forms due. No student may attend unless the sponsor has the signed form to take along. (Two sample forms are attached. Duplicate the form you prefer to use.	

Liberty Ranch HS

JAN 21 2022

Admin Office