



**Minutes of Regular Meeting of the Board of Education  
January 24, 2017  
(UNADOPTED)**

**Attendance Taken at 7:06 PM:**

Present:

Dan Bobay  
Robert Jung  
Hon Lien  
Chris Norwood

Absent:

Danny Lau

**1. CALL MEETING TO ORDER**

Minutes:

Board President Daniel Bobay called the meeting to order at 7:06 p.m.

**2. ROLL CALL**

**3. APPROVE THE OPEN SESSION AGENDA**

**4. FLAG SALUTE**

Minutes:

Mr. Bobay led the Flag Salute.

**5. PUBLIC COMMENTS REGARDING THE STUDY SESSION**

Minutes:

There were no public comments.

**6. MCCANDLESS DRIVE STUDY SESSION**

Minutes:

Joe Flatley, Director of Facilities and Modernization, presented a budgetary update on the McCandless Drive property and the current plans to bid site work for the new elementary school. A Reference Guide with key members, terminology, and future and completed projects was distributed and explained.

Mr. Flatley explained most of the 2012 bond projects are almost done, and work has begun on the new elementary school project. A request was made to place the cost alongside the project in future updates. Mr. Flatley will also share pictures of the projects at a follow-up meeting.

The MHS Track and Field has been completed with funds from the Developer Fees, which are collected through new developments and additions made to current housing. The public will be informed of how the project was funded and where the funding came from.

Mr. Flatley discussed the District's desires to go out for another bond. With the previous bond, there was a timeline of projects that were presented and have been completed. This information should hopefully aid the next campaign.

The New Elementary project is in process. A bid was put out for modular school buildings and the information has been sent to the state for approval. In August 2017, the design should be approved and construction will begin. With modular buildings, the pieces will be built elsewhere and sent over to the site to be put together. Mr. Flatley anticipates the school building will be ready by June 2018. This will give the District the summer to move in and prepare for classes.

The District is close to the expected budget but with change orders and the rising cost of construction there will be a slight increase in the production of the new elementary school. The City of Milpitas most likely will be able to help with the joint-use areas. There are also grants that can be used to fund playground equipment. Other strategies are available to help us fund the new school.

**7. APPROVE THE CLOSED SESSION AGENDA**

**8. PUBLIC COMMENTS REGARDING CLOSED SESSION ITEMS**

Minutes:

There were no public comments.

**9. ADJOURN TO CLOSED SESSION**

Minutes:

The meeting moved to closed session at 6:13 p.m.

**10. RECONVENE IN OPEN SESSION**

Minutes:

Mr. Norwood led the flag salute.

**11. CLOSED SESSION ANNOUNCEMENT**

Minutes:

Board President Bobay announced the action taken in closed session:

-The Board voted to accept the Superintendent's recommendation for Nichol Klein to act as Interim Principal at Pomeroy Elementary School for the remainder of the school year.

**12. COMMENTS FROM THE PUBLIC REGARDING THE OPEN SESSION AGENDA**

Minutes:

There were no public comments.

**13. BOARD GROUP AGREEMENTS**

Minutes:

The Board Group Agreements was on the agenda for easy reference for members of the Board. There was no discussion.

**14. SUPERINTENDENT'S REPORT**

Minutes:

Superintendent Cheryl Jordan thanked the Board for the approval of her recommendation of Nichol Klein as the interim principal of Pomeroy. She said Nichol Klein is a leader that has demonstrated her ability to adapt. She was hired in 2014-15 to fill in for two administrators who were going out on leave, one after the other. Last year, she was assistant principal at Curtner, and Pomeroy. This year Pomeroy is her designated site. When asked, Nichol Klein gladly accepted the duties of Interim Principal.

Nichol thanked the Board for the opportunity to serve the Pomeroy community. She looks forward to taking over the role of Interim Principal. She believes the team knows where they are headed and with a new person taking over, the charge does not change. She explained they know what they are doing is best for the students. Nichol looks forward to growing professionally and encouraging teachers to grow professionally alongside her. She is honored to attempt to fill the shoes of Dr. Sheila Murphy-Brewer and is honored to be asked to serve in this position.

-The Superintendent recognized the accomplishments of Milpitas High's senior Kenny Cross. He earned the honor of fifth place out of 18 other racers during the January 2017 National BMX Bicycle race in Las Vegas, Nevada. He has been racing since he was 6 years old. He has demonstrated his ability to stay with his passion. He is sharing with us this great honor that he has received due to his efforts and hard work. We are quite certain he demonstrates the same in the classroom and is a leader of our students.

-The Superintendent recognized Rose sixth grader America "Pilli" Irineo and her work on a poem titled, "My Voice is Small." She wrote and sent the poem in support of the demonstrators of the Dakota Access Pipeline. The leaders thought so much of her poem that the City of San Jose invited her to share it at their City Council Meeting. Superintendent Jordan asked the student to share the poem for those in attendance.

-Former Board Member Gunawan Alisantosa, Charles Hudson from the Knights of Columbus, and Minh Quach from Ocean Supermarket raised more than \$7,000 in donations for the District's Special Education program. Mr. Alisantosa and Mr. Hudson presented a check to the Board.

## **15. SUPERINTENDENT'S EXECUTIVE CABINET REPORTS**

Minutes:

-Norma Rodriguez, Assistant Superintendent of Learning & Development, invited Usha Narayanan, principal of Adult Education and Corrections, and Patti Gairaud, Transition Specialist, to give an update to the Board about the South Bay Consortium's work. They said Giuliana Brahim and Patti collaborated with the college to be able to offer evening classes at no cost for the Adult Education Students at the San Jose City/Evergreen College's Milpitas campus. Norma also mentioned Learning & Development had a very productive meeting with the district's LCAP Committee.

-Wendy Zhang, Assistant Superintendent of Business Services, reported on Student Nutrition Services approval from the State for an equipment grant for approximately \$23,000. Two of MUSD's elementary schools qualified for this grant under special criteria which gives them a salad bar. She added Maintenance, Operations, and Transportation has been working on the roofs to clean out the drains to prevent complications with the storm.

## **16. REPORTS**

**A. 2016-2026 Enrollment Projections Report presented by Enrollment Projections Consultants (Superintendent)**

Minutes:

Tom Williams, the District's enrollment projections consultant, has worked with MUSD for 30 years. His projections have been pretty accurate and Superintendent Jordan shared her confidence in his work.

Mr. Williams shared a regional report on MUSD enrollment, and those that surround us. He said there are a few districts that have declining enrollment. Variances in enrollment are due to the cost of housing, size and types of families moving in, and numbers of inter-district transfers. Our district is also experiencing a slight decrease in enrollment but not at the rate of other districts. There are variances through the grade levels and with the years to come, he expects MUSD will see a fluctuation of enrollment. The high school and middle school will see a decrease and the elementary will have an increase.

**B. Annual update of the Local Control Accountability Plan (LCAP) for the 2016-17 school year (Assistant Superintendent, Learning & Development)**

Minutes:

The State has recently adopted local indicators and state indicators to measure student performance. There are eight priorities that are used for the foundation of the LCAP. Goals have been established to alignment with these priorities.

MUSD is working on strategies to use with our students of all levels and backgrounds to increase performance. We will look at the most significant areas of need, where they should be three years from now, and we will put the plan into action.

**17. ACTION ITEMS**

**A. Accept the Audit Report of the District's Financial Statement for the Fiscal Year Ending June 30, 2016 (Assistant Superintendent, Business Services)**

**Motion Passed:** Review and accept the Audit Report of the District's Financial Statement for the Fiscal Year Ending June 30, 2016. Passed with a motion by Chris Norwood and a second by Robert Jung.

Yes Dan Bobay

Yes Robert Jung

Absent Danny Lau

Yes Hon Lien

Yes Chris Norwood

Minutes:

Charles Raibley, of Crowe Horwath LLP, gave an update on the audit for fiscal year ending June 30, 2016. This was their first year to audit the district, and MUSD had a very successful year.

Charles met with the Board President, the Superintendent, and the Assistant Superintendent of Business Services prior to the Board meeting to go over the audit. There was a look at the goals and objectives in a financial respect. The auditors worked with management to implement standards. Management was very cooperative

and gave needed information to the best of their ability.

**B. Sunshine Proposal: California School Employees Association to MUSD (Superintendent)**

**Motion Passed:** Receive the request for a re-opener on the MUSD/CSEA Collective Bargaining Agreement dated July 1, 2015-June 30, 2018, and conduct a public hearing tonight per Board action on January 10, 2017. Passed with a motion by Chris Norwood and a second by Robert Jung.

Yes Dan Bobay  
Yes Robert Jung  
Absent Danny Lau  
Yes Hon Lien  
Yes Chris Norwood

**C. Sunshine Proposal: Milpitas Unified School District to California School Employees Association (Superintendent)**

**Motion Passed:** It is recommended that the Board of Education receive the request for a re-opener on the MUSD/CSEA Collective Bargaining Agreement dated July 1, 2015- June 30, 2018 and conduct a public hearing on February 14, 2017 at 7:00 PM. Passed with a motion by Chris Norwood and a second by Hon Lien.

Yes Dan Bobay  
Yes Robert Jung  
Absent Danny Lau  
Yes Hon Lien  
Yes Chris Norwood

**D. Hear a report and adopt the agreement for consulting services in support of a district-wide Dual Immersion Program (Assistant Superintendent, Learning & Development)**

**Motion Passed:** Adopt the agreement for consulting services with the Association of Two-Way & Dual Language Education (ATDLE). Passed with a motion by Robert Jung and a second by Chris Norwood.

Yes Dan Bobay  
Yes Robert Jung  
Absent Danny Lau  
Yes Hon Lien  
Yes Chris Norwood

**Minutes:**

Norma Rodriguez said the dual immersion program at Randall elementary is doing well. It started in the transitional kindergarten and kindergarten classes with students enrolled from across MUSD.

Along with developing the Spanish language, the class also provides cross-cultural instruction and develops high academic achievement. Randall would like to gradually expand their program with their first grade classes next year and continue moving up the grade levels in the following years. The program would benefit and grow with a master plan.

Norma said MUSD would like to have the assistance of a consultant from the Association of Two-Way & Dual Language Education (ATDLE) to

help the district determine where the program is going, how it is doing, and what is needed to get to where we should be. The master plan will also focus on what MUSD can offer students at the secondary levels. The consultant will assist with nuts and bolts of the program and how to better involve stakeholders.

The program has had a promising beginning and we would like to continue with its development.

**E. Review and approve the schedule of regular Board meetings in the 2017-18 school year (Superintendent)**

**Motion Passed:** Review and finalize Board Meeting dates for the 2017-18 school year, with a correction of changing December 11, 2017 to December 12, 2017. Passed with a motion by Chris Norwood and a second by Robert Jung.

Yes Dan Bobay  
Yes Robert Jung  
Absent Danny Lau  
Yes Hon Lien  
Yes Chris Norwood

**18. CONSENT ITEMS**

**Motion Passed:** Passed with a motion by Chris Norwood and a second by Dan Bobay.

Yes Dan Bobay  
Yes Robert Jung  
Absent Danny Lau  
Yes Hon Lien  
Yes Chris Norwood

**A. Adopt the minutes of the December 13, 2016 Regular Board Meeting (Superintendent's Office)**

**B. Approve the Personnel Report of January 24, 2017 (Superintendent's Office)**

**Motion Passed:** Approve the updated Personnel Report, removing Noel Abalos who is on paid leave. Passed with a motion by Robert Jung and a second by Chris Norwood.

Yes Dan Bobay  
Yes Robert Jung  
Absent Danny Lau  
Yes Hon Lien  
Yes Chris Norwood

Minutes:

The Personnel Report was updated to strike out Noel Abalos, who is on paid leave.

**C. Approve the Purchase Order Report of January 24, 2017 (Assistant Superintendent, Business Services)**

**D. Accept Padre Associates, Inc.'s Proposal for the Operation and Maintenance (O&M) Plan at the McCandless Site (Superintendent)**

**E. Approve the agreement for one year of services for Thoughtexchange software and survey service to increase virtual stakeholders input for LCAP and other District plans requiring parent and staff engagement (Superintendent)**

**Motion Passed:** Approve the agreement for services for one year with Thoughtexchange, with the option to renew at the same price for five years. Passed with a motion by Chris Norwood and a second by Robert Jung.

Yes Dan Bobay  
Yes Robert Jung  
Absent Danny Lau  
Yes Hon Lien  
Yes Chris Norwood

Minutes:

This item was pulled for discussion. It was explained the contract cost is \$14,966 per year with the option of a five-year renewal at the same price. It's a mechanism that looks promising for people to exchange thoughts. It allows for Spanish translation. Individuals using this system should be aware of the type of language used; there is also an admin to remove inappropriate communication. The system has not been fully tested, but there is a one-year trial.

**F. Approve the extended agreement with 101 Therapy Staffing for the 2016-17 school year (Assistant Superintendent, Learning & Development)**

**G. Agreement with BMR Health (Assistant Superintendent, Learning & Development)**

**H. Review and accept the County of Santa Clara Treasury Investment Report from the 2016-17 first quarter and the District Alternate Retirement System (Assistant Superintendent, Business Services)**

**I. Approve the Amended Joint Powers Authority Agreement with the South Bay Area Schools Insurance Authority (Assistant Superintendent, Business Services)**

**J. Approve Ciari Plumbing and Heating, Inc.'s change order for the Rose Elementary Portable and Fire Hydrant Project (Assistant Superintendent, Business Services)**

**K. Approve Burnett's Exploring New Horizons' Field Trip Agreement (Assistant Superintendent, Business Services)**

**L. Continue approval of the Cooperative Contract between MUSD and the San Jose District of Department of Rehabilitation (DOR) Vocational Rehabilitation Program for July 1, 2016 to June 30, 2019 (Assistant Superintendent, Learning & Development)**

**M. Approve the agreement with Second Start Pine Hill School for the 2016-17 school year (Assistant Superintendent, Learning & Development)**

**N. Accept donations to the Milpitas Unified School District**

**Motion Passed:** Passed with a motion by Robert Jung and a second by Hon Lien.

Yes Dan Bobay  
Yes Robert Jung  
Absent Danny Lau  
Yes Hon Lien  
Yes Chris Norwood

Minutes:

This item was pulled because Mr. Bobay wanted to recognize the work of Weller Elementary School in receiving the grant that will help support personalized learning.

**O. Classify the list of items as obsolete (Assistant Superintendent, Business Services)**

**P. Approve the following field trip requests**

## **19. BOARD COMMUNICATIONS/REQUESTS**

Minutes:

-Student Board Representative Alan Pham reported on continued work with the winter wishes project where people can wish for other students and staff to have something nice during the holiday season. Donations are given towards this cause. One of the MHS Clubs had a food sale to raise funds for Project Beautiful. MHS had a "Perfect Week" where the classes participate in different daily competitions. Senior nights are coming up for the winter sports.

-Board Member Robert Jung reported that he attended a session for supervisors for school related services. He was at Sinnott Elementary's Tiny House ground breaking, the District's spelling bee at Rose Elementary and also attended the PTA meeting at MHS and Russell and the Student Council meetings at MHS, Russell, and Sinnott.

-Board Member Hon Lien reported that she attended the District's spelling bee, a new Board member workshop, a PTSA meeting, and a School Site Council meeting. She also went to the Art Gallery at San Jose City Hall where she met the mayor of Milpitas.

-Board Member Chris Norwood reported that he attended the School Link Services at the county and the District's spelling bee. He hosted a six district PTA workshop. He met with the Silicon Valley Community Foundation to look at their future grant making strategies to support schools systems in terms of democracy and how to improve social change.

-Board President Dan Bobay reported that he completed an all-day strategic planning session for SBCT for LinkedIn in Sunnyvale. He attended the District's spelling bee and a special budget update at a negotiation meeting. He met with the auditor to go over the report and a consultant to talk about the strategic planning. He attended our art commission meeting where we are putting together a scholarship for our art students. He will send the MetroEd talking points for the art scholarship information to the Board members. He had the opportunity to meet and discuss district topics with Milpitas' new mayor.

## **20. DATES OF FUTURE BOARD MEETINGS**

## **21. ANNOUNCEMENTS/REMINDERS**

## **22. ADJOURNMENT**



Minutes:

The meeting was adjourned at 9:50 p.m.

Respectfully submitted,

Attested:

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Cheryl Jordan  
Superintendent

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Chris Norwood, Clerk of the Board

*Minutes prepared by Shannon Carr*