



Early Field Trip Request Form For Governing Board

This form should be submitted as soon as the field trip is scheduled (at least 2 months before the trip) to the Board Secretary

District Sponsored Event (Attendance Voluntary)

Check all that apply:

- Overnight
- Out-of-State
- We plan to raise funds and have the fundraising activities approved by ASB.

Approximate Number of Students: 75 By Gender: M 30 F 45 Grade(s) of Students: 9-12th

Educational Benefit/Purpose of Trip:

We will be performing in the NYC St. Patrick's Day Parade. Other educational activities include workshops at NYU, an exchange with a local high school, outdoor performance in Brooklyn Bridge Park.

Destination(s) City/State/ Foreign Country:

New York City, New York

Place of Lodging:

Hampton Inn, Times Square North

Date(s) of Trip:

March 13th-18th, 2023

Time of Departure and Return:

Departing @ 5:00am Return @ 9:00pm

Name(s) of Staff Member(s) Attending:

Cardice Crismond, Jamie Hjeltness, Brianna Kleinschmidt

Approximate Number/Gender of Other Adults Attending that are Fingerprinted:

4-5 Male Adults 6-7 Female Adults

Transportation (Check all that apply):

- District Vans
- Hired Vehicle
- Private Passenger Vehicles

Estimated Total Cost of Field Trip: \$ 178,500 Est. Cost per Student (being paid by student): \$ 2,100

Approved By (Principal): [Signature] Date: 4/6/2022

Approved By (Superintendent): _____ Date: _____

TO BE COMPLETED BY EXECUTIVE SECRETARY TO THE GOVERNING BOARD:

Date of Board Meeting: _____

Signature of Sec to Board upon Approval: _____