



# KGCS INSPECTIONS

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March 17, 2022

Bob Price  
San Mateo-Foster City School District  
1170 Chess Drive  
Foster City, CA 94404

Bob,

Thank you for your interest in having KGCS Inspection provide DSA certified inspection services for the LEAD Multipurpose Room Increment 1 and Increment 2 project.

KGCS Inspection proposes to provide DSA certified inspection services for the LEAD Multipurpose Room Increment 1 and Increment 2 project. As understood, the project is to last 18 months (390 working days). I propose that 6 hours per day would be adequate to cover DSA inspections for this project. The proposed lump sum amount is **\$245,700.00**. This proposed amount is based on \$105.00 per hour. Pending DSA approval.

Scope of services:

- Class 1 project inspector responsible for construction inspection of each construction task from beginning site work through project closeout.
- Perform record keeping including concrete placement logs, daily reports, ASIs, change orders, RFIs, CCD's, submittals, payment applications, DSA inspection cards, schedules, meeting minutes and status reports.
- Responsible for oversight and management of special inspection for each project including welding, masonry, proof loading, soils compaction and soil suitability, concrete placement and sampling and material identification.
- Work closely with Architects, Construction Managers, Contractors and School District representatives to ensure that the construction work performed meets the requirements of the approved construction documents.
- Coordinate preconstruction meetings with general contractor and subcontractors to ensure a proper line of communication and to make the requirements of the approved construction documents clear.
- Coordinate and cooperate with the DSA field supervisor to ensure proper job documentation and supervision.
- Work with contractors and construction management to ensure quality construction.
- Review schedule of values and payment applications for compliance and accuracy prior to approval.

Please let me know if this is acceptable and thank you again for your interest.

Sincerely,

*Kory Gilbert*

Kory Gilbert  
KGCS Inspection  
DSA Class 1 Inspector  
Cert: 3862