

**MILPITAS UNIFIED SCHOOL DISTRICT
FACILITY USE CHARGES**

Revised October 2016
Adopted for events beginning January 2017
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	<u>Class I</u>	<u>CLASS II (minimal)</u>	<u>CLASS III (rental)</u>
	MUSD-sponsored activities directly related to the educational program or activities sponsored by any other approved Milpitas youth group.	Nonprofit organizations not directly related to District's educational program and/or charge admission, fees, dues or contributions.	Organizations engaged in fund-raising or profit-making activities for which the net proceeds are not to be expended for the welfare of MUSD students.
Regular Classroom	NO CHARGE	\$16.00 per hour	\$18.80 per hour
Multipurpose Room	NO CHARGE	\$47.60 per hour	\$95.00 per hour
Theater (Milpitas High)	NO CHARGE	\$30.00 per hour 4-hour minimum required	\$68.75 per hour 4-hour minimum required
Large Gym (Milpitas High)	NO CHARGE	\$56.00 per hour	\$103.00 per hour
Small Gym (Milpitas High) ⁽¹⁾	NO CHARGE	\$41.25 per hour	\$82.50 per hour
Kitchen ⁽²⁾	NO CHARGE +Food Service staff cost	\$43.75 per hour + Food Service staff cost	\$81.25 per hour + Food Service staff cost
Football Field & Track ⁽¹⁾ Milpitas High	\$50 an hour for District personnel for site supervision Additional \$50.00 for Restroom Use	\$150.00 per hour - 3 hour minimum (includes 1 grounds person) Additional \$50.00 for Restroom Use	\$250.00 per hour - 3 hour minimum (includes 1 grounds person) Additional \$50.00 for Restroom Use
Soccer Field ⁽¹⁾ Milpitas High	\$50 an hour for District personnel for site supervision Additional \$50.00 for Restroom Use	\$100.00 per hour - 3 hour minimum (includes 1 grounds person) Additional \$50.00 for Restroom Use	\$125.00 - 3 hour minimum (includes 1 grounds person) Additional \$50.00 for Restroom Use
Baseball/Softball Fields ⁽¹⁾ Milpitas High	\$50 an hour for District personnel for site supervision Additional \$50.00 for Restroom Use	\$105.00 per hour - 3 hour minimum (includes 1 grounds person) Additional \$50.00 for Restroom Use	\$126.00 - 3 hour minimum (includes 1 grounds person) Additional \$50.00 for Restroom Use
Tennis Courts Milpitas High School	NO CHARGE	\$5.50/Court per hour	\$11.00/Court per hour
Rancho/Sinnott Field Lights	\$50.00/week	\$50.00/week	\$50.00/week
Practice Field ⁽¹⁾	NO CHARGE	\$10.00 per hour	\$20.00 per hour
Parking Lot	NO CHARGE	\$25.00 per hour	\$30.00 per hour
Scoreboard and Time Clock	NO CHARGE	\$25.00 per use	\$40.00 per use
Chairs	NO CHARGE	\$1.75 each	\$1.25 each
Tables	NO CHARGE	\$2.00 each	\$4.00 each
PROCESSING FEE	NO CHARGE	\$25.00 per application (non-refundable)	\$25.00 per application (non-refundable)

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PERSONNEL/ADDITIONAL FEES	<p>The District reserves the right to charge for additional expenses related to the use of facilities</p> <p>Activities scheduled outside the normal workday/week require the presence of a custodian to open, maintain care over, clean and close facility.</p> <p>MUSD Staff Minimum: The minimum charge for District staff is three (3) hours per employee.</p> <p>Custodial Staff: \$45.00 per hour. Restroom use is included in custodial fee unless otherwise listed. Custodial staff will be on site 1/2 hour before and a minimum of 1 hour after the event. Charges will be based on actual custodial time.</p> <p>Grounds Staff: \$50.00 per hour. Grounds staff will be on site 1/2 hour before an event and after as needed to clean and close facility.</p> <p>Security: \$35.00 per hour, At the discretion of the District for groups of more than 100 - 1/2 hour before and 1/2 hour after event/participants vacate campus.</p> <p>Cancellation Policy: MUSD Business Office must be notified 24 hours before the scheduled use of fields for cancelation due to inclement weather.</p> <p>(1) Use of restrooms requires that a staff member be on duty</p> <p>(2) Food Service Staff: \$32.00 per hour, \$43.00 per hour (overtime/Saturday/Sunday/Holiday).</p> <p>A \$25.00 surcharge may be assessed for changes to original use of facilities application.</p>
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