

RIVERSIDE COUNTY SUPERINTENDENT OF SCHOOLS
3939 Thirteenth Street
Riverside, California 92501

**AGREEMENT FOR SUPPORT SERVICES FOR ELEMENTARY SCHOOLS
COLLEGE AND CAREER READINESS
(District Expense)**

This Agreement is entered into by and between the **Riverside County Superintendent of Schools**, hereinafter referred to as "SUPERINTENDENT," and **Desert Sands Unified School District**, hereinafter referred to as "DISTRICT", each being a "Party" and collectively the "Parties".

AGREEMENTS

1. **TERM:** The term of this Agreement shall be from July 1, 2021 through June 30, 2022.
2. **SERVICES:**
 - A. SUPERINTENDENT agrees to provide services for DISTRICT as specified on **Attachment A, Detail Listing of Services.**
 - B. Services will be provided by an instructor holding the proper credentials authorizing such services.
3. **PAYMENT:**
 - A. DISTRICT agrees to pay SUPERINTENDENT the amount of **\$12,000.00**, said amount being not less than the cost of providing said services, and payable within 45 days from receipt of an invoice(s).
 - B. In no event shall the total amount of this Agreement exceed the amount of **\$12,000.00** without the written modification and approval of the DISTRICT.
4. **NON-DISCRIMINATION:** DISTRICT shall not illegally discriminate against any individual, including, without limitation, with respect to the provision of services, allocation of benefits, accommodation in facilities, or employment of personnel on the basis of race, color, national or ethnic origin, ancestry, age, religion or religious creed, disability or handicap, sex or gender (including sexual orientation, gender identity, gender expression, pregnancy, childbirth, breastfeeding, and pregnancy-related medical conditions), political belief or affiliation (not union related), military or veteran status, genetic information, or any other characteristic protected under applicable federal, state, or local laws. Harassment, retaliation, intimidation and bullying is also prohibited. DISTRICT shall comply with any and all applicable state, federal and other laws that prohibit discrimination, including, without limitation, Title IV, Title VI and Title VII of the Civil Rights Act, the Americans with Disabilities Act, Section 504 of the Rehabilitation Act of 1973, and the Age Discrimination in Employment Act.
5. **TERMINATION:** Either Party may terminate this Agreement, in whole or in part, and without need for cause, by giving 30 day written notice stating the extent and effective date of termination.

Upon any termination pursuant to this Paragraph taking effect, SUPERINTENDENT shall cease all work and services to the extent specified in the termination notice, and DISTRICT shall pay SUPERINTENDENT, in accordance with this Agreement, for all work and services performed prior to termination.

6. **INDEPENDENT CONTRACTOR:** SUPERINTENDENT, while engaged in the performance of this Agreement, is an independent contractor, and is not an officer, agent or employee of DISTRICT.
7. **WORKERS' COMPENSATION:** SUPERINTENDENT is aware of the laws of State of California requiring employers to be insured against liability for Workers' Compensation and shall comply with such laws during the term of this Agreement.
8. **FINGERPRINTING:** Education Code section 45125.1 and 45125.2 requires SUPERINTENDENT to verify that its employees and subcontractors who may have contact with pupils during the performance of this Agreement have not been convicted of serious or violent felonies as defined by statute. Compliance with the statute, including the fingerprinting requirements, is a condition of this Agreement, and DISTRICT reserves the right to terminate this Agreement at any time for noncompliance.
9. **OCCUPATIONAL SAFETY AND HEALTH ADMINISTRATION (OSHA):** SUPERINTENDENT is aware of the Occupational Safety and Health Administration (OSHA) standards and codes as set forth by the U.S. Department of Labor, and the derivative Cal/OSHA standards, laws and regulations relating thereto, and verifies that all performance under this Agreement shall be in compliance therewith.
10. **ASSIGNMENT:** Neither this Agreement nor any duties or obligations under this Agreement may be assigned without the prior written consent of both Parties to this Agreement. Any assignment or purported assignment of this Agreement without prior written consent of the other Party will be deemed void and of no force or effect.
11. **MUTUAL HOLD HARMLESS:** The Parties hereto, and each of them, do hereby mutually agree to indemnify, defend, save and hold harmless each other, and their respective officers, agents and employees, of and from any and all liability, claims demands, debts, suits, actions and causes of action, including wrongful death and reasonable attorneys' fees for the defense thereof, arising out of or in any manner connected with the performance of any act or deed under or pursuant to the terms and provisions of this Agreement by such indemnifying Party, or its officers, agents and employees.
12. **AMENDMENT:** This Agreement may only be amended in writing by the mutual consent of the Parties hereto.

By signing this Agreement, DISTRICT acknowledges and agrees to the terms and conditions including the following exhibits:

A. ATTACHMENT A-Detailed Listing of Services

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement as evidenced by the signatures below of their respective duly-authorized representatives.

Riverside County Superintendent of Schools
3939 Thirteenth Street
Riverside, CA 92501

Desert Sands Unified School District
47-950 Dune Palms Road
La Quinta, CA 92253

Signed _____
Authorized Signature

Signed _____
Authorized Signature

Printed Name and Title
Date _____

Printed Name and Title
Date _____

ATTACHMENT A
Detailed Listing of Services

Desert Sands USD

Overview
<p>The Riverside County Office of Education (RCOE) through the College and Career Readiness (CCR) unit will provide support services to the elementary schools in the Desert Sands Unified School District (DSUSD) during the 2021-2022 fiscal year. Support will be primarily provided to school counselors, but also to inform administrators and district-level college and career readiness leadership staff with the objective of creating a sustainable, data-driven framework to improve student achievement, with a focus on college and career indicators, site collaboration and planning.</p> <p>CCR and DSUSD will define clear objectives and measurable outcomes during the initial collaboration meeting.</p> <p>CCR will provide and maintain guidance and project management through ongoing digital, voice, and face-to-face communication for the duration of the contract.</p> <p>CCR and DSUSD will identify the assumptions and hypotheses for the system processes the district wants to identify and improve. Through diagnostic investigation, CCR and DSUSD will jointly outline the complexity of the system processes and the data/matrices, which will be used to measure improvement.</p> <p>CCR and DSUSD will identify the needed professional development and/or system(s) needed to improve the data measure and meet program goals.</p>
Professional Development Theory of Action
<p>Data Literacy – The ability to read, work with, analyze, and communicate with data. The skill that empowers teachers to ask the right questions of data, gather information, and build knowledge to make decisions and communicate meaning to others.</p> <p>Systems Thinking – Systems thinking is a way of helping a person or group to view systems from a broad perspective that includes seeing overall structures, patterns, and cycles in systems, rather than seeing only a specific event in the system.</p> <p>Improvement Science – Improvement science focuses on exploring how to undertake quality improvement well. It involves applying research methods to help practitioners understand what system characteristics impact system outcomes and how to improve the quality of outcome targets.</p>
<p>The expected benefits of the professional development include:</p> <ol style="list-style-type: none">1. Improve staff collaboration efforts to improve instructional practices and student learning outcomes.2. Improve the staff's ability to sense and respond to changes in the educational environment it operates within.3. Empower the staff to explore and test change ideas to close student performance gaps and improve student academic performance.

The College and Career Readiness department of RCOE will provide guidance and project management through ongoing digital, voice, and face-to-face communication for the duration of the contract.	
Description of Service	
<p><u>Data and Improvement</u></p> <p>Data Collection Goal Planning Define elements of data collection to include definitions and data collection systems related to project scope of work.</p> <ul style="list-style-type: none"> • Define data elements needing to be monitored/collected. • Provide example/sample of data to be monitored/collected. • Partner with district leadership on how to pull requested data. • Create data monitoring/collection calendar and identify the person/office responsible to create data reports. • Provide continuous analysis and support at the district level. • Focus on attendance and student engagement with an emphasis on closing the gap with a student group. (Panorama) <p>Dates: Ongoing through site meetings, administrator meetings, phone conferences, and e-mail.</p> <p><u>Systems and Procedures</u></p> <p>District Level Support - Elementary School Counseling Series of workshops delivered during district professional development (PD), intended to build capacity and collaboration. Objectives include, but are not limited to:</p> <ul style="list-style-type: none"> • ASCA National Model implementation • Calendaring of services for Tier 1 and Tier 2 programs • Examination of Panorama Survey data • Alignment of interventions with CCI and CA Dashboard indicators • SMART Goal Planning in school counseling • Interaction with School Counseling Program Assessment tools • Development of School Counseling Results Reports end-of-year presentations <p>Dates: 5 sessions/3 hours per session</p> <ul style="list-style-type: none"> • October 2021 • November 2021 • January 2022 • March 2022 • May 2022 <ul style="list-style-type: none"> • One Consultant 	\$4,500

<ul style="list-style-type: none"> • Three Days in person or virtually as approved by DSUSD district leadership <p>Administration Presentation (2 hours)</p> <ul style="list-style-type: none"> • Fall 2021 Objectives include: <ul style="list-style-type: none"> ○ Understanding the ASCA National Model ○ The changing role of the school counselor ○ Use of data in school counseling ○ School Counselors' role in LCAP, MTSS and SPSA 	
<p><u>Site Level Support</u></p> <p>Elementary School (School counseling) Two site meetings per school (minimum one hour per meeting) and email, phone and/or virtual conference support as needed.</p> <p>Schools:</p> <ul style="list-style-type: none"> • Carrillo Ranch ES • Carter ES • Dr. Carreon Academy • Earhart ES • Ford ES • Franklin ES • Hoover ES • Horizon ES • Jackson ES • Johnson ES • Kennedy ES • Lincoln ES • Madison ES • Monroe ES • Oliphant ES • Reagan ES • Roosevelt ES • Truman ES • Van Buren ES • Washington ES <p>Fall meeting: Objectives include, but not limited to:</p> <ul style="list-style-type: none"> ○ Counseling Program Assessment ○ Strengths, needs and data trends ○ SMART Goal planning ○ Next Steps Action Plan <p>Spring meeting: Objectives include, but not limited to:</p> <ul style="list-style-type: none"> ○ Check in and follow up 	<p>\$7,500</p>

<ul style="list-style-type: none"> o School counseling program monitoring o Program assessment o Next Steps Action Plan <p>Dates: To Be Determined by school site</p> <ul style="list-style-type: none"> • One Consultant • Five Days in person or virtually as approved by DSUSD district and/or site leadership 	
<p><u>Monitoring Effectiveness</u></p> <p>Provide a client feedback survey/form, which districts/sites/individuals can use to evaluate the quality of RCOE CCR unit support.</p> <p>Create a Desert Sands USD Status and Change report to outline and monitor progress as well as examine next steps and needs met/not met.</p> <p>Dates: May 2022</p>	
Total Not to Exceed	\$12,000