

**LYNWOOD UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION AGENDA**

RESOLUTION NO. 21-22/120

**ANNUAL DELEGATION OF ADMINISTRATIVE AUTHORITY TO PROCESS
ROUTINE BUDGET REVISIONS, ADJUSTMENTS, AND TRANSFERS**

WHEREAS, the Governing Board of the Lynwood Unified School District authorizes, Gudiel R. Crosthwaite, Ph.D., Superintendent of Schools, or his delegate, to make such routine budget revisions, adjustments, and transfers as necessary for the payment of District obligations and to effect technical adjustments of the board-adopted budget during the 2022-23 fiscal year, in accordance with the provisions of this resolution; and

WHEREAS, this resolution is adopted for the purpose of expediting the processing of routine budget revisions, adjustments, and transfers, and shall remain in effect for a period of one year, from July 1, 2022 to June 30, 2023, and is subject to annual review and renewal by duly adopted resolution of the Governing Board of Lynwood Unified School District; and

WHEREAS, the amount of any individual routine budget revision, adjustment, or transfer shall not exceed \$7,000,000.00; and

WHEREAS, this resolution shall be limited to the administrative approval and processing of routine budget revisions, adjustments, and transfers, within or between account objects of expenditures and within or between resources of all funds; and

WHEREAS, this resolution shall not permit the administrative processing of non-routine budget revisions, adjustments, and transfers that increase or decrease revenues and other financing sources and uses, along with the corresponding revisions in expenditures; or budget revisions, adjustments, and transfers that reduce or increase the fund balance of any related fund; or transfers between funds; or transactions exceeding \$ 7,000,000.00. Such non-routine budget revisions, adjustments, and transfers must continue to be presented to the Governing Board for approval prior to processing and submission to the Los Angeles County Office of Education (County Office) for further review, approval, and processing; and

WHEREAS, a summary report of budget revisions, adjustments, and transfers approved and processed by the Superintendent in accordance with this resolution, listed by major objects and funds, transaction numbers, dates, and amounts shall be submitted to the Governing Board for adoption/ratification, not less than three times annually (by October 31, January 31, and June 30) with the District's First Interim, Second Interim, and in conjunction with the annual close of the District's financial records and Unaudited Actuals Reports; and

WHEREAS, all budget adjustments and transfers must be made in accordance with the provisions of Education Code Sections 42600, 42601, 42602, 42603, and 42610, and processed using the appropriate forms and documentation as provided by the County Office, and in compliance with applicable district guidelines; and

WHEREAS, this resolution by the Governing Board and written authorization by the persons herein designated may be used by the Los Angeles County Office of Education to permit budget revisions, adjustments, and transfers in accordance with the foregoing guidelines.

APPROVED AND ADOPTED by the Board of Education this 23rd day of June 2022, by the following vote:

AYES

NOES

ABSENT

ABSTAIN

**STATE OF CALIFORNIA
COUNTY OF LOS ANGELES**

I, Gudiel R. Crosthwaite, Ph.D., the Secretary of the Board of Education of the Lynwood Unified School District of Los Angeles County, California, hereby certify that the foregoing Resolution was duly adopted at a regular meeting thereof duly held on the 23rd day of June, 2022 and passed by a majority vote of all of its members.

Superintendent of Schools
Secretary of the Board of Education