



Board of Education
Minutes of Regular Board Meeting
October 11, 2016
(UNADOPTED)

No Closed Session

1. Open Session

CALL MEETING TO ORDER

Board President Gunawan Alisantosa called the meeting to order at 7:00 p.m.

2. ROLL CALL

All Board members and the Student Board Representative were present.

Also present were Interim Superintendent Cheryl Jordan, Assistant Superintendents Wendy Zhang and Norma Rodriguez, and Executive Assistant Charito Cabantac.

Mr. Alisantosa led the Flag Salute.

3. APPROVAL OF THE AGENDA

Motion: Approve the agenda for the October 11, 2016 Board meeting
M/S Nuñez/Bobay **Vote:** 5-0

4. COMMENTS FROM THE PUBLIC

None.

5. BOARD GROUP AGREEMENTS

The Board Group Agreements was on the agenda for easy reference for members of the Board. There was no discussion.

6. INTERIM SUPERINTENDENT'S REPORT

Led by Sinnott teacher Rita Maultsby, Sinnott Elementary School students made a presentation on their *Tiny Home* Project Based Learning project. Three grade levels will be engaged in researching and finding the solution to their driving question, "How will we, as members of a tiny home company, design, build, and promote a tiny home that will best fulfill our clients' needs?" Their work will culminate with the construction of a 200 sq. ft. "home" on Sinnott's school campus.

7. SUPERINTENDENT'S EXECUTIVE CABINET REPORTS

Assistant Superintendent Norma Rodriguez provided a brief report on the district's systematic plan to address struggling students.

8. REPORTS

A. CIVIC CENTER ACT, SB 1404 – FACILITIES FEES PROPOSED RATE CHANGE

Staff shared with the Board the rationale for their proposal to increase facilities use fees and

asked for direction from the Board. After discussion, the Board asked for more information and staff was asked to bring it back to the Board at its next meeting.

B. MILPITAS HIGH SCHOOL WASC UPDATE REPORT

Milpitas High School was visited by the WASC Accreditation Committee in the Spring of 2015. The preliminary WASC report suggested that the following key items be addressed by MHS.

1. Staff collaboration
2. Community outreach
3. Access to technology
4. Additional counseling and career/college readiness services, support of students from all backgrounds, and
5. Increased level of rigor.

MHS principal Philip Morales reported that these recommendations have been operationalized, and he presented a summary of the MHS response plan.

C. QUARTERLY REPORT – WILLIAMS SETTLEMENT COMPLIANCE

Interim Superintendent Cheryl Jordan reported that no complaints were received during the quarter July 1, 2016 to September 30, 2016.

9. ACTION/DISCUSSION ITEMS

A. TIMELINE FOR NAMING DISTRICT FACILITIES AND PROPERTIES

At its meeting held on September 13, 2016, the Board discussed the parameters outlined in Board Policy 7310 *Facilities* for naming three district properties:

- New elementary school to be located at 1660 McCandless Drive;
- Milpitas High School football field; and the
- Land on which the San Jose Evergreen Community College Extension at Milpitas is located

Interim Superintendent Cheryl Jordan proposed the following timeline for naming the three properties, and asked for Board direction as to its execution.

Action	Completion Date
Invite interested community members, parents, staff, and students to submit their names for appointment to the District Naming of Facilities Advisory Committee. • Invitation will be sent via MUSD website, school websites, emails, and text messages, Milpitas Post, MUSD Twitter, MUSD Facebook,	10/15/16

Milpitas service groups, and signage in local stores and meeting places.	
Committee representation will include:	
<ul style="list-style-type: none"> 2 community members with one being a resident of at least 15 years; and 2 parent members with one having children in MUSD for at least 8 years; and 2 staff members with one having been a MUSD employee for at least 15 years; and 2 student members 	
District staff member to act as project manager and facilitator	
Advisory Committee Representatives Recommended to Board by Superintendent	11/15/16
Solicit from school and community members potential names of persons or places for the purposes of naming the three facilities and properties:	12/1/16
<ul style="list-style-type: none"> Individuals (living or deceased) who have made outstanding contributions to the school community; or Individuals (living or deceased) who have made outstanding contributions of state, national or worldwide significance; or Geographic area in which the school or building is located 	
Invitation will be sent via MUSD website, school websites, emails, and text messages, Milpitas Post, MUSD Twitter, MUSD Facebook, Milpitas service groups, and signage in local stores and meeting places.	
Advisory Committee reviews and researches naming suggestions and selects two for each site to present to community for input along with rationale for nomination.	2/12/16
Advisory Committee Meeting Dates, meetings to be held from 5-6:30pm: November 29, 2016 January 3, 2017 January 23, 2017 February 6, 2017 March 7, 2017 April 5, 2017	
<i>The Advisory Committee may select not to hold all scheduled meetings if it determines they are not needed.</i>	
Naming nominations with rationale are presented to stakeholders at school meetings and functions, as well as through online survey with links and QR code accessible through emails, texting, website, and paper flyers	3/15/16
Advisory Committee presents naming recommendations with stakeholders results to Board for discussion and approval.	4/18/16
Naming ceremonies at MHS football field and Escuela property location for San Jose Evergreen Community College Extension at Milpitas	May 2016
Naming & Groundbreaking Ceremony for New School at 1660 McCandless Blvd.	TBD

After discussion, the Board decided *that in soliciting from school and community members potential names of persons or places for the purposes of naming the three facilities and properties, that the first preference would be those coming from Milpitas.*

Motion: Approve the timeline for naming District facilities and properties: new school in south Milpitas; the MHS football field; and the land at 1550 Escuela Parkway for SJECCD extension, with the change (italized) as noted above.

M/S Nuñez/Bobay Vote: 5-0

B. APPROVE THE MUSD GOVERNANCE HANDBOOK

Board member Bobay wanted language included calling for periodic review of the document. Board member Lau suggested an annual review. Board member Nuñez asked to correct his name, adding the "~" over the second "n".

Motion: Approve the MUSD Governance Handbook with the changes, as noted above.

M/S Nuñez/Lau Vote: 5-0

C. PROPOSED REVISIONS TO THE JOB DESCRIPTION OF *Executive Assistant to the Superintendent*

Cheryl Jordan provided rationale for the changes she is proposing. There will be no change in the compensation for this position. Board member Lau asked to change the title being proposed from Administrative Communications Specialist to "Administrative Support/Communications Specialist" to better describe the functions of this job.

Motion: Approve the proposed revisions to the job description and title of Executive Assistant to the Superintendent to Administrative Support/Communications Specialist.

M/S Bobay/Lau Vote: 5-0

D. RESOLUTION 2017.21 DECLARING THE WEEK OF OCTOBER 23, 2016 AS RED RIBBON WEEK IN MUSD

Annually, the nation sets aside a week to celebrate its commitment to a drug-free community. The nation will observe Red Ribbon Week from October 23-31, 2016. It is being proposed that the Milpitas Unified School District join in the observance of this week by encouraging everyone in the Milpitas education community to make a commitment to a

healthy, drug-free community.

Mr. Bobay read the resolution.

Motion: Adopt Resolution 2017.21 declaring the week of October 23, 2016 as Red Ribbon Week in MUSD.

M/S Nuñez/Bobay Vote: 5-0

10. CONSENT CALENDAR

Motion: Adopt the entire consent calendar thereby approving the following items:

M/S Nuñez/Norwood Vote: 5-0

- 1. Review and approve the Personnel Report of October 11, 2016**
- 2. Review and approve the District's Purchase Order Report of October 11, 2016**
- 3. Renew the clinical school counseling and/or school psychology student placement agreement with East Bay California State University**
- 4. Approve the revised job description for the position of Assistant Principal, Alternative Education**
- 5. Approve the job description for the position of Secretary-School/Staff**
- 6. Approve the 2016-2017 agreement with school psychiatrist, Stuart L. Lustig**
- 7. Accept the amended Career Technical Education Incentive Grant**
- 8. Accept the proposal from State Roofing Systems Inc. for Burnett portables roof repair and replacement**
- 9. Approve the following field trip requests:**

Pomeroy Elementary School - 99 students to visit Mission San Juan Bautista on April 7, 2016, returning on the same day.

Pomeroy Elementary School - 96 students to visit Davies Symphony Hall and Asian Art Museum on March 7, 2017, returning on the same day.

Randall Elementary School - 54 students to attend Exploring New Horizons outdoor science camp in Boulder Creek, CA, leaving on November 28, 2016, returning on December 2, 2016.

Zanker Elementary School - 95 students to attend Mission Springs Conference Center outdoor science camp in Scotts Valley, CA, leaving on April 4, 2017, returning on April 7, 2017.

Rancho Middle School - 16 students to participate in a middle school debate tournament at San Francisco City College on October 16, 2016. Parents will drive their students.

Rancho Middle School - 42 students to visit the Disney Family Museum in San Francisco on December 15, 2016, returning on the same day.

Russell Middle School - 16 students to participate in the Middle School Debate Tournament in San Francisco.

Milpitas High School - 4 students to fly to Dallas, Texas on October 14, 2016, returning on October 18, 2016 to participate in the Policy Debate Invitational hosted by St. Mark's School of Texas.

Milpitas High School - 9 students to participate in the Jan Schamber Debate Invitational in Stockton, CA on October 28, 2016, returning on October 30, 2016. Debate advisor, Charles Schletzbaum, will drive the students.

11. BOARD COMMUNICATIONS/REQUESTS

Student Board member Alan Pham reported that last week was Homecoming Week at MHS, with a parade, dance, rally. At the end of October is Jack Emery kickoff brunch and students are gearing up for the food collection drive.

Board member Chris Norwood reported concluding a 3-day youth hackathon in Burlingame with 40 students from 10 different colleges and universities, sponsored by Toyota/HP/Prudential/ AT&T and Intel. The students' task was to create a new infotainment application for the new Toyota Hybrid. Mr. Norwood said he is looking forward to the opportunity of bringing the first hackathon to Milpitas. Mr. Norwood is also scheduled to work with Russell and Rancho AVID classes to do a presentation on the five secrets to building character and confidence. That will be happening in the next three weeks.

Board member Danny Lau reported attending the Teacher of the Year Celebration at the County Office of Education and also attended the Plaque unveiling at the Milpitas Main library for the District's Teacher of the Year. He also attended the Homecoming Football game and commented that the MHS marching band is getting better.

Board member Dan Bobay reported attending the celebration for the Milpitas and MetroED Teachers of the Year at the County.

Board member Nuñez reported attending the Teacher of the Year celebrations and the plaque unveiling for the Milpitas Teacher of the Year at the Milpitas Library, the Homecoming game. Mr. Nuñez was at the NAACP Birth of the Nation event at the Great Mall.

Board President Alisantosa reported that on October 1st, he attended the dedication of the new McGuire Park and the Classified Employees' picnic. He announced that the Knights of Columbus will have its annual fundraising to benefit the Special Ed program at Milpitas High School. There will be a fundraising drive at St. Elizabeth Church this weekend, and on Oct. 22 and 23 at Ocean Supermarket. This is an opportunity for high school students to earn their community service hours. He invited interested students to contact him.

14. ANNOUNCEMENTS/DATES OF FUTURE BOARD MEETINGS

Mr. Alisantosa read the Board's future meetings dates.

15. ADJOURNMENT

The meeting adjourned at 9:25 p.m.

Respectfully submitted,

Cheryl Jordan

Attest:

Dan Bobay

Interim Superintendent

Clerk of the Board
