

# San Mateo-Foster City School District

## MINUTES

### CLOSED SESSION/REGULAR MEETING~BOARD OF TRUSTEES

April 28, 2022, 6:30 PM

Closed Session Begins at 5:00 pm | Regular Meeting Begins at 6:30 pm

#### 1. CALL TO ORDER: 5:00 P.M.

#### 2. RECESS TO CLOSED SESSION

##### 2.1. GOVT. CODE 54957 - PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

2.2. Conference with Legal Counsel - Anticipated Litigation. Significant exposure to litigation pursuant to 54956.9(b): 1 case

#### 3. RECONVENE TO REGULAR MEETING

The Regular Board Meeting was called to order at 6:30 pm.

##### 3.1. Report out of Closed Session

The Board of Trustees voted 5-0 to approved and give notice of non-reelection to one first year probationary certificated administrator employee effective the close of the 20221-2022 school year.

##### 3.2. Flag Salute

The flag salute was led by Trustee Proctor.

##### 3.3. Roll Call

All Board Members were present:

Kenneth Chin  
Noelia Corzo  
Alison Proctor  
Lisa Warren  
Shara Watkins

##### 3.4. Approval of Agenda: April 28, 2022 (v)

**Motion Passed:** Passed with a motion by Trustee Watkins a second by Trustee Chin.

Yes Kenneth Chin  
Yes Noelia Corzo  
Yes Alison Proctor  
Yes Lisa Warren  
Yes Shara Watkins

### **3.5. Approval of Minutes: April 14, 2022 (v)**

**Motion Passed:** Passed with a motion by Trustee Chin a second by Trustee Proctor.

Yes Kenneth Chin  
Yes Noelia Corzo  
Yes Alison Proctor  
Yes Lisa Warren  
Yes Shara Watkins

## **4. STATEMENTS**

### **4.1. Public Statements Related to Non-agenda Topics:**

No public comments

### **4.2. Public Statements Related to Agenda Items: Persons will be called on at the appropriate time**

### **4.3. Foundation/Committee Reports**

Trustee Warren reported that she attended the SEDAC meeting on Tuesday where they focused on the LCAP and gave parent input.

Trustee Chin, attended San Mateo County meetings related to the progress of educator housing development in Pacifica School District, Jefferson School District and will continue to meet every other month. Trustee Chin also indicated that he attended the San Mateo County School Board Asociacion Meeting where they focused on recruiting staff shortage in the county and ways to attract and retain staff and teachers. Also attended the Sanctuary Task Force meeting today where some of the topics were MTSS update, the month of May being Asian Pacific Islander Heritage Month, Cinco de Mayo and translation services and how to support families with IEPs.

Trustee Corzo also attended the San Mateo County School Board Asociacion Meeting and highlighted the effort around housing with the Jefferson Union High School District, how they built new land and how they have benefited from it.

Trustee Watkins attended the Equity Task Force meeting this week and they continue to look at board policies regarding discipline, bullying, how to support students and cyber bullying. Also attended the Education Foundation Meeting where they talked about the Gala on October 21 where they are getting together to support the work.

Sonja Tappan, Education Foundation representative thanked the Board Members and PTA for working together to ensure our students have an amazing education. Additionally, she thanked Adobe for their generous donation of \$20,000 to ensure students that want to go to outdoor education will have the funds needed to attend. Also added that the 2022 Gala Committee will be meeting this Monday, May 2nd and the 2023 Read-a-thon Committee will be meeting on Tuesday, May 3rd and welcome any and all people who would like to volunteer.

Trustee Corzo made a translation announcement.

#### **4.4. SMETA/CSEA/SMEAA Updates**

Julie MacArthur indicated that she is excited that our association has voted to ratify the agreement with the district and thanked everyone for the collaboration. Also, next week she will be having an LCAP engagement with Education Services to review Strategic Plan and share the prospecting with the District and looks forward to it. Additionally, she proceeded to publicly honor two teachers in our District, Jennifer Young and Yaou Liu who will be honored by CTA at the Golden Gate Service Center for our human rights and equity committee with the District and surrounding Districts.

Dr. Kathryn Singh, College Park Principal, gave an update on events going on at the school and commented on the well attended Panda Fest, Mandari test, kindergarten survey and graduation information and indicated that they appreciate the District support.

#### **4.5. Announcements**

Trustee Proctor announced that she attended the Bowditch Performance Cinderella and indicated that it was great to see live performance on stage with students that have been working hard. Also shared that she is on the Board with Starvista and included that May is Mental Health Awareness month and announced that on Sunday, May 22 at 4:00 pm Starvista will have a free event at Ryder park that is open to everyone.

Trustee Warren announced that today is Holocaust Memorial Day and read a quote from Winston Churchill which summarized what this day means and wanted to take a moment and recognize just the kind of gravite of today.

#### **4.6. Superintendent Report**

Superintendent Ochoa reported that earlier this week was Administrative Professional Day and took the opportunity to recognize his Executive Assistant, Tatiana Sanodoval, for her excellence and attentiveness to the families that call the district office and her tremendous positive attitude and the work that she does. Superintendent Ochoa also thanked all the Administrative Professionals throughout the district; Reem, Gloria, Ana and the many others for their hard work. Additionally, Superintendent Ochoa congratulated the SMETA bargaining team, Lisa Fahey, Julie MacArthur, Sue Wieser, Dr. Christian Rubalcaba and Pam Bartfield and many others who participated. Superintendent Ochoa also reported about our reading program Footsteps for Brilliance, and indicated that Sunnybrae went from reading 7 books on the weekends to 203 books and added that the data for all the other schools is also increasing. He congratued the staff at Sunnybrae as well as the Community Service Specialist who have done a very wondersufl job.

## **5. PROPOSED CONSENT AGENDA (v)**

Trustee Corzo requested to remove item 5.4.1.

**Motion Passed:** Passed with a motion by Trustee Chin a second by Trustee Watkins.

Yes Kenneth Chin  
Yes Noelia Corzo  
Yes Alison Proctor  
Yes Lisa Warren  
Yes Shara Watkins

### **5.1. SUPERINTENDENT SERVICES/BOARD**

#### **5.1.1. APPROVAL OF RESOLUTON NO. 29/21-22 IN SUPPORT OF SEAMLESS TRANSIT PRINCIPLES**

### **5.2. STUDENT SERVICES**

#### **5.2.1. Ratification of 2021 2022 Non Public School (NPS) Contracts**

#### **5.2.2. Ratification of 2021 2022 Non Public Agency (NPA) Employee Contracts**

#### **5.2.3. Special Education Settlement Agreement**

### **5.3. BUSINESS/FINANCE**

#### **5.3.1. Bowditch Middle School - Measure T Projects - Vista Environmental Consulting, Inc.**

**5.3.3. Borel Middle School - New Gym & Classrooms - Increment 1 - Rodan Builders, Inc. Change Order #5**

**5.3.4. LEAD Elementary School - New Multi-purpose Building - KGCS Inspections**

**5.3.5. District Wide Heating Venting Air Conditioning Phase I Project- Znap Fly Amendment No.1**

**5.3.6. Resolution No. 28/21-22 - School District Parcel Tax Rate**

**5.3.7. Facilities Use Rate Schedule for 2022-2023**

**5.3.8. Contracts & Consultants \$45,000 and Under**

**5.3.9. Listing of Payments to Meet District Expenditures**

#### **5.4. HUMAN RESOURCES**

##### **5.4.1. Personnel Report: New Hires and Assignment Changes**

**Motion Passed:** Passed with a motion by Trustee Chin a second by Trustee Watkins.

Yes     Kenneth Chin  
Abstain   Noelia Corzo  
Yes     Alison Proctor  
Yes     Lisa Warren  
Yes     Shara Watkins

Aleyda Barrera-Cruz shared that it is truly an honor to come back to the District as Director of English Learner Services to support our multilingual students and their families and looks forward to collaborating.

Kaci Brennan, Special Education Coordinator shared that she is looking forward to the opportunity and is excited to be part of the team.

Nelson Hunter, New Laurel Principal, thanked for the opportunity to serve as the new principal and looks forward to working together with our school community to support students and their families.

Kristin Ugrin, current George Hall Principal, congratulated Justine Morey for her new position.

Justine Morey, new Principal at Geoge Hall thanked for the opportunity she also shared that she is excited to reconnect with the George Hall families.

#### **5.4.2. Personnel Report: Resignations, Releases, and/or Retirements**

### **6. SUPERINTENDENT SERVICES/BOARD**

#### **6.1. Approval of proposal to initiate relocation of College Park Elementary School and Fiesta Gardens International School effective August 2025.(v)**

Superintendent Ochoa indicated that this evening's presentation to the board is a follow up presentation to our Special Board Meeting presentation; there have been some changes to the presentation. Superintendent Ochoa summarized the changes where it is recommended is for District administration to implement a relocation of College Park School to the current Fiesta Gardens site, to relocate Fiesta Gardens International School to the current College Park site to allow both schools to house their own pre-k programs, to allow both schools to retain their current immersions programs and potentially expanding the program to include 6-8th grades in the future for North Central San Mateo.

#### **Clarifying Questions from the Board**

Trustee Chin, made a clarifying question regarding PAN making the recommendation to include preschool and the grade expansion in the enrollment numbers.

#### **Public Comments:**

Randi Paynter thanked the Superintendent for the presentation and inquired about if the middle year inclusion was made by PAN in their proposal or was that made by the Superintendent.

Marcella McCollum expressed appreciation for this difficult process and for posting the special board meeting.

Jim and Brenda Sell, indicated that the new plan is a life change for a lot of people, hopes that we support this vote and offer assistance to the process for this educational environment in North Central.

Superintendent Ochoa addressed some of the questions and shared that the District is working with PAN and a group of parents to initiate engagement about North Central San Mateo. Staff and parents have made the recommendation to increase the grades for future years and expand enrollment.

**Board Commens:**

Trustee Watkins thanked the Superintendent for bringing this back for discussion and for following up on some of the public comments regarding the timeline.

Trustee Proctor expressed that she is excited about the process and had a great study session. Headed to a very good direction and the community aspect.

Trustee Corzo indicated that she is also very excited about this process for our families and appreciates the presentation and the community engagement timeline and thanked the community members as well.

Trustee Warren is very excited about the idea of building a new community school in North Central San Maeo and added that giving families the opportunity to walk to school is a great experience.

Trustee Chin thanked Superintendent Ochoa and the team and included that it shows the hard work that has been put into the process.

**Motion Passed:** Passed with a motion by Trustee corzo a second by Trustee Chin.

- Yes Kenneth Chin
- Yes Noelia Corzo
- Yes Alison Proctor
- Yes Lisa Warren
- Yes Shara Watkins

**6.2. Approval of Employment Contract for Diana L. Tavares as Assistant Superintendent of Human Resources (v)**

Superintendent Ochoa, indicated that this evening is a recommendation to approve the contract for Diana Tavares as the new Assistant Superintendent of Human Resouces to start July 1, 2022. Superintendent Ochoa added that Diana comes to the District with 20 years of experience in education, went throught a very regorus process to become the selected candidate for a large panel and the proposal is to employ her effective July 1, 2022 to June 30, 2025, the the compensation is according to the District’s Assistant Superintendent salary scale which begins at \$223,351 with all benefits.

Diana Tavares indicated that she is pleased to meet the Board virtually.

**Clarifying questions from the Board:**

None

**Public Comments:**

Julie MacArthur made a comment about this item and welcomed Diana Tavarez to the district and included that it was a pleasure to meet her during the interview process.

**Motion Passed:** Passed with a motion by Trustee Chin a second by Trustee Watkins.

Yes Kenneth Chin  
Yes Noelia Corzo  
Yes Alison Proctor  
Yes Lisa Warren  
Yes Shara Watkins

**7. EDUCATION SERVICES**

**7.1. 2022 Summer School Program Plan**

David Chambliss, Assistant Superintendent of Educational Services, shared a presentation about the program focusing on the two schools hosting the program and the dates and times that will be offered. Additionally, Mr. Chambliss indicated that the program will include ESY students, counseling, physical education and social emotional curriculum.

**Clarifying Questions from the Board:**

Trustee Chin thanked Mr. Chambliss for the presentation and inquired about the funds of the program.

Trustee Watkins also thanked Mr. Chambliss for the presentation and indicated that many students in our district would benefit and need to attend the summer program.

Trustee Corzo inquired about how many English learners students are in the program.

Trustee Proctor inquired about the data on how successful the program is for students.

**Public Comments:**

Randi Paynter made a comment about this item.

**Board Comments:**

Trustee Warren, Trustee Watkins and Trustee Proctor made comments about this item and focused on: ESY, provide additional data to see if there is a need and to use other tools from the District if students are not able to attend summer school.

## 8. HUMAN RESOURCES

### 8.1. Approval of Resolution No. 26/21-22 Certificated Employee Appreciation Week and Day of the Teacher (v)

Sue Wieser congratulated Diana Tavares for her new position. Also acknowledged Julie MacArthur and Lisa Fahey for sharing the news of the ratification of the two year agreement.

Sue Wieser proceeded that presented for the Board approval this evening is the resolution for certificated employee appreciation week and the day of the teacher and it is recommended that the board of trustees adopt the resolution honoring the district certificated employees and declaring May 1 - 7 and May 11 to celebrate and honor our certificated staff.

#### Clarifying Questions from the Board:

None

#### Public Comments:

Christie Ralph, 2nd grade teacher at George Hall School made comments about this item.

#### Board Comments:

Trustee Chin thanked everyone and all the teachers and included that it has been hard these past two year with the pandemic.

Trustee Watkins thanked all certificated staff and indicated that it has been challenging even before covid existed and teachers wear so many hats and appreciates the dedication and resilience and she is deeply grateful. Concluded by thanking the teacher's comments and would like to get data on student achievement and behaviour.

Trustee Corzo agreed and would like to see this come back and understand the needs.

Trustee Warren thanked all the teachers and recognized that the past two years have been very difficult, teaching online, in person and the work is really appreciated.

Trustee Proctor shared her appreciation and gratitude for the work that teachers have done and teachers continue to be super heroes.

**Motion Passed:** Passed with a motion by Trustee Corzo a second by Trustee Watkins.

Yes Kenneth Chin  
Yes Noelia Corzo  
Yes Alison Proctor  
Yes Lisa Warren  
Yes Shara Watkins

## **8.2. Approval of Declaration of Need (v)**

Sue Wieser indicated that presented for approval is the declaration of need which we annually present to you to certify that the district may need to apply for emergency credentials or authorizations if we are unable to recruit or hire teachers in mainly hard to fill positions.

### **Clarifying Questions from the Board:**

Trustee Warren inquired about which are the hard to fill positions.

Sue Wieser stated that positions that are hard to fill are mainly in the special education department.

### **Public Comments:**

Marcella Mccollum made a comment about this item.

**Motion Passed:** Passed with a motion by Trustee Chin a second by Trustee Watkins.

Yes Kenneth Chin  
Yes Noelia Corzo  
Yes Alison Proctor  
Yes Lisa Warren  
Yes Shara Watkins

## **9. BOARD MEMBER STATEMENTS AND REQUESTS FOR FUTURE AGENDA ITEMS**

Trustee Watkins indicated that she would like to bring back curriculum, teacher support professional training, summer school programs and data.

Trustee Chin, stated that this past week started to feel a little bit normal with Borel having their open house on campus and schools having their outside dances and it is great to see students having fun.

Trustee Corzo indicated that she would like to see an update about the Sanctuary Task Force and the Equity Task Force. Also would like to talk about language reclassifications in a study session.

Trustee Proctor congratulated the new hires and all the exciting news from tonight.

## **10. FUTURE MEETING DATES**

May 3, 2022 - Special Board Meeting - Early Literay

May 5, 2022 - Special Board Meeting - Equity

May 12, 2022 - Regular Board Meeting

## **11. ADJOURNMENT**

### **11.1. Adjournment (v)**

The regular board meeting adjourned at 8:48 pm.

The Board of Trustee went back to closed session.

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Board Secretary

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Date