

**SAN RAFAEL CITY SCHOOLS**  
**PERMIT TO TRANSPORT STUDENTS ON SCHOOL ACTIVITIES/BUSINESS**  
**BY PARENTS-VOLUNTEERS-EMPLOYEES**

I have volunteered to use my private automobile to transport students and/or employees during the  
 School year at \_\_\_\_\_ School.

I agree to the following:

1. **The driver's personal automobile insurance is primary.** In the event the driver is liable for injuries or damages suffered in a car accident while on school district business/field trips, the driver's personal automobile liability insurance will cover the loss up to the full limit of the policy, and then the school district's coverage will pay additional damages up to the limit of its policy. Accidents are to be reported to school district representative immediately.
2. **Damage to the Driver's Vehicle:** Damage to the driver's vehicle will be paid by the driver's policy; if the driver does not maintain such coverage, damage to the vehicle will be repaired at the driver's own expense. The school district's insurance does not cover damage to the vehicle.
3. **Insurance Requirement:** This application for a permit to transport students will be denied if the driver does not have property damage insurance-\$100,000/accident, public liability-\$300,000 occurrence, or \$100,000/person; uninsured motorist-\$100,000/accident and medical-\$5,000/person. The driver's coverage is listed below.
4. **Seat belts will be used at all times.** The number of passengers in a vehicle will equal the number of seat belts. Students, parents, volunteers or school district employees will not be transported in an open area of a vehicle, such as a pickup truck flat bed, while on district business/field trips.
5. **No more than seven (7) passengers plus the driver will ride in the vehicle,** even if the vehicle can carry nine (9) or more passengers. It is a State of California law that if more than eight students are to be transported in one vehicle, a certified school bus must be used.
6. **Driver restrictions:** Drivers of private vehicles on school authorized trips must be at least 21 years of age, and shall possess a valid California driver's license and a good driving record.
  - Students may not be designated as drivers to transport other students on school authorized trips.
  - The District may permit students to provide their own transportation to or between school-related activities.
7. **No smoking** will be permitted by the driver or passengers in private vehicles on school authorized trips.
8. **Cost of transporting students:** Owners furnishing private vehicles for transportation for school Authorized trips may not accept reimbursement from passengers.
9. **Air Bags:** Children under the age of 12 years old are not allowed to sit in seats fitted with air bags.
10. **Cell Phones:** While the car is in motion, only the driver's emergency use of mobile/cellular phones is allowed.

<i>Name</i>	<i>Birthdate</i>	<i>Driver's License #</i>	<i>Exp. Date</i>
<i>Auto: Year Make &amp; Model</i>	<i>Car License #</i>		<i>Driving Restrictions</i>
<i>Insurance Carrier</i>	<i>Policy Number</i>		<i>Exp. Date</i>
Insurance Coverage: _____			
Public Liability - Property Damage - Uninsured Motorist - Medical		Agent Name	Phone No.

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(continued)

*I certify I have not been convicted of reckless driving or driving under the influence of drugs or alcohol within the past five years and I certify that the above information is true and correct. I hold a current valid driver's license and the insurance coverage is in force. I understand I must have liability insurance coverage in force and agree to advise the District (or School), in writing, of any changes in the above information. I further certify that the above vehicle is mechanically safe.*

**A photocopy of my driver's license and insurance coverage is attached.**

\_\_\_\_\_  
Driver's Signature                      Date                      Parent Approval (for student driving themselves                      Date

\_\_\_\_\_  
The Driver's Fingerprint clearance, License and Proof of Insurance has been verified

\_\_\_\_\_  
Approved                      Not Approved                      Administrators Signature                      Date