

**MILPITAS UNIFIED SCHOOL DISTRICT
RESOLUTION NO. 2017.4
AUTHORIZED SIGNATURES**

WHEREAS, Education Code Section 42641 provides that the Board of Education may issue payroll orders to be drawn for the payment of salaries and wages of employees; and

WHEREAS, Education Code Section 42633 requires the Board of Education to file with the County Superintendent of Schools verified signatures of all persons authorized to sign orders in its name.

NOW, THEREFORE, BE IT RESOLVED that the Milpitas Unified School District's Board of Education authorizes and empowers any of the following to sign any and all documents in the various categories as listed below:

Purchase Orders

Superintendent
Assistant Superintendent of Business Services
Assistant Superintendent of Learning and Development
Assistant Superintendent of Human Relations
Director of Business Services
Supervisor of Business Services

Bill Warrants

Clerk, Board of Education
Superintendent
Assistant Superintendent of Business Services
Assistant Superintendent of Learning and Development
Assistant Superintendent of Human Relations

Payroll Registers

President, Board of Education
Clerk, Board of Education
Superintendent
Assistant Superintendent of Business Services
Assistant Superintendent of Learning and Development
Assistant Superintendent of Human Relations

Revolving Cash, Food Service, Student Body, Scholarship Fund & Depository Account

Superintendent
Assistant Superintendent of Business Services
Assistant Superintendent of Learning and Development
Assistant Superintendent of Human Relations

Contracts and Agreements

Board of Education
Superintendent
Assistant Superintendent of Business Services
Assistant Superintendent of Learning and Development
Assistant Superintendent of Human Relations

PASSED AND ADOPTED by the Board of Education of the Milpitas Unified School District held on the 23rd day of August, 2016 by the following vote:

AYES:

NAYS:

ABSENT:

ABSTENTIONS:

The Governing Board of the Milpitas Unified School District of Santa Clara County, California, do hereby certify that the foregoing is a full, true, and correct copy of a Resolution adopted by the Board at a regular meeting thereof held at its regular place of meeting on the date shown above and by the vote above stated, which Resolution is on file in the office of said Board.

Cheryl Jordan
Board Secretary

Daniel Bobay
Board Clerk

To: County Superintendent of Schools

In accordance with the provision of Article 4, Chapter 9, Division 3, Section 42633, of the Education Code of California, two of the following persons have been duly authorized to sign orders drawn upon the fund of said school district dated August 23, 2016.

By Order of the Governing Board

Signature, Cheryl Jordan
Secretary

Signature

Title

Bill Warrants

_____	Clerk, Board of Education
_____	Superintendent
_____	Assistant Superintendent of Business Services
_____	Assistant Superintendent of Learning and Development
_____	Assistant Superintendent of Human Relations

Payroll

_____	President, Board of Education
_____	Clerk, Board of Education
_____	Superintendent
_____	Assistant Superintendent of Business Services
_____	Assistant Superintendent of Learning and Development
_____	Assistant Superintendent of Human Relations