

**SAN MATEO UNION HIGH SCHOOL DISTRICT**  
**Human Resources**

**NEW POSITIONS/STIPENDS/SHORT TERM/SUBSTITUTE**  
**Not Included in the 2021-2022 Position Control**

CERTIFICATED

MISCELLANEOUS STIPENDS  
2021-2022 SCHOOL YEAR

<u>Name</u>	<u>Assignment</u>	<u>School</u>	<u>Stipend</u>
Jenna Smith	ATC Program Lead	BHS	\$1,000
Rachel Lauderdale	ITC	HHS	\$4,000

CLASSIFIED

NEW POSITION  
EMPLOYMENT

<u>Name</u>	<u>Position</u>	<u>Salary Range</u>	<u>Effective</u>
TBA	Nutrition Services Asst. (Universal) 20 hrs./wk. Capuchino	Range 129, Step A	February 14, 2022
TBA	Nutrition Services Asst. (Universal) 20 hrs./wk. Hillsdale	Range 129, Step A	February 14, 2022

SHORT TERM ASSIGNMENT

<u>Name</u>	<u>Assignment</u>	<u>Hours</u> <u>As Needed</u>	<u>Pay Rate</u>	<u>Funding</u> <u>Source</u>	<u>Effective</u>
Isabel Hernandez	Health Aide, Districtwide	7.5/day	\$31.09/hr.	IPi	01/26/2021-05/30/2022
Lisa Zepeda	Attend. & Welfare Tech.	7.5/day	\$31.88/hr.	Stud.Svc.	01/21/2022-02/28/2022

**CERTIFICATED ADMINISTRATOR**

RETIREMENT

Kevin Skelly, District Superintendent, submitted his retirement, effective at the end of the day June 30, 2022. Dr. Skelly qualifies for the District's Early Retirement Incentive. Dr. Skelly has been with the District for 7 years.

PATERNITY LEAVE OF ABSENCE (FAMILY AND MEDICAL LEAVE ACT)

The following teacher has requested the use of his accrued sick leave and medical benefits under the CFRA/FMLA/Contract. After all paid rights have expired the remainder of his leave will be without pay and benefits:

<u>Name</u>	<u>Assignment</u>	<u>School</u>	<u>Effective</u>
Juan Flores	5/5 Assistant Principal	AHS	02/11/2022 – 02/25/2022 03/07/2022 – 03/11/2022

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**RETIREMENT**

Patricia Jackson, Art Teacher at Mills High School, submitted her retirement, effective at the end of the day May 27, 2022. Ms. Jackson qualifies for the District's Early Retirement Incentive. Ms. Jackson has been with the District for 24 years. \*

Margo Meiman, Math Teacher at Hillsdale High School, submitted her retirement, effective at the end of the day May 27, 2022. Ms. Meiman qualifies for the District's Early Retirement Incentive. Ms. Meiman has been with the District for 20.5 years. \*

Steven Allekotte, Counselor at Aragon High School, submitted his retirement, effective at the end of the day June 6, 2022. Mr. Allekotte qualifies for the District's Early Retirement Incentive. Mr. Allekotte has been with the District for 29 years. \*

Lillian Laszlo, Spanish Teacher at San Mateo High School, submitted her retirement, effective at the end of the day May 27, 2022. Ms. Laszlo qualifies for the District's Early Retirement Incentive. Ms. Laszlo has been with the District for 10 years. \*

\*Certificate of Recognition

**RESIGNATION**

Elin Cervantes, Counselor at Aragon High School, has submitted and Superintendent Kevin Skelly has accepted her resignation effective at the end of the day June 6, 2022. Ms. Cervantes has been with the District for 2 years.

**REDUCED SERVICES CONTRACT PROGRAM**  
**2022-2023 SCHOOL YEAR**

The following teachers have requested to participate in the Reduced Services Contract Program pursuant to CTA contract section 10.7:

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Site</u>	<u>Partial Leave</u>	<u>Effective</u>	<u>Year</u>
Julierose Habeeb	5/5 Math	3/5 Math	CHS	2/5 Math	2022-2023 School Year	4
Nels Johnson	5/5 English	4/5 English	SMHS	1/5 English	2022-2023 School Year	2

**PARTIAL LEAVES**  
**2022-23 SCHOOL YEAR**

<u>Name</u>	<u>From</u>	<u>To</u>	<u>School</u>	<u>Partial Leave</u>	<u>Effective</u>
Amelia Salis	5/5 Spanish	4/5 Spanish	AHS	1/5 Spanish	2022-2023 SY
Jennifer Wekselgreene	5/5 Chemistry	1/5 Chemistry	CHS	4/5 Chemistry	2022-2023 SY
Bertina Horton	5/5 English	3/5 English	CHS	2/5 English	2022-2023 SY
Leticia Barajas	5/5 Counseling	4/5 Counseling	CHS	1/5 Counseling	2022-2023 SY
Michael McCall	5/5 Math	3/5 Math	HHS	2/5 Math	2022-2023 SY
Emily Witkop	5/5 Biology	3/5 Biology	HHS	2/5 Biology	2022-2023 SY
Akiko Soda	5/5 Japanese	3/5 Japanese	MHS	2/5 Japanese	2022-2023 SY
Jinna Hwang	5/5 Math	3/5 Math	SMHS	2/5 Math	2022-2023 SY
Elizabeth Cronin	4/5 ELD	2/5 ELD	SMHS	2/5 ELD	2022-2023 SY

**SAN MATEO UNION HIGH SCHOOL DISTRICT**  
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**CERTIFICATED**  
**(cont'd)**

**LEAVE OF ABSENCE (FAMILY AND MEDICAL LEAVE ACT)**

The following teachers have requested the use of their accrued sick leave and medical benefits under the CFRA/FMLA/Contract. After all paid rights have expired the remainder of their leaves will be without pay and benefits:

<u>Name</u>	<u>Assignment</u>	<u>School</u>	<u>Effective</u>
Joselyn Badra	5/5 Psychologist	D.O.	02/22/2022 – 04/12/2022
Rachel Mack	5/5 Counselor	MHS	01/31/2022 – 02/04/2022

**RETURN FROM LEAVE OF ABSENCE**

<u>Name</u>	<u>Assignment</u>	<u>School</u>	<u>Effective Date</u>
Aiko Michot	5/5 Independent Study	D.O.	01/21/2022

**EXTENSION OF LEAVE**

The last day of Brittany Dybdahl's leave will be 05/27/2022.

**UNPAID LEAVE OF ABSENCE 2022-2023 SCHOOL YEAR**

<u>Name</u>	<u>Assignment</u>	<u>School</u>	<u>Effective</u>
Alison Liberatore	Social Science	BHS	2022-2023 SY
Rachel Magee	Spanish	CHS	2022-2023 SY

**NEW SUBSTITUTE TEACHERS**

<u>Name</u>	<u>Credential</u>	<u>Effective Date</u>
Amanda Sand	30-Day Permit	12/08/2021
Sierra Moreno	30-Day Permit	12/09/2021
Victoria Lee	30-Day Permit	12/14/2021
Elizabeth Aguerrevere Rodriguez	30-Day Permit	12/14/2021
John De Sollar	Science	12/14/2021
Krista McCutcheon	30-Day Permit	01/07/2022
Susan Hontalas	Home Economics	01/06/2022

Jacob Niebaum will be working full time temporarily as floating substitute at the daily rate of \$375.00 for the spring semester effective 01/10/2021

Tammy Kim will be working full time temporarily as a floating substitute at the daily rate of \$375.00 for the spring semester effective 01/05/2021

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**(cont'd)**

**ADULT SCHOOL**

**New Temporary Employment**

<u>Name</u>	<u>Class Taught</u>	<u>Credential</u>	<u>Assign. Hours</u>	<u>Step/Rate</u>	<u>Effective Dates</u>
Sarah Ribbers	ESL Multi Level	Adult Education	8 Hrs. Wkly.	1/\$47.84	01/03/2022
Lynette Garcia	Prof Comm.	CTE	15 Hrs. Wkly.	1/\$47.84	09/13/2021

**New Adult School Substitute Teachers**

<u>Name</u>	<u>Credential</u>	<u>Effective Date</u>
Mali Wolff	30-Day Permit	01/07/2022

**Change in Assignment**

<u>Name</u>	<u>Status</u>	<u>Program</u>	<u>From</u>	<u>To</u>	<u>Effective Date</u>
Lynette Garcia	Prob. 1	Prog. Comm.	15 hrs./wk.	7.5 hrs./wk.	01/03/2022
Lynette Garcia	Prob. 1	CTE Coord./ Prog. Comm.	7.5 hrs./wk.	37.5 hrs./wk.	01/03/2022
Deep Bhullar	P-15	ESL	18 hrs./wk.	15 hrs./wk.	01/03/2022
Charmaine Wilkerson	Prob. 1	ESL	12 hrs./wk.	6 hrs./wk.	01/03/2022

**2021-2022 STUDENT TEACHERS**

<u>Name</u>	<u>Position</u>	<u>Subject</u>	<u>Site</u>	<u>Master Teacher</u>	<u>Clearance Status</u>	<u>Board Date</u>
Fatma Monim	Student Teacher	P.E.	MHS	Carolina Tiziani	Cleared	02/10/2022

**CORRECTION TO BOARD AUGUST 5, 2021**  
**DEPARTMENT HEADS**

Andrea Jefferson should be the Department head of 30+ sections, not 16-29.

Kristin Lynch and Courtney Joseph should be department heads of 16-29 sections, not 30+.

**CORRECTION TO BOARD JANUARY 20, 2022**  
**MISCELLANEOUS STIPENDS**

Jacqueline Falco's stipend for intern support should be \$2,500.

**CORRECTION TO BOARD JANUARY 20, 2022**  
**RESIGNATION**

Melissa Mark's resignation will be effective end-of-day March 25, 2022.

**SAN MATEO UNION HIGH SCHOOL DISTRICT**  
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**(cont'd)**

CORRECTION TO BOARD JANUARY 20, 2022  
LEAVE OF ABSENCE (FAMILY AND MEDICAL LEAVE ACT)

Karen Hartmann's leave will begin on 04/18/2022.

**CLASSIFIED**

RELEASED FROM EMPLOYMENT

James Kelly, Instructional Assistant II-ATC at Hillsdale High School, was released during probationary period effective at the end of the day January 28, 2022. Mr. Kelly has been with the District for 5 months.

Tanner Santos, Instructional Assistant II at Hillsdale High School, was released during probationary period effective at the end of the day January 28, 2022. Mr. Santos has been with the District for 5 months.

RESIGNATION

Antonio Brasil, Technology Support Specialist II at the District Office, submitted his resignation effective at the end of the day February 28, 2022. Mr. Brasil has been with the District for 1 year and 4 months.

Robert Castellino, Instructional Assistant II at Burlingame High School, submitted his resignation effective at the end of the day February 11, 2022. Mrs. Castellino has been with the District for 5 years and 4 months.

Emily Sanchez, Student Data Analyst at Peninsula High School, submitted her resignation effective at the end of the day February 11, 2022. Mr. Sanchez has been with the District for 1 year and 8 months.

Kelly Scibetta, Student Data Analyst at Hillsdale High School, submitted her resignation effective at the end of the day June 14, 2022. Ms. Scibetta has been with the District for 4 years.

EMPLOYMENT

<u>Name</u>	<u>Position</u>	<u>Salary Range</u>	<u>Effective</u>
Vladimir Ricaldi	Instructional Assistant II – ATC 30 hrs./wk. Capuchino	Range 34, Step C	February 14, 2022
James Chiappari	Facilities Maintenance Tech. II 37.5 hrs./wk. Districtwide	Range 255, Step A	February 7, 2022
Delvonne Dozier	School Bus Driver Instructor/ Transportation Coordinator 37.5 hrs./wk. Districtwide	Range 146, Step B	February 14, 2022
Yi-Tseng Chang	School Plant Operations Empl. 37.5 hrs./wk. Burlingame	Range 136, Step A	February 14, 2022
Hilary Jimenea	School Plant Operations Empl. 37.5 hrs./wk. Burlingame	Range 136, Step A	February 14, 2022

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**PROMOTION**

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective</u>
Sandra Gluschkoff	Family Engagement Coord. 37.5 hrs./wk. – San Mateo Range 39, Step C	English Learner Specialist 37.5 hrs./wk. – San Mateo Range 142, Step C	February 1, 2022

**CHANGE IN ASSIGNMENT**

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective</u>
Carolyn Alderette	Instructional Assistant I-TDS 30 hrs./wk. – Capuchino Range 32, Step C	Instructional Assistant I 30 hrs./wk. – Hillsdale Range 32, Step C	February 14, 2022
Barry Robinson	Utility Worker 20 hrs./wk. – Hillsdale Range 136, Step B Instructional Asst. I – Workability 17.5 hrs./wk. – Districtwide Range 32, Step A	Utility Worker 20 hrs./wk. – Hillsdale Range 136, Step B	
Julio Garcia-Salazar	Instructional Assistant I-ELD 10.5 hrs./wk. – Hillsdale Instructional Asst. I-EL Bridge 9.5 hrs./wk. – Hillsdale Range 32, Step A	Instructional Assistant I-ELD 37.5 hrs./wk. – Hillsdale Range 32, Step A	January 24, 2022
Oscar Herrera Hernandez	Instructional Assistant I, SpEd 27.5 hrs./wk. – San Mateo Range 32, Step E Office Assistant I 2.5 hrs./wk. – San Mateo Range 34, Step E English Learner Specialist 7.5 hrs./wk. – San Mateo Range 142, Step B	Instructional Assistant I, SpEd 27.5 hrs./wk. – San Mateo Range 32, Step E Office Assistant I 2.5 hrs./wk. – San Mateo Range 34, Step E	February 1, 2022

**ANNUAL SALARY STEP INCREASE PLACEMENT EFFECTIVE FEBRUARY 1, 2022**

<u>Name</u>	<u>Position</u>	<u>Site</u>	<u>Salary</u> <u>Range</u>	<u>Step</u>
Andrea Acosta-Govea	Instructional Assistant I	Burlingame	32	C
Vanessa Aguayo	English Learner Specialist	Peninsula	142	D
Alexa Alegre	Instructional Assistant II - ATC	Capuchino	34	B
Carlos Arreola Figueroa	Instructional Asst. I – SpecEd & ELD	San Mateo	32	B
Jessica Azer	Mental Health Therapist Intern	San Mateo	257	C

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**ANNUAL SALARY STEP INCREASE PLACEMENT EFFECTIVE FEBRUARY 1, 2022**  
**(cont'd)**

<u>Name</u>	<u>Position</u>	<u>Site</u>	<u>Salary</u>	
			<u>Range</u>	<u>Step</u>
Julie Badet	Career Coordinator	Hillsdale	41	D
Justin Cilia	Instructional Assistant II - ATC	Burlingame	34	B
Leticia Cottrell	Instructional Assistant I	Hillsdale	32	E
Sandra Delosa	School Bus Driver	Districtwide	141	D
Haley Deming	Instructional Assistant II	Hillsdale	34	D
Myriam Flores	Instructional Assistant II – ATC	Burlingame	34	D
Brett Fochtman	Instructional Assistant II – ATC	Capuchino	34	C
Sonia Gill	Administrative Assistant II	Districtwide	147	E
Jaime Gomez Jr	Campus Safety Specialist	Hillsdale	39	C
Richard Gonzales	Instructional Assistant I	Burlingame	32	B
Adrian Guillory	Instructional Assistant II	Burlingame	34	B
Alanna Haselbach	Instructional Assistant I	Burlingame	32	D
Andrew Hass	Instructional Assistant I	Aragon	32	B
Johanna Henderson	Instructional Assistant I	Mills	32	E
Lorenzo Hockaday	Career Coordinator	Peninsula	41	E
Nichole Howes	Instructional Assistant I	Hillsdale	32	B
Khalil Johnson	Instructional Assistant II	Mills	34	B
Shawn Johnson	Instructional Assistant I	Burlingame	32	D
Ashlen Kelley	Nutrition Services Assistant	Mills	129	B
Elias Kertel	Student Success Coordinator	Hillsdale	142	B
Nicole Lal	Instructional Assistant II - ATC	Hillsdale	34	B
Nicolette Landucci	Instructional Assistant II	Hillsdale	34	B
Acy Lasaint III	School Bus Driver	Districtwide	141	D
Rita Lehner	Counseling/Stud.Svcs. Assistant	Mills	40	D
D'Shawn Locke	Instructional Assistant II - ATC	Hillsdale	34	B
Roxanna Moreno	School Attendance Records Clerk	Burlingame	36	D
Andrea Mosqueda	Health Aide	Districtwide	40	B
Lisette Ortiz	Instructional Assistant I	Burlingame	32	B
Angela Pereda	Instructional Assistant I – ELD	Hillsdale	32	B
Tuaimanu Petaia	Piano Accompanist	Aragon	37	C
Raymond Quiles Jr	School Plant Operations Employee	Aragon	136	D
Rojun Daryl Rabino	Instructional Assistant II – ATC	Capuchino	34	B
Alejandra Rodriguez	Health Aide	Districtwide	40	B
Edmar Ruiz Perez	School Plant Operations Employee	San Mateo	136	D
Samiko Shiroma Tello	Mental Health Therapist Intern	Hillsdale	257	B
Brian Silva	Equipment Operator	Districtwide	137	C
Max Stines	Instructional Assistant I	Capuchino	32	B
Leslie Trevino-Escoto	Student Success Coordinator	Burlingame	142	B
Shannon Vaccarezza	Instructional Assistant I	Capuchino	32	B
Nancy Velazquez	Instructional Assistant I	Burlingame	32	B

**SAN MATEO UNION HIGH SCHOOL DISTRICT**  
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**CLASSIFIED**  
**(cont'd)**

**CHANGE IN ASSIGNMENT**

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective</u>
Jian Wen	Facilities Maintenance Tech II 37.5 hrs./wk. – Districtwide Range 255, Step E	Facilities Maintenance Tech 37.5 hrs./wk. – Districtwide Range 254, Step E	February 7, 2022

**RETURN FROM LEAVE OF ABSENCE**

<u>Name</u>	<u>Assignment</u>	<u>School</u>	<u>Effective Date</u>
Araceli Pena	Accounting Technician	Adult School	January 31, 2022

**EXTENDED LEAVE OF ABSENCE**

Regina Berg, Nutrition Services Lead at San Mateo High School, extended her medical leave of absence through 06/03/2022 with leave start date of 02/10/2022.

**LEAVE OF ABSENCE WITHOUT PAY**

The following classified employees have requested leave of absence without pay.

<u>Name</u>	<u>Assignment</u>	<u>School</u>	<u>Effective</u>
Vicki Ottoboni	Nutrition Services Lead	Burlingame	02/07/2022-02/15/2022
Staysha Veal	Lead Mental Health Therapist	Mills	02/03/2022-03/04/2022
- For Pregnancy Disability Leave			

**LEAVE OF ABSENCE-FMLA/CFRA**

The following classified employees have requested the use of their accrued sick leave and medical benefits under FMLA/CFRA/CSEA contract.

<u>Name</u>	<u>Position</u>	<u>Site</u>	<u>Effective</u>
Janice Broock	Nutrition Services Lead	San Mateo	01/26/2022-02/08/2022
- For Extended Medical Leave			
Dulce Hatch	Family Engagement Coordinator	Capuchino	01/24/2022-02/07/2022
- For Extended Medical Leave			

**LEAVE OF ABSENCE (INDUSTRIAL INJURY)**

The following classified employee has requested the use of his accrued sick leave and medical benefits under the Industrial Injury and CSEA-Contract, Article XII, Section 4.

<u>Name</u>	<u>Assignment</u>	<u>School</u>	<u>Should Read as to</u>
Dhirendra Maharaj	School Plant Operations Employee	Burlingame	01/18/2022-TBA



**SAN MATEO UNION HIGH SCHOOL DISTRICT**  
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**CLASSIFIED**  
**(cont'd)**

**STUDENT WORKERS**

<u>Name</u>	<u>Position</u>	<u>Site/Dept.</u>	<u>Hourly Rate</u>	<u>Effective Date</u>
Jennifer Altamirano Sosa	Student Worker	SMHS	\$15.62	01/10/2022
Sari Wachtelhausen	Student Worker	SMHS	\$15.62	01/11/2022

**2021-2022 Volunteers**

<u>Name</u>	<u>Position</u>	<u>Site</u>	<u>Site Supervisor</u>	<u>Clearance Status</u>	<u>Board Date</u>
Cecilia Mickelson	Volunteer (CSM Nursing Student)	Districtwide	Sara Devaney	Cleared	02/10/2022
Mary Palaad	Volunteer (CSM Nursing Student)	Districtwide	Sara Devaney	Cleared	02/10/2022
Amy Willkom	Volunteer (CSM Nursing Student)	Districtwide	Sara Devaney	Cleared	02/10/2022

**CORRECTION TO THE BOARD JANUARY 20, 2022**

Anca Ghnaim promotion to District Athletic Coordinator/HR Technician salary range should read to Range 41, step D.

Katherine Guardia change in assignment to Office Assistant I at Adult School effective date should read as to January 31, 2022.