



**Minutes of Board of Education Regular Meeting
December 13, 2016
(UNADOPTED)**

Attendance Taken at 7:02 PM:

Present:

Dan Bobay
Danny Lau
Hon Lien
Chris Norwood

1. CALL MEETING TO ORDER

Minutes:

Superintendent Cheryl Jordan called the meeting to order at 7:02 p.m.

2. ROLL CALL

3. APPROVE THE CLOSED SESSION AGENDA

Motion Passed: Passed with a motion by Dan Bobay and a second by Chris Norwood.

Yes Dan Bobay
Yes Danny Lau
Yes Chris Norwood

4. COMMENTS FROM THE PUBLIC

Minutes:

There were no comments from the public.

5. REVIEW AND APPROVE THE OPEN SESSION AGENDA

Motion Passed: Passed with a motion by Dan Bobay and a second by Danny Lau.

Yes Dan Bobay
Yes Danny Lau
Yes Chris Norwood

6. FLAG SALUTE

7. COMMENTS FROM THE PUBLIC

Minutes:

There were no comments from the public.

8. OATH OF OFFICE

Minutes:

Former Milpitas Mayor Denny Weisgerber administered the Oath of Office to new Board Member Hon Lien. Hon shared her honor and humility in accepting her duties to serve on the board. As the parent of four children who live here, attend school, and graduated, she said she is indebted to the

District. Hon is looking forward to providing support for teachers with other Board Members.

Reverend John Huss from Mount Olive Lutheran Church administered the Oath of Office to returning Board Member Daniel Bobay. Mr. Bobay shared his thankfulness to be on the board another term, and said he is looking forward to working on getting back to norms with other Board Members and District administrators.

Superintendent Jordan welcomed Mrs. Lien to the team, and congratulated and welcomed back Mr. Bobay. MTA President Diana Orlando asked Mrs. Jordan to extend her congratulations in absentia. After the Oath of Office, Mrs. Lien joined Board Members at the dais.

9. REPORT ON THE SEPTEMBER 1, 2016 CERTIFICATE OF ELECTION FACTS

Motion Passed: Accept the Santa Clara County Registrar of Voters' Certificate of Election Facts from September 1, 2016, and declare that the information reported therein, as it pertains to unopposed School Board candidates Daniel Bobay and Hon Lien, certifies they qualified, and will take office and serve exactly as if elected at a general district election for such offices. Passed with a motion by Danny Lau and a second by Chris Norwood.

Yes Dan Bobay
Yes Danny Lau
Yes Hon Lien
Yes Chris Norwood

Minutes:

Superintendent Cheryl Jordan read the official Santa Clara County Registrar of Voters' Certificate of Election Facts.

10. ANNUAL BOARD ORGANIZATIONAL MEETING

Motion Passed: Nominate Dan Bobay as President

Passed with a motion by Danny Lau and a second by Chris Norwood.

Yes Dan Bobay
Yes Danny Lau
Yes Hon Lien
Yes Chris Norwood

Motion Passed: Nominate Danny Lau as Vice President Passed with a motion by Dan Bobay and a second by Chris Norwood.

Yes Dan Bobay
Yes Danny Lau
Yes Hon Lien
Yes Chris Norwood

Motion Passed: Nominate Chris Norwood as Clerk Passed with a motion by Danny Lau and a second by Hon Lien.

Yes Dan Bobay
Yes Danny Lau
Yes Hon Lien
Yes Chris Norwood

Motion Passed: Re-adopt the Board's Policies Passed with a motion by Chris Norwood and a second by Danny Lau.

Yes Dan Bobay
Yes Danny Lau

Yes Hon Lien
Yes Chris Norwood

Minutes:

The item regarding the Board's regular Board meetings for the 2017-18 school year was pulled and will come forward at a future meeting.

11. BOARD GROUP AGREEMENTS

Minutes:

Mr. Bobay requested this item be returned to a future Board Meeting so they can consider modifying the agreements.

12. SUPERINTENDENT'S REPORT

Minutes:

Because Closed Session was moved to the end of Open Session, Superintendent Jordan said the Vice Principal of Zanker will be introduced at the end of the meeting.

13. SUPERINTENDENT'S EXECUTIVE CABINET REPORTS

Minutes:

Wendy Zhang, Assistant Superintendent of Business Services, said this year, the district has a new auditing firm. Mrs. Zhang shared her pleasure in having a clean financial audit this year. She says the auditor will present the report at the board in January.

Norma Rodriguez, Assistant Superintendent of Learning & Development, highlighted parent involvement initiatives across the district, including eight successful digital citizenship parent presentations and Project Cornerstone's "Take it Personally" at Weller and Rose. Mrs. Rodriguez also recognized Venus Cenizal and Carlos Salcido for DELAC. She added Student Services, which is fully staffed, is implementing unique curriculum, a common core aligned for students with moderate to severe disabilities. They are planning the professional development for all of their special education teachers.

Superintendent Jordan, speaking on behalf of Human Relations, said the department is underway with the next reclassification study for this school year. HR is also preparing for recruiting and staffing.

14. ACTION/DISCUSSION

1. Appoint the Board's representative and alternate representative to vote in the election for members of the County Committee on School District re-organization, per Ed. Code Sec. 35023 (Superintendent)

Motion Passed: Passed with a motion by Danny Lau and a second by Hon Lien.

Yes Dan Bobay
Yes Danny Lau
Yes Hon Lien
Yes Chris Norwood

Motion Passed: Chris Norwood was appointed as representative and Danny Lau was appointed as alternate. Passed with a motion by Danny Lau and a second by Hon Lien.

Yes Dan Bobay
Yes Danny Lau

Yes Hon Lien
Yes Chris Norwood

2. Appoint the Board's representative and alternate on the MetroEd Governing Board for a two-year term starting on January 1, 2017 (Board President)

Motion Passed: Dan Bobay was appointed as representative and Hon Lien was appointed as alternate. Passed with a motion by Danny Lau and a second by Chris Norwood.

Yes Dan Bobay
Yes Danny Lau
Yes Hon Lien
Yes Chris Norwood

3. Provide the names of applicants selected to interview for the vacant Board Member seat (Superintendent)

Motion Passed: Passed with a motion by Danny Lau and a second by Dan Bobay.

Yes Dan Bobay
Yes Danny Lau
Yes Hon Lien
Yes Chris Norwood

Minutes:

Superintendent Jordan says she sent the 16 applications who applied for the Board vacancy to the Board President and Board Vice President for review the previous Friday. For public record, she asked for the five applicants who were selected for interviews.

Danny Lau thanked the 16 applicants for their interest, and said it was not an easy decision to make. He shared the decision to choose, in no particular order: Amin Fazal, Kelly Yip Chuan, Mauricio Gavidia, Robert Jung, and Yong Zhao.

Mr. Bobay also thanked applicants for their interest in the position and excitement in being able to serve.

Superintendent Jordan said those chosen would be scheduled to interview during a Special Board Meeting on January 3, which will be open to the public.

4. Approve the new job description and corresponding salary schedule for Executive Director, Human Relations (Superintendent)

Motion Passed: Passed with a motion by Chris Norwood and a second by Hon Lien.

Yes Dan Bobay
Yes Danny Lau
Yes Hon Lien
Yes Chris Norwood

Minutes:

Superintendent Jordan shared the Assistant Superintendent of Human Relations position has been open since early July. While six applicants looked like they might meet the qualifications, they didn't flesh out.

This item is a way to change course to an Executive Director position in order to broaden the pool and entice a local candidate to apply for the

position. Superintendent Jordan mentioned she would undertake the role to train them to become an assistant superintendent and earn the skills and knowledge needed within two years, and provide that person with a coach. This job description incorporates one piece of the Assistant Superintendent position that Cheryl can't be involved in, being involved on labor committees.

5. Approve acceptance of the 2016-17 College Readiness Block Grant for plan implementation (Assistant Superintendent, Learning & Development)

Motion Passed: Passed with a motion by Danny Lau and a second by Chris Norwood.

Yes Dan Bobay
Yes Danny Lau
Yes Hon Lien
Yes Chris Norwood

Minutes:

Norma Rodriguez, Assistant Superintendent of Learning & Development, said this grant shows the state's commitment to college and career readiness. She explains the block grant is a one-time funding opportunity. The purpose is to increase the number of students who enroll in college, with special emphasis on english language learners, socioeconomically disadvantaged, and foster youth. The plan has alignment goals.

6. Adopt the 2016-17 First Interim Report and submit a positive financial certification to the Santa Clara County Office of Education (Assistant Superintendent, Business Services)

Motion Passed: Passed with a motion by Chris Norwood and a second by Hon Lien.

Yes Dan Bobay
Yes Danny Lau
Yes Hon Lien
Yes Chris Norwood

Minutes:

Wendy Zhang, Assistant Superintendent of Business Services, walked the board through the presentation. It focused on the first major budget update since the June adoption. She shared the District is required to issue a certification; positive means it is good and the District is able to meet all its financial obligations for the current and two subsequent years. The total general fund revenue is projected at \$112.8 million; 75 percent is from LCFF (Local Control Funding Formula). She added that supplemental revenue, which is a part of LCFF. This amount, shared as \$6.8 million, is driven by the percent of English language learners, low income, and foster youth. She said the percentage projecting a decrease, since it started in 2013-14, going down to 48 percent in 2014-15 and about 47 percent in 2015-16. Board Member Chris Norwood responded to this trend, and what that means for future projections.

Mr. Norwood asked when the new school would become a part of budgeting for the 2017-18 year. Mrs. Zhang responded that about \$1 million has been set aside for operations of the new school, which includes personnel, supplies, equipment, and technology, but not the building. She added that the county standard is to only project revenue that is certain to happen.

Mr. Bobay mentioned the need to focus on the current interim report, and recommended Superintendent Jordan contacts School Services to prepare for budgeting of a new school.

Looking ahead, Mrs. Zhang mentioned the upcoming state budget will provide better information, so another budget update will occur in March. In the meantime, the District will start working on the 2017-18 budget and development. She added the Prop 55 passage will definitely benefit the District, because by statute education is going to receive 40 percent of the new revenue from Prop 55. Exactly how much more is difficult to project, because it depends on how well the state economy performs.

She closed, saying there are challenges including facilities, technology, and program services since the needs are always there and often increasing. Despite that, she is confident that the Board, staff, union leaders, and the community can come together and work out solutions.

After the presentation, Mr. Lau asked how Mrs. Zhang feels now compared to six months ago. She responded that not much has changed since they projected the trends.

Mrs. Zhang recognized her team from Business Services, referred to Linh Le and Duc Vu in the audience. Superintendent Jordan thanked the staff as well, for their attention to detail and strong advice of continuing to look at the budget to meet program needs in a fiscally responsible way. She called out Linh and Duc, new to their positions the last six months, and the extra time they are spending.

7. Milpitas Teachers Association's Sunshine Proposal (Superintendent)

Motion Passed: Open the public hearing Passed with a motion by Danny Lau and a second by Chris Norwood.

Yes Dan Bobay
Yes Danny Lau
Yes Hon Lien
Yes Chris Norwood

Motion Passed: Close the public hearing Passed with a motion by Danny Lau and a second by Hon Lien.

Yes Dan Bobay
Yes Danny Lau
Yes Hon Lien
Yes Chris Norwood

Minutes:

Superintendent Cheryl Jordan explained that at the last board meeting, she presented the proposal for a public hearing. So this is the opportunity for anyone to speak on the item.

15. CONSENT ITEMS

Motion Passed: Approve all consent items, except items 15.3 and 15.6. Passed with a motion by Chris Norwood and a second by Danny Lau.

Yes Dan Bobay
Yes Danny Lau
Yes Hon Lien
Yes Chris Norwood

Motion Passed: Approve Consent Item 15.3. Passed with a motion by Danny Lau and a second by Chris Norwood.

Yes Dan Bobay
Yes Danny Lau
Yes Hon Lien

Yes Chris Norwood

Minutes:

Mr. Norwood pulled item 15.3 for discussion. He questioned page 9 of the report, PO 721293, for American Modular Systems item to install Milpitas High portables. Mrs. Zhang clarified this portable is being used for the girls locker room, to reflect an earlier General Report the Board approved.

Mr. Bobay pulled item 15.6 for discussion, because of a question regarding the eRate. He asked for an explanation. Superintendent Jordan and Mrs. Zhang explained the grant incentive for technology. But the item was pulled for discussion at a future meeting, so that Chin song, Director of Technology Services, can bring back the item.

1. Adopt the minutes of the November 15, 2016 Regular Board Meeting (Superintendent's Office)
2. Approve the Personnel Report of December 13, 2016 (Superintendent's Office)
3. Approve the Purchase Order Report of December 13, 2016 (Assistant Superintendent, Business Services)
4. Approve the agreement between Workforce Institute, a division of the San Jose/Evergreen Community College District and Milpitas Unified (Superintendent)
5. Approve the Provisional Intern Permit for Special Education in Mild/Moderate in the 2016-17 school year (Superintendent)
6. Approve the bidding process for the district's network equipment (Director, Technology Services)
7. Approve the Western Governors University student teaching affiliation agreement (Superintendent)
8. Approve the contract with Esther B. Clark School for the 2016-17 school year (Assistant Superintendent, Learning & Development)
9. Approve the increase for monthly compensation of Board Members from \$240 to \$400 per month (Superintendent)
10. Approve the agreement with 101 Therapy Staffing for the 2016-17 school year (Assistant Superintendent, Learning & Development)
11. Approve an agreement with the Santa Clara Swim Club through the end of Summer 2018 (Assistant Superintendent, Business Services)
12. Approve the proposal from Aaron Tovar Construction, Inc. for the installation of rodent barrier at Spangler Elementary School (Assistant Superintendent, Business Services)
13. Approve the proposal from the Fiscal Crisis and Management Assistance Team for performing a study and analyzing technology services and infrastructure (Superintendent)
14. Approve the following field trip applications:

16. CONVENE TO CLOSED SESSION

Minutes:

The Board convened to Closed Session at 8:35 p.m.

17. CLOSED SESSION

18. RECONVENE TO OPEN SESSION

Minutes:

The Board reconvened to Open Session at 9:45 p.m.

19. CLOSED SESSION ANNOUNCEMENT

Motion Passed: Approve the expulsion for the student that has been identified in confidential report 2017.2 for violating educational codes 48900 and 48915. Passed with a motion by Danny Lau and a second by Chris Norwood.

Yes Dan Bobay
Yes Danny Lau
Yes Hon Lien
Yes Chris Norwood

Minutes:

Mr. Bobay said the Board approved the Superintendent's recommendation for Assistant Principal at Zanker, and approved the removal of Interim from the Director of Business Services and HR.

Superintendent Jordan introduced Jaime Soria, currently in Fresno Unified, as the new Zanker Assistant Principal. Mr. Soria came forward to share his thanks to the Board for approving his position and thankfulness for the panels who considered him for the position. He mentioned the type of people he's been communicating with have been friendly, which helped him know he made the right choice to relocate from Vice Principal in Fresno, where he has been the last two years.

Mr. Lau shared the consideration of student expulsion from confidential report 2017.2.

20. BOARD COMMUNICATIONS/REQUESTS

Minutes:

Mr. Lau shared events he has attended, including the Milpitas General Plan workshop sponsored by the City. During that event, he mentioned transportation and his concern for the lack of a sidewalk on Montague Expressway for the new school. He said he also attended the CSBA conference last week, with all Board Members and the Superintendent. In addition, last week he attended the Cal Hills Community Celebration with about 70 students, parents, and staff.

Mr. Norwood shared events he has attended, including the CSBA conference. During the event, he spoke with Michael Funk, who oversees extended learning programs at the California Department of Education, about a grant that the District can apply for summer activities. He attended the DELAC meeting last Tuesday. He also attended the kindergarten showcase at Weller Elementary School and sat in at the principal's chat. Mr. Norwood also attended the Silicon Valley Community Foundation grantmaking conference and Black Kitchen Leadership Cabinet Education Summit.

Mrs. Lien said she attended the CSBA conference, and thanked the Board and Superintendent for their support.

Mr. Bobay said he had no report.

21. DATES OF FUTURE BOARD MEETINGS

22. ANNOUNCEMENTS/REMINDERS

Minutes:

Superintendent Jordan shared her excitement in starting a new tradition with the Board and Superintendent's Office - taking a picture for a holiday card. She asked for Board Members to stay after the meeting for the new picture.

23. ADJOURNMENT

Minutes:

The meeting adjourned at 9:57 p.m.

Respectfully submitted,

Attested:

Cheryl Jordan
Superintendent

Chris Norwood, Clerk of the Board

Minutes prepared by Shannon Carr