



Sunnybrae
Elementary School

An Authorized International
Baccalaureate World School

School Plan for Student Achievement (SPSA) Template

Instructions and requirements for completing the SPSA template may be found in the SPSA Template Instructions.

School Name	County-District-School (CDS) Code	Schoolsite Council (SSC) Approval Date	Local Board Approval Date
Sunnybrae Elementary School	41690396045017	1/24/2022	

Purpose and Description

Briefly describe the purpose of this plan (Select from Schoolwide Program, Comprehensive Support and Improvement, Targeted Support and Improvement, or Additional Targeted Support and Improvement)

Schoolwide Program

Briefly describe the school's plan for effectively meeting the ESSA requirements in alignment with the Local Control and Accountability Plan and other federal, state, and local programs.

This Site Plan for Student Achievement describes the strategies and actions Sunnybrae Elementary School will implement in the 2021-22 school year, as aligned with the the San Mateo Foster City School District's 2021-22 Local Control Accountability Plan (LCAP) and the ESSA requirements as a School-wide Title 1 Program. Based on needs assessment conducted with Sunnybrae's staff and education partners, this SPSA describes school-wide reform strategies and actions to ensure student mastery in four goal areas: Goal 1 Language and Literacy; Goal 2 Mathematics; Goal 3 Student Wellness; and Goal 4 Family Engagement. It describes the use of site and central resources (Supplemental, Title 1, Title 4, and local funds), allocated to the school through the district LCAP. As a school-wide program, the funding from these different resources are consolidated and applied to key strategies as one flexible pool of funds, supporting activities across the four goal areas of the SPSA. This has enabled the school to design a single, comprehensive SPSA focused on strengthening the entire academic and wellness program at Sunnybrae.

Stakeholder Involvement

How, when, and with whom did the school consult as part of the planning process for this SPSA/Annual Review and Update?

Involvement Process for the SPSA and Annual Review and Update

The school collected feedback from various stakeholders during several meetings in which students data was presented. The stakeholders brainstormed strengths and challenges, root cause and possible strategies to improve student outcomes.

School Site Council- January 24

English Language Advisory Council - January 24

Sunnybrae Leadership Team - Ongoing, team meetings starting Fall 2021

IB/ELD Advisory Team - Ongoing, team meetings starting Fall 2021

Parent Teacher Association - Ongoing, team meetings starting Fall 2021

Goals, Strategies, & Proposed Expenditures

Complete a copy of the following table for each of the school's goals. Duplicate the table as needed.

Goal Subject

Language and Literacy

LEA/LCAP Goal

Students will make progress toward meeting or exceeding grade level California Standards.

Goal 1

Increase student achievement in language and literacy, as measured by CAASPP, F&P, and local reading assessments.

Identified Need

- Overall statements about the student performance strengths that the strategies (outlined below) will support.
- Overall statements about the student performance challenges that the strategies (outlined below) will address.

Based on the 2021 CAASPP 56.59% of 3rd-5th graders did not meet standard.

Complete a copy of the Strategy/Activity table for each of the school's strategies/activities. Duplicate the table, including Proposed Expenditures, as needed.

Strategy & Supporting Actions 1

Strategy

Teachers will support all students to learn essential grade level literacy standards by implementing a cohesive and viable curriculum that provides differentiated instruction to students.

Students to be Served by this Strategy

(Identify either All Students or one or more specific student groups)

All students, specifically EL students

IB Spanish Language support.	6.5 hour paraeducator support	2000-2999: Classified Personnel Salaries Magnet	44,000
Professional development for teachers on the IB standards (enhanced PYP) to enhance collaboration around IB framework and develop student agency as recommended by the IB	Teachers will attend PD on the enhanced PYP (IB standards)	1000-1999: Certificated Personnel Salaries Magnet	10,000
ELD/IB team will meet monthly to support IB program, focused on	Teacher extra pay	1000-1999: Certificated Personnel Salaries Site Supplemental	10,000

outcomes for English Learners.			
		1000-1999: Certificated Personnel Salaries Title I	11,600
Instructional Leadership Team will meet to monitor student progress and plan for students support.	Teacher extra pay	1000-1999: Certificated Personnel Salaries Title I	10,000
Purchase instructional technology to support Rally Reader for 3rd-5th grade students.	Instructional Technology	4000-4999: Books And Supplies Site Supplemental	15,000
		4000-4999: Books And Supplies Title I	32,000
Teachers work with the IB coordinator to develop lessons that are aligned with IB and Common Core Standards	1 IB coordinator	1000-1999: Certificated Personnel Salaries Magnet	149,055
Additional librarian time to support literacy	1.2 additional hours for librarian to support library instruction for all classrooms	2000-2999: Classified Personnel Salaries Site Supplemental	8,179
Teachers work with with literacy and language coaches to analyze their practice and plan literacy instruction for all students.	1 Language & Literacy specialist to coach teachers on best practices for literacy and in turn impact the learning of all students in the classroom regardless of their level (To be hired)	1000-1999: Certificated Personnel Salaries Title I	129,172

Strategy & Supporting Actions 2

Strategy

Teachers will use the MTSS framework to provide tiered support to students in literacy.

Students to be Served by this Strategy

(Identify either All Students or one or more specific student groups)

All

Tier 2 literacy support for students:	Language and Literacy coaches support teachers with training on how to support student who need additional intervention. See above for funding source and information		0
Paraeducator Support	Additional paraeducator time to support literacy	2000-2999: Classified Personnel Salaries	44,320

	instruction in the classrooms.	Site Supplemental	
Provide afterschool program for students in K-5 to accelerate learning outcomes.	Teacher extra-pay	1000-1999: Certificated Personnel Salaries Site Supplemental	14,000
		1000-1999: Certificated Personnel Salaries Title I	17,000

Goals, Strategies, & Proposed Expenditures

Complete a copy of the following table for each of the school's goals. Duplicate the table as needed.

Goal Subject

Mathematics

LEA/LCAP Goal

Students will make progress toward meeting or exceeding grade level California Standards

Goal 2

Increase student achievement in mathematics, as measured by CAASPP and district benchmark assessments.

Identified Need

- Overall statements about the student performance strengths that the strategies (outlined below) will support.
- Overall statements about the student performance challenges that the strategies (outlined below) will address.

Based on the 2021 CAASPP 55.25% of 3rd-5th graders did not meet standard.

Complete a copy of the Strategy/Activity table for each of the school's strategies/activities. Duplicate the table, including Proposed Expenditures, as needed.

Strategy & Supporting Actions 1

Strategy

Teachers will support all students to learn essential grade level math standards by implementing a cohesive and viable curriculum that provides differentiated instruction to students.

Students to be Served by this Strategy

(Identify either All Students or one or more specific student groups)

All students

Implementation of Silicon Valley Math Initiative (SVMI)	Teachers will receive training around the SVMI tools to learn to support student mathematical thinking skills.		0
Provide afterschool Tier 2 intervention to identified student based on teacher recommendation and math assessment data	Teacher extra-time	1000-1999: Certificated Personnel Salaries District Supplemental	25,000

Strategy & Supporting Actions 2

Strategy

Teachers will use the MTSS framework to provide tiered and targeted support to all students in math.

Students to be Served by this Strategy

(Identify either All Students or one or more specific student groups)

All students

Multi-Tier System of Support (MTSS) School Team	Continue the school MTSS team and build teacher capacity by providing training to teachers in order to gain knowledge on how to support students at the different tiers.		0
Provide a universal Screener to screen all students for math support	Use the math screener to screen all students for tier 1,2, or 3 support.		0
Differentiated support for EL students	Provide integrated ELD during math professional development for teachers		0
Provide integrated ELD during math professional development for teachers	Math & science specialist focused on working with students. See above		0

Goals, Strategies, & Proposed Expenditures

Complete a copy of the following table for each of the school's goals. Duplicate the table as needed.

Goal Subject

Student Wellness

LEA/LCAP Goal

Students will engage in ongoing healthy lifestyles supporting social, emotional and physical aspects.

Goal 3

Students will experience high levels of school engagement and positive social emotional relationships with students and adults.

Identified Need

Develop clear and consistent expectations for students and school-wide Positive Behavioral Interventions and Supports (PBIS).

Classroom referrals and teacher report show the need to support students social emotional wellness as they return to in-person learning.

Complete a copy of the Strategy/Activity table for each of the school's strategies/activities. Duplicate the table, including Proposed Expenditures, as needed.

Strategy & Supporting Actions 1

Strategy

Teachers will support students to learn essential grade-level appropriate social-emotional skills using the Responsive Classroom Approach, site/district developed curriculum for SEL.

Students to be Served by this Strategy

(Identify either All Students or one or more specific student groups)

All students

Student Services Teacher on Special Assignment	One Student Service Teacher on Special Assignment to support classroom teachers around classroom management and SEL strategies.	1000-1999: Certificated Personnel Salaries Title I	60,000
		1000-1999: Certificated Personnel Salaries District Supplemental	60,000

Implement safe play strategies on campus during recess and lunch	Consultant	5800: Professional/Consulting Services And Operating Expenditures Title IV	14,600
Instructional materials and supplies to support the implementation of PBIS and mindfulness	materials and supplies	4000-4999: Books And Supplies Site Supplemental	2,000

Strategy & Supporting Actions 2

Strategy

Teachers will use the MTSS framework to support students at the different tiers of SEL/behavior instruction.

Students to be Served by this Strategy

(Identify either All Students or one or more specific student groups)

All students

Multi-Tier System of Support (MTSS) School Team:	Continue the school MTSS team and build teacher capacity by providing training to teachers through the county office of education training. No additional cost to site.		0
MTSS to support roll out of Tier 1 - Tier 3 strategies	1.0 ToSA	1000-1999: Certificated Personnel Salaries District Supplemental	120,000
Behavior and SEL screener	Screen students for SEL/behavior needs at the beginning of the school year using a protocol. This will be a teacher observation tool. No additional cost to site.		0
Instructional materials and supplies to support the implementation of MTSS	Materials and supplies	4000-4999: Books And Supplies Site Supplemental	3,000
School counselor	Full time counselor models SEL lessons in each classroom, develops an SEL curriculum for the school, provides small group and and some individual counseling to students who need supplemental SEL/ behavior support. (To be hired)	2000-2999: Classified Personnel Salaries Measure V	130,000

School Safety Advocate	School Safety Advocate provides intensive interventions for students(individual counseling to students who need intensive support in SEL/behavior) (To be hired)	1000-1999: Certificated Personnel Salaries Site Supplemental	38,000

Goals, Strategies, & Proposed Expenditures

Complete a copy of the following table for each of the school's goals. Duplicate the table as needed.

Goal Subject

Family Engagement

LEA/LCAP Goal

Strengthen school-home communications; integrate family assets into school services; and engage families to deepen their support for their child's academic and social-emotional growth in alignment with the school.

Goal 4

Families will feel a sense of connectedness to the school and have two-way communication with the school as measured by parent surveys and participation in school-wide events.

Identified Need

The school has experience low parent participation over the last few years. distance learning has created an extra barrier between families and the school community.

Complete a copy of the Strategy/Activity table for each of the school's strategies/activities. Duplicate the table, including Proposed Expenditures, as needed.

Strategy & Supporting Actions 1

Strategy

School staff will develop consistent, constant and empathetic communication with all families during distance/hybrid learning and provide culturally relevant school-wide events in order to enhance student academic and social-emotional student progress.

Students to be Served by this Strategy

(Identify either All Students or one or more specific student groups)

All students

Community Services Specialist	8 hours a day Community Services Specialist will support school staff with communication with Spanish speaking families.	2000-2999: Classified Personnel Salaries District Supplemental	94,000
Family Engagement	ELAC parent meetings to provide a venue for the school to share information and parents to give input. .	4000-4999: Books And Supplies Title I	2,000

Parent Education	Three parent education events to provide parents with strategies and support in academics and social-emotional areas.	4000-4999: Books And Supplies Title I	8,000
Consistent classroom and school communication	The administration and classroom will have consistent communication with parents using newsletters and bulletins. No additional cost to site.		0
Family Engagement Leadership Team	Staff extra pay	1000-1999: Certificated Personnel Salaries Site Supplemental	3,000

Budget Summary

Complete the table below. Schools may include additional information. Adjust the table as needed. The Budget Summary is required for schools funded through the ConApp, and/or that receive funds from the LEA for Comprehensive Support and Improvement (CSI).

Budget Summary

Description	Amount
Total Funds Provided to the School Through the Consolidated Application	\$
Total Federal Funds Provided to the School from the LEA for CSI	\$
Total Funds Budgeted for Strategies to Meet the Goals in the SPSA	\$1,053,926.00

Other Federal, State, and Local Funds

List the additional Federal programs that the school is including in the schoolwide program. Adjust the table as needed. If the school is not operating a Title I schoolwide program this section is not applicable and may be deleted.

Federal Programs	Allocation (\$)
Title I	\$269,772.00
Title IV	\$14,600.00

Subtotal of additional federal funds included for this school: \$284,372.00

List the State and local programs that the school is including in the schoolwide program. Duplicate the table as needed.

State or Local Programs	Allocation (\$)
	\$0.00
District Supplemental	\$299,000.00
Magnet	\$203,055.00
Measure V	\$130,000.00
Site Supplemental	\$137,499.00

Subtotal of state or local funds included for this school: \$769,554.00

Total of federal, state, and/or local funds for this school: \$1,053,926.00

Budgeted Funds and Expenditures in this Plan

The tables below are provided to help the school track expenditures as they relate to funds budgeted to the school.

Funds Budgeted to the School by Funding Source

Funding Source

Amount

Balance

Expenditures by Funding Source

Funding Source	Amount
	0.00
District Supplemental	299,000.00
Magnet	203,055.00
Measure V	130,000.00
Site Supplemental	137,499.00
Title I	269,772.00
Title IV	14,600.00

Expenditures by Budget Reference

Budget Reference	Amount
	0.00
1000-1999: Certificated Personnel Salaries	656,827.00
2000-2999: Classified Personnel Salaries	320,499.00
4000-4999: Books And Supplies	62,000.00
5800: Professional/Consulting Services And Operating Expenditures	14,600.00

Expenditures by Budget Reference and Funding Source

Budget Reference	Funding Source	Amount
		0.00
		0.00

1000-1999: Certificated Personnel Salaries	District Supplemental	205,000.00
2000-2999: Classified Personnel Salaries	District Supplemental	94,000.00
1000-1999: Certificated Personnel Salaries	Magnet	159,055.00
2000-2999: Classified Personnel Salaries	Magnet	44,000.00
2000-2999: Classified Personnel Salaries	Measure V	130,000.00
1000-1999: Certificated Personnel Salaries	Site Supplemental	65,000.00
2000-2999: Classified Personnel Salaries	Site Supplemental	52,499.00
4000-4999: Books And Supplies	Site Supplemental	20,000.00
1000-1999: Certificated Personnel Salaries	Title I	227,772.00
4000-4999: Books And Supplies	Title I	42,000.00
5800: Professional/Consulting Services And Operating Expenditures	Title IV	14,600.00

Expenditures by Goal

Goal Number	Total Expenditures
Goal 1	494,326.00
Goal 2	25,000.00
Goal 3	427,600.00
Goal 4	107,000.00

School Site Council Membership

California Education Code describes the required composition of the School Site Council (SSC). The SSC shall be composed of the principal and representatives of: teachers selected by teachers at the school; other school personnel selected by other school personnel at the school; parents of pupils attending the school selected by such parents; and, in secondary schools, pupils selected by pupils attending the school. The current make-up of the SSC is as follows:

- 1 School Principal
- 3 Classroom Teachers
- 1 Other School Staff
- 5 Parent or Community Members

Name of Members	Role
Nancy Bui	Principal
Kimberly Gordon	Parent or Community Member
Miriam Home	Parent or Community Member
Mikjan Torrie	Parent or Community Member
Charlotte Cheng	Parent or Community Member
Doug Lee	Parent or Community Member
Lisa Meijia Sandoval	Other School Staff
Leticia Contreras	Classroom Teacher
Ryan Murray	Classroom Teacher
Suzanne Deardorff	Classroom Teacher

At elementary schools, the school site council must be constituted to ensure parity between (a) the principal, classroom teachers, and other school personnel, and (b) parents of students attending the school or other community members. Classroom teachers must comprise a majority of persons represented under section (a). At secondary schools there must be, in addition, equal numbers of parents or other community members selected by parents, and students. Members must be selected by their peer group.

Recommendations and Assurances

The School Site Council (SSC) recommends this school plan and proposed expenditures to the district governing board for approval and assures the board of the following:

The SSC is correctly constituted and was formed in accordance with district governing board policy and state law.

The SSC reviewed its responsibilities under state law and district governing board policies, including those board policies relating to material changes in the School Plan for Student Achievement (SPSA) requiring board approval.

The SSC sought and considered all recommendations from the following groups or committees before adopting this plan:

Signature

Committee or Advisory Group Name

GSS

English Learner Advisory Committee

The SSC reviewed the content requirements for school plans of programs included in this SPSA and believes all such content requirements have been met, including those found in district governing board policies and in the local educational agency plan.

This SPSA is based on a thorough analysis of student academic performance. The actions proposed herein form a sound, comprehensive, coordinated plan to reach stated school goals to improve student academic performance.

This SPSA was adopted by the SSC at a public meeting on 1/24/2022.

Attested:

Nancy Bui
CC

Principal, Nancy Bui on 1/24/2022

SSC Chairperson, Charlotte Cheng on 1/24/2022