



Board of Education
Minutes of Regular Board Meeting
June 28, 2016
(UNADOPTED)

Open Session

1. CALL MEETING TO ORDER

Board President Gunawan Alisantosa called the meeting to order at 6:00 p.m.

2. ROLL CALL

All Board members were present.

Also present were Interim Superintendent Cheryl Jordan, Assistant Superintendent Wendy Zhang and Executive Assistant Charito Cabantac .

3. APPROVAL OF THE AGENDA

Motion: **Approve the agenda for the June 28, 2016 Board meeting**
 M/S Bobay/Nuñez Vote: 5-0

4. COMMENTS FROM THE PUBLIC

None.

5. CLOSED SESSION

The meeting moved to closed session at 6:04 p.m. to discuss/or take action on items on its closed session agenda.

6. CLOSED SESSION ANNOUNCEMENT

The Board reconvened in open session. The Board president announced the action taken in closed session:

Action:

The Board voted 5-0 to accept the resignation a certificated manager in Human Resources.

7. COMMENTS FROM THE PUBLIC

Community member Joseph Weinstein made the following announcements and invited the public to the following:

1. The Milpitas Office of Emergency Services, in coordination with the SAFE Program is sponsoring a free hand only CPR on July 16, 2016 10 a.m. to 4 p.m., at Milpitas Fire Station 1, 777 S. Main Street.

2. Strategic Action for Emergencies (SAFE) is inviting interested citizens to learn how to prepare their families for an emergency. Classes will be held on Aug. 13 and 27 at Milpitas Fire Station 1, 777 S. Main Street.

3. Sign up for Alert SCC through text or e-mail by calling Toni Charlop at (408) 586-2801.

8. BOARD GROUP AGREEMENTS

The Board Group Agreements was on the agenda for easy reference for members of the Board. There was no discussion.

9. SUPERINTENDENT'S REPORT

Interim Superintendent, Cheryl Jordan, led the Board in acknowledging outgoing Director of HR, Tony Frascione, for his contributions to the school district.

10. REPORTS

A. NEW ELEMENTARY SCHOOL PROJECT UPDATE

In order to move the new elementary school project forward, it is important that the District close escrow on time for the McCandless land purchase. According to the first amendment to the Purchase and Sale Agreement (PSA) with the City of Milpitas and the District, the close of escrow will need to be on or before October 21, 2016.

An overview of the process and an update on the status was provided to the Board by staff.

B. PROJECT CORNERSTONE COMMUNITY COLLABORATIVE INITIATIVE

On October 29th Superintendent Matsuoka held a meeting with Milpitas community members to share Project Cornerstone--Search Institute and Healthy Kids data that indicates the challenges our students face. These research-based surveys revealed that our students lack several of the assets that a person needs to develop resiliency and avoid high-risk behaviors, including positive connections with adults, opportunities for service to community, and a sense of purpose and value. Although **MUSD data** is similar to that of data collected throughout **Santa Clara County**, we want more for our youth, and so the Superintendent invited those in attendance to embrace the developmental assets as a unifying factor in creating a Milpitas community collaborative.

Cheryl Jordan facilitated three (3) meetings attended by 38 people, representing 15 organizations (Project Cornerstone, CASSY, city, police, the school district including parent and student groups). Six student focus groups representing students in grades 6-12 shared with school and community representatives what they need to feel strong in these three developmental asset areas. Their thoughts and suggestions were discussed and taken to heart as the Community Collaborative worked to establish action plans. The collaborative established objectives and action steps to provide support to Milpitas youth around the three developmental asset areas where the data indicates that a large percentage of our 6th-12th grade students are in need – empowerment, support, and positive identity. Staff discussed plans to provide increased support to the school and parent community through Project Cornerstone. The cost of this is included in the draft LCAP for 2016-17.

C. RE-CLASSIFICATION COMMITTEE REPORT ON NEW THREE-YEAR PILOT PROCESS

During the 2015-2016 negotiations process it was jointly agreed upon that there was a need for a comprehensive study to determine relevancy and alignment in the remaining CSEA job classifications, descriptions and work being performed throughout MUSD. The Re-Classification Committee, which consists of two managers and three classified staff representatives, met multiple times to consider job descriptions, observe employees in their work environments, discuss findings, and craft a final report for the Superintendent. Tony Frascone and Tabitha Kappeler-Hurley presented the report.

The job reclassification process was explained to the Board and their questions answered. A side letter (Appendix E) agreement was made in the collective bargaining agreement of 2015-2018 to conduct a pilot three-year Classification and Compensation Study program. The study began in December 2015, to review three job classifications including clerical, health clerks, and technology services. The classification review phase included staff surveys, job shadowing, interviewing, and analysis of work being performed compared to the current job descriptions, and reviewing the language in multiple job descriptions. The Technology Services and Adult Ed classifications have been moved to the 2016-2017 evaluation cycle in consideration of the late start date of the study.

The objective of this three-year pilot reclassification study is to fully review the selected classification groups while identifying suggestions that support their respective department and are internally equitable, readily updated, easily understood and fiscally responsible.

Staff stressed that it is critical that MUSD continually review work being performed, job descriptions, and salaries in order to attract and retain qualified and well-performing employees. It is evident that the previous system of reviewing job classifications and duties performed was not responsive to MUSD's growth or the rapid change in technology.

Staff shared the new process in order to provide context for the recommendations that will be brought forward by the Superintendent at a future Board meeting.

11. ACTION/DISCUSSION ITEMS

A. RESOLUTION 2016.39 RE ADDENDUM TO THE McCANDLESS ELEMENTARY SCHOOL PROJECT ENVIRONMENTAL IMPACT REPORT

Chris Dugan, Senior Project Manager with MIG/TRA Environmental Sciences, Inc. presented the Addendum to the the McCandless Drive Elementary School Project ("Project") Environmental Impact Report ("EIR").

The Board certified the EIR for the Project in January 2016. The District has since revised the Project to include a phased development plan. The Project would be located in the same

location, serve the same general area, and support the same number of students and staff as the original proposal; however, development of the Project will now occur in up to three phases. The Addendum documents that this change to the Project is not substantial, and would not result in any new or more severe significant impacts beyond that disclosed in the January 2016 EIR. The Addendum also documents that there are no new circumstances or new information since certification of the EIR in January 2016 that lead to new or more severe impacts or new analyses. The mitigation measures contained in the January 2016 EIR would continue to apply to the Project.

Motion: **Adopt Resolution 2016.39 approving the addendum to the McCandless Drive Elementary School Project Environmental Impact Report pursuant to the California Environmental Quality Act**

M/S

Lau/Norwood

Vote: 4-0 (Mr. Alisantosa not in the room when the vote was taken)

B. 2016-17 DISTRICT LOCAL CONTROL AND ACCOUNTABILITY PLAN (LCAP)

In response to the public input and as per the Board request, the LCAP has been revised to include the following:

1. Establish an LCAP Parent Committee beginning 2016-17. This committee will be comprised of parents representative of all subgroups as per Educational Code.
2. Added an additional Annual Measurable Outcome (AMO) GOAL 1 - Early Literacy: Increase number of students in grades K-3 on grade level in ELA and Math in 2016-17 as measured by local assessments.

Motion: **Adopt the 2016-177 District Local Control and Accountability Plan (LCAP) as is, with the understanding that a parent committee be organized, starting this summer, for staff to be proactive in reaching out to those parents who did not have any input in LCAP's development, so that these parents can understand what is in place, and to hold staff accountable for the results.**

M/S

Núñez/Bobay

Vote: 5-0

C. 2016-17 BUDGET

The Budget Study was completed on June 11, 2016 with the Board, District staff, and community members. The Budget hearing was held on June 14, 2016.

The only change to the Budget Study document was to transfer additional funds from the Strategic Reserve account to balance the budget for 2018-19. Wendy Zhang shared the Budget Priorities Stakeholders Input plan that was discussed during the budget study session.

Motion: Adopt the District's 2016-17 Budget
M/S Bobay/Norwood Vote: 5-0

D. ADDITION OF STUDENT SERVICES, SPECIAL EDUCATION, FAMILY ENGAGEMENT POSITIONS

Board members needed more clarity in the information presented before arriving at a decision. This item was tabled.

E. ARCHITECT SERVICES AGREEMENT WITH IBI GROUP FOR NEW ELEMENTARY SCHOOL ON McCANDLESS DRIVE

On March 22, 2016 the Board directed staff to request a proposal from IBI Group for the new elementary school at McCandless. On May 24, 2016, IBI Group presented the Master Plan to the Board. With the Board's direction, staff obtained a proposal from IBI Group for the full design contract, which includes the following:

- Complete detailed site plans (Ready for future phases of school)
- Building design
- DSA approval
 - Site work package
 - Buildings
- Bidding Documentations
 - Site work package for Phase one
 - Buildings for future Phases
- Construction Supervision

Motion: Approve the architect services agreement with IBI Group for new elementary school

M/S Nuñez/Bobay Vote: 5-0

F. RATIFICATION OF THE JOINT USE AGREEMENT WITH THE CITY OF MILPITAS

The Board thanked all those involved, especially Wendy Zhang, for the smooth discussions leading to the approval of this joint use agreement.

Motion: Adopt Resolution 2016.40 ratifying the joint use agreement with the City of Milpitas

M/S Lau/Norwood Vote: 5-0

G. AGREEMENT WITH COUNSELING AND SUPPORT SERVICES (CASSY) FOR THE 2016-17 SCHOOL YEAR

The Board had asked for an evaluation of the services that CASSY provide. Cheryl Jordan stated that about 75% of administrators, school psychologists and Spec. Ed. administrators feel that CASSY is a 4 or a 5 on a scale of 1-5 and would like to maintain CASSY services; about 27% feel that they would like to explore other available mental health services. Given that school is starting in about 6 weeks, staff recommended that CASSY's contract be renewed for 2016-17 and for the district to go out and seek RFPs from other mental health services for next year. Ms. Jordan will speak to CASSY's Executive Director about staff's specific concerns about their service.

Motion: Approve the agreement with CASSY for the 2016-17 school year

M/S Nuñez/Lau Vote: 5-0

H. ADOPT ADMINISTRATIVE REGULATIONS 6142.4 SERVICE LEARNING/ COMMUNITY SERVICES

The community service committee was established in the spring of 2016 to help facilitate the drafting of a revised service learning/community service administrative regulation. The administrative regulation is governed by MUSD BP 6142.4 Instruction.

Greg Barnes, Director of Secondary Education shared the administrative regulation with the Board that incorporates the previously proposed revised board policy discussed at the March 22nd, 2016 board meeting. This administrative regulation also addresses community concerns discussed this year within the Milpitas community.

Mr. Barnes walked the Board through what the community service committee believes should be the four pillars of service learning and community services for MUSD students. The 4 pillars are: purpose and meaning to the students; service to others in the community; services that promote responsibility in students and are recognized and valued. These will be the four pillars that each volunteer opportunity will be measured against. If it meets these four, it counts. Also, the community service committee likes volunteer opportunities that will help students gain perspective; promote teamwork; strengthen skills; and allow students to be truly connected to their school. Also the committee wants volunteer opportunities to be safe, enjoyable, satisfying, and realistic. Mr. Barnes noted that no one will be denied

graduation this year because of non-compliance with service learning requirements.

The Board thanked Mr. Barnes for leading the discussion on this subject and staff, parents, and students for participating in the discussions and coming up with solutions to the community's concerns.

Motion: Waive the second reading of BP 6142.4 and adopt BP 6142.4 and AR 6142.4

M/S Alisantosa/Nuñez

Vote: 5-0

12. CONSENT ITEMS

Motion: Adopt the entire Consent Calendar thereby approving the following items:

M/S

Nuñez/Lau

Vote: 5-0

1. Review and approve the Personnel Report of June 28, 2016
2. Review and approve the District's Purchase Order Report of June 28, 2016
3. Approve the agreement with National University, Education Specialist, Counseling, Teaching and Administrative Intern Agreement
4. Approve the agreement with National University Student Teaching and Practicum effective June 1, 2016
5. Approve Agreement with the YMCA of Silicon Valley for an Extension of the After School Education and Safety (ASES) Program 2016-2017 to include TK-K
6. Approve the Agreement with The YMCA of Silicon Valley for the After School Education and Safety Programs (ASES) for 2016-2017
7. Authorize staff to enter into the Agreement with The Tutoring Center, Milpitas from June 28, 2016 through January 31, 2017
8. Approve the Agreement with Atkinson, Andelson, Loya, Ruud & Romo (AALRR) for the 2016-2017 school year
9. Approve Agreement with PPR Education Services for 2016-2017 school year
10. Approve Agreement with Nova Health Therapies, Inc. for the 2016-2017 school year
11. Authorize staff to enter into an agreement with Dr. Marilyn Buzolich and ACTS

Associates for the 2016-2017 school year

12. Approve agreement with Music for Minors (MFM) for the 2016-2017 school year
13. Approve the MOU with the Sobrato Family Foundation (SFF) for Sobrato Early Academic Language (SEAL)
14. Approve the LEA Title III Goal 2 Plan for EL and Immigrant Funding for 2016-17
15. Authorize staff to enter into Agreement with California Therapy Connection, Inc. for the 2016-2017 school year
16. Approve the contract with and scope of professional development work of Andrea Butler in the 2016-17 school year
17. Approve the amendment to the agreement with the City of Milpitas regarding the operation of a community garden on District property
18. Approve Strawn Construction Inc.'s proposal for construction management services for a portable at Randall Elementary school and fire hydrant work at Rose Elementary School
19. Authorize the Interim Superintendent to execute and amend contracts and change orders
20. Approve vending services agreement with Solis Vending Services through May 31, 2019
21. Approve the lease amendment with Calaveras Montessori
22. Declare the equipment listed on the attached list as obsolete
23. Approve YMCA of Silicon Valley's lease of two portables at Pomeroy School from July 1, 2016 through June 30, 2019
24. Approve the proposal for school facilities consulting services with Jack Schreder & Associates, Inc.
25. Approve the field trip request from Curtner School for 90 students to attend Exploring New Horizons Outdoor Camp at Loma Mar, CA. The group will leave on October 24, 2016, returning on October 28, 2016. Approval of this field trip is conditional on the group using transportation that is acceptable to the District.

13. BOARD COMMUNICATIONS/REQUESTS

Board member Norwood observed Math Easy's tutor training at Milpitas High School where they bring in families from the community to provide free tutoring to student in the library on Fridays. Students who volunteer receive community service credits.

Board member Lau was also at the Math Easy last Friday and commented that students did a good job organizing the event.

Board member Bobay said that the Board did not hear about the WASC report this past school year. He requested that the new MHS principal be made aware of this request for the 2016-17 school year.

Board member Bob Nuñez reported attending the Open House for the NAACP which moved to Milpitas from San Jose (at 1313 North Milpitas Blvd.). A Budget presentation will be held at the County Office of Education on June 29th from 9-10:30 a.m. and he invited staff to attend if they have the time. He requested that service organizations in Milpitas be recognized at a future Board meeting for their contributions to our students. He also invited everyone to sign up and walk with them at Relay for Life, proceeds of which will benefit the American Cancer Society.

Board President Alisantosa was at same meetings attended by his colleagues.

14. ANNOUNCEMENTS/DATES OF FUTURE BOARD MEETINGS

After reading the dates of future meetings, Mr. Alisantosa adjourned the meeting at 10:30 p.m.

15. ADJOURNMENT

The meeting adjourned at 10:45 p.m.

Respectfully submitted,

Attested:

Cheryl Jordan
Interim Superintendent and
Board Secretary

Daniel Bobay, Clerk of the Board

