

DISPOSAL OR TRANSFER OF EQUIPMENT

All personal property belonging to the San Mateo-Foster City School District must be declared surplus to the needs of the district before it can be disposed of or sold. Complete this form and forward it to Business Services

Decal #	Description	Serial #	Condition	Approx Value
NA	Computer	66619C1	Obsolete	\$0
		JULM6C1		
		DFNRDF1		
		JDN RDF 1		
		8CNRDF1		
		GCNRDF1		
		3DN RDF1		
		BDNRDF1		
		CCNRDF1		
		9CN RDF1		
		7CN RDF1		
		1EN RDF1		
		CDN RDF1		
		JCN RDF1		
		8FN RDF1		
		SCN RDF1		
		4FN RDF1		
		HGN RDF1		
		BFN RDF1		
		2DN RDF1		
		FFN RDF1		
		FDN RDF1		
		3FN RDF1		
		6DN RDF1		
		4DN RDF1		

Bord Technology Lab
School / Department / Program

[Signature] 3.2.12
Signature of Principal / Manager Date

Signature of Fiscal Services Administrator Date

Date approved by Board of Trustees

Inventory records updated _____

For Maintenance & Operations/Technology Use Only

<input type="checkbox"/> Disposal	<input type="checkbox"/> Transferred to _____ (School Department)
<input type="checkbox"/> Storage	<input type="checkbox"/> Other _____

Copy: ☐ Fiscal Services ☐ School / Department ☐ M & O/Technology

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[illegible]

Bord Technology Lab
School / Department / Program

Signature of Principal / Manager J. Wood Date 3.3.22

Signature of Fiscal Services Administrator	Date
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Date approved by Board of Trustees

Inventory records updated

For Maintenance & Operations/Technology Use Only

Disposal

☐ Transferred to

(School Department)

Storage

☐ Other

Copy: ☐ Fiscal Services ☐ School / Department ☐ M & O/Technology