



**2021 – 2022
MASTER CONTRACT WITH
RAISING YOUTH RESILIENCE**

**FOR SUPPLEMENTAL
INSTRUCTIONAL/ENRICHMENT STUDENT
SERVICES**

SCHOOL YEAR 2021-2022

CONTRACT NUMBER: _____

SUPPLEMENTAL INSTRUCTIONAL/ENRICHMENT STUDENT SERVICES MASTER CONTRACT

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AUTHORIZATION FOR MASTER CONTRACT AND GENERAL PROVISIONS

1. MASTER CONTRACT

This Master Contract (or "Contract") is entered into on February 9, 2022, between Elk Grove Unified School District, hereinafter referred to as the "DISTRICT" and Raising Youth Resilience, hereinafter referred to "CONTRACTOR" for the purpose of providing instructional and/or enrichment program services to students before school, afterschool and/or during the school day.

The CONTRACTOR shall submit an Individual Services Agreement (hereinafter referred to as "ISA"). Unless otherwise agreed in writing, these forms shall acknowledge CONTRACTOR's obligation to provide all relevant services specified in the ISA. DISTRICT and CONTRACTOR shall enter into an ISA for each school served by CONTRACTOR.

2. COMPLIANCE WITH LAWS, STATUTES, REGULATIONS

During the term of this Master Contract, unless otherwise agreed, CONTRACTOR shall comply with all applicable federal, state, and local statutes, laws, ordinances, rules, policies and regulations. CONTRACTOR shall also comply with all applicable DISTRICT policies and procedures unless, taking into consideration all of the surrounding facts and circumstances, a policy or policies or a portion of a policy does not reasonably apply to CONTRACTOR. CONTRACTOR hereby acknowledges and agrees that it accepts all risks and responsibilities for its failure to comply with DISTRICT policies and shall indemnify the DISTRICT under the provisions of Section 14 of this Contract for all liability, loss, damage and expense (including reasonable attorneys' fees) resulting from or arising out of CONTRACTOR's failure to comply with applicable DISTRICT policies.

3. TERM OF MASTER CONTRACT

The term of this Master Contract shall be from February 16, 2022 to June 30, 2022 unless otherwise stated. Neither the CONTRACTOR nor the DISTRICT is required to renew this Master Contract in subsequent contract years. No Master Contract will be offered unless and until all of the contracting requirements have been satisfied. The offer of a Master Contract to a CONTRACTOR is at the sole discretion of the DISTRICT.

The provisions of this Master Contract apply to CONTRACTOR and any of its employees or independent contractors. Notice of any change in CONTRACTOR's ownership or authorized representative shall be provided in writing to the DISTRICT within thirty (30) calendar days of change of ownership or change of authorized representative.

4. INTEGRATION

This Master Contract includes each ISA and they are incorporated herein by this reference. This Master Contract supersedes any prior or contemporaneous written or oral understanding or agreement. This Master Contract may be amended only by written amendment executed by both parties.

CONTRACTOR shall provide the DISTRICT with information as requested in writing to secure a Master Contract or a renewal.

5. INDIVIDUAL SERVICES AGREEMENT ("ISA")

This Agreement shall include an ISA developed for each school to whom CONTRACTOR is to provide instructional and/or enrichment program services to students before school, afterschool and/or during the school day.

Unless otherwise provided in this Master Contract, the CONTRACTOR shall provide all services specified in the ISA unless the CONTRACTOR and the DISTRICT agree otherwise in the ISA. In the event the CONTRACTOR is unable to provide a specific service at any time during the life of the ISA, the CONTRACTOR shall notify the DISTRICT in writing within five (5) business days of the last date a service was provided.

II. ADMINISTRATION OF CONTRACT

6. NOTICES

All notices provided for by this Contract shall be in writing. Notices shall be mailed or delivered by hand and shall be effective as of the date of receipt by addressee.

All notices mailed to the DISTRICT shall be addressed to the person and address as indicated on the signature page of the Master Contract. Notices to CONTRACTOR shall be addressed as indicated on signature page of this Master Contract.

7. MAINTENANCE OF RECORDS

All records shall be maintained by CONTRACTOR as required by state and federal laws and regulations. Notwithstanding the foregoing sentence, CONTRACTOR shall maintain all records for at least five (5) years after the termination of this Master Contract. For purposes of this Master Contract, "records" shall include, but not be limited to student records as defined by California Education Code section 49061(b) including electronically stored information; cost data records as set forth in Title 5 of the California Code of Regulations section 3061; registers of CONTRACTOR and/or daily service providers; daily service logs and notes and other documents used to record the provision of related services including supervision; incident reports; notification of injuries; absence verification records (parent/doctor notes, telephone logs, and related documents); records of employee training and certification, staff time sheets; non-paid staff and volunteer sign-in sheets; liability and worker's compensation insurance policies; statement of income and expenses; general journals; cash receipts and disbursement books; general ledgers and supporting documents; documents evidencing financial expenditures; federal/state payroll quarterly reports; and bank statements and canceled checks or facsimile thereof.

CONTRACTOR shall maintain student records in a secure location to ensure confidentiality and prevent unauthorized access. CONTRACTOR shall maintain a current list of the names and positions of CONTRACTOR's employees who have access to confidential records. CONTRACTOR shall maintain an access log for each student's record which lists all persons, agencies, or organizations requesting or receiving information from the record. Such log shall be maintained as required by California Education Code section 49064 and include the name, title, agency/organization affiliation, and date/time of access for each individual requesting or receiving information from the student's record. Such log needs to record access to the student's records by: (a) the student's parent; (b) an individual to whom written consent has been executed by the student's parent; or (c) employees of the DISTRICT or CONTRACTOR having a legitimate educational interest in requesting or receiving information from the record. CONTRACTOR/DISTRICT shall maintain copies of any written parental concerns granting access to student records. For purposes of this paragraph, "employees of the DISTRICT or CONTRACTOR" do not include subcontractors. CONTRACTOR shall grant parents access to student records, and comply with parents' requests for copies of student records, as required by state and federal laws and regulations. CONTRACTOR agrees, in the event of school or agency closure, to forward student records within ten (10) business days to the DISTRICT. DISTRICT shall have access to and receive copies of any and all records upon request within five (5) business days.

8. MARKETING

Excluding a simple statement or acknowledgement that CONTRACTOR has a written agreement with the DISTRICT, CONTRACTOR will not use the name, marks, or logos of the DISTRICT in any planned advertisement, press release, or other planned publicity or marketing materials, in any form or media, without the prior written approval of the DISTRICT. CONTRACTOR will not use photographs or student images for marketing without the express written consent of the family and DISTRICT for use of student likeness. Any flyers, advertisements, brochures, or invitations for events outside of the school program must be approved by the DISTRICT prior to distribution.

9. SEVERABILITY CLAUSE

If any provision of this Master Contract is held, in whole or in part, to be unenforceable for any reason, the remainder of that provision and of the entire Master Contract shall be severable and remain in effect.

10. SUCCESSORS IN INTEREST

This contract binds CONTRACTOR's successors and assignees. CONTRACTOR shall notify the DISTRICT of any change of ownership or corporate control.

11. VENUE AND GOVERNING LAW

The laws of the State of California shall govern the terms and conditions of this contract with venue in the County where the school is located.

12. MODIFICATIONS AND AMENDMENTS REQUIRED TO CONFORM TO LEGAL AND ADMINISTRATIVE GUIDELINES

This Master Contract may be modified or amended by the DISTRICT to conform to administrative and statutory guidelines issued by any state, federal or local governmental agency. The party seeking such modification shall provide the DISTRICT and/or CONTRACTOR thirty (30) days' notice of any such changes or modifications made to conform to administrative or statutory guidelines and a copy of the statute or regulation upon which the modification or changes are based.

13. TERMINATION

This Master Contract or ISA may be terminated with or without cause. To terminate the contract either party shall give thirty (30) days prior written notice. At the time of termination, CONTRACTOR shall provide to the DISTRICT any and all documents CONTRACTOR is required to maintain under this Master Contract. ISAs are void upon termination of this Master Contract.

14. INSURANCE

CONTRACTOR shall, at his, her, or its sole cost and expense, maintain in full force and effect, during the term of this Contract, the following insurance sufficient to cover any claims, damages, liabilities, costs and expenses (including counsel fees) arising out of or in connection with CONTRACTOR's fulfillment of any of its obligations under this Contract or either party's use of the work or any component or part thereof:

A. Commercial General Liability Insurance, including both bodily injury and property damage, with the limits of \$1,000,000 per occurrence \$3,000,000 general aggregate.

The policy may not contain an exclusion for coverage of claims arising from claims for sexual molestation or abuse. In the event that CONTRACTOR's policy should have an exclusion for sexual molestation or

abuse claims, then CONTRACTOR shall be required to procure a supplemental policy providing such coverage.

B. Workers' Compensation Insurance in accordance with provisions of the California Labor Code adequate to protect the CONTRACTOR from claims that may arise from its operations pursuant to the Workers' Compensation Act (Statutory Coverage). The Workers' Compensation Insurance coverage must also include Employers Liability coverage with limits of \$1,000,000/\$1,000,000/\$1,000,000.

C. Commercial Auto Liability Insurance for all owned, non-owned or hired automobiles with a \$1,000,000 combined single limit.

If no owned automobiles, then only hired and non-owned is required.

D. Errors & Omissions (E & O)/Malpractice (Professional Liability) coverage, including Sexual Molestation and Abuse coverage, unless that coverage is afforded elsewhere in the Commercial General Liability policy by endorsement or separate policy, with the limits of \$1,000,000 per occurrence and \$2,000,000 general aggregate.

E. CONTRACTOR, upon execution of this Contract and periodically thereafter upon request, shall furnish the DISTRICT with certificates of insurance evidencing such coverage. The certificate of insurance shall include a ten (10) day non-renewal notice provision. The Commercial General Liability and Automobile Liability policy shall name the DISTRICT as additional insured's premiums on all insurance policies and shall be paid by CONTRACTOR and shall be deemed included in CONTRACTOR's obligations under this contract at no additional charge.

F. Any deductibles or self-insured retentions above \$100,000 must be declared to and approved by the DISTRICT. At its option, the DISTRICT may require the CONTRACTOR, at the CONTRACTOR's sole cost, to: (a) cause its insurer to reduce to levels specified by the DISTRICT or eliminate such deductibles or self-insured retentions with respect to the DISTRICT, its officials and employees, or (b) procure a bond guaranteeing payment of losses and related investigation.

G. For any claims related to the services performed in connection with this Master Contract, the CONTRACTOR's insurance coverage shall be the primary insurance with respect to the DISTRICT, its subsidiaries, officials and employees. Any insurance or self-insurance maintained by the DISTRICT, its subsidiaries, officials and employees shall be excess of the CONTRACTOR's insurance and shall not contribute with it.

H. All Certificates of Insurance must reference the contract number, name of the agency submitting the certificate, and the location of the agency submitting the certificate on the certificate.

15. INDEMNIFICATION AND HOLD HARMLESS

To the fullest extent allowed by law, CONTRACTOR indemnify and hold the DISTRICT and its Board Members, administrators, employees, agents, attorneys, volunteers, and subcontractors ("DISTRICT Indemnities") harmless against all liability, loss, damage and expense (including reasonable attorneys' fees) resulting from or arising out of this Master Contract or its performance, to the extent that such loss, expense, damage or liability was proximately caused by negligence, intentional act, or willful act or omission of CONTRACTOR, including, without limitation, its agents, employees, subcontractors or anyone employed directly or indirectly by it (excluding the DISTRICT and DISTRICT Indemnities). The duty and obligation to defend shall arise immediately upon tender of a claim or lawsuit to the CONTRACTOR. The DISTRICT shall have the right in their sole discretion to select counsel of its choice to provide the defense at the sole cost of the CONTRACTOR or the applicable insurance carrier.

To the fullest extent allowed by law, DISTRICT shall indemnify and hold CONTRACTOR and its Board Members, administrators, employees, agents, attorneys, and subcontractors ("CONTRACTOR Indemnities") harmless against all liability, loss, damage and expense (including reasonable attorneys' fees) resulting from or arising out of this Master Contract or its performance, to the extent that such loss, expense, damage or liability was proximately caused by the negligent, intentional act or willful act or omission of the DISTRICT, including, without limitation, its agents, employees, subcontractors or anyone employed directly or indirectly by it (excluding CONTRACTOR and/or any CONTRACTOR Indemnities).

The DISTRICT represents that it is self-insured in compliance with the laws of the State of California, that the self-insurance covers district employees acting within the course and scope of their respective duties and that its self-insurance covers the DISTRICT's indemnification obligations under this Master Contract.

16. INDEPENDENT CONTRACTOR

Nothing herein contained will be construed to imply a joint venture, partnership or principal-agent relationship between the DISTRICT and CONTRACTOR. CONTRACTOR shall provide all services under this Contract as an independent contractor, and neither party shall have the authority to bind or make any commitment on behalf of the other. Nothing contained in this Contract shall be deemed to create any association, partnership, joint venture or relationship of principal and agent, master and servant, or employer and employee between the parties or any affiliates of the parties, or between the DISTRICT and any individual assigned by CONTRACTOR to perform any services for the DISTRICT.

If the DISTRICT is determined to be a partner, joint venture, co-principle, employer or co-employer of CONTRACTOR, CONTRACTOR shall indemnify and hold harmless the DISTRICT from and against any and all claims for loss, liability, or damages arising from that determination, as well as any expenses, costs, taxes, penalties and interest charges incurred by the DISTRICT as a result of that holding.

17. NON-DISCRIMINATION

CONTRACTOR shall not, in employment or operation of its programs, unlawfully discriminate on the basis of gender, nationality, national origin, ancestry, race, color, ethnicity, ethnic group affiliation, religion, age, marital status, pregnancy or parental status, sex, sexual orientation, gender, gender identity or expression, physical or mental disability, genetic information or any other classification protected by federal or state law or the perception of one or more of such characteristics or association with a person or group with one or more of these actual or perceived characteristics.

III. EDUCATIONAL PROGRAM AND OPERATIONAL REQUIREMENTS

18. APPROPRIATE EDUCATIONAL SERVICES

All services provided by CONTRACTOR shall be secular, neutral, and non-ideological. Unless otherwise agreed between CONTRACTOR and DISTRICT, CONTRACTOR shall be responsible for the provision of all appropriate supplies, equipment, assessments, and/or curriculum for DISTRICT students, as specified in the ISA. CONTRACTOR shall make no charge of any kind to parents for program services.

19. COMPLAINT PROCEDURES

CONTRACTOR shall maintain and adhere to its own written procedures for responding to parent complaints. These procedures shall include annually notifying and providing parents of students with appropriate information (including complaint forms) for the following: (1) Uniform Complaint Procedures pursuant to Title 5 of the California Code of Regulations section 4600 et seq.; (2) Nondiscrimination policy pursuant to Title 5 of the California Code of Regulations section 4960 (a); (3) Sexual Harassment Policy, California Education Code 231.5 (a) (b) (c); (4) Title IX Student Grievance Procedure, Title IX

106.8 (a) (d) and 106.9 (a); and (5) Notice of Privacy Practices in compliance with Health Insurance Portability and Accountability Act ("HIPAA").

CONTRACTOR shall include verification of these procedures to the DISTRICT. CONTRACTOR shall immediately notify the DISTRICT of any complaints filed against it related to the DISTRICTS students and provide the DISTRICT with all documentation related to the complaints and/or its investigation of complaints, including any and all reports generated as a result of an investigation.

20. PARENT ACCESS

CONTRACTOR shall provide reasonable parental access to DISTRICT students and all facilities including, but not limited to, the instructional setting, recreational activity areas, and meeting rooms. CONTRACTOR shall comply with any known court orders regarding parental visits and access to DISTRICT students.

21. PROGRAM EVALUATION

CONTRACTOR shall submit monthly program participation in a template provided by the DISTRICT that includes student name, valid DISTRICT identification number, daily minutes of services, and method or site of service for each student. CONTRACTOR shall capture wellbeing measures through surveys of students, school site staff, and parents on social emotional learning, climate, and other relevant outcomes. All specific elements, data collection processes, and timelines will be finalized during the first month of the contract. CONTRACTOR shall record progress on program specific student metrics over the service period for mid-year and end-of-year student outcome reporting to the DISTRICT.

22. SERVICES AND SUPERVISION ON PUBLIC SCHOOL CAMPUSES

If Contractor is permitted access to public school campuses, CONTRACTOR shall comply with Penal Code Section 627.1 et. seq., and shall comply with all DISTRICT procedures regarding visitors to school campuses specified by the DISTRICT, as well as and the procedures of the campus being visited.

IV. HEALTH AND SAFETY

23. HEALTH AND SAFETY

CONTRACTOR shall comply with all applicable federal, state, local, and LEA laws, regulations, ordinances, policies, and procedures regarding student and employee health and safety. CONTRACTOR shall comply with the requirements of California Education Code sections 35021 et. seq., 49406, and Health and Safety Code Section 3454(a) regarding the examination of CONTRACTOR's employees and volunteers for tuberculosis. CONTRACTOR shall provide to LEA documentation for each individual volunteering, employed, contracted, and/or otherwise hired by CONTRACTOR of such compliance before an individual comes in contact with a student.

CONTRACTOR shall comply with OSHA Blood-Borne Pathogens Standards, 29 code of Federal Regulations (CFR) section 1910.1030, when providing medical treatment or assistance to a student. CONTRACTOR further agrees to provide annual training regarding universal health care precautions and to post required notices in areas designated in the California Health and Safety Code.

24. TRANSPORTATION

CONTRACTOR shall neither provide transportation nor subcontract for transportation services for DISTRICT students unless DISTRICT and CONTRACTOR agree otherwise in writing.

25. ADMINISTRATION OF MEDICATION

CONTRACTOR shall comply with the requirements of California Education Code Section 49423 when CONTRACTOR serves a DISTRICT student that is required to take prescription and/or over-the-counter medication during the session. CONTRACTOR shall maintain a written log for each DISTRICT student to whom medication is administered. Such written log shall specify the DISTRICT student's name; the type of medication; the date, time, and amount of each administration; and the name of CONTRACTOR's employee who administered the medication.

26. INCIDENT/ACCIDENT REPORTING

CONTRACTOR shall submit within 24 hours, electronically, any accident or incident report to the DISTRICT. CONTRACTOR shall properly submit required accident or incident reports pursuant to the procedures specified in DISTRICT Procedures.

27. CHILD ABUSE REPORTING

CONTRACTOR hereby agrees to annually train all staff members, including volunteers, so that they are familiar with and agree to adhere to its own child and dependent adult abuse reporting obligations and procedures as specified in California Penal Code section 11164 et seq. and Education Code 44691. To protect the privacy rights of all parties involved (i.e., reporter, child and alleged abuser), reports will remain confidential as required by law and professional ethical mandates. A written statement acknowledging the legal requirements of such reporting and verification of staff adherence to such reporting shall be submitted to the DISTRICT.

28. SEXUAL HARASSMENT

CONTRACTOR shall have a Sexual and Gender Identity harassment policy that clearly describes the kinds of conduct that constitutes sexual harassment and that is prohibited by the CONTRACTOR's policy, as well as federal and state law. The policy should include procedures to make complaints without fear of retaliation, and for prompt and objective investigations of all sexual harassment complaints. CONTRACTOR further agrees to provide annual training to all employees regarding the laws concerning sexual harassment and related procedures pursuant to Government Code 12950.1.

29. REPORTING OF MISSING CHILDREN

CONTRACTOR assures DISTRICT that all staff members, including volunteers, are familiar with and agree to adhere to requirements for reporting missing children as specified in California Education Code section 49370. A written statement acknowledging the legal requirements of such reporting and verification of staff adherence to such reporting shall be properly submitted to the DISTRICT. The written statement shall be submitted as specified by the DISTRICT.

V. PERSONNEL

30. CLEARANCE REQUIREMENTS

CONTRACTOR shall comply with the requirements of California Education Code sections 44237, 35021.1, 35021.2, and 56366.1 including, but not limited to: obtaining clearance from both the California Department of Justice (hereinafter referred to as "CDOJ") and clearance from the Federal Bureau of Investigation (hereinafter referred to as "FBI") for CONTRACTOR's employees and volunteers who will have or likely may have any direct contact with the DISTRICTS' students. CONTRACTOR hereby agrees that CONTRACTOR's employees and volunteers shall not come in contact with students until CDOJ and FBI clearance are ascertained. CONTRACTOR shall certify in writing to the DISTRICT that none of its employees, and volunteers, unless CONTRACTOR determines that the volunteers will have no direct

contact with students, or subcontractors who may come into contact with students have been convicted of a violent or serious felony as those terms are defined in California Education Code section 44237(h), unless despite the employee's conviction of a violent or serious felony, he or she has met the criteria to be eligible for employment pursuant to California Education Code section 44237 (i) or (j). Contractor shall certify to the DISTRICT that they have successful background checks and enrolled in subsequent arrest notification service for all employees who may come into contact with students.

Notwithstanding the restrictions on sharing and destroying criminal background check information, CONTRACTOR, upon demand, shall make available to the DISTRICT evidence of a successful criminal background check clearance and enrollment in subsequent arrest notification service, as provided, for each owner, operator, and employee of CONTRACTOR. CONTRACTOR is required to retain the evidence on-site, as specified, for all staff, including those licensed or credentialed by another state agency. Background clearances and proof of subsequent arrest notification service, as required by California Penal Code section 11105.2, for all staff shall be provided to the DISTRICT upon request.

31. STAFF PROFESSIONAL BEHAVIOR WHEN PROVIDING SERVICES AT SCHOOL OR SCHOOL RELATED EVENTS OR AT SCHOOL FACILITY

It is understood that all employees, subcontractors, and volunteers of any certified agency shall adhere to the customary professional and ethical standards when providing services. All practices shall only be within the scope of professional responsibility as defined in the professional code of conduct for each profession as well as any DISTRICT professional standards as specified in Board policies and/or regulations when made available to the CONTRACTOR.

For services provided on a public school campus, sign in/out procedures shall be followed by CONTRACTOR working in a public school classroom along with all other procedures for being on campus consistent with school and district policy. Such policies and procedures shall be made available to the CONTRACTOR upon request. It is understood that the public school credentialed classroom teacher is responsible for the instructional program.

VI. FINANCIAL

32. BILLING PROCEDURES

DISTRICT shall compensate CONTRACTOR the amount of \$424,400 in four (4) installments. Invoices and related documents shall be properly submitted to receive payment.

DISTRICT shall make payment to CONTRACTOR based on services agreed upon in the ISA.

33. RIGHT TO WITHHOLD PAYMENT

The DISTRICT may withhold payment to CONTRACTOR when: (a) CONTRACTOR has failed to perform, in whole or in part, under the terms of this contract; (b) CONTRACTOR has billed for services not identified in agreed upon ISA; (c) CONTRACTOR was overpaid by DISTRICT as determined by inspection, review, and/or audit of its program, work, and/or records; (d) CONTRACTOR has failed to provide supporting documentation.

Final payment to CONTRACTOR in connection with the cessation of operations and/or termination of a Master Contract will be subject to the same documentation standards described for all payment claims for regular ongoing operations. The final payment may be adjusted to offset any previous payments to the CONTRACTOR determined to have been paid in error or in anticipation of correction of documentation deficiencies by the CONTRACTOR that remain uncorrected.

34. NON-FUNDING

Notwithstanding any other provision to the contrary, if for any fiscal year of this CONTRACT the Board of Education for any reason fails to appropriate or allocate funds for future payments under this CONTRACT, the DISTRICT will not be obligated to pay the balance of funds remaining unpaid beyond the fiscal period for which funds have been appropriated or allocated.

The parties hereto have executed this Master Contract by and through their duly authorized agents or representatives. This Master Contract is effective upon Board approval, and terminates at 5:00 p.m. on June 30, 2022, unless otherwise terminated as provided herein.

The parties understand that this Master Contract is subject to and contingent upon approval by the DISTRICT Board of Education.

35. MODIFICATIONS AND AMENDMENTS

This Master Contract may be modified or amended only by a written document signed by authorized representatives of both parties. No change in this Master Contract or in the ISA shall result in the DISTRICT's financial obligation to CONTRACTOR in excess of the funding allocated by the DISTRICT's Board of Education

All notices provided for by this contract shall be in writing.

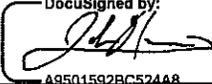
Notices mailed to EGUSD shall be addressed to:	Notices mailed to CONTRACTOR shall be addressed to:
DISTRICT:	CONTRACTOR:
Elk Grove Unified School District	Name: John Norman, Sr.
Mathew Espinosa, Director of Education Equity	Company: Raising Youth Resilience
9510 Elk Grove - Florin Rd.	Address: 1163 E. March Ln., Ste. D #490
Elk Grove, CA 95624	City/State: Zip: Stockton, CA 95210
Phone: (916) 831-2041	Phone: (209) -227-8977
Email: moespino@egusd.net	Email: jnorman@raisingyouthresilience.org

36. DEBARMENT CERTIFICATION

By signing this agreement, the CONTRACTOR certifies that:

- (a) The CONTRACTOR and any of its shareholders, partners, or executive officers are not presently debarred, suspended, proposed for debarment, or declared ineligible for the award of contracts by any Federal agency, and
- (b) Have not, within a three-year period preceding this contract, been convicted of or had a civil judgment rendered against them for: commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a Federal, state or local government contract or subcontract; violation of Federal or state antitrust statutes relating to the submission of offers; or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, tax evasion, or receiving stolen property; and are not presently indicted for, or otherwise criminally or civilly charged by a Government entity with, commission of any of these offenses.

The parties hereto have executed this Contract by and through their duly authorized agents or representatives. This contract is effective on February 7, 2022 and terminates at 5:00 P.M. on June 30, 2022, unless sooner terminated as provided herein. *168h*

<u>CONTRACTOR:</u>		<u>DISTRICT:</u>	
		Elk Grove Unified School District	
By: 	2/3/2022	By:	
Signature	Date	Signature	Date
John Norman Sr., Chief Executive Officer		Shannon Hayes, Chief Financial Officer	
Name and Title of Authorized Representative		Name and Title of Authorized Representative	

APPENDIX A: Program Narrative RFP ISA

APPENDIX B: PERSONNEL STATEMENT (to be completed by Contractor)

APPENDIX C: SAMPLE STUDENT ACCIDENT REPORT

Program Narrative (Elk Grove Unified School District RFP)

3.A. Organizational Information:

a. Describe your organization's mission.

Raising Youth Resilience aims to strategically enhance the capabilities of youth by providing them with the empowerment and exposure needed to navigate through the risks of life. Through leadership and mentoring, the initiative strives to be a catalyst for positive change for underrepresented youth and the communities they live in. The organization will create a movement that exposes youth to the experiences and approaches needed to shape decisions amidst the challenges they are faced with.

b. Describe the program leadership structure.

RYR's full-time, on-site, Resilient Me mentoring program supports the EGUSD's efforts and is responsive structurally to the outlined goals and specific restorative actions documented as a means to address student behavioral needs, proactively address social-emotional struggles that present barriers to academic success, continued student academic guidance with social emotional support and outreach to families, and by improving student attendance and social behavior for high risk students who have experienced trauma and poverty.

RYR's focus is to provide intensive wraparound mentoring services as a means to reduce suspension rates, prevent the escalation of violence, and confront rising truancy and academic failures by providing additional, tailored support to address an individual's needs, such as food or safe shelter disparities or comprehensive individual and family counseling. The organization

also provides open and inclusive student-led support circles that help students develop conflict mediation tools, leadership skills and engagement in community stewardship.

Formally implemented as a full-time mentoring program during 2019-2020 school year, RYR addresses all areas of crisis and conflict resolution involving a student's health, peers, teachers, parents and guardians by focusing heavily on three critical challenges found both at a regional level, and within the SUSD ...high rates of suspension, truancy and lack of academic achievement, including the social-economic factors that influence them. Interrupted by the closure of schools due to Covid-19 in April 2020, the Department of Education stats for the current year have not yet been posted. However, we estimate that of the student population RYR served over the shortened year, up to 85% remained in school with no further suspension actions levied, improved both their attendance and scholastic scores, including college preparation, and began to make the necessary changes in their behavior that will lead to their advancement through, and resilience to, life's challenges as a new school year begins.

C. Describe the qualifications, certifications, degrees, etc. of your organization's staff.

The RYR team is composed of youth development professionals who are specialized in the fields of leadership, recreation, teaching, and life coaching. Most have overcome similar situations to those that at-risk youth at EGUSD are currently facing: poverty, single parent homes, violence and areas of high crime rates. Seven professional mentors, including our executive director, fulfill RYR's duties at multiple job sites by having two assigned to a high school site and one to an elementary site (serving mostly students aged 10 to 14 years old, 5th-8th grade). For this to be possible, new mentors are expected to come onboard with up to date fingerprints and TB test results. Each Student Advocate mentor is expected to have experience working with youth, preferably in a school setting. In addition, RYR mentors are

expected to be culturally competent, with a strong awareness of the communities we serve.

They must have proven experience developing and delivering successful programs to adolescents, with an understanding of their social, developmental, academic and recreational needs. In addition, the mentors must have a proven track-record of working collaboratively with parents, and with community agencies.

d. Describe the types of professional development and/or training your organization

offers its staff.

Raising Youth Resilience ensures that it delivers quality care and effective services by providing its staff the necessary knowledge and tools needed to be able to work with a diversity of at-risk youth, their families, and their communities. The organization provides an abundance of professional development and training opportunities that must be completed by each mentor yearly in order to be able to have direct contact with our students. These professional development opportunities include: mandated reporting, suicidal risk assessment, cultural competence, documentation, sexual harassment, trauma informed care, academic and socioemotional mentoring. Other training opportunities which promote our clients' safety and wellness include first aid/CPR, mental health first aid and bloodborne pathogens. With the culmination of mandatory training, RYR will have fully trained staff qualified to handle the daily tasks given by the school sites.

e. Describe your organization's role in the community.

Many of the schools and communities that we will serve are seeking different methods to better combat the historical behaviors and outcomes of the targeted population. Geared to tackle these same issues and enrich the lives of the underserved scholars, RYR will utilize both unique tactics as well as proven methods backed by research data. By working with at-risk youth

in areas of suspension and truancy we can have an immediate impact on the loss of revenue and declining attendance numbers, which will also improve grades and test scores. The youth participating within the program will be plugged into our systemic approaches, combating youth turning to violence, drugs and ultimately incarceration. Our model takes the youth in, motivates them to excel and teaches them to reach back and pull up another. This initiative creates a culture that will manifest and produce a new generation of young leaders. With success, we will be able to branch out and create change globally.

3.B For student-based programs:

Describe the child developmental framework your organization uses to guide program planning and implementation.

RYP's **Resilient Me** (umbrella curriculum) is primarily accessed within two comprehensive, on-campus mentoring programs, most often initiated through **Resilient Restoration**, a referral-only, intensive intervention mentoring following a suspension action, or when behavioral problems, truancy or academic failure will almost certainly result in such. Resilient Restoration centers on the aspects of harm ...harm (including self-harm) caused by the student, the associated harm to others by their actions, a greater understanding of the circumstances that led to the harm in the first place, and the behavioral/motivational changes that must occur to prevent such harm from reoccurring. Resilient Restoration is a highly structured, grounded in the development of, and adherence to, a Restorative Action Plan that specifically addresses an unwanted behavior or need for intervention, and has been agreed to by a parent or

guardian, a referring teacher, counselor or principal (and oftentimes, all three), and most importantly, the student in crisis.

Resilience, as defined by RYR, is the successful development of an individual's competence, confidence, connection, character, contribution, coping and control, all necessary to manage the challenges in our lives. The "7 Cs" provide the root intention and foundation of all development skills and student activities created within RYR. As an example, a student-led school clean-up day may evolve as an activity based upon 'contribution' or 'connection' to their school environment.

Based, in part, on Charles Maslow's "Hierarchy of Needs" in which basic levels of human needs must be fulfilled first in order to achieve larger goals, RYR strives to provide the advocacy and support necessary, but often found outside of the academic environment, to ensure students have their basic needs (food, water, warmth, rest, safety and security) met to succeed in school and achieve what is expected of them. In doing so, we can begin to build further upon a feeling of belonging (community), a sense of accomplishment (esteem) and ultimately help a student envision a path forward towards achieving their goals (self-actualization). In its most simple of terms, RYR seeks to discover the needs of an at-risk student and then advocates to fulfill that need, whatever it may be, to improve their behavior (school attendance and healthy conflict resolution), their educational success through college (academic achievement), their belonging through leadership skills (self-empowerment), and the betterment of their communities overall.

Describe the step-by-step program of services from a typical student's perspective.

In other words, what is the daily experience for a student? How do they enter your program, who interacts with them, what do they do in your program, how often and with what results?

A referral is made by a teacher, counselor, principal, or an administrative staff member as a means of intervention when suspension becomes necessary to provide some form of alternative redress that continues to engage a student on-campus to maintain the student's safety and develop corrective measures through intensive discovery of their needs. Without an effective, purpose-driven alternative, a student's safety is further compromised when left without parental supervision at home, or worse, allowed to freely roam the streets. Without an all-inclusive effective alternative, the likelihood of a student returning to class with an improved mindset, or through circumstances viewed by the student as no longer a threat, is highly unlikely. Without such an alternative, the student will remain at both an emotional and indeed, educational deficit, and will likely continue a self-destructive path unprepared with the skills and tools necessary to improve academically, navigate challenges or perceived threats, or in many cases, graduate.

Students are assessed prior to the start of the program to determine level of need and necessary services. If necessary, they will be referred to the school's wellness center for further assessment. The Wellness Coordinator will triage and assign a "Student Advocate mentor." Student Advocates are trained as mentors in social – emotional learning, restorative practices, trauma informed care and mental health first aid.

- Mentors will be expected to identify the major issues – Student Advocate will focus on the client's current problems that have led to the current crisis.
- Mentors will address feelings and emotions – Student Advocate will check- in with clients regarding feelings and emotional needs, trauma, and crisis situations using evidence-based practices.
- Mentors will implement an action plan – Student Advocate will work with clients to determine recommended intervention and implement a plan or coordinate intervention

with internal and external sources. At this stage, the Student Advocate will determine if a client needs immediate support, group or individual treatment.

- Mentors will follow up – Student Advocate will offer case management and follow up with referral sources and linkage partners to assist with student success.

Student Advocate will meet with students periodically depending on case for the following purposes:

- Mentors will follow progress and goals; facilitate goal setting and attainment; discuss behaviors and supports; strategize problem solving, etc.
- Mentors will connect students to internal and external programs, community service, tutoring, counselors, and medical services if requested or deemed appropriate to service.
- Mentors will assess how students can improve their mental and emotional health or how the environment can be changed to support the student.
- Mentors will celebrate students' success and identify additional needs near the end of the academic year.

Student Advocates will engage families, school staff, and resource partners as well as check for and provide updates and necessary resources.

The program begins with the components of a healing road map, a path forward with required restorative measures (helping a teacher whose classroom was disrupted or damaged by the student) and milestones clearly established that once achieved, allow for additional assistance in the pursuit of special interests. A student must, however, fulfill the steps outlined in the restorative action plan: attend all classes, complete assignments on time, and make the

behavioral changes necessary to remain in class and on campus. If tutoring assistance is needed, the Student Advocate mentors will make the appropriate arrangements.

Mentor Me, a wrap-around, preventative and proactive student building and conflict resolution program for which students are referred, or by request of the student, often as a continuation following Restorative Resolution. The program offers many of the same daily or twice-weekly structural and accountability points of contact between the mentoring staff and caseload students, but also identifies and expands access to services of personalized need that are often barriers to a student's success, such as tutoring, outside student and family counseling, safe housing and health services, and college preparation assistance and planning.

How do you monitor program fidelity to ensure all students receive services that meet the organization's quality standards?

Systematic process with every referral. See above for our referral process.

Describe how your program proposes to attract youth and their families.

RYR creates a space in the schools for crisis intervention, restorative help and mentoring where students exhibiting disruptive behavior, emotional distress, or teacher conflict can be referred to before being sent to the main office to sit and await available administrators or counselors to take time from their schedule and make a disciplinary judgment. Within this intervention space, RYR incorporates individual restorative practices and 'student circles' to further treat the harm, heal the harm, and build from the harm caused or experienced by students at risk. Student Advocate mentors are trained and encouraged to be competent and authentic which helps students and their families easily build rapport with another caring individual in

their lives. Most of the youth we serve are students of color, so staff are required to complete a cultural diversity training to be able to provide equitable services.

Describe your retention strategies to encourage and support regular attendance and participation among students.

RYR offers Rise Up, (without restriction or referral) an open center of student-led (under mentoring staff guidance) cohorts designed to build positive leadership skills and, in part, an alternative response to verbal or physical conflict. Rise Up participants engage in creative activities and student-led events, such as student-produced videos (The Chavez Challenge) in which students role-play skills to prevent verbal or physical violence before fighting occurs, or special event days, such as Restorative Justice Day, which can include a day of school-wide cleanup, as well as other Restorative Practice Activities (RPA) as an alternative when students are restricted from normal school activities (sports, etc) as part of a Restorative Action Plan resulting from suspension. The students commonly refer to restrictions as the “no-go” list, and thus, healthy “no-go” alternative activities are encouraged.

How many students will be directly served in one year of your program?

RYR Student Advocate mentors directly serve a maximum of 30 students at high school sites. There is typically 2 staff at each high school site for a total of 60 students being actively served throughout the academic year. In addition, RYR will initiate at least two group mentoring circles at each site per year with a max of 10 participants in each circle. This will allow us to serve 20 additional students per year, enrolled in a group mentoring program.

At elementary school sites, each Student Advocate mentor is assigned a maximum of 15 students per staff at elementary school sites. Each elementary school site will be assigned 1

mentor for a total of 15 students being actively served throughout the academic year. In addition, the organization will also implement 2 group mentoring circles a site per year with max 10 participants in each group. This will allow us to 20 additional students per year, enrolled in a group mentoring program.

3.C. Program Evaluation and Communication: (1-2 pages)

a. Describe the evaluation methods and data sources that your organization will use to measure achievement of program outcomes. In addition to your organization's own 2 measures, will you need access to district data? If yes, what sources and for what purpose? How often will you need to access this data?

To measure the achievement of program outcomes, RYR utilizes both qualitative and quantitative data to obtain a full scope picture of the effectiveness of our implemented interventions at our school sites. Our quantitative data derives from district data such as transcripts, attendance records and behavioral reports. This data will be needed on a monthly basis to be able to track caseload students' progress. Each school site usually appoints a point of contact for the organization for the purpose of gathering this needed data and providing it to the assigned Student Advocate mentor for the site. This data is required upon student referral to give the organization an idea of where a student is at and what is needed for success. RYR values confidentiality as every mentor is expected to be familiar with FERPA upon hire for the reason of avoiding undesired student data breach. Contact logs are another important data piece as this informs stakeholders of the number of meetings we facilitate throughout the year. Our last component for our quantitative data consists of the usage of surveys. Pre and post surveys are given to our youth to complete to allow us to compare the effectiveness of our interventions by asking them to rate themselves across various aspects of their lives revolving school and home, before and after receiving services. This alerts the organization of where program improvement is needed to

better service our youth. Another survey RYR uses is a satisfaction survey which is typically given at the end of the school year for the purpose of making the organization aware of any systematic issues needing improvement such as mentor site placements. These survey responses are then inputted into a database where they are kept anonymous and confidential, only to be used for mid and end of the year reports. These reports also contain qualitative data. For qualitative data, youth who participated in the program will be given a "closure" interview where they will have the opportunity to speak in depth about their personal experiences after receiving services. These testimonials provide extremely useful information that is difficult to extract from quantitative data alone. These testimonials can come from the students directly or even someone from their daily life who serves as an eye witness to their development. The "closure" interview form is available in hardcopy or electronic form and should be given at the end of the school year or when a student decides to discontinue services for whatever reason.

How will the data and measurable results be used to evaluate program effectiveness and adjust program design as needed? How will you know your program is Successful?

We will use the School suspension rate, truancy rate and graduation rate.

Describe how your organization communicates program information with stakeholders, including district and school site staff. What methods will you use to share results and how frequently?

RYR will assess the data collected from the start of the school year and translate it onto a report to be sent out to all stakeholders. This report will be distributed halfway and at the end of the school year. To keep school site staff on the same page with students' progress, RYR student advocates commit

to attending school sites' CARE team or multidisciplinary meetings where they are able to voice any success or areas for improvement.

3.D. Program Success and Sustainability: (1-2 pages)

Describe where and how you have been or are currently successful in implementing school-based programs.

The RYR restorative youth mentoring program originated from a Social Justice Grant to address the disproportionate suspension rates of students of color during the 2016-2017 school year at West Contra Costa School District's Richmond High School (resulting in a 50% drop in rates), followed by an on-site program at Berryessa School District's Piedmont Middle School in San Jose (2017-2018, a 30% drop in suspension rates). Building on the program's success and expanding staff, as well as services offered, RYR began a student restoration-based pilot program at Stockton Unified School District's Cesar Chavez High School for the 2018-2019 school year, which resulted in a 50% reduction of suspension rates according to the CA Department of Education.

Describe the plans for the continuous strengthening of the partnership between the Elk Grove Unified School District and your organization.

We will do use Action Research Method (ARM) to create a shared plan of approach and ensure a regular feedback to inform of us of changes as needed.

3E. Attachments

- Attach copies of your organization's year ending 2019 and 2020 audited financial Statements.

- Attach a completed Project Plan (see template). It is allowable to modify the format of the Project Plan but all of the requested information must be included on a single page.
- Attach a single-year, detailed funding proposal and narrative. Note the following restrictions:
 - Show sufficient detail to indicate how expenses are calculated (e.g., local mileage for project director, 50 miles/month @ \$0.55/miles x 12 month = \$330; percent of effort for salaried staff including pay and payroll taxes and/or other benefits etc.).
 - No more than 15% of direct costs may be requested for overhead and/or indirect costs.
- Attach supplemental materials that illustrate your program and its prior success (e.g., impact reports, brochures, etc.). **Limit supplemental materials to five (5) pages.**



APPENDIX B

Elk Grove Unified School District
 9510 Elk Grove-Florin Road
 Elk Grove, CA 95624
Personnel Statement

Provider/Organization Name: Raising Youth Resilience

Street Address: 1163 E. March Ln., Ste. D #490

City, State, Zip Code: Stockton, Ca, 95210

I, John Norman Sr., am an authorized representative of Raising Youth Resilience. I hereby certify under penalty of perjury, that, pursuant to Education Code Section 44237 of the California Education Code, the required criminal background check(s) of all persons (including staff, volunteers, and anyone who will be in contact be it physical, verbal, or via online services with program participants who will be providing services to Elk Grove Unified School District has been conducted and that none of those persons listed below have been reported by the California Department of Justice (CDOJ) of the Federal Bureau of Investigation (FBI) as having been convicted of a serious violent felony as specified in Penal Code Section 667.5(c) and/or 1192.7 (c).

I further certify that the below named individuals have been cleared by medical personnel within the past four (4) years as not being a carrier of contagious Tuberculosis (TB).

The persons listed below are currently our employees or volunteers and have submitted to and received a fingerprint clearance by the CDOJ under ORI code#: _____ issued to the organization named above that I am representing.

Employee/Volunteer Full Name	Title	FBI Date	CDOJ Date	TB Date
Lavell Jackson	Site Coordinator	N/A	N/A	06/28/2019
Jose Cervantes	Site Lead	N/A	N/A	07/19/2021
Darrell Jefferson	Site Lead	N/A	N/A	09/24/2021
Demetrius Lewis III	Site Lead	N/A	N/A	01/10/2019
Sylvia Warner	Site Lead	N/A	N/A	N/A
James Binder	Site Lead	N/A	N/A	08/07/2021
Alma Gomez	Site Lead	N/A	N/A	N/A

Personnel Training Statement

I, John Norman Sr., am an authorized representative of Raising Youth Resilience and I hereby certify under penalty of perjury, that the required professional development/training of all persons who will be providing services to the Elk Grove Unified School District has been conducted within the current school year.

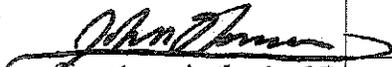
The persons listed below are currently active employees of a public school district and have been trained in the areas of Mandated Child Abuse Reporting and Prevention of Sexual Harassment:

Full Name	School District	Credential	Training Date/Hours

The persons listed below are currently employees or volunteers of CONTRACTOR and have been trained in the areas of Mandated Child Abuse Reporting and Prevention of Sexual Harassment:

Full Name	Training Conducted	Training Date/Hours
Lavell Jackson	Mandated Child Abuse Reporting/Sexual Harassment	03/01/2021-10hrs
Demetrius Lewis	Mandated Child Abuse Reporting/Sexual Harassment	01/10/2021-80hrs
James Binder	Mandated Child Abuse Reporting/ Sexual Harassment	08/07/2021-10hrs

I agree to keep this list current and to submit an addendum as soon as changes occur, and/or additional personnel are added or personnel are removed. I understand that if, at any time, I use a substitute for any personnel on the list, the stipulations hold true for them as well. I further agree to prepare a new Personnel Statement, at a minimum on an annual basis.


 Signature, Authorized Representative
 (Blue Ink)

John Norman Sr.
 Name (print)
 (Blue Ink)

12/17/21
 Date



Elk Grove Unified School District

Risk Management Department



Student Injury Report Form

Student injury reports should be completed and sent to Risk Management for injuries that result in the following: **9-1-1 call, student transported to the hospital via ambulance, or parent taking student to ER or doctor.** If a student injury does not fall within the criteria mentioned, but you feel documentation is needed due to your knowledge of the student, parent, or injury, you may fill out the form and retain at your site.

Student injury reports are **confidential and intended for internal investigation and documentation purposes ONLY.** Copies of this report form are not to be given to the public. If a parent wants a report of the injury, the school site may provide written documentation outlining the events of the injury and provide that to the parents.

Student's name: _____ Student ID#: _____ Male Female Grade: _____
 School name: _____ Date of injury: _____ Time of injury: _____

First Aid given: **Select one** If "other" selected, please explain: _____

Body part injured (choose one from each menu):
 HEAD: **Select One** TRUNK: **Select one** EXTREMITIES: **Select one** Specify: right/left etc...

Type of injury suspected: **Select One**

Specifics: _____

Action taken: **Select one** Name of parent/guardian contacted: _____

Phone number of parent/guardian contacted: _____

Date/time contact made: _____ Recap of phone call: _____

Explanation of accident: **Select one**

Equipment:
 Was playground equipment involved in injury? Yes No
 If YES (a) Did equipment appear to be used appropriately? Yes No
 (b) Was there any apparent malfunctions of equipment? Yes No
 (c) How deep is the fall material? _____ Inches
 * Attach copy of most recent playground inspection

Choose Which Piece of Equipment

➔
Select one

Describe specifically how the injury happened (location, activity, etc.): _____

Name of Person Filing Report: _____ Title: _____

Principal acknowledges review of form (enter name of principal): _____ Date: _____



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

01/18/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Mitchell and Mitchell Insurance 250 Bel Marin Keys Blvd, E-1 Novato CA 94949	CONTACT NAME: Maritza Moreno PHONE (A/C, No, Ext): (510) 344-8570 E-MAIL ADDRESS: mmoreno@mitchellandmitchell.com	FAX (A/C, No): (415) 883-7752
	INSURER(S) AFFORDING COVERAGE	
INSURED Raising Youth Resilience 1163 East March Lane Stockton CA 95212	INSURER A: United States Liability Ins Co NAIC #: 25895	
	INSURER B:	
	INSURER C:	
	INSURER D:	
	INSURER E:	
	INSURER F:	

COVERAGES

CERTIFICATE NUMBER: CL2141387130

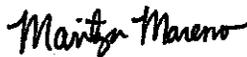
REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			NPP1587266B	02/28/2021	02/28/2022	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ Included
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below			N/A			PER STATUTE OTHER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER**CANCELLATION**

Harriet G. Eddy Middle School 9329 Soaring Oaks Drive Elk Grove CA 95758	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
--	--

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Request for Taxpayer Identification Number and Certification

**Give Form to the
 requester. Do not
 send to the IRS.**

▶ Go to www.irs.gov/FormW9 for instructions and the latest information.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.

Raising Youth Resilience

2 Business name/disregarded entity name, if different from above

3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes.

Individual/sole proprietor or single-member LLC C Corporation S Corporation Partnership Trust/estate

Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ _____

Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.

Other (see instructions) ▶

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any) _____

Exemption from FATCA reporting code (if any) _____

(Applies to accounts maintained outside the U.S.)

5 Address (number, street, and apt. or suite no.) See instructions.

1163 E. March Ln.

6 City, state, and ZIP code

Stockton, CA 95210

7 List account number(s) here (optional)

Requester's name and address (optional)

Print or type.
See Specific Instructions on page 3.

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number									

or

Employer identification number									
4	7	-	3	8	3	2	9	6	1

Part II Certification

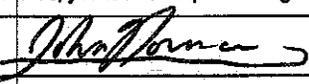
Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here

Signature of U.S. person



Date ▶ 11/30/21

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
 - Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
 - Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
 - Form 1099-S (proceeds from real estate transactions)
 - Form 1099-K (merchant card and third party network transactions)
 - Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
 - Form 1099-C (canceled debt)
 - Form 1099-A (acquisition or abandonment of secured property)
- Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.