

DESERT SANDS UNIFIED SCHOOL DISTRICT

Division of Personnel Services

TO: Scott L. Bailey, Superintendent
FROM: Joseph Hyde, Ed. D., Assistant Superintendent, Personnel Services
DATE: March 15, 2022
SUBJECT: RECOMMENDED CLASSIFIED PERSONNEL ITEMS

The following actions are recommended for approval by the Board of Education at the regularly scheduled meeting of March 15, 2022.

RETIREMENT

(1) Name: BECKER, Maria Date: 04/11/2022
Site: Central Kitchen Class: Nutrition Services Assistant
Reason: Retirement after 29 years of service.

RESIGNATION

(2) Name: CASTILLO, Carina Date: 03/14/2022
Site: Desert Ridge Academy Class: Nutrition Services Assistant
Reason: Relocation.

(3) Name: FARRIN, Molly Date: 03/07/2022
Site: Paige Middle School Class: Paraeducator/Special
Education, Severely
Disabled
Reason: Accepted certificated employment within the district.

(4) Name: LUZANILLA, Reina Date: 03/23/2022
Site: Transportation Class: Bus Driver
Reason: Accepted other employment.

(5) Name: SCOTT, Crystal Date: 04/19/2022
Site: Maintenance & Operations Class: Accounting Technician
Reason: Relocation.

RESCINDMENT – MEDICAL SEPARATION

(6) Name: MORALES, Elsa Date: 03/01/2022
Site: Glenn Middle School Class: Paraeducator/Special
Education
Note: Rescind previously approved medical separation as employee returned to work;
previously approved by BOE on 02/01/2022.

MODIFICATION – LEAVE OF ABSENCE FOR THE 2021-2022 SCHOOL YEAR

- (7) Name: JASSO, Lorraine Date: 02/12/2022 – 06/03/2022
Site: Special Education Reason: Unpaid Educational Leave of Absence
- Note: Modify effective start date from 02/01/2022 to 02/12/2022; previously approved by BOE on 02/15/2022.

LEAVE OF ABSENCE FOR THE 2021-2022 SCHOOL YEAR

- (8) Name: BARAJAS, Belen Date: 03/14/2022 – 06/03/2022
Site: Special Education Reason: CFRA – Child Bonding Leave
- (9) Name: HOLLINGSWORTH, Lora Date: 02/15/2022 – 06/03/2022
Site: Jefferson Middle School Reason: FMLA – Intermittent
- (10) Name: LARES, Karla Date: 01/03/2022 – 03/11/2022
Site: ECE Reason: Unpaid Personal Leave of Absence
- (11) Name: RIBAS, Sheila Date: 03/16/2022 – 03/16/2023
Site: Horizon School Reason: Unpaid Educational Leave of Absence
- (12) Name: ROSALES, Delyzia Date: 03/01/2022 – 06/03/2022
Site: Summit/Horizon Reason: FMLA – Intermittent

LEAVE OF ABSENCE FOR THE 2022-2023 SCHOOL YEAR

- (13) Name: JASSO, Lorraine Date: 08/15/2022 – 12/16/2022
Site: Special Education Reason: Unpaid Educational Leave of Absence

NEW EMPLOYEE (FROM SUBSTITUTE STATUS TO FULL OFFER OF EMPLOYMENT)

- (14) Name: GALVAN, Tiffany Class: Special Education, Applied Behavior Assistant
Site: Special Education Hours: 6.5
Salary: Range 77, Step B Date: 03/14/2022
- (15) Name: GARCIA, Danny Class: Library Specialist
Site: Van Buren Elementary School Hours: 6
Salary: Range 75, Step B Date: 03/14/2022
- (16) Name: ORDIAN, Ofeliia Class: School Site Monitor
Site: Carter Elementary School Hours: 3.75
Salary: Range 61, Step A Date: 03/02/2022
- (17) Name: LOPEZ, Veronica Class: Office Specialist
Site: Personnel Services Hours: 8
Salary: Range 73, Step B Date: 03/28/2022

NEW EMPLOYEE (FROM SUBSTITUTE STATUS TO FULL OFFER OF EMPLOYMENT) – CONTINUED

(18)	Name:	SERVEN, Laura	Class:	Office Technician
	Site:	La Quinta High School	Hours:	6
	Salary:	Range 70, Step C	Date:	03/02/2022

NEW EMPLOYEE (FULL OFFER OF EMPLOYMENT; PENDING REQUIRED CLEARANCES)

(19)	Name:	ACOSTA, Anna	Class:	Office Specialist/Bilingual
	Site:	Palm Desert High School	Hours:	8
	Salary:	Range 74, Step B	Date:	To be determined
(20)	Name:	ACOSTA, Rosario	Class:	Nutrition Services Assistant
	Site:	La Quinta High School	Hours:	3
	Salary:	Range 61, Step A	Date:	To be determined
(21)	Name:	ESCALERA, Deseray	Class:	School Site Monitor
	Site:	Franklin Elementary School	Hours:	2.5
	Salary:	Range 61, Step A	Date:	To be determined
(22)	Name:	GARCIA, Flora	Class:	Custodian I (N)
	Site:	Jackson/Oliphant Elementary Schools	Hours:	8
	Salary:	Range 71, Step C	Date:	To be determined
(23)	Name:	INFANTE, Margarita	Class:	Payroll Specialist
	Site:	Fiscal Services	Hours:	8
	Salary:	Range 83, Step A	Date:	To be determined
(24)	Name:	MENDOZA, Juana	Class:	Nutrition Services Assistant
	Site:	La Quinta Middle School	Hours:	2
	Salary:	Range 61, Step A	Date:	To be determined
(25)	Name:	NUNEZ, Susana	Class:	Nutrition Services Assistant
	Site:	Palm Desert High School	Hours:	2.25
	Salary:	Range 61, Step A	Date:	To be determined
(26)	Name:	SILVA, Miriam	Class:	Office Specialist/Bilingual
	Site:	Special Education	Hours:	8
	Salary:	Range 74, Step A	Date:	To be determined

NEW EMPLOYEE (FULL OFFER OF EMPLOYMENT; REQUIRED CLEARANCES RECEIVED)

(27)	Name:	ZEPEDA, Anais	Class:	Office Technician/Bilingual
	Site:	Paige Middle School	Hours:	8
	Salary:	Range 71, Step C	Date:	03/16/2022

PROMOTION

(28)	Name:	GONZALEZ, Anthony	Date:	03/21/2022
	From:	Paraeducator/Intervention & Enrichment	To:	Special Education, Applied Behavior Assistant
	Site:	Kennedy Elementary School	Site:	Special Education
	Salary:	Range 71, Step B	Salary:	Range 77, Step A
	Hours:	6.5	Hours:	6.5

PROMOTION – CONTINUED

- | | | |
|------|--|---|
| (29) | Name: LOPEZ, Jose
From: Paraeducator/Special Education,
Severely Disabled
Site: Johnson Elementary School
Salary: Range 71, Step B
Hours: 6.5 | Date: 03/21/2022
To: Special Education, Applied
Behavior Assistant
Site: Special Education
Salary: Range 77, Step A
Hours: 6.5 |
| (30) | Name: LUA-GONZALEZ, Josie
From: Paraeducator/Special Education
Site: Truman Elementary School
Salary: Range 69, Step H
Hours: 6.5 | Date: 03/21/2022
To: Special Education, Applied
Behavior Assistant
Site: Special Education
Salary: Range 77, Step E
Hours: 6.5 |
| (31) | Name: SLAGLE, Rodney
From: Accounting Technician
Site: Facilities Department
Salary: Range 76, Step K
Hours: 8 | Date: 04/01/2022
To: Payroll Specialist
Site: Fiscal Services
Salary: Range 83, Step I
Hours: 8 |

NON-DISCIPLINARY TRANSFERS

- | | | |
|------|--|--|
| (32) | Name: ALANIZ, Jose
From: Paraeducator/Special Education,
Severely Disabled
Site: Shadow Hills High School
Salary: Range 71, Step D
Hours: 6.5 | Date: 03/17/2022
To: Paraeducator/Special
Education, Severely
Disabled
Site: Palm Desert High School
Salary: Range 71, Step D
Hours: 6.5 |
| (33) | Name: ALCANTAR, Monica
From: Library Specialist
Site: Hoover Elementary School
Salary: Range 75, Step I
Hours: 6 | Date: 03/14/2022
To: Library Specialist
Site: La Quinta Middle School
Salary: Range 75, Step I
Hours: 8 |
| (34) | Name: ROCHA, Lissa
From: Paraeducator/Special Education,
Severely Disabled
Site: Eisenhower CEC
Salary: Range 71, Step E
Hours: 6.5 | Date: 03/17/2022
To: Paraeducator/Special
Education, Severely
Disabled
Site: La Quinta High School
Salary: Range 71, Step E
Hours: 6.5 |
| (35) | Name: ZELTNER, Dinah
From: Paraeducator/Special Education,
Severely Disabled
Site: Paige Middle School
Salary: Range 71, Step E
Hours: 6.5 | Date: 02/24/2022
To: Paraeducator/Special
Education, Severely
Disabled
Site: La Quinta Middle School
Salary: Range 71, Step E
Hours: 6.5 |

INCREASE IN HOURS

- | | | | | |
|------|---------|---|--------|---|
| (36) | Name: | GONZALEZ, Carlos | Class: | Paraeducator/Special Education, Severely Disabled |
| | Site: | Ford Elementary School | Hours: | 6:30 to 8 |
| | Reason: | Increase in hours due to extended ride along MOU. | Date: | 02/28/2022 – 06/03/2022 |
| (37) | Name: | PARRA, Andrew | Class: | Bus Driver |
| | Site: | Transportation | Hours: | 6 to 6:30 |
| | Reason: | Added AM run. | Date: | 03/03/2022 – 06/03/2022 |

RESCINDMENT – WORKING OUT OF CLASS

- | | | | | |
|------|---------|---|---------|--|
| (38) | Name: | ESTRIN, Helen | Date: | 02/15/2022 – 03/15/2022 |
| | From: | Administrative Assistant | To: | Executive Assistant |
| | Site: | Technology | Site: | Educationa Services |
| | Salary: | Range 76, Step H | Salary: | Range 47, Step A
(Confidential Salary Schedule) |
| | Hours: | 8 | Hours: | 8 |
| | Note: | Rescind action form #51561; previoulsy approved by BOE on 02/15/2022. | | |

WORKING OUT OF CLASS

- | | | | | |
|------|---------|-----------------------------|---------|-----------------------------|
| (39) | Name: | ACEVES-CASILLAS, Ricardo | Date: | 02/01/2022 – 03/31/2022 |
| | From: | Custodian I | To: | Maintenance Worker |
| | Site: | Maintenance | Site: | Maintenance |
| | Salary: | Range 71, Step E | Salary: | Range 80, Step B |
| | Hours: | 8 | Hours: | 8 |
| (40) | Name: | GOTELLI, Lawrence | Date: | 02/01/2022 – 04/30/2022 |
| | From: | Groundskeeper I | To: | Groundskeeper II |
| | Site: | Maintenance | Site: | Shadow Hills High School |
| | Salary: | Range 72, Step E | Salary: | Range 75, Step E |
| | Hours: | 8 | Hours: | 8 |
| (41) | Name: | GUDINO, Crisitina | Date: | 02/17/2022 – 02/17/2022 |
| | From: | Office Technician/Bilingual | To: | Office Specialist/Bilingual |
| | Site: | Franklin Elementary School | Site: | Franklin Elementary School |
| | Salary: | Range 71, Step E | Salary: | Range 74, Step E |
| | Hours: | 5 | Hours: | 8 |
| (42) | Name: | HUERTA, Lupe | Date: | 02/07/2022 – 02/07/2022 |
| | From: | Office Technician/Bilingual | To: | Data Technician |
| | Site: | Palm Desert High School | Site: | Palm Desert High School |
| | Salary: | Range 71, Step E | Salary: | Range 73, Step E |
| | Hours: | 8 | Hours: | 8 |
| (43) | Name: | HUERTA, Lupe | Date: | 02/15/2022 – 03/15/2022 |
| | From: | Office Technician/Bilingual | To: | Data Technician |
| | Site: | Palm Desert High School | Site: | Palm Desert High School |
| | Salary: | Range 71, Step E | Salary: | Range 73, Step E |
| | Hours: | 8 | Hours: | 8 |

WORKING OUT OF CLASS – CONTINUED

(44)	Name: HUERTA, Lupe From: Office Technician/Bilingual Site: Palm Desert High School Salary: Range 71, Step E Hours: 8	Date: 03/16/2022 – 04/06/2022 To: Data Technician Site: Palm Desert High School Salary: Range 73, Step E Hours: 8
(45)	Name: LOPEZ, Yadira From: Office Technician/Bilingual Site: Summit High School Salary: Range 71, Step H Hours: 8	Date: 02/08/2022 – 02/11/2022 To: Administrative Specialist Site: Summit High School Salary: Range 77, Step F Hours: 8
(46)	Name: MONTES, Esther From: Office Specialist/Bilingual Site: Madison Elementary School Salary: Range 74, Step E Hours: 8	Date: 03/01/2022 – 03/31/2022 To: Administrative Assistant Site: Madison Elementary School Salary: Range 76, Step E Hours: 8
(47)	Name: MORENO-CAZARES, Marcella From: Office Specialist/Bilingual Site: La Quinta High School Salary: Range 74, Step E Hours: 8	Date: 03/04/2022 – 03/04/2022 To: Administrative Specialist Site: La Quinta High School Salary: Range 77, Step E Hours: 8
(48)	Name: TOSCANO, Valente From: Maintenance Worker Site: Maintenance Salary: Range 80, Step E Hours: 8	Date: 02/01/2022 – 04/30/2022 To: HVAC Mechanic Site: Maintenance Salary: Range 83, Step E Hours: 8

PROFESSIONAL GROWTH

(49)	Name: ALCANTAR, Monica Site: Hoover Elementary School Salary: Range 75, Step I	Date: 02/01/2022 Class: Library Specialist
(50)	Name: DONLAGIC, Jasminika Site: Eisenhower CEC Salary: Range 71, Step I	Date: 02/01/2022 Class: Paraeducator/Special Education, Severely Disabled
(51)	Name: FRANCO, Marco Site: Maintenance & Operations Salary: Range 72, Step G	Date: 02/01/2022 Class: Groundskeeper I
(52)	Name: HERNANDEZ, Sophia Site: Carter Elementary School Salary: Range 74, Step I	Date: 02/01/2022 Class: Office Specialist/Bilingual
(53)	Name: JENKINS, Matthew Site: Warehouse Salary: Range 74, Step H	Date: 02/01/2022 Class: Warehouse Driver/Assistant

PROFESSIONAL GROWTH – CONTINUED

(54)	Name:	RIVAS, Valeria	Date:	02/01/2022
	Site:	Carter Elementary School	Class:	Paraeducator/Special Education, Severely Disabled
	Salary:	Range 71, Step J		
(55)	Name:	ROJAS, Michele	Date:	02/01/2022
	Site:	Paige Middle School	Class:	Paraeducator/Special Education, Severely Disabled
	Salary:	Range 71, Step I		
(56)	Name:	TOSCANO, Valente	Date:	02/01/2022
	Site:	Maintenance & Operations	Class:	Maintenance Worker
	Salary:	Range 80, Step H		

RETURN FROM ADMINISTRATIVE LEAVE OF ABSENCE WITH PAY

(57)	Name:	Employee Number #067892	Action:	Return Paid Leave of Absence
			Effective:	02/25/2022

ADMINISTRATIVE LEAVE OF ABSENCE WITH PAY

(58)	Name:	Employee Number #107825	Action:	Paid Leave of Absence
			Effective:	02/28/2022 – To be determined
(59)	Name:	Employee Number #225202	Action:	Paid Leave of Absence
			Effective:	03/07/2022 – To be determined

SHORT TERM

(60)	Name:	ALVARADO, Natasha	Class:	Paraeducator
	Site:	Truman Elementary School	Hours:	170
	Funding:	Title III	Cost/Hour:	\$15.00
	Reason:	Assist with workload	Cost/Total:	\$2,773.89
			Dates:	01/18/2022 – 05/26/2022
(61)	Name:	AVRA, Cynthia	Class:	Paraeducator/Intervention & Enrichment
	Site:	Washington Charter School	Hours:	661
	Funding:	Discretionary	Cost/Hour:	\$19.23
	Reason:	Assist with workload	Cost/Total:	\$13,827.06
			Dates:	08/26/2021 – 06/03/2022
(62)	Name:	BEATY, Maritza	Class:	Paraeducator/Intervention & Enrichment
	Site:	Washington Charter School	Hours:	1170
	Funding:	ELO Grant	Cost/Hour:	\$19.23
	Reason:	Assist with workload	Cost/Total:	\$24,474.52
			Dates:	08/18/2021 – 06/03/2022

SHORT TERM – CONTINUED

(63)	Name: BLACKWELL, Jennifer Site: Paige Middle School Funding: ESSER II Reason: Assist with workload	Class: Office Technician Hours: 160 Cost/Hour: \$15.00 Cost/Total: \$2,610.72 Dates: 02/15/2022 – 03/18/2022
(64)	Name: CAMPOS RAMIREZ, Mario Site: Earhart Elementary School Funding: ESSER II Reason: Assist with workload	Class: Custodian Hours: 8 Cost/Hour: \$19.23 Cost/Total: \$167.35 Dates: 02/25/2022 – 02/25/2022
(65)	Name: CLEMMER, Mary Site: Washington Charter School Funding: ELO Grant Reason: Assist with workload	Class: Paraeducator/Intervention & Enrichment Hours: 1170 Cost/Hour: \$19.23 Cost/Total: \$24,474.52 Dates: 08/18/2021 – 06/03/2022
(66)	Name: FIELD, Amelia Site: Washington Charter School Funding: ELO Grant Reason: Assist with workload	Class: Paraeducator/Intervention & Enrichment Hours: 810 Cost/Hour: \$19.23 Cost/Total: \$16,943.90 Dates: 08/18/2021 – 06/03/2022
(67)	Name: FREEMAN, Nichole Site: Paige Middle School Funding: Supplemental/Concentration Reason: Assist with workload	Class: AVID Tutor Hours: 30 Cost/Hour: \$15.00 Cost/Total: \$485.41 Dates: 01/10/2022 – 01/20/2022
(68)	Name: GONZALEZ, Maria Site: Van Buren Elementary School Funding: Workers' Compensation Reason: Assist with workload	Class: Paraeducator/Special Education Hours: 325 Cost/Hour: \$18.31 Cost/Total: \$6,473.23 Dates: 12/02/2021 – 03/01/2022
(69)	Name: GONZALEZ, Martha Site: Kennedy Elementary School Funding: ESSER II Reason: Assist with workload	Class: School Site Monitor Hours: 252 Cost/Hour: \$15.00 Cost/Total: \$4,111.88 Dates: 02/23/2022 – 06/03/2022
(70)	Name: LOPEZ, Idalia Site: Jefferson Middle School Funding: ESSER II Reason: Assist with workload	Class: Office Technician/Bilingual Hours: 36 Cost/Hour: \$15.00 Cost/Total: \$587.41 Dates: 02/25/2022 – 03/04/2022
(71)	Name: NARAJO, Mariah Site: Earhart Elementary School Funding: ESSER II Reason: Assist with workload	Class: Custodian Hours: 8 Cost/Hour: \$19.23 Cost/Total: \$167.35 Dates: 02/24/2022 – 02/24/2022

SHORT TERM – CONTINUED

(72)	Name:	QUINTERO, Jessica	Class:	Paraeducator/Special Education, Severely Disabled
	Site:	Dr. Carreon Academy	Hours:	396.5
	Funding:	Special Education	Cost/Hour:	\$19.23
	Reason:	Assist with workload	Cost/Total:	\$8,294.14
			Dates:	01/31/2022 – 05/04/2022
(73)	Name:	RALLS, Karen	Class:	Paraeducator/Special Education, Severely Disabled
	Site:	Glenn Middle School	Hours:	572
	Funding:	Special Education	Cost/Hour:	\$19.23
	Reason:	Assist with workload	Cost/Total:	\$11,965.32
			Dates:	01/20/2022 – 06/03/2022
(74)	Name:	ZARAGOZA, Monica	Class:	School Site Monitor
	Site:	Kennedy Elementary School	Hours:	274
	Funding:	ESSER II	Cost/Hour:	\$15.00
	Reason:	Assist with workload	Cost/Total:	\$4,470.86
			Dates:	02/11/2022 – 06/03/2022

THE FOLLOWING ARE NEW CLASSIFIED SUBSTITUTES FOR THE 2021-2022 SCHOOL YEAR TO BE UTILIZED ON AN ON CALL BASIS AS NEEDED:

<u>Name</u>	<u>Classification</u>	<u>Site</u>	<u>Effective Date</u>
BENITEZ, Elsa	Custodian	Substitute	02/22/2022
BRISENO, Nancy	Nutrition Services Assistant	Substitute	03/02/2022
CABRERA, Liliana	Nutrition Services Assistant/School Site Monitor	Substitute	02/22/2022
CARRILLO, Topacio	Custodian	Substitute	02/25/2022
DE LEON, Karina Lizbhet	School Site Monitor	Substitute	02/22/2022
DE LA PARRA, Andres	Paraeducator	Substitute	02/18/2022
FONSECA, Maria De Jesus	Custodian	Substitute	02/22/2022
HERNANDEZ, Denise	Clerical/Heath Technician	Substitute	02/23/2022
HOFFMAN, Samantha Leigh	Clerical/School Site Monitor	Substitute	02/18/2022
KAABE, Alissa Rose	Paraeducator	Substitute	02/28/2022
MONTES, Mariana P.	Clerical/Nutrition Services Assistant	Substitute	02/22/2022
SALVA GONZALEZ, Norma Angelica	Nutrition Services Assistant	Substitute	03/07/2022
VELASQUEZ, Jesus A.	Custodian/Grounds/ Warehouse Delivery Driver	Substitute	02/15/2022
VILLARREAL, Maria Luisa	Nutrition Services Assistant	Substitute	02/23/2022

THE FOLLOWING ARE RETURNING CLASSIFIED SUBSTITUTES FOR THE 2021-2022 SCHOOL YEAR TO BE UTILIZED ON AN ON CALL BASIS AS NEEDED:

<u>Name</u>	<u>Classification</u>	<u>Site</u>	<u>Effective Date</u>
BURROW, Ava	Paraeducator	Substitute	2021/2022
LANDEROS ACEVES, Mary	Security Agent	Substitute	
LARSON, Melissa Ellen	Paraeducator	Substitute	2021/2022
RUBALCAVA, Elizabeth	Clerical/Paraeducator	Substitute	2021/2022

PAYROLL SEPARATION:

<u>Name</u>	<u>Classification</u>	<u>Site</u>	<u>Effective Date</u>
ACOSTA FLORES, Brigitte	Clerical/Paraeducator	Substitute	08/23/2021
CELEDON, Alexa	Clerical/Paraeducator	Substitute	01/20/2022

**MODIFICATION OF EMPLOYMENT
RECOMMENDED CLASSIFIED PERSONNEL ITEMS
Documentation of
Effective Date of Employment**

**(Note: Modification of employment status from conditional to full offer of employment;
fingerprint clearance received.)**

<u>Name</u>	<u>Classification</u>	<u>Site</u>	<u>Effective Date</u>
CUMMINGS, Vivian	Accounting Technician	Indio High School	03/24/2022
VARGAS HUERTA, Carlos	Paraeducator/Special Education	Truman Elementary School	03/21/2022