

SAN MATEO-FOSTER CITY SCHOOL DISTRICT

MINUTES

CLOSED SESSION/REGULAR MEETING~BOARD OF TRUSTEES

March 24, 2022, 6:30 PM

Closed Session Begins at 5:00 pm | Regular Meeting Begins at 6:30 pm

1. CALL TO ORDER: 5:00 P.M.

2. RECESS TO CLOSED SESSION

2.1. GOVT. CODE 54957 - PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

3. RECONVENE TO REGULAR MEETING

The Regular Board Meeting reconvened at 6:30 pm.

3.1. Report out of Closed Session

Nothing to report at this.

3.2. Flag Salute

The flag salute was led by Trustee Proctor.

3.3. Roll Call

All Board Members were present:

Kenneth Chin
Noelia Corzo
Alison Proctor
Lisa Warren
Shara Watkins

3.4. Approval of Agenda: March 24, 2022 (v)

Motion Passed: Passed with a motion by Trustee Chin a second by Trustee Watkins.

Yes Kenneth Chin
Yes Noelia Corzo
Yes Alison Proctor
Yes Lisa Warren
Yes Shara Watkins

3.5. Approval of Minutes: March 10, 2022 (v)

Motion Passed: Passed with a motion by Trustee Chin a second by Trustee Watkins.

Yes Kenneth Chin
Yes Noelia Corzo
Yes Alison Proctor
Yes Lisa Warren
Yes Shara Watkins

4. STATEMENTS

4.1. Public Statements Related to Non-agenda Topics:

No public comments

4.2. Public Statements Related to Agenda Items: Persons will be called on at the appropriate time

4.3. Foundation/Committee Reports

Trustee Watkins reported that she attended the Equity Task Force on Tuesday where they reviewed some policies related to the school to prison pipeline resolution and student discipline also attended The Education Foundation meeting last week, they received a very generous donation from Gilead of \$500,000.

Trustee Corzo reported that there was no Sanctuary Task Force meeting and that instead the members were invited to participate in a rally in support of extending the eviction moratorium at the local and state levels.

Trustee Proctor reported that Superintendent Ochoa and her had a liaison meeting with the San Mateo City Council members where they talked about the masking policy, the police presence at Abbott and Laurel and openings those lines of communication, and working together with the City and the Police Department to understand process and procedures. Trustee Warren added that they also talked about the bike lane on Poplar Ave and how that affected the drop-off and pick-up traffic and thanked the City for taking that into consideration.

Trustee Warren reported that on the first of March she attended a SEDAC meeting with guest speaker Dr. Crystal Martinelli, Special Education Attorney, a very informative meeting. Trustee Warren also indicated that she met with the PTA Council where they had their elections for the Executive Board and talked about what equity looks like from a PTA standpoint.

4.4. SMETA/CSEA/SMEAA Updates

John Harrison, Annex Lead Teacher at George Hall Elementary and also Chief Negotiator and Chief Job Steward for CSEA Chapter 411. Mr. Harrison wanted to bring up issues with the annex presentation. The first issue is the recommendation of a third-party contract to do annex work and child care positions in our District which are

union positions and they should be worked by District employees and should not be used as a long-term solution. The second issue is the lack of consideration and remedy for hiring annex employees. The third issue is the retention of employees.

Carrie Betti, Highlands Principals, thanked Superintendent Ochoa and the Board Members for continuing to support our weekly pool testing program at school sites. Ms. Betti also thanked the teachers and administrators for encouraging the participation of the ST Math and Footsteps to Brilliance programs and also thanked everyone involved in the five-year Strategic Plan. She included that this week board members had school site visits, where they had the opportunity to tour classrooms, and saw students engaged in a unique curriculum in the two special education classrooms. Ms. Betti also thanked the highlands staff for participating in a book study.

4.5. Announcements

Trustee Proctor announced that they had two schools site visits, Highlands and Abbott, and thanked the principal, staff, and students for welcoming them into their classrooms.

Trustee Corzo wished everyone a Happy Spring Break, have fun get some rest, and come back ready to learn.

4.6. Superintendent Report

Superintendent Ochoa recognized Sunnybrae School for handing out many awards to employees who show an extremely high level of commitment and it happened to also run together with the March 21 Down Syndrome Day recognition. Also, congratulated Pam Bartfield and Megan Gurka for receiving last night the 2022 Region Five Administrators of the Year. Superintendent Ochoa also updated the families about our plan for covid readiness and indicated that the District is able to give out free covid tests available to take on Friday and a second test on Monday before kids start school.

5. PROPOSED CONSENT AGENDA (v)

Motion Passed: Passed with a motion by Trustee Chin a second by Trustee Watkins.

Yes Kenneth Chin
Yes Noelia Corzo
Yes Alison Proctor
Yes Lisa Warren
Yes Shara Watkins

5.1. EDUCATION SERVICES

Trustee Chin would like to pull item 5.3.1

Trustee Wakins 5.1.2 and 5.1.4

Trustee Corro 5.3.5 and 5.3.8

No items were pulled from the Public.

Trustee Proctor congratulated Anaben Kazemi as the new Director of Induction and Professional Development and Kira Walsh as the new Assistant Director of Special Education.

5.1.1. Purchase of Elementary Science Lab Materials - Carolina Biological

5.1.2. LEGO Education Hands-On-Learning Sets

Trustee Watkins highlighted that these programs are a result of the Gilead Grant that was provided and thanked the Education Foundation and Gilead and included that she is in support of doing that and discussing what our district investments will be in grants moving forward so that we are aligned and embed this into our strategic planning and programming for future grants.

Public Comments:

None

Motion to approve items 5.1.2 and 5.1.4

Motion Passed: Passed with a motion by Trustee Watkins a second by Trustee Corzo.

Yes Kenneth Chin
Yes Noelia Corzo
Yes Alison Proctor
Yes Lisa Warren
Yes Shara Watkins

5.1.3. Purchase of Digital Application & Instructional Materials for Middle School Illustrative Math Curriculum - Math Nation through Study Edge.

Trustee Chin suggested that for the budget assumptions we have a separate line item, separate row for parcel tax measure v it would be great since measure v has a sunset of 2027 to put in parentese that it expires in 2027so that we know and we can't count on that. Trustee Chin also inquired about the multi-year projections and would like further explanation about the process.

Patrick Gaffney, Chief Business Office, indicated that he will be happy to give the board a summary.

Motion to approve item 5.1.3

Motion Passed: Passed with a motion by Trustee Chin a second by Trustee Watkins.

Yes Kenneth Chin
Yes Noelia Corzo

Yes Alison Proctor
Yes Lisa Warren
Yes Shara Watkins

5.1.4. Paxton Patterson College & Career Ready Labs

5.1.5. Purchase of Supplementary Digital Application - Desmos for Middle School Illustrative Math Curriculum

5.1.6. Purchase of Digital Application, Instructional Materials & Kits for Elementary School Zearn Math Curriculum

5.2. STUDENT SERVICES

5.2.1. Ratification of 2021 2022 Non-Public Agency (NPA) Employee Contracts

5.2.2. California State Preschool Program Expansion Funding Request for Applications

5.3. BUSINESS/FINANCE

5.3.1. 2021-2022 Second Interim Financial Report

5.3.2. 2022-2023 Budget Development Calendar

5.3.3. Audit Services Contract - Chavan and Associates LLP

5.3.4. Beach Park Elementary School- District Energy Management Systems

5.3.5. Foster City Elementary School- Synthetic Turf Project - Verde Design, Inc.

Trustee Corzo indicated that these are items that we have in the process but would like to pause and ask if we need to approve at this meeting or could we have more discussion about alternatives.

Public Comments:

Nicola Cadenas parent at LEAD stated that she would love to have more parent engagement in regard to the installation of turf. Suggested to include parents in the conversation and explore other options.

Board Comments:

Trustee Warren expressed that geese feces is disgusting, turf doesn't include latex, and would like to hear more of what would be installed in the school fields.

Trustee Corzo inquired about the status can ask if we would wait.

Mr. Gaffney informed that many community members requested turf installation for safety reasons. One project is already in motion and indicated that California has one of the most strict guidelines for the utilization of products and the products have passed all the requirements.

Trustee Corzo shared that she was concerned about the geese being around when kids are playing and she supports the turf installation.

Trustee Watkins indicated that she agrees with the installation of turf.

Trustee Chin shared that he is comfortable with Mr. Gaffney's explanation and the time of materials and would like to move forward at this time.

Trustee Warren included that there are many bacteria found in geese poop and the geese' aggression is also a concern.

5.3.6. CO2 Sensors Installation Project - Change Order No.1 Mesa Energy Inc.

5.3.7. HVAC Replacement Project, Phase I at Multiple Sites - Special Inspections Amendment #1- Construction Testing services Inc.

5.3.8. Multi-Sites Turf Project (Brewer Island, Audubon, Bayside Academy, George Hall, Fiesta Gardens) - Robert A. Bothman, Inc.

Public Comments:

None

Motion to approve items 5.3.5 and 5.3.8

Motion Passed: Passed with a motion by Trustee Chin a second by Trustee Warren.

Yes Kenneth Chin
Yes Noelia Corzo
Yes Alison Proctor
Yes Lisa Warren
Yes Shara Watkins

5.3.9. District-Wide HVAC Project Phase I - Crown Worldwide Moving & Storage LLC

5.3.10. Resolution No. 24/21-22 - Surplus of Technology Equipment

5.3.11. Contracts & Consultants \$45,000 and Under

5.3.12. Listing of Payments to Meet District Expenditures

5.3.13. Gifts Presented to the Schools and Sites

5.4. HUMAN RESOURCES

5.4.1. Personnel Report: New Hires and Assignment Changes

5.4.2. Personnel Report: Resignations, Releases, and/or Retirements

6. SUPERINTENDENT SERVICES/BOARD

6.1. Discussion of community-based elementary school design for North Central San Mateo: College Park Elementary and Fiesta Gardens International School implications.

Superintendent Ochoa indicated that tonight's discussion is the continuation of an item that was presented to the Board of Trustees at our Board Meeting on March 10 is a follow-up meeting with an update on steps and procedures taken since our last meeting. Superintendent Ochoa informed that beginning the week following March 10th the District held two engagements meetings with the Fiesta Gardens community, where we had about 85 people in attendance. They had a great opportunity to hear parents and engage with parents. Also on Thursday evening had an in-person Fiesta Gardens parents meeting with about 60 people in attendance. In addition to that, on Monday, March 21st had a meeting with College Park families with the engagement of about 50 people. Superintendent Ochoa thanked Directora Ramirez from Fiesta Gardens and College Park Principal Dr. Singh for joining him and assisting with that. Also added that on Tuesday, March 22nd an additional follow-up in-person meeting was held with Fiesta Gardens families with about 25 people in attendance.

Superintendent Ochoa informed us that we have an updated version of the proposal in tonight's presentation to continue the discussion, and allow the public to be heard.

Clarifying Questions From The Board:

Trustee Warren requested an explanation of what a dual immersion program is supposed to be like.

David Chambliss gave an explanation of the dual immersion programs for Fiesta Gardens and College Park.

Jeannette Ramirez, Principal at Fiesta Gardens, indicated that for the dual immersion program to be effective there needs to be a balance in the language within the classes.

Trustee Corzo inquired about a timeline of the process.

Superintendent Ochoa informed that the board would make a determination at a future meeting then the District would begin the design and follow the steps needed to begin the change and to engage with external partners to complete the change for August 2024 or August 2005.

Public Comments:

Michael, a future Fiesta Gardens parent, wanted to make sure that the dual immersion doesn't change in the process of reshaping the program. Also asked the board to make the commitment to unchanged the program.

Pati Flamenco, a first-grade teacher at Fiesta Gardens is in support to move the Fiesta Gardens Dual Immersion program to the NC area indicated that this would recruit more native Spanish students that would grow the program.

Paige, a College Park parent, stated that 124 parents support the move and agree with the recommendation.

Pablo Quintanilla, a Fiesta Gardens parent supports this initiative and included that it could benefit a bigger number of students in the community.

Jeannette Ramirez, Fiesta Gardens Principal would like to highlight that they have been waiting for this dream for 29 years and requested to consider this opportunity for us.

Sandra Gonzalez teacher and parent at Fiesta Gardens would like to echo what Teacher Pati has said.

Randi Paynter expressed appreciation for the openness of the folks that have expressed tonight and the staff from Fiesta Gardens and the openness to the idea.

Cheryl Blatt Fiesta Gardens' parent indicated that she loves the program and will support the program wherever it is.

Board Comments:

Trustee Chin, echo the comments from the parent to make sure the commitment of the program doesn't change and that is only a physical swap of the programs. Requested a timeline of the process, what has been done and what follows. Would love to get some clarity regarding the enrollment numbers, TK-8.

Trustee Proctor agrees with Trustee Chin and would like more details. Feels good about the support from the two schools and the community and is in support of the change.

Trustee Warren indicated that she would like to see more information about the grant and would like to see the creation of community schools at all the Title I schools. Also added that families and students have the support. We have an amazing opportunity with the dual immersion program and it would be a win-win situation to have in North Central.

Trustee Watkins echoes and appreciates the time and supports the move. Would like to request a study session to talk about the facilities and would like to have PAN in this meeting to hear where they are in their recommendations.

Trustee Corzo strongly believes that this move is great and the staff supports the move to have more community engagement. Many teachers from Fiesta Gardens would want to be in North Central, this proposal fulfills the vision of the community and the need that I see. Excited about it and supports the proposal and would like more details.

Trustee Chin indicated that he would love to hear the next steps.

Superintendent Ochoa indicated that the next step would be to have a Study Session to dig into the details and to have a proposal for the April 28th School Board Meeting. In the interim continue to hold engagement sessions with communities of interest and continue to work with our staff at both schools to continue this process forward.

7. EDUCATION SERVICES

7.1. Middle School Science Instructional Materials Adoption

David Chambliss made a presentation about the Middle School Science Instructional materials adoption.

Clarifying Questions From The Board

Trustee Chin expressed that he is glad to see that we incorporate a digital platform.

Trustee Corzo inquired about how accessible this curriculum would be to students learning English.

Public Comments:

No comments

Board Comments:

All Board Members had comments about this item, they thanked Mr. Chamblis and his team for the presentation and for working on this and focused on the importance of parent engagement, and communication. They are excited about the process and it is a great opportunity for kids

David Chambliss acknowledged and thanked Ian Kastelic and Angel Yan, Science Teachers on Special Assignment for their hard work on this.

8. STUDENT SERVICES

8.1. Update on Children's Annex Program Staffing

Dennis Hil, Assistant Superintendent of Student Services introduced the team that will be presenting this item.

Danielle Tremain and Tiffany Kiniris gave an update on the annex program indicating that the program is the only program in the County that runs its own robust before and after school programs, most Districts in this County, and other neighboring counties partner with outside agencies to provide this service. They made a presentation showing a snapshot of the enrollment decrease from 2016 to 2022 and the many staffing vacancies. They also included their projects in progress which include partnering with the San Mateo Union High School District - internships, partnering with Community Colleges & Universities. In closing, they highlighted the uniqueness of the program, the staff are committed and the goal is not to eliminate the program, and are seeking

direction from the Board about how to best meet the changing needs of our community and our annex program.

Clarifying Questions From The Board:

Trustee Proctor inquired if the staffing total is 36; how short is the program in regards to staffing?

Trustee Warren indicated that she was reached by a parent with concerns about the lack of communication and wanted to make sure they are listen.

Trustee Chin inquired if all the spots open are fee-based?. And if the pay is not competitive?

Sue Wieser confirmed that the salary is fairly competitive however working for a public school district is different than working for a private agency and there are costs associated with the district. Our District provides retirement of almost 20% and benefits. Private entities may be able to pay a little bit higher since do not have these additional costs.

Trustee Watkins requested that she would be to see more context in terms of what criteria were used to select the schools that would be closing. Also wanted to clarify that San Mateo Park would be closing at the end of the school year and asked Superintendent Ochoa to share thoughts about San Mateo Park program moving into next year.

Superintendent Ochoa indicated that we are working with community partners who have indicated an interest in offering a subsidized program for families with financial needs.

Public Comments:

The following members of the public made comments about this item. They shared thoughts about the closure of the annex. Indicated that the communication around closing the annex program has been very abrupt, and didn't hear much from the annex and didn't have the opportunity to ask questions about why it was happening. Expressed that the school is a Title I School and already received the lowest levels of per-pupil funding of any school in this district. San Mateo Park annex is fully staffed and the closure of the program is unacceptable. The fee increases every year by about 12% percent. No communication, not fair and it needs to be improved. It is a huge loss for many families. The way this was done is unacceptable.

Randi Paynter

Heather Ku, the parent of a kindergarten student at Brewer Island,

Erik Malinowski, San Mateo Park parent,

Rebecca Galvin San Mateo Park School parent,

Nicole Berglind, lead annex teacher listen and summarize

Erin Cardenas

Wendy Halverson, parent of a 4th grader at San Mateo Park

Ruby Lynn, 4th graders at San Mateo Park

Becca Duran

Angelica LEAD Annex teacher and parent at BI,

Penny Aramaki Brewer Island parent,

Board Comments:

Trustee Chin thanked Danielle and Tiffany for the presentation and the parents for the comments. Trustee Chin expressed that the annex is not a huge moneymaker, we are the only District that offers a district annex program. This is a tough decision and we need to communicate better. Overall we need more staff, do a better job at recruiting and better pay and understand the decision and at the moment I agree with he decided that the staff is making being a districtwide issue.

Trustee Warren shared that she is very familiar with the San Mateo Park school since her children attend. During the pandemic, students had Ms. Shari and Ms. Gloria, they were anchors to the students. San Mateo Park is a fully staffed program and this is not the school that needs to have the annex program closed.

Trustee Watkins inquired if the Newton Program is a temporary solution. Also expressed that this is a very challenging situation and wants to highlight that there needs to be more transparency and have meetings and share the presentation.

Trustee Corzo indicated that it has been a tense situation and a complicated issue and inquired about the next steps.

Trustee Proctor inquired about what are other agencies paying their staff and what can we do to retain our staff? What would it take to keep the annex programs, we need to find a solution. Trustee Proctor added that families need to work and they rely on the annex. Let's be transparent about what would take to keep the annex.

Superintendent Ochoa indicated that at the Board's request, the administration would be ready to indicate our recommendations and our viewpoint on likely outcomes if we were to initiate new recruitment strategies. Superintendent proceeded to thank Danielle, Tiffany, and the annex staff who are really amazing. The situation for next year is that if everything remains as expended and all 36 employees come back next year, two of those staff are listed as roving staff meaning that one of the other is out staff if able to cover. We would plan to hire additional roving staff to have. Superintendent Ochoa added that with the Board's request he would be happy to develop some timelines and strategies for further work moving forward. Upon return from the break, we would set in writing to the board strategies and steps to take to increase staffing in the program with a clear timeline of when any program additions would need to take place and add to the agenda that report at a future board meeting.

8.2. Student Discipline Update

Dennis Hills, Assistant Superintendent of Student Services, introduced Dr. Margaret Heredia, Principal on Special Assignment for Multi-tiered Systems of Support she will be presenting information with an overview of how we serve students in our District.

Dr. Heredia gave a presentation on the program, data, board policy, support for students, and professional development. Dr. Heredia also indicated that they have held 7 deep listening sessions and a campus safety survey on school resources officers. She added that she would like to see all the students that have those challenges have the same

opportunities and that when they make a mistake let's not push them out the door, let's listen to their stories, let's welcome their families

Clarifying Questions from the Board:

All board members had clarifying questions and focused on that they would like to see the data, including special education, broken down by demographics and inquired about what are the practices right now for discipline.

Public Comments:

Erin Cardena expressed that she appreciates the data on discipline.

Board Comments:

Trustee Watkins thanked Dr. Heredia and Dennis Hills for the presentation and for gathering the data. She indicated that she is interested in disaggregating the data into subgroups that we could look at.

Trustee Chin indicated that the information is fantastic and it is hard work. The data is great and would like to see it broken down by school and grade to identify if some students are in special education and may need more support. Regarding the demographics, would like to see it in percentages based on number of students. In closing, expressed that the survey is great.

Trustee Proctor thanked for doing this work. Personally feels that children are not bad people and we need to treat them with respect. Trustee Proctor is curious to see the discipline by gender and added that they do not need to be humiliated in front of the class.

Trustee Corzo expressed that she is happy that the work is happening and that the topic of safety is very important and sensitive.

Superintendent Ochoa indicated that the students are not only our students but they are also someone's baby. We need to address what they do but at the same time think about how we address it. The message that they hear from our support team at the District Office in Student Services is that we want them to think about the impact of what they did on somebody else. The old strategy of sending them home for two to three days is a failure and it disrupts the learning of the student and the instruction of teachers. Statistics are not logical because only one racial group makes it to the discipline data and we are very committed to working with the community.

Trustee Warren expressed that this is not only an student services program, we need to continue to work together with the other departments in the district to address these problems.

9. BUSINESS/FINANCE

Motion to move this item to the next Board Meeting

Motion Passed: Passed with a motion by Trustee Proctor a second by Trustee Chin.

Yes Kenneth Chin
Yes Noelia Corzo
Yes Alison Proctor
Yes Lisa Warren
Yes Shara Watkins

9.1. 2022-2023 Budget Development Assumptions -Draft

10. HUMAN RESOURCES

10.1. Public Hearing on California School Employees Association (CSEA) Chapter 411 Initial Proposal for 2022-2023 Reopener Negotiations with San Mateo-Foster City School District (SMFCSD)

Sue Wieser indicated that the District and CSEA are entering into reopener negotiations and presented to the agenda are two proposals and requests that the board holds a public hearing for the initial proposal for CSEA for the 22-23 reopening negotiations with the District.

Public Hearing opened at 11:34 pm

Public Comments:

None

Closed public hearing at 11:35 pm

10.2. California School Employees Association (CSEA) Chapter 411 Initial Proposal for 2022-2023 Reopener Negotiations

Sue Wieser presented to the Board for information is the initial proposal from CSEA with two items, one for salary and one for health welfare benefits each initial proposal needs to be presented at the board meeting, and respectfully request that the board accept the CSEA initial proposal for information.

Public comments

None

Board comments

None

10.3. Public Hearing on San Mateo-Foster City School District (SMFCSD) Initial Proposal for 2022-2023 Reopener Negotiations with California School Employees Association (CSEA) Chapter 411

Sue Wieser similarly requested that the board hold a hearing for the District's initial proposal for reopening negotiations so that the public has an opportunity to comment.

Open public hearing at 11:36 pm

Public Comments:

None

Closing public hearing 11:37 pm

10.4. San Mateo-Foster City School District (SMFCSD) Initial Proposal for 2022-2023 Reopener Negotiations with the California School Employees Association (CSEA), Chapter 411

Sue Wieser presented to the board for approval is the District's initial proposal for reopening negotiations in terms of the agreement between CSEA and the District we agreed to have reopened our negotiations only for two topics, one for salary and one for health welfare, and respectfully request that the board approve the District proposal.

Clarifying questions from the board

None

Public Comments

None

Board Comments

None

Motion Passed: Passed with a motion by Trustee Chin a second by Trustee Proctor.

Yes Kenneth Chin
Yes Noelia Corzo
Yes Alison Proctor
Yes Lisa Warren
Yes Shara Watkins

11. BOARD MEMBER STATEMENTS AND REQUESTS FOR FUTURE AGENDA ITEMS

Trustee Chin made a public statement and congratulated Nancy Magee for being Superintendent of the year.

Trustee Proctor wished everyone a great spring break.

12. FUTURE MEETING DATES

April 14, 2022 - Regular Board Meeting

April 19, 2022 - Special Board Meeting - School Visitation

April 28, 2022 - Regular Board Meeting

13. ADJOURNMENT

The Regular Board Meeting adjourned at 11:40 pm

The board of trustees went back to closed session

13.1. Adjournment (v)

Motion Passed: Passed with a motion by Trustee Chin a second by Trustee Proctor.

Yes Kenneth Chin
Yes Noelia Corzo
Yes Alison Proctor
Yes Lisa Warren
Yes Shara Watkins

Board Secretary

Date