

Overnight/Over 150-miles field trips

- PRHS SkillsUSA Competitions, Ontario, CA. April 21-23, 2022. PRHS students grades 9-12. Students will compete over two days to move forward to national competitions. After competitions students will attend a social and awards ceremony. 31 female and 39 male students will attend. 5 female and 6 male chaperones will attend. Funding source: SkillsUSA account/SkillsUSA Chapter 211 Foundation. Total cost of trip: \$40,000 (no student fees required)
- PRHS Men's Swimming, Clovis West High School, CA. April 1-2, 2022. PRHS students grades 9-12. Students will compete against other top Central Section swimmers. 16 male students will attend. 2 male chaperones will attend. Funding source: Athletics ASB. The total cost of trip \$1,750 (no student fees required)
- Liberty High School, Knotts Berry Farm - Buena Park, CA. May 13, 2022. Senior trip. 18 female students and 10 male students will attend. 2 female chaperones and 2 male chaperones will attend. Funding source: ASB. The total cost of trip \$3,600.00 (no student fees required)

PASO ROBLES JOINT UNIFIED SCHOOL DISTRICT
REQUEST FOR OVERNIGHT FIELD TRIP AND
DAY TRIPS OVER 150 MILES ONE WAY

(To allow for proper processing overnight field trip requests *must be submitted 15 days prior* to a scheduled Board meeting, on CAO's desk. Any trip taken without prior Board approval may result in consequences such as paying your own trip out of pocket and/or possible disciplinary action.)

PLEASE TYPE IN INFORMATION

School Site/Organization: <u>PRHS SkillsUSA</u>		Student Grade(s) attending: <u>9-12</u>	
Destination: <u>Ontario, CA</u>			
Dates/Times:			
Leave Day: <u>Thursday</u>	Date: <u>4/21/22</u>	Time: <u>7:00</u>	Return: <u>Sunday</u> Date: <u>4/24/22</u> Time: <u>5:00</u>
School Day: <u>No</u>			
Purpose of trip: <u>Calif. Leadership & Skills Conf.</u>			
Brief Itinerary: <u>Travel and mtg. Thur evenig. Compete on Friday and Saturday. Awards Ceremony and travel to PRHS on Sunday.</u>			
Name of Requestor(s)/Teacher(s): <u>Canaday</u> Date: <u>Feb. 28, 2022</u>			

If male and female students are attending, male and female chaperones must also comply with Board Policy (BP/AR 6153 School Sponsored Trips) Chaperones must be age 21 or older (AR 6153 School Sponsored Trips). Chaperone Ratios: Day & Overnight Field Trips 1:20, Water Activities 1:10, Backpacking Trips 1:7	
Number of female students attending: <u>31</u>	Number of male students attending: <u>39</u>
Number of female chaperones attending: <u>5</u>	Number of male chaperones attending: <u>6</u>

Type of transportation: <u>Charter Bus</u>	If other explain: <u>4 - Dist. Vans</u>
**if private auto, proof of insurance must be filed with District Business Office	
A request for transportation MUST be sent to the Transportation Department including the use of charter transportation.	
Total Cost of Trip\$ <u>40,000.00</u>	
Funding source: <u>SkillsUSA Chpt. 211 Foundation</u>	

All overnight and day trips must be approved by the site Principal and Director prior to submission to the Chief Officer's office. Emailing this form to the Director's PPA by the site Principal will be considered a signed copy of the site Principal's approval.		
FOR DISTRICT OFFICE USE ONLY		
<input type="checkbox"/> Fingerprint clearances for chaperones confirmed <input checked="" type="checkbox"/> Not Applicable - Chaperones are Paso Robles Joint Unified School District Staff		
<u>Ennitalley</u> Director (Print name)	<u>[Signature]</u> Signature	<u>3/10/22</u> Date
<u>Brenda Pawlowski</u> Chief Officer (Print name)	<u>[Signature]</u> Signature	<u>3-17-22</u> Date
PRJUSD BOARD ACTION		
YOUR FIELD TRIP HAS BEEN: <input type="checkbox"/> APPROVED <input type="checkbox"/> DENIED		

PASO ROBLES JOINT UNIFIED SCHOOL DISTRICT
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DAY TRIPS OVER 150 MILES ONE WAY

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PLEASE TYPE IN INFORMATION

School Site/Organization: <u>Boy's Swimming</u>		Student Grade(s) attending: <u>9-12</u>	
Destination: <u>Clovis West High School</u>			
Dates/Times:			
Leave Day: <u>Friday</u>	Date: <u>April 1st</u>	Time: <u>1:15</u> PM	Return: <u>Saturday</u>
			Date: <u>April 2nd</u> Time: <u>5:00</u> PM
School Day: <u>Yes</u>			
Purpose of trip: <u>To compete against other top Central Section swimmers a month prior to CIF.</u>			
Brief Itinerary: <u>Depart school at 1:15 Friday. 10 minute stop in Kettlemen. Arrive at Clovis West 3:30 for competition. Stay over night at La Quinta in Clovis dinner around 7:30pm. Wake up and go back to Clovis West HS at 7:00am. Compete. Depart to come home around 3:00pm.</u>			
Name of Requestor(s)/Teacher(s): <u>Collin Moore</u>		Date: <u>3/07/22</u>	

If male and female students are attending , male and female chaperones must also comply with Board Policy (BP/AR 6153 School Sponsored Trips) Chaperones must be age 21 or older (AR 6153 School Sponsored Trips). Chaperone Ratios: Day & Overnight Field Trips 1:20, Water Activities 1:10, Backpacking Trips 1:7	
Number of female students attending: <u>0</u>	Number of male students attending: <u>16</u>
Number of female chaperones attending: _____	Number of male chaperones attending: <u>2</u>

Type of transportation: <u>District Van</u>	If other explain: _____
**if private auto, proof of insurance must be filed with District Business Office A request for transportation MUST be sent to the Transportation Department including the use of charter transportation.	
Total Cost of Trip\$ <u>1,750.00</u>	
Funding source: <u>ASB</u>	

All overnight and day trips must be approved by the site Principal and Director prior to submission to the Chief Officer's office. Emailing this form to the Director's PPA by the site Principal will be considered a signed copy of the site Principal's approval.		
FOR DISTRICT OFFICE USE ONLY		
<input type="checkbox"/> Fingerprint clearances for chaperones confirmed <input checked="" type="checkbox"/> Not Applicable - Chaperones are Paso Robles Joint Unified School District Staff		
<u>Thomas Harnett</u> Director (Print name)	<u>Thomas Harnett</u> Signature	<u>3-15-22</u> Date
<u>Enn Halsey</u> Chief Officer (Print name)	<u>Enn Halsey</u> Signature	<u>3/10/22</u> Date
PRJUSD BOARD ACTION		
YOUR FIELD TRIP HAS BEEN: <input type="checkbox"/> APPROVED <input type="checkbox"/> DENIED		

PASO ROBLES JOINT UNIFIED SCHOOL DISTRICT
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DAY TRIPS OVER 150 MILES ONE WAY

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PLEASE TYPE IN INFORMATION

School Site/Organization: <u>Liberty High School</u>	Student Grade(s) attending: <u>12th</u>
Destination: <u>Knotts Berry Farm</u>	
Dates/Times:	
Leave Day: <u>Friday</u> Date: <u>5/13/22</u> Time: <u>5:30am</u>	Return: <u>Friday</u> Date: <u>5/13/22</u> Time: <u>11:30pm</u>
School Day: <u>Yes</u>	
Purpose of trip: <u>Senior Trip</u>	
Brief Itinerary: <u>Leave Paso Robles 5:30am, Stop at truck stop Grapevine, Arrive Knotts Berry Farm 10:00am, Leave Knotts Berry Farm 6:00pm, Stop at truck stop Grapevine, Arrive Back in Paso Robles 11:30pm.</u>	
Name of Requestor(s)/Teacher(s): <u>Dan Sharon</u> Date: <u>3/7/22</u>	

If male and female students are attending, male and female chaperones must also comply with Board Policy (BP/AR 6153 School Sponsored Trips)
Chaperones must be age 21 or older (AR 6153 School Sponsored Trips).
Chaperone Ratios: Day & Overnight Field Trips 1:20, Water Activities 1:10, Backpacking Trips 1:7

Number of female students attending: 18 Number of male students attending: 10
Number of female chaperones attending: 2 Number of male chaperones attending: 2

Type of transportation: Other If other explain: Enterprise
**if private auto, proof of insurance must be filed with District Business Office
A request for transportation MUST be sent to the Transportation Department including the use of charter transportation.
Total Cost of Trip\$ 3,600.00
Funding source: ASB

All overnight and day trips must be approved by the site Principal and Director prior to submission to the Chief Officer's office.
Emailing this form to the Director's PPA by the site Principal will be considered a signed copy of the site Principal's approval.

FOR DISTRICT OFFICE USE ONLY

- ☐ Fingerprint clearances for chaperones confirmed
☒ Not Applicable - Chaperones are Paso Robles Joint Unified School District Staff

Enn Hakey
Director (Print name)

[Signature]
Signature

3/14/22
Date

Brad Pawlowski
Chief Officer (Print name)

[Signature]
Signature

3-17-22
Date

PRJUSD BOARD ACTION

YOUR FIELD TRIP HAS BEEN: ☐ APPROVED ☐ DENIED