

Belinda H. Tang

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Proposed Scope of Work: Milpitas Unified School District 2016-2017

Goals for consultant for assessment and evaluation progress and reporting.

- Develop reports for sites on benchmark statistics from multiple data points and consult with site leaders on effective strategies to monitor student progress.
- Consult and train district coaches on effective use of software Illuminate and Jaspersoft that facilitates data analysis:
- Develop web-based systems for periodic LCAP monitoring and reporting to Milpitas community.
- Create system for tracking and reporting on engagement with families within the Milpitas community

1. Reporting on Benchmarks <ul style="list-style-type: none">• Update existing Illuminate reports that summarize DRA2 (early literacy) benchmarks• Update existing Illuminate reports used for focal student strategies• Conduct consulting video conferences with site leaders to train them on effective use of reports	48 hours 40 hours 20 hours = 108 hours
2. Technology-based professional development for district coaches <ul style="list-style-type: none">• Train district coaches on use of Illuminate and Jaspersoft• Provide support on an as-needed basis	60 hours
3. LCAP dashboard <ul style="list-style-type: none">• Determine leading indicators related to the passive indicators determined in the MUSD LCAP• Create web-based system that allows Milpitas community to view quarterly progress on indicators publicly• Update indicators on a quarterly basis based on new data that becomes available.	10 hours 80 hours 80 hours =170 hours
4. Community and Family Engagement Data	

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<ul style="list-style-type: none">• Develop surveys for specific data for use by sites and District for improvement of programs and for reports to the local school communities including but not limited to LCAP, parent, staff, and student surveys.• Create web-based system to monitor engagement with MUSD parents at community meetings (district and site level)• Create summaries of family engagement data, disaggregating statistics by various demographic groups	40 hours 30 hours = 70 hours
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