



# SAN MATEO PARK ELEMENTARY

## School Plan for Student Achievement (SPSA) Template

Instructions and requirements for completing the SPSA template may be found in the SPSA Template Instructions.

School Name	County-District-School (CDS) Code	Schoolsite Council (SSC) Approval Date	Local Board Approval Date
San Mateo Park Elementary School	41690396044986	February 2, 2022	

### Purpose and Description

Briefly describe the purpose of this plan (Select from Schoolwide Program, Comprehensive Support and Improvement, Targeted Support and Improvement, or Additional Targeted Support and Improvement)

Schoolwide Program

Briefly describe the school's plan for effectively meeting the ESSA requirements in alignment with the Local Control and Accountability Plan and other federal, state, and local programs.

This Site Plan for Student Achievement describes the strategies and actions San Mateo Park Elementary School will implement in the 2021-22 school year, as aligned with the the San Mateo Foster City School District's 2021-22 Local Control Accountability Plan (LCAP) and the ESSA requirements as a School-wide Title 1 Program. Based on needs assessment conducted with Park's staff and education partners, this SPSA describes school-wide reform strategies and actions to ensure student mastery in four goal areas: Goal 1 Language and Literacy; Goal 2 Mathematics; Goal 3 Student Wellness; and Goal 4 Family Engagement. It describes the use of site and central resources (Supplemental, Title 1, Title 4, and local funds), allocated to the school through the district LCAP. As a school-wide program, the funding from these different resources are consolidated and applied to key strategies as one flexible pool of funds, supporting activities across the four goal areas of the SPSA. This has enabled the school to design a single, comprehensive SPSA focused on strengthening the entire academic and wellness program at San Mateo Park.

# Stakeholder Involvement

How, when, and with whom did the school consult as part of the planning process for this SPSA/Annual Review and Update?

## **Involvement Process for the SPSA and Annual Review and Update**

As part of the planning process for this SPSA/Annual Review and Update the school consulted with the staff for input and feedback on December 8th. The school consulted with PTA for input on January 14th and combined SSC/ELAC for input and feedback on January 12th. School Site Council had the opportunity to meet for input and feedback on December 9th. ELAC/SSC approved on February 2, 2022

# Goals, Strategies, & Proposed Expenditures

Complete a copy of the following table for each of the school's goals. Duplicate the table as needed.

## Goal Subject

Language and Literacy

## LEA/LCAP Goal

Students will make progress toward meeting or exceeding grade level California Standards.

## Goal 1

Increase student achievement in language and literacy, as measured by CAASPP, F&P, and local reading assessments.

## Identified Need

- Overall statements about the student performance strengths that the strategies (outlined below) will support.
- Overall statements about the student performance challenges that the strategies (outlined below) will address.

**Strengths:** On the 2020-21 CAASPP, 5th grade students showed improvement over the last (3rd grade) CAASPP performance in 2018-19 on the English Language Arts portion. Those students meeting or exceeding standards increased by 5 percentage points. Those students not meeting standards decreased by 9 percentage points. For English Learner 5th graders, those meeting or exceeding standards increased by 9 percentage points; those not meeting standards decreased by 14 percentage points.

**Challenges:** On the 2020-21 CAASPP, 55.23% of students did not meet standard on the English Language Arts portion.

Complete a copy of the Strategy/Activity table for each of the school's strategies/activities. Duplicate the table, including Proposed Expenditures, as needed.

## Strategy & Supporting Actions 1

### Strategy

Teachers teach ELD standards within the district adopted curricula through integrated whole group lessons and designated ELD lessons 5 days a week to leveled English Learner groups

### Students to be Served by this Strategy

(Identify either All Students or one or more specific student groups)

English Learners

Teachers will engage in on going PD in staff meetings.	No additional cost to site.		0
Teacher will engage in grade level collaboration in teams -	Extra time and/or subs.	1000-1999: Certificated Personnel Salaries Site Supplemental	6,000

Language & Literacy TOSAs to work on coaching teachers and working with students	1.5 Language & Literacy ToSA	1000-1999: Certificated Personnel Salaries District Supplemental	204,382
Language & Literacy TOSAs to work on coaching teachers and working with students	1.5 Language & Literacy ToSA	1000-1999: Certificated Personnel Salaries Title I	205,494
Principal & Language and Literacy TOSA observations and feedback and monitoring of teachers	No additional cost to site		0
Principal observations and feedback, monitoring of Language and Literacy TOSA	No additional cost to site		0
Principal will define staff meeting PD, Scope & Sequence	No additional cost to site		0

## Strategy & Supporting Actions 2

### Strategy

Teachers provide leveled reading groups daily teaching reading strategies and foundational skills

### Students to be Served by this Strategy

(Identify either All Students or one or more specific student groups)

All students

Teacher participate in Data Meetings and Professional Development in staff meetings	No additional cost		
Teachers will visit exemplar classrooms	sub costs	1000-1999: Certificated Personnel Salaries Site Supplemental	5000
Teachers will participate lesson study in grade level teams	No additional cost		
L&L ToSA Coaching TK-2 and 3-5 L&L ToSA TK-5 working with students	see ToSA costs above in Strategy 1		
Leadership will define staff meeting PD, Scope & Sequence	no additional cost to site		0
Principal & L&L ToSA will observe and give feedback and monitoring of teachers	No additional cost to site		0

## Strategy & Supporting Actions 3

## Strategy

Teachers provide high rigor/high engagement tasks at a variety of depth of knowledge to ensure rigor and providing continuous communication about the expectation to students using "I can" content language objectives

## Students to be Served by this Strategy

(Identify either All Students or one or more specific student groups)

All students

Teachers will participate in PD in staff meetings	No additional cost to site		0
Site visits to other classrooms	No additional cost to site		0
Lesson Study in grade level teams	No additional cost to site		0
Reading Specialists Coaching and working with students K-2 and 3-5	see ToSA costs above in Strategy 1		0
Language and Literacy TOSA for coaching and working with students	see ToSA costs above in Strategy 1		0
Principal will define staff meeting Professional Development, Scope & Sequence	No additional cost to site		0
Principal, Reading Specialist, and ELD Coach observations and feedback and monitoring of teachers	No additional cost to site		0

# Goals, Strategies, & Proposed Expenditures

Complete a copy of the following table for each of the school's goals. Duplicate the table as needed.

## Goal Subject

Mathematics and Science

## LEA/LCAP Goal

Students will make progress toward meeting or exceeding grade level California Standards.

## Goal 2

Increase student achievement in mathematics, as measured by CAASPP, math formative, and other local assessments.

## Identified Need

- Overall statements about the student performance strengths that the strategies (outlined below) will support.
- Overall statements about the student performance challenges that the strategies (outlined below) will address.

Challenges: On the 2020-21 CAASPP, 61.4% of students did not meet standard on the Math portion. On the 2020-21 CAASPP, 5th grade students declined in their performance compared to the last (3rd grade) CAASPP performance in 2018-19 on the Math portion. Those students meeting or exceeding standards decreased by 19 percentage points. Those students not meeting standards decreased by 14 percentage points.

Complete a copy of the Strategy/Activity table for each of the school's strategies/activities. Duplicate the table, including Proposed Expenditures, as needed.

## Strategy & Supporting Actions 1

### Strategy

Teachers deliver strategies that challenge all learners in rigorous tasks (MARS)

### Students to be Served by this Strategy

(Identify either All Students or one or more specific student groups)

All students

Teachers participate in professional development during staff meetings	0.5 FTE Math Teacher on Special Assignment (ToSA)	1000-1999: Certificated Personnel Salaries Title I	65,000
Teacher are provided release time for observation, feedback, and collaboration with grade level peers	See cost in Goal 1		0

## Strategy & Supporting Actions 2

### Strategy

Teachers' lessons include many opportunities for students to explain their mathematical reasoning using specialized academic language and hands-on activities such as Counting Collections to align EnVision Math.

### Students to be Served by this Strategy

(Identify either All Students or one or more specific student groups)

All students

Teachers participate in professional development during staff meetings	See above: 0.5 Math ToSA		0
Teachers are trained in Counting Collections for 3rd grade from San Mateo County Office of ELMI Project	No additional cost to site.		
Teachers are released so leadership can provide observation, feedback, and collaboration with grade level peers	See cost in Goal 1		

### Strategy & Supporting Actions 3

#### Strategy

Science for Scientists will implement science labs live in 4th and 5th classrooms to provide students with science experiences that build their scientific sense making.

### Students to be Served by this Strategy

(Identify either All Students or one or more specific student groups)

All Students

Schedule Science for Scientists to conduct labs in 4th and 5th classrooms	Contract with Science for Scientists	5000-5999: Services And Other Operating Expenditures District Supplemental	10,000
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# Goals, Strategies, & Proposed Expenditures

Complete a copy of the following table for each of the school's goals. Duplicate the table as needed.

## Goal Subject

Student Wellness

## LEA/LCAP Goal

Students will engage in ongoing healthy lifestyles supporting social, emotional and physical aspects.

## Goal 3

Students will experience high levels of school engagement and positive social emotional relationships with students and adults.

## Identified Need

Strengths: -A high percentage of students feel connected to school and staff

Challenges: -Chronic absenteeism

- Parents need more information about how their students are performing
- Teachers report needing to spend more time teaching school-wide structures that support positive learning environments
- Parents need more information about how their students are doing in learning English and reclassification procedures
- Students do not yet feel comfortable participating in class

Complete a copy of the Strategy/Activity table for each of the school's strategies/activities. Duplicate the table, including Proposed Expenditures, as needed.

## Strategy & Supporting Actions 1

### Strategy

Teachers utilize Responsive Classroom and the systems of PBIS with students to support high levels of school engagement and positive social emotional relationships with students and adults.

### Students to be Served by this Strategy

(Identify either All Students or one or more specific student groups)

All students

New teachers will be trained in school-wide PBIS structures through offerings from the district office	no additional cost to site.		0
PBIS team will meet over the summer to create	Training costs.	1000-1999: Certificated Personnel Salaries	1,000.00



observation and feedback tools. These tools will be used with teachers who need additional classroom management support. PBIS team will review the check-in check-out system regularly to ensure effectiveness.		Site Supplemental	
Training - Teachers will be trained in the Responsive Classroom focusing on the Morning Meeting and supported by the PBIS handbook.	Training costs. No cost to site.		
Provide Playworks facilitation and activities to support health and safety at recess and lunch	Playworks contract	5000-5999: Services And Other Operating Expenditures Title IV	14,600

## Strategy & Supporting Actions 2

### Strategy

Students exhibiting Tier 3 behavior and needing mental health support will receive the help they need from our school psychologist, school counselor, and Art Therapy Intern

### Students to be Served by this Strategy

(Identify either All Students or one or more specific student groups)

Students exhibiting Tier 3 behavior

Observation and feedback - the school psychologist will provide observations for students who are exhibiting Tier 3 behavior	no additional cost to site.		0
School counselors and interns will provide support to students.	1.0 School Counselor plus .4 Art Therapy Intern (2 days a week)	1000-1999: Certificated Personnel Salaries District Supplemental	100,000

# Goals, Strategies, & Proposed Expenditures

Complete a copy of the following table for each of the school's goals. Duplicate the table as needed.

## Goal Subject

Family Engagement

## LEA/LCAP Goal

Strengthen school-home communications; integrate family assets into school services; and engage families to deepen their support for their child's academic and social-emotional growth in alignment with the school.

## Goal 4

Strengthen school-home communications; integrate family assets into school services; and engage families to deepen their support for their child's academic and social-emotional growth in alignment with the school.

## Identified Need

Improve engagement and integration of families. Expand involvement of families in decision-making groups and meetings.

Complete a copy of the Strategy/Activity table for each of the school's strategies/activities. Duplicate the table, including Proposed Expenditures, as needed.

## Strategy & Supporting Actions 1

### Strategy

Teachers and staff will engage and empower families to make decisions, support, encourage, monitor, and advocate on behalf of their students.

### Students to be Served by this Strategy

(Identify either All Students or one or more specific student groups)

All students and families

ELAC Engagement meetings	Provide translation and meeting services.	5000-5999: Services And Other Operating Expenditures Site Supplemental	3,500.00
Increase School Office Assistant position by one hour to support families with language support	3.35 hours additional for SAO position	2000-2999: Classified Personnel Salaries District Supplemental	5,651.00
Family Engagement meetings	Provide translation and meeting services.	5000-5999: Services And Other Operating Expenditures Title I	3,869
Parents will be supported during Back to school night to support student learning,	No additional cost to sites.		0

encourage and monitor student progress.			
Parents will be supported during Math Night & Science Night to encourage and monitor math and science progress	No additional cost to sites.		0
International Feast empowers families and recognizes the cultural diversity of our school.	No additional cost to sites.		0
Parents will be supportive during Reading in a Winter Wonderland, I love Reading, and Literacy Night to support and be an advocate regarding reading instruction.	No additional cost to sites.		0
Teachers, students and families are working collaboratively to use Summer Reading Plans and Weekly Reading Logs to support, monitor, and encourage student achievement and continuous improvement.	No additional cost to sites.		0

# Budget Summary

Complete the table below. Schools may include additional information. Adjust the table as needed. The Budget Summary is required for schools funded through the ConApp, and/or that receive funds from the LEA for Comprehensive Support and Improvement (CSI).

## Budget Summary

Description	Amount
Total Funds Provided to the School Through the Consolidated Application	\$
Total Federal Funds Provided to the School from the LEA for CSI	\$
Total Funds Budgeted for Strategies to Meet the Goals in the SPSA	\$624,496.00

## Other Federal, State, and Local Funds

List the additional Federal programs that the school is including in the schoolwide program. Adjust the table as needed. If the school is not operating a Title I schoolwide program this section is not applicable and may be deleted.

Federal Programs	Allocation (\$)
Title I	\$274,363.00
Title IV	\$14,600.00

Subtotal of additional federal funds included for this school: \$288,963.00

List the State and local programs that the school is including in the schoolwide program. Duplicate the table as needed.

State or Local Programs	Allocation (\$)
	\$0.00
District Supplemental	\$320,033.00
Site Supplemental	\$15,500.00

Subtotal of state or local funds included for this school: \$335,533.00

Total of federal, state, and/or local funds for this school: \$624,496.00

# Budgeted Funds and Expenditures in this Plan

The tables below are provided to help the school track expenditures as they relate to funds budgeted to the school.

## Funds Budgeted to the School by Funding Source

Funding Source

Amount

Balance

## Expenditures by Funding Source

Funding Source	Amount
	0.00
District Supplemental	320,033.00
Site Supplemental	15,500.00
Title I	274,363.00
Title IV	14,600.00

## Expenditures by Budget Reference

Budget Reference	Amount
	0.00
1000-1999: Certificated Personnel Salaries	586,876.00
2000-2999: Classified Personnel Salaries	5,651.00
5000-5999: Services And Other Operating Expenditures	31,969.00

## Expenditures by Budget Reference and Funding Source

Budget Reference	Funding Source	Amount
		0.00
		0.00
1000-1999: Certificated Personnel Salaries	District Supplemental	304,382.00
2000-2999: Classified Personnel Salaries	District Supplemental	5,651.00
5000-5999: Services And Other Operating Expenditures	District Supplemental	10,000.00

1000-1999: Certificated Personnel Salaries	Site Supplemental	12,000.00
5000-5999: Services And Other Operating Expenditures	Site Supplemental	3,500.00
1000-1999: Certificated Personnel Salaries	Title I	270,494.00
5000-5999: Services And Other Operating Expenditures	Title I	3,869.00
5000-5999: Services And Other Operating Expenditures	Title IV	14,600.00

## Expenditures by Goal

Goal Number	Total Expenditures
Goal 1	420,876.00
Goal 2	75,000.00
Goal 3	115,600.00
Goal 4	13,020.00

# School Site Council Membership

California Education Code describes the required composition of the School Site Council (SSC). The SSC shall be composed of the principal and representatives of: teachers selected by teachers at the school; other school personnel selected by other school personnel at the school; parents of pupils attending the school selected by such parents; and, in secondary schools, pupils selected by pupils attending the school. The current make-up of the SSC is as follows:

- 1 School Principal
- 3 Classroom Teachers
- 1 Other School Staff
- 5 Parent or Community Members

Name of Members	Role
Cristina Haley	Principal
Kimberly Amoroso	Classroom Teacher
Sheryl Uchiyama	Classroom Teacher
Gina Johnstone	Classroom Teacher
Mercedes Navarro	Other School Staff
Rebecca Galvin	Parent or Community Member
Becca Duran	Parent or Community Member
Erin Cardenas	Parent or Community Member
Monica Tello	Parent or Community Member
Claudia Rivera	Parent or Community Member

At elementary schools, the school site council must be constituted to ensure parity between (a) the principal, classroom teachers, and other school personnel, and (b) parents of students attending the school or other community members. Classroom teachers must comprise a majority of persons represented under section (a). At secondary schools there must be, in addition, equal numbers of parents or other community members selected by parents, and students. Members must be selected by their peer group.

## Recommendations and Assurances

The School Site Council (SSC) recommends this school plan and proposed expenditures to the district governing board for approval and assures the board of the following:

The SSC is correctly constituted and was formed in accordance with district governing board policy and state law.

The SSC reviewed its responsibilities under state law and district governing board policies, including those board policies relating to material changes in the School Plan for Student Achievement (SPSA) requiring board approval.

The SSC sought and considered all recommendations from the following groups or committees before adopting this plan:

**Signature**

**Committee or Advisory Group Name**



English Learner Advisory Committee

The SSC reviewed the content requirements for school plans of programs included in this SPSA and believes all such content requirements have been met, including those found in district governing board policies and in the local educational agency plan.

This SPSA is based on a thorough analysis of student academic performance. The actions proposed herein form a sound, comprehensive, coordinated plan to reach stated school goals to improve student academic performance.

This SPSA was adopted by the SSC at a public meeting on February 2, 2022.

Attested:



Principal, Cristina Haley on February 2, 2022



SSC Chairperson, Gina Johnstone on February 2, 2022