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	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8	STEP 9	STEP 10
12 month (260 days)										
Business Services Analyst	\$90,282	\$94,798	\$99,537	\$104,513	\$109,739	\$115,225	\$120,986	\$127,037	\$133,387	\$140,057
Business Services Technician	\$74,264	\$77,977	\$81,875	\$85,970	\$90,270	\$94,782	\$99,521	\$104,498	\$109,723	\$115,209
Executive Assistant	\$90,559	\$95,088	\$99,843	\$104,834	\$110,077	\$115,579	\$121,357	\$127,426	\$133,795	\$140,486
Human Resources Analyst	\$90,282	\$94,798	\$99,537	\$104,513	\$109,739	\$115,225	\$120,986	\$127,037	\$133,387	\$140,057
IT Systems Administrator	\$90,282	\$94,798	\$99,537	\$104,513	\$109,739	\$115,225	\$120,986	\$127,037	\$133,387	\$140,057

Anniversary Date:

- (1) If the employee's first day of work is on or after March 1, he/she shall move to the next higher step on the NEXT SUCCEEDING July 1.
- (2) If the employee's first day of work is before March 1, he/she shall move to the next higher step on the NEXT July 1.
- (3) Advancement:
- (a) Advancement for each step is calculated at 5% effective December 1, 2015
- (b) Advancement to Step 6 requires three years of full time service at Step 5
- (c) Advancement between Steps 6-10 requires three years of full time service at each step.
- (d) Years credited for advancement from Steps 5 includes the year an employee is placed at a step as defined by Anniversary Date above.
- (4) Holidays/Vacations:

Confidential 12-month employees receive 15 holidays and 21 days of vacation annually

(5) Professional Growth:

Confidential Unit members may earn Professional Growth credit after 3 years of continuous service and completion of 30 hours of professional growth classes. Each Professional Growth credit is \$113.00 per month and is prorated to the employee's FTE. Subsequent increments may be earned after each additional two-year period of continuous and regular employment and the completion of thirty (30) additional hours.

(6) Lead Stipend is \$347.75 per month (indexed to the salary schedule beginning 7/1/22)