

# Elementary and Secondary Education Act, Title III, Part A, Limited English Proficient Student Program Consortium

## Memorandum of Understanding, 2016-17 School Year

This Memorandum of Understanding represents the agreed-upon program, services and products to be provided to limited-English-proficient (called English Learners [ELs] under California laws) students in the Scotts Valley Unified School District (SVUSD), the San Lorenzo Valley Unified School District (SLVUSD), and the Pacific Elementary School District (PESD), during the 2016-17 school year. The Scotts Valley Unified School District (SVUSD) will act as lead local education agency (LEA) and member. The consortium shall be named the Santa Cruz County Consortium (The Consortium).

SVUSD will be responsible for acting as the fiscal agent for the Consortium and will file the required expenditure reports and maintain fiscal records. The Consortium will plan to expend all Title III funds during the 2016-17 grant year. SVUSD must continue to serve as the fiscal agent for the Consortium for the duration of the 27 months grant period and/or until all the funds are expended, after which time the California Department of Education (CDE) will bill the SVUSD for any remaining balance.

According to the 2016-17 California Longitudinal Pupil Achievement Data System information submitted by the Members to the CDE, the Santa Cruz County Consortium enrolled 115 EL students, which results in a subgrant amount of approximately \$10,739. In its role as the lead LEA, SVUSD will support a total amount of programs, services, and products as indicated below:

<u>Program/Service/Product</u>	<u>Approximate Cost</u>
Lead LEA will claim up to 2% Administrative Costs (Grant amount allocation X 2%)	\$ 214
Reimburse purchase of Spanish/English bilingual dictionaries and bilingual dictionaries in other languages as necessary.	\$ 1150
Reimburse salary of Instructional Assistants for 250 hours of service @ \$20 hour.	\$ 5000
Provide professional development series regarding effective LEP student instructional practices to consortium teachers.	\$ 4375
<b>Total Consortium Grant allocation</b>	<b>\$10,739</b>

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Changes regarding the provision, the scope and/or nature of these services must be made by agreement of the Members. Funds must be used before the 27 months grant period.

In addition to the above services and products, SVUSD will coordinate quarterly meetings for the purpose of assessing the needs of the Consortium. In the event that the Consortium fails to meet the Annual Measurable Achievement Objectives (AMAOs) for one year, all parents of LEP

students in the consortium must be notified. Parents of LEP students shall be notified by the Consortium members of each LEA.

In the event that the Consortium fails to meet AMAOs for two consecutive years, the Consortium will meet to develop an LEA Improvement Plan Addendum. SVUSD will coordinate the preparation of the LEA Improvement Plan Addendum and ensure its submission to the CDE. All members are responsible for the implementation of the LEA Improvement Plan Addendum.

Lastly, the SVUSD will be responsible for completing and submitting the Annual Survey and any other evaluation necessary to the CDE. Signature of the LEA representative represents the Consortium has met and conferred and the member LEAs are in agreement to all stated.

**Signatures of Authorized Representatives:**

Print Name Michelle A. Stewart, SVUSD  
Consortium Lead LEA Representative  
(Superintendent or Designee)

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Signature of Consortium Lead LEA  
Representative (SVUSD)

\_\_\_\_\_  
Date

Eric Gross, PESD  
Print Name  
Consortium Member LEA Representative  
(Superintendent or Designee)

\_\_\_\_\_  
Signature of Consortium Member LEA  
Representative

\_\_\_\_\_  
Date

Debora Bodenheimer, SLVUSD  
Print Name  
Consortium Member LEA Representative  
(Superintendent or Designee)

\_\_\_\_\_  
Signature of Member LEA Representative

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Date