

Paso Robles Joint Unified School District
Regular Meeting of the Board of Trustees
December 14, 2021

MINUTES

A. OPEN SESSION

1. Meeting Protocols Under COVID-19

The meeting protocols were read in both English and Spanish.

2. Attendance/Call to Order

The meeting was called to order at 5:02 p.m.

Present: Mr. Christopher Arend, Mrs. Dorian Baker, Mr. Chris Bausch, Mr. Lance Gannon, Mr. Tim Gearhart, and Mr. Nathan Williams

B. PUBLIC COMMENT (for Closed Session Items)

1. Public Comment on Closed Session Agenda Items - To allow public comment prior to the Board's consideration of any closed session agenda item. Govt Code 54954.3

There was no public comment for closed session items.

C. CLOSED SESSION

The Board adjourned to Closed Session at 5:07 p.m.

1. Certificated Personnel Actions - Govt Code 54957 - Resignations/Retirements/Terminations; Leaves

A motion passed unanimously to approve certificated personnel actions as presented in the attachment (motion by Lance Gannon, second by Tim Gearhart).

2. Classified Personnel Actions - Govt Code 54957 - Assignments/Replacements; Resignations/Retirements/Terminations/Leaves

A motion passed 5-1 to approve classified personnel actions as presented in the attachment (motion by Tim Gearhart, second by Nathan Williams; No: Bausch).

3. Conference with Labor Negotiators - Govt Code Section 54957.6

Board received report, took no reportable action.

4. Public Employee Discipline/Dismissal/Release - Govt Code Section 54957

Board received report, took no reportable action.

Closed Session ended at 6:01 p.m.

D. OPEN SESSION

The Board convened in Open Session at 6:06 p.m.

1. Report on Closed Session Action

Mr. Bausch reported the Board met in closed session to review and act on certificated and classified personnel actions and discussed labor negotiations and public employee discipline.

2. Adopt Agenda

A motion passed unanimously to adopt the agenda as presented. (motion by Lance Gannon, second by Tim Gearhart).

E. SALUTE TO THE FLAG

Trustee Bausch led the pledge of allegiance.

F. ORGANIZATIONAL ITEMS

1. Appoint a Temporary Chairperson and Administer Oaths of Office

A motion passed unanimously to appoint Superintendent Dubost as temporary Chairperson. (motion by Chris Bausch, second by Nathan Williams).

Superintendent Dubost administered the oath of office to Trustee Frank Triggs.
Superintendent Dubost administered the oath of office to Student Trustee Malia Gaviola.
Both Trustees joined the dais.

2. Nominate a President of the Board of Trustees for 2022

Dorian Baker nominated Chris Arend as President of the Board of Trustees, Chris Bausch seconded.

Tim Gearhart nominated Nathan Williams as President of the Board of Trustees, no second.

Frank Triggs nominated Chris Bausch as President of the Board of Trustees, no second, though Mr. Bausch declined.

Without objection, Chris Arend was reelected President of the Board of Trustees by acclamation.

3. Nominate a Clerk of the Board of Trustees for 2022

Dorian Baker nominated Chris Bausch as Clerk of the Board of Trustees, Lance Gannon seconded.

Tim Gearhart nominated Nathan Williams as Clerk of the Board of Trustees, no second.

Without objection, Chris Bausch was reelected Clerk of the Board of Trustees by acclamation.

4. Appoint Superintendent as Secretary to the Board of Trustees for 2022

A motion passed unanimously to appoint Superintendent Dubost as temporary Chairperson (motion by Chris Bausch, second by Lance Gannon).

5. Establish Regular Board Meeting Time, Place, Dates, and Board Governance Calendar for 2022

The proposed 2022 Board Meeting Schedule and Governance Calendar were amended to add a short meeting for goal setting for the Board and potentially a listening session for public comment.

A motion passed unanimously to establish Regular Board Meeting time, place, dates, and Board Governance Calendar for 2022, as amended above (motion by Chris Bausch, second by Tm Gearhart).

6. Appoint Board Representatives

Board representatives were voluntarily appointed to district committees and advisory committees of other public agencies or organizations per Board Bylaw 9140:

COMMITTEE	# OF REPS	REPRESENTATIVES
SLO County School Boards Assn.	1	Chris Arend
City/Schools/Cuesta Liaison	2	Chris Bausch Tim Gearhart
Legislative Representative	1	Nathan Williams
District Safety Committee	2	Dorian Baker Lance Gannon
District/Parent Council	3	Dorian Baker Chris Bausch Tim Gearhart
Paso Robles Youth Task Force	2	Malia Gaviola Nathan Williams
Adelaida Historical Foundation	1 + alternate	Tim Gearhart Lance Gannon, Alt.
Board Bylaw Committee	3	Dorian Baker Frank Triggs Nathan Williams
Boys & Girls Club	1	Nathan Williams
Boy Scouts/Girl Scouts	1	Nathan Williams
Paso Robles Downtown Main St. Assn	1	Chris Bausch Frank Triggs
Paso Robles Historical Society	1	Tim Gearhart Chris Bausch
Paso Robles Youth Sports Council	1	Lance Gannon
YMCA	1	Tim Gearhart Lance Gannon

A motion passed unanimously to appoint Board Representatives (motion by Chris Arend, second by Lance Gannon).

7. Appoint Adopt-A-School/Site Board Representatives

Board representatives were voluntarily appointed to district campuses as Adopt-a-School representatives as follows:

SCHOOL	BOARD REPRESENTATIVE
Marie Bauer Early Learning Academy	Tim Gearhart
Georgia Brown Elementary School	Chris Bausch
Kermit King Elementary School	Frank Triggs
Glen Speck Elementary	Lance Gannon
Pat Butler Elementary School	Nathan Williams
Virginia Peterson Elementary School	Dorian Baker
Winifred Pifer Elementary School	Tim Gearhart
Flamson Middle School	Chris Arend
Lewis Middle School	Lance Gannon Tim Gearhart
Paso Robles High School	Chris Arend Nathan Williams
Liberty HS/Independence HS/Home School	Dorian Baker Chris Bausch
Culinary Arts Academy	Lance Gannon Chris Arend

A motion passed unanimously to appoint Adopt-A-School/Site Board Representatives (motion by Chris Arend, second by Lance Gannon).

G. PUBLIC COMMENT

1. Comments from the Public

In-person public comment received from M. Ruth Enriquez-Bague opposed to the process of trustee appointment.

In-person public comment received from Adelita Hiteshew read a statement in response to remarks that have been made about her as a result of her interview for Trustee.

In-person public comment received from Camille Katz regarding the speech by board members used during the interview process.

Email public comment from Chris Parker Kennedy regarding choice of trustee was read by the recording secretary.

In-person public comment received from Christine Rocha in support of building the pool.

Email public comments received from Gwen Severson, Sandra Murray, Coni Wells, and Zachary Tucker in support of building the pool.

In-person public comment received from Quill Chase opposing the closure of Georgia Brown.

In-person public comment received from Yessenia Eschevarria regarding her end-of-year comments.

In-person questions from Barbara Wisheart regarding final PRJUSD redistricting maps timeline and publishing. Mr. Pawlowski answered her questions.

2. California School Employees Association, Chapter #254

CSEA Chapter 254 President Jeannine Manninger welcomed the new Trustees and gave her last report as Chapter President. The President Elect Pam Foster will announce the new Board at the next meeting. Ms. Manninger thanked all for the opportunities. She recalled all she learned through the pandemic and was grateful for her partners advocacy. She will continue to support all Classified staff and give her integrity and passion to the District.

3. Paso Robles Public Educators

PRPE President Justin Pickard thanked Jeannine Manninger for all she has done for all employees of the District, and welcome Mr. Triggs and Ms. Gaviola to the Board and thanked them for their service.

The PRPE Executive Board voted to file with PERB to certify our negotiations at an impasse. With an increasingly good outlook of the District's financial situation, a large COLA estimated for next year, and an increase in unduplicated students makes more money available to pay the employees of the District.

Mr. Pickard pointed out that the Board is reviewing for approval many items prior to the completion of negotiations with either labor union.

4. Correspondence Received

There was no additional correspondence

H. PRESENTATIONS/REPORTS

Mr. Overton reported on the events at the high school. The WASC Western Association of Schools and Colleges mid-cycle review will occur in February, and the Board is invited to attend.

The Board took a short recess at 8:00 p.m.

I. CONSENT ITEMS

Trustee Baker pulled Item I.3 and I.8 for further discussion.

Trustee Gearhart pulled Item I.5 for further discussion.

Trustee Bausch pulled Item I.6 and I.7 for further discussion.

A motion passed unanimously to approve Items I.1, I.2, I.4, I.9, and I.10 (motion by Chris Bausch, second by Tim Gearhart).

1. Approve Purchase Order Listing

Recommendation: Approve Purchase Order Nos.: 220708 - 220848 with a total amount of \$9,717,355.03.

2. Approve Payment Listing

Recommendation: Approve Payment Listing as presented for batch numbers 056-076 in the amount of \$3,219,945.63.

3. Approve Continued Use of Remote Teleconferencing Provision Pursuant to AB361 and Govt. Code Section 54953

A motion passed unanimously to approve continued use of Remote Teleconferencing Provision Pursuant to AB361 and Govt. Code Section 54953 with amendment to Resolution 22-06 striking the second to the last recital (motion by Dorian Baker, second by Lance Gannon).

4. Approve Overnight/Over 150-Mile Field Trips

Recommendation: Approve one overnight field trip for PRHS Women's Basketball to Arvin, CA.

5. Approve the Modification to Planter Area to Address Drainage Issues at Marie Bauer Early Learning Academy

Tim Gearhart stated his opposition to another change order, an example of poor planning. Mr. Pawlowski clarified some questions for Mr. Gearhart.

In-person public comment from M. Ruth Enriquez-Bague regarding safety and temporary fencing at Flamson Middle School.

A motion passed unanimously to approve the modification to planter area to address drainage issues at Marie Bauer Early Learning Academy (motion by Dorian Baker, second by Tim Gearhart).

6. Revised Job Descriptions: Network Specialist, Information Systems Specialist, Confidential Executive Assistant to the Superintendent, and Human Resources Supervisor.

Mr. Bausch led a discussion regarding the reclassification of two employees and suggested that we table this item until the negotiations are completed. The Board continued discussion.

Email Public Comment from Jim Lynett were read by the Recording Secretary.

A motion passed 4-3 to approve revised Job Descriptions: Network Specialist, Information Systems Specialist, Confidential Executive Assistant to the Superintendent, and Human Resources Supervisor (motion by Lance Gannon, second by Nathan Williams; Noes: Baker, Bausch, Triggs).

7. Approve Agreement with the California State University, Northridge

Mr. Bausch asked Deputy Superintendent Jen Gaviola to explain this program further.

A motion passed unanimously to approve Agreement with the California State University, Northridge (motion by Chris Bausch, second by Dorian Baker).

8. Approve Adoption of Board Policy 6120 – Response to Instruction and Intervention, and Updates to Board Policy/Administrative Regulation 6146.1 – High School Graduation Requirements (Second Reading)

Mrs. Baker asked for some clarification regarding the number of students affected.

A motion passed unanimously to approve adoption of Board Policy 6120 – Response to Instruction and Intervention, and updates to Board Policy/Administrative Regulation 6146.1 – High School Graduation Requirement (motion by Dorian Baker, second by Tim Gearhart).

9. Approve Updates to Board Policy/Administrative Regulation 6164.4 – Identification and Evaluation of Individuals for Special Education and Adopt Board Policy/Administrative Regulation 6164.41 – Children with Disabilities Enrolled by their Parents in Private School (Second Reading).

Recommendation: Approve Updates to Board Policy/Administrative Regulation 6164.4 – Identification and Evaluation of Individuals for Special Education and Adopt Board Policy/Administrative Regulation 6164.41 – Children with Disabilities Enrolled by their Parents in Private School

10. Approve Updates to Board Policy/Administrative Regulation 6164.5 – Student Success Teams (Second Reading).

Recommendation: Approve Updates to Board Policy/Administrative Regulation 6164.5 – Student Success Teams

J. ACTION ITEMS

1. Approve Acceptance of Donations

A motion passed unanimously to approve acceptance of donations (motion by Nathan Williams, second by Dorian Baker).

2. Approve the Educator Effectiveness Block Grant Funds Plan 2021-2026

Babette DeCou brought back the Plan that was previously discussed with the board. This Plan can be modified at any time through the years to effectively meet our needs.

Email Public Comment from Jim Lynett was read by the Recording Secretary.

A motion passed unanimously to approve the Educator Effectiveness Block Grant Funds Plan for 2021-2026 (motion by Chris Bausch, second by Tim Gearhart).

3. Approve Staffing Agreement Between Paso Robles Joint Unified School District and Maxim HealthCare Services

Terry Hollen explained the shortage of staffing and has found a contracted School Psychologist. Board comments included a message read by Dorian Baker from a constituent. A motion passed unanimously to approve Staffing Agreement between Paso Robles Joint Unified School District and Maxim HealthCare Services (motion by Lance Gannon, second by Chris Bausch).

4. Approve Resolution No. 22-07 – Assigning and Committing General Fund Reserves

Mr. Pawlowski explained the rules surrounding the need to reduce the reserve to no more than 10%. Committing the additional funds above the 10% requires this resolution. He explained the Board can change the dollar amounts and purposes of the funds.

Email public comment was received by Jim Lynett and read by the Recording Secretary questioning the details of the Resolution.

Mr. Pawlowski answered questions from the Board. When these funds are to be spent, anything over \$25K will be brought to the Board for approval.

A motion passed unanimously to approve Resolution No. 22-07 – Assigning and Committing General Fund Reserves (motion by Chris Bausch, second by Tim Gearhart).

5. Approve the Certification of the 2021-2022 First Interim Financial Report

Mr. Pawlowski started with a correction to the summary. The First Interim Report is presented to the Board with a positive certification, not a qualified certification.

Mr. Pawlowski then continued to explain the revenue assumptions for unrestricted/restricted

In 2021, the District started using a household income form at registration instead of free and reduced lunch forms that we have used in the past. This increased our unduplicated student percentage from 52% to 64%, which will provide more revenue.

The expenditures highlighted increased expenditures due to capital outlay.

Email public comment was received by Jim Lynett and read by the Recording Secretary regarding the financial outlook for the District and COLAs for both this year and next.

A motion passed unanimously to approve Certification of the 2021-2022 First Interim Financial Report, with the correction that this Report is presented to the Board with a positive certification, not qualified; and a request to audit all entities that receive cash. (motion by Chris Bausch, second by Nathan Williams).

6. Approve Change Order #4 for Glen Speck Elementary School

Mr. Pawlowski reviewed the change order which included costs for escalation, shortages due to COVID, engineering errors, and a small request by staff for some insulation.

During discussion after the original motion, Dorian Baker made a substitute motion to table this item to the next meeting, seconded by Chris Bausch. President Arend ruled this out of order.

A motion passed 4-3 to approve Change Order #4 for Glen Speck Elementary School (motion by Nathan Williams, second by Lance Gannon).

7. **Approve the Renewal of Lease Agreement with NCI Affiliates Inc. for Adult Transition Program**
Mr. Pawlowski explained that this lease amount is a bit higher but under market value.

A motion passed unanimously to approve the renewal of Lease Agreement with NCI Affiliates Inc. for Adult Transition Program (motion by Chris Bausch, second by Tim Gearhart).

8. **Approve Proposal from Park Planet for Lunch Shelter for Pat Butler Elementary School**
Mr. Pawlowski explained that to ensure delivery, we will purchase these materials ourselves to meet the timelines to get the shade structures installed before hot weather in the spring/summer.

A motion passed 4-3 to approve Proposal from Park Planet for Lunch Shelter for Pat Butler Elementary School (motion by Nathan Williams, second by Tim Gearhart).

9. **Approve Proposal from Park Planet for Lunch Shelter for Winifred Pifer Elementary School**
Again, Mr. Pawlowski explained that to ensure delivery, we will purchase these materials ourselves to meet the timelines to get the shade structures installed before hot weather in the spring/summer.

A motion passed 4-3 to approve Proposal from Park Planet for Lunch Shelter for Winifred Pifer Elementary School (motion by Nathan Williams, second by Lance Gannon).

10. **Minimum Wage Implementation Plan 2022**

A motion passed 4-3 to approve the Minimum Wage Implementation Plan 2022 (motion by Dorian Baker, second by Nathan Williams).

K. INFORMATION/DISCUSSION ITEMS

A motion passed unanimously to table Items K.1 – K.3 to a later meeting due to time constraints (motion by Chris Bausch, second by Nathan Williams).

1. **Monthly Financial Budget Update**
2. **Monthly Enrollment Update**
3. **Social-Emotional Supports and Mental Health Services Update**

L. SUPERINTENDENT/STAFF COMMENTS

Superintendent Dubost thanked the Board members that joined him at the CSBA Annual Education Conference in San Diego. For him, the two big takeaways were the presentations for

Wellness Centers for secondary and elementary schools, and information shared at the conference seems there will most likely not be a vaccine mandate in the next 12 months. Dr. Dubost is focusing on a “January Jump Start” focus on academic goals and invited everyone to a MLK Unity Walk on January 17th at noon in Downtown Park.

Dr. Dubost shared two items from Erin Haley; she will be reporting in January on the efficacy of all of the intervention programs we are using, and in March will give a 6-month report on the ESSER III Plan.

Jen Gaviola wished all staff and Board happy holidays and clarified that Adopt-A-School for Liberty High School also includes Independence High School and Paso Robles Independent Study Center (PRISC).

Brad Pawlowski explained that we are working on redistricting of the by-trustee voting areas and making tweaks to the maps in response to the 2020 Census data. In January, there will be two public hearings and he will be bringing new maps for Board approval.

Malia Gaviola expressed her goals of participation on the Board and gave thanks to the Board members.

M. BOARD MEMBER REPORTS

Mr. Williams thanked Malia Gaviola for her message and welcomed her.

Mr. Triggs thanked all for being welcoming.

Mr. Bausch wished all happy holidays.

N. INFORMATION/AGENDA ITEM REQUESTS

Mr. Bausch requested that staff consider again a goals meeting or agenda item for the Board of Trustees.

O. ADJOURNMENT

A motion passed unanimously to adjourn the meeting (motion by Chris Bausch, second by Lance Gannon).

Chris Bausch, Board Clerk

Chris Arend, Board President