



**Minutes of Board of Education Regular Meeting
January 10, 2017
(UNADOPTED)**

Attendance Taken at 6:02 PM:

Present:

Dan Bobay
Robert Jung
Danny Lau
Hon Lien
Chris Norwood

1. CALL MEETING TO ORDER

2. ROLL CALL

3. APPROVE THE CLOSED SESSION AGENDA

Motion Passed: Passed with a motion by Chris Norwood and a second by Robert Jung.

Yes Dan Bobay
Yes Robert Jung
Yes Danny Lau
Yes Hon Lien
Yes Chris Norwood

4. COMMENTS FROM THE PUBLIC

Minutes:

There were no comments from the public.

5. CLOSED SESSION

Minutes:

The meeting adjourned to closed session at 6:04 p.m.

6. RECONVENE IN OPEN SESSION

Minutes:

The meeting reconvened to open session at 7:09 p.m.

7. CLOSED SESSION ANNOUNCEMENT

Minutes:

In closed session, the Board approved the superintendent's recommendation for the Executive Director of Human Relations.

8. REVIEW AND APPROVE THE OPEN SESSION AGENDA

Motion Passed: Passed with a motion by Chris Norwood and a second by Danny Lau.

Yes Dan Bobay

Yes Robert Jung
Yes Danny Lau
Yes Hon Lien
Yes Chris Norwood

9. FLAG SALUTE

Minutes:

Board President Daniel Bobay led the Flag Salute.

10. COMMENTS FROM THE PUBLIC

Minutes:

There were no comments from the public.

11. BOARD GROUP AGREEMENTS

Minutes:

Mr. Bobay said the Board Group Agreements were provided for the Board's ready reference.

12. SUPERINTENDENT'S REPORT

Minutes:

In addition to the agendaized items Superintendent Cheryl Jordan had on the report, she wanted to introduce the public and the board to the new Executive Assistant (from the Consent Agenda item), who will be serving both the directors of HR as well as herself, Lori Porter. The Board approved Lori Porter, currently an HR Analyst III, as the new Executive Secretary for the Human Relations' directors and Superintendent Cheryl Jordan. Lori has been with the district for more than 10 years, beginning as a substitute teacher in 1998 before getting hired in HR in 2006.

Superintendent Jordan added that, as was mentioned from the Closed Session announcement, the Board approved her recommendation for Executive Director of HR. The Board approved Dr. Sheila Murphy-Brewer, currently Principal of Pomeroy Elementary School, as Executive Director of Human Relations. During the meeting, Superintendent Cheryl Jordan explained: "I'm really excited because we've had an assistant supt. position open since July 1. And while we've had a few people pop up as potentials, none who fit the bill. So I spoke with the Board and came up with a different strategy for recruitment. The position of Executive Director doesn't need to know everything that an assistant supt. does; however, needs to have the acumen and interpersonal skills and the know-how as far as learning quickly to become a part of the team, and Dr. Sheila Murphy Brewer applied and stepped up to the plate, and I'm really glad to welcome her in this new role." Afterward, Mrs. Jordan invited Sheila to share a few words.

The Board recognized Ron Lind as our Community College Extension Champion with a certificate of appreciation. Ron has been a part of the Milpitas community for many years, serving in different capacities as a volunteer, especially with the Kiwanis Club and as Board Member representing our community on the San Jose Evergreen Valley College District. The site, located next to Thomas Russell Middle School, will open for class on February 1. There will be four classes offered to the community at 6:15 p.m., and two classes offered for Milpitas High School students earlier in the afternoon.

Rose Principal Nanci Pass, fifth-graders Rachel Plummer and Annabelle Gillins, and staff Lori Nuno, Michael Sommese, Stella Rao, Peggy Bowen, Xuanthao Tran, Lisa Elizondo, and Jenny Katzen shared highlights and a project from the culminating event of their STEAM (science, technology, engineering, art, and math) Showcase.

13. SUPERINTENDENT'S EXECUTIVE CABINET REPORTS

Minutes:

Tabitha Kappeler-Hurley, Director of HR, gave a quick update that the Reclassification Committee is going well, and they decided they needed an extra session. They met last Friday and are meeting again this Friday. They completed all but two observations, were out talking with supervisors, and the committee is getting to the work of other districts and what they're paying.

14. REPORTS

1. California School Employees Association and its Chapter, 281 Sunshine Proposal to Milpitas Unified School District (Superintendent)

Motion Passed: Receive the request for a re-opener on the MUSD/CSEA Collective Bargaining Agreement dated July 1, 2015- June 30, 2018, and conduct a public hearing during the Board Meeting at 7 p.m. on Tuesday, January 24, 2017. Passed with a motion by Chris Norwood and a second by Danny Lau.

Yes Dan Bobay
Yes Robert Jung
Yes Danny Lau
Yes Hon Lien
Yes Chris Norwood

Minutes:

Superintendent Jordan shared the need to amend this item to become an Action item, in order to ask the Board that they set the hearing date for the next Board Meeting on the Sunshine proposal.

2. Presentation of Milpitas Unified School District's McKinney-Vento Families (Assistant Superintendent, Learning & Development)

Minutes:

Nicole Steward, our Family and Community Engagement Manager, was very excited to be here tonight to present for you. Unfortunately, she fell ill, so Greg Barnes, the Director of Secondary Education, who works closely work with her, to provide the report for the Board.

Greg started the presentation by going over the brief efforts of the office. With respect to Mckinney-Vento noticing their needs of services, a lot of their efforts have focused on identification of need among MUSD families. This goes beyond self reporting to working with school sites and training clerical staff on what to look for in terms of identifying families in need. We took the need this year to distinguish our families who indicated they currently live with other families. Those efforts started in November, and we are continuing to see those residency questionnaires coming in.

On a really happy note, the office secured a \$200,000 grant to help with any and all needs our Mckinney-Vento families will need. Greg

gave a quick refresher on who is eligible: sharing housing, live in motels, shelters, RVs, parks and other places.

One of the things he focused on is this idea of doubling up. Roughly 2.6 million homeless people in the country, 75 percent of them have been identified as doubling up, ie. Living with other families. In MUSD, we have 357 as noted by this report, however looking at CalPADS as recently today, this number should be accurately reflected as 399. Shared the need to distinguish those families "doubling up," the nature as to why they are doing that, due to loss of housing or hardship. Received 72 questionnaires back to date, breakdown by category. 29 percent will be able to receive assistance. What services are available under McKinney-Vento? All students are eligible; we need to develop the need. Some get extra support such as uniform, supplies and very few get physical and mental health. Next steps continue to receive questionnaires, and identify families. Greg reiterates this is just snapshot, and he can relay information for Nicole if further information is needed.

3. Quarterly Report - Williams Settlement Compliance (Superintendent)

Minutes:

Superintendent Jordan said every quarter complaints must be brought to the Board's attention regarding the Williams Settlement. She shared the history behind the compliance, about having a clean classroom and books and materials for every student. She said the District had no complaints for the last quarter.

15. ACTION/DISCUSSION

1. Approve the bidding process for the district's network equipment (Assistant Superintendent, Business Services)

Motion Passed: Approve the bidding process for the district's network equipment through our ERATE consultant. Passed with a motion by Danny Lau and a second by Robert Jung.

Yes Dan Bobay
Yes Robert Jung
Yes Danny Lau
Yes Hon Lien
Yes Chris Norwood

Minutes:

Chin Song, Director of Technology Services, shared that MUSD's current network infrastructure will be nine years old next year. To keep the network up to current standards, we need to replace many of the switches and equipment that were bought when we switched to the Cisco phone system more than seven years ago. We can get an ERATE discount of more than \$750,000 (depending on student enrollment numbers) for the replacement switches if we go out to bid for the new equipment.

2. Appoint school board members' school site assignments and assignments on internal and external committees (Board President)

Motion Passed: Appoint school board members' school site assignments and assignments on internal and external committees for the remainder of the 2016-17 school year, in addition to the 2017-18 school year. Passed with a motion by Danny Lau and a second by Hon Lien.

Yes Dan Bobay

Yes Robert Jung
Yes Danny Lau
Yes Hon Lien
Yes Chris Norwood

16. CONSENT ITEMS

Motion Passed: Approve the consent agenda with the exception of items 2, 5, and 10, which were tabled for discussion. Passed with a motion by Danny Lau and a second by Robert Jung.

Yes Dan Bobay
Yes Robert Jung
Yes Danny Lau
Yes Hon Lien
Yes Chris Norwood

1. Approve the Personnel Report of January 10, 2016 (Superintendent's Office)

2. Approve the Purchase Order Report of January 10, 2016 (Assistant Superintendent, Business Services)

Motion Passed: Approve the Purchase Order Report of January 10, 2016. Passed with a motion by Robert Jung and a second by Chris Norwood.

Yes Dan Bobay
Yes Robert Jung
Yes Danny Lau
Yes Hon Lien
Yes Chris Norwood

Minutes:

Mr. Jung questioned Account 60, PO 721337 to N2y for more than \$10,000.

Carla Crenshaw, Director of Special Education, spoke about News to You, which is what the purchase order reflects. She said this is an interactive set of tools for students who have moderate to severe disabilities; California common core aligned. It provides digital capabilities for output and to express what the child is learning. They can adapt the lessons and provide it in a way that is meaningful and attainable to students.

Mr. Norwood asked for the website to be pulled out, and a video was played for further explanation.

Dr. Sheila Murphy-Brewer said Pomeroy has used the program for three years and shared her excitement about the unique system that is really geared to nonverbal students.

3. Approve the CSEA Memo of Understanding Human Relations Analyst, CSEA Unit Members (Superintendent)

4. Approve a consultant contract with Infinity Communications and Consulting for the district's network equipment ERATE process (Assistant Superintendent, Business Services)

5. Adopt resolutions approving Child Development Contract CSPP-6542-01 and Child Development Contract CCTR-6274-01 with the California

Department of Education for the 2016-17 school year (Assistant Superintendent, Learning & Development)

Motion Passed: Adopt resolutions 2017. 25 and 2017.26, approving Child Development Contract CSPP-6542-01 and Child Development Contract CCTR-6274-01 with the California Department of Education for the 2016-17 school year. Passed with a motion by Hon Lien and a second by Chris Norwood.

Yes Dan Bobay
Yes Robert Jung
Yes Danny Lau
Yes Hon Lien
Yes Chris Norwood

Minutes:

Mrs. Lien questioned whether this was a formality to apply for the fund or is it finished and this is to accept the fund?

Superintendent Jordan introduced newly doctored Gerry Lopez to share information. He said the resolution was signed off on June 14. Since then, they have carried out a revision of the budget, which increased the funding more than \$50,000 for both contracts. Since Superintendent Jordan wasn't on the original resolution, new resolutions needed to be signed.

6. Approve the revised contractor pre-qualification questionnaire (Assistant Superintendent, Business Services)

7. Appoint Dan Manassau as a member on the Citizens Bond Oversight Committee (Assistant Superintendent, Business Services)

8. Review and approve the contract with KNN Public Finance to provide financial advisory services (Assistant Superintendent, Business Services)

9. Accept donations to the Milpitas Unified School District

10. Classify the list of items as obsolete (Assistant Superintendent, Business Services)

Motion Passed: Classify the attached list of items as obsolete. Passed with a motion by Robert Jung and a second by Chris Norwood.

Yes Dan Bobay
Yes Robert Jung
Yes Danny Lau
Yes Hon Lien
Yes Chris Norwood

Minutes:

Mr. Bobay questioned the plan to replace equipment that is being obsolete.

Superintendent Jordan called Brian Shreve, Director of MOT, to talk about the replacement of vehicles, which are the big ticket items. Back in November, Chin talked about the need for replacement for IT of replacement cycle.

Mr. Shreve said the replacement plan for four vehicles for the next five-plus years. Some of the vehicles are 20-plus years old.

11. Approve the following field trip requests:

17. BOARD COMMUNICATIONS/REQUESTS

Minutes:

-Student Board Representative Alan Pham said MHS reached their Jack Emery goals: reach 10,000 cans and 13,000 cans. We reached our goal for both of them. Students went to an open house for all the clubs. Shared beginning election for officers in ASB next year.

-Mr. Jung attended the Sunnyhills Neighborhood Association morning breakfast the last Saturday.

-Mrs. Lien shared going to juvenile hall to serve lunch to the kids and dinner to the homeless in December.

-Mr. Norwood said in December, he went to Elmwood and spoke to a group of young men during the Holiday season to encourage them to prepare for further opportunities. On January 21, he will host a workshop the Sixth District PTA at Peterson Junior High School. He will do a TedEX at Cupertino High School.

-Mr. Lau attended a School Site Council meeting at Burnett and the Sunnyhills breakfast.

-Mr. Bobay attended a tour of facilities at Silicon Valley Career Tech, where a MetroED administrators meeting was held, last Thursday. He also had a dinner with Superintendent Jordan, Mayor Rich Tran, Vice President Marsha Grilli, and Councilmember Bob Nunez. He shared his excitement working with the new mayor and counterparts for the school, city meeting.

-Superintendent Jordan said this morning she attended the Chamber breakfast meeting and the new Mayor Richard Tran was the main speaker. He focused on working with the school district to support MUSD students. She shared her excitement about a partnership with Nextflex and Evergreen Valley College, where students at Cal Hills will do a four-week project based learning where they'll be working with mentors from Flex, which detects various data looking at gaslines to counting how many steps you take in a day. They will work on developing an idea for a new flex product.

18. DATES OF FUTURE BOARD MEETINGS

19. ANNOUNCEMENTS/REMINDERS

Minutes:

-The Board moved into closed session at 9:06 p.m.; convened into open session at 9:21 p.m. (no action was taken)

-Superintendent Jordan mentioned the District Crab Feed, happening in conjunction with Kiwanis, happening on February 10.

20. ADJOURNMENT

Minutes:

The meeting adjourned at 9:21 p.m.

Respectfully submitted,

Cheryl Jordan
Superintendent

Minutes prepared by Shannon Carr

Attested:

Chris Norwood, Clerk of the Board