



# Illuminate Education Student Information System Update

# Background

- Current Student Information System was implemented in Fall 2008
  - Issues/concerns/complaints around functionality
- February 2016 - Student Information System Evaluation Committee Formed
  - Spring 2016 - SIS Evaluation Committee selected Illuminate Education to replace current systems

# Current Status

- On Schedule!
  - Per Illuminate Education's best practices
  - Part of Cohort 1 for 2017 school year start
  - Data transfer occurring nightly
- Implementation Team
  - IT/Data
    - Data cleansing, integrity checks, & system setup
  - Implementation Subcommittees
    - Validating set up criteria
    - Guidance on initial and continuing training plans

# Next Steps

- Continue Data Migration
- Continue Implementation Subcommittees
- Initial Training
  - Train the Trainer Model
  - Formal Rollout for Staff Training
- Ongoing Training Plan
- Go live date is August 1, 2017

# Timeline

Feb 1, 2016	SIS Search Initiated	Various focus groups met to generate a list of features and desired functionality. All district staff were invited to participate in any and/or all focus groups. All ideas generated were collected and later categorized for further feedback.
Feb 26, 2016	District Wide Feedback	All district staff had an opportunity to provide additional feedback electronically if they were unable to make a focus group.
Mar 7, 2016	Evaluation Group Meeting	The District Wide Selection Committee met to review the results of the district survey and focus group meetings. Discussed how this information would be used to inform the next steps of the process.
Mar 16, 2016	Evaluation Group Meeting	The District Wide Selection Committee met to review further refine and establish next steps. It was determined to invite Illuminate Education and Infinite Campus to come and give brief demonstrations of their products to our evaluation committee.
Apr 12, 2016	SIS Vendor Presentation	Infinite Campus presented their product to the District Wide Selection Committee at Maria Carrillo High School
Apr 14, 2016	SIS Vendor Presentation	Illuminate Education presented their product to the District Wide Selection Committee at Maria Carrillo High School
Apr 14, 2016	Review of SIS Vendor Presentations	After reviewing the products from Illuminate Education, and Infinite Campus, the District Wide Selection Committee determined to see the product from Aeries before proceeding.
Apr 28, 2016	SIS Vendor Presentation	Aeries presented their product to the District Wide Selection Committee at Piner High School
Apr 28, 2016	Review of SIS Vendor Presentations	After the Aeries presentation, the District Wide Selection Committee discussed our next steps. It was decided to invite all three vendors to return for a more in-depth presentation in May.
May 16, 2016	All Staff Survey	A follow-up survey was done regarding SIS features. This information was available to the committee and will be used further during implementation.

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May 16, 2016	All Staff Survey	A follow-up survey was done regarding SIS features. This information was available to the committee and will be used further during implementation.
May 17, 2016	In Depth Review: Illuminate Education and Infinite Campus	During a daylong presentation, Illuminate Education and Infinite Campus presented to various focus groups their respective SIS products. (Aeries was not able to make a presentation.) At the conclusion of the presentations, the District Selection Committee discussed the pros and cons of each system. Ultimately recommending Illuminate Education's DnA and iSi.
May 17, 2016	Review of SIS Vendor Presentations	At the conclusion of the day long vender presentations, the District Wide Selection Committee debated which, if either system, to move forward with. The committee overwhelmingly selected Illuminate Education's product.
May 25, 2016	Board Meeting	<a href="#">The Board received information related to next steps needed to move forward with Illuminate Education as the district's next SIS.</a>
Jun 22, 2016	Board Approval	<a href="#">Board approval of Illuminate Education DnA and iSi contract</a>

# Timeline

Jun 16, 2016	District IT Team, exploratory meeting	The District IT Team had its first meeting related to the implementation of Illuminate Education DnA and iSi.
Jun 29, 2016	District IT Team, first data migration meeting	Phone conference with SRCS IT Team and Illuminate Education's migration team.
Jun 30, 2016	District Leadership Team, First Meeting	During an implementation, Illuminate Education recommends districts have a Leadership Team. This is typically comprised of district leadership staff from the Superintendent down to district managers. The purpose of the team is to provide high level leadership, support for the implementation, and policy support as needed. This was the first meeting of that team.
Jul 19, 2016	IT Data Team, DnA training	First IT Data Team training. Including admin of DnA and iSi.
Jul 20, 2016	IT Data Team, DnA training	Training for data migration and analysis of data errors. This marks the beginning of data being migrated into Illuminate Education's systems.
Jul 28, 2016	District Leadership Team Training	Basic training on the system. Additionally, decisions as to what staff will be seeing at the IAT training in August were made
Jul 28, 2016	District Leadership, Nuts and Bolts for IAT 2016	At this portion of the meeting, logistics were nailed down related to IAT 2016
Aug 1, 2016	DnA Overview for all District Administrators	Illuminate Education trainers presented to all district administrators an overview during district administrative training.
Aug 11, 2016	DnA Live	DnA is live for the district with initial data. Current year (2016/2017) and last year students and schedules. Additional testing data will be added as received. Student demographic and other data will be refined as the year progresses.
August 11 and 12, 2016	IAT 2016	Along with over 130 Google Apps trainings, district staff were offered 35 sessions on the use of Illuminate Education's DnA product. The interface for iSi is the same as for DnA. This is the first round of training district staff had on the use of Illuminate Education DnA and iSi.
Aug 24, 2016	Board Update	<a href="#">At it's regular Board Meeting, the Board heard an update related to the implementation of Illuminate Education as the district's next SIS.</a>

# Timeline

Aug 25, 2016	DnA Testing Modules	First of several meetings related to getting SRCS specific data into DnA. Separate collectors needed to be created for a variety of district administered tests. for example, High Frequency Words, DRA, DIBELS, Writing Benchmarks, and Math Benchmarks. Many additional meetings have occurred around this topic and more to come.
Aug 25, 2016	IE Admin Mini Bootcamp	IT Data Team members attend an Illuminate Education Admin Bootcamp for DnA. The first of many higher level trainings.
Aug 30, 2016	Exploring Scheduling in Illuminate Education for 2017-18	A meeting to begin exploring the possibility of doing master scheduling in iSi.
Sep 2, 2016	Exploring Scheduling in Illuminate Education for 2017-18, Part 2	The District Data Team met online with Illuminate Education's Data Managers to lay out what needed to be in place to schedule in Illuminate Education for 2017-18 school year. After the meeting and initial data work, it was determined that SRCS could not meet the vastly accelerated pace of data migration.
Sep 9, 2016	DnA/iSi Data Migration Planning Meeting	The beginning regular internal IT meeting for data migration. This meeting evolves into a weekly meeting to sunshine issues, problem solve large issues, etc.
Sep 19, 2016	illuminate Education Assessment Discussion	C & I K-6 discussion around DnA and assessments. Help guide in the roll out and use of DnA for elementary district assessments. Several more of these meetings occurred.
Oct 3, 2016	Exploring Scheduling in Illuminate Education for 2017-18, Part 3	Final determination date that SRCS will be following a traditional implementation timeline.
Oct 5, 2016	iSi Implementation meeting with Illuminate Education's Implementation Manager	Initial meeting for the standard iSi implementation process. This involved district IT staff and Illuminate Education's Implementation manager Kendall Bakas.
Oct 13, 2016	Data and Admin iSi Bootcamp strategy meeting	IT Staff discusses who will be attending the required Data and Admin iSi Bootcamps, data migration, and needed tools.



# Timeline

Oct 27, 2016	iSi Implementation Committee Kick-off Meeting	First meeting of the former SIS Selection Committee. This committee was invited to become the District Wide Implementation Committee. Subcommittees were suggested, and timelines offered.
Nov 10, 2016	District iSi Leadership Kick-off Meeting	This is the District Leadership meeting kicking off Illuminate Education iSi implementation.
Nov 10, 2016	District iSi Leadership Kick-off Meeting, IT Specific Meeting	Meeting to disseminate requirements for the IT department to complete for implementation.
Nov 14, 2016	iSi Implementation Webpage Meeting	Discussion on what the implementation will look like. Information to be contained. What will staff be looking for. What information the general public. This marks the beginning of the creation of the page.
Nov 17, 2016	iSi Data Phone Meeting	Pre Data Bootcamp meeting. Discuss what need to be in place prior to our IT team's attending the Bootcamp. Held online with Illuminate Education staff.
Nov 29, 2016	Data Bootcamp 1	IT Data Team to Illuminate Education's headquarters in Irvine for a two day Data Bootcamp.
Dec 13, 2016	Data Bootcamp 2	IT Data Team to Illuminate Education's headquarters in Irvine the second two day Data Bootcamp.
Dec 21, 2016	Illuminate Education Training Observation	Data Director attended Berkeley Unified Illuminate Education training to observe process and build connections.
Jan 25, 2017	Elementary Report Card Standard Meeting	First in a series of meetings to review past standards work and establish the new form and content for elementary report cards. The committee is targeted for 3 staff per grade level with every site represented.
Feb 8, 2017	District Implementation Committee/Sub-Committee	The first in a series of sub-committee meetings. This meeting will focus on process, needs, and setting schedules for remaining meetings. Sub-committees will assist in guiding the roll-out as it relates to their focus area. IT will have established structure in place and will be looking to the sub-committee to fill in the "gaps".

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Feb 14, 2017	iSi System Admin Bootcamp	IT Data Team to Illuminate Education's headquarters in Irvine for a four day System Admin Bootcamp.
Feb 23, 2017	Cohort Google Hangout	This is the first in the bi-weekly Google Hangouts with our cohort. This is to further the training of the System Admins as we continue the transition work.
Mar 28, 2017	Trainer of Trainers, Day 1	The first module is a detailed overview of Illuminate Education's systems. Remaining modules and order to be determined
Mar 29, 2017	Trainer of Trainers, Day 2	Modules to be determined.
Mar 30, 2017	Trainer of Trainers, Day 3	Modules to be determined.
Apr 13, 2017	Trainer of Trainers, Day 4	Modules to be determined.
Apr 14, 2017	Trainer of Trainers, Day 5	Modules to be determined.
April of 2017	Trainer of Trainers Training	Training over four days for various trainers of trainers. Details for this training will be determined by the iSi Implementation Committee and Subcommittees.
April thru August, 2017	Training	Various training options for all staff. Topics established by Implementation Subcommittees.
August 1, 2017	Go Live	This is the day that Illuminate Education's iSi becomes the authoritative system for all student records