

# **SAN RAFAEL CITY SCHOOLS AGENDA ONLINE MINUTES**

## **Regular Meeting - SRCS Board of Education**

February 09, 2015 5:00 PM

District Office - Boardroom

310 Nova Albion Way

San Rafael, CA 94903

### **I. OPEN SESSION/ROLL CALL 5:00 PM**

### **II. PUBLIC COMMENT on Closed Session**

Discussion:

None.

### **III. CLOSED SESSION**

Discussion:

Pursuant to Government Code sections 54957.6 and 54957, the Board adjourned to Closed Session at 5:05 PM.

Trustees in attendance:

Natu Tuatagaloa

Rachel Kertz

Linda M. Jackson

Greg Knell

#### **III.1. GOV. CODE 54957.6: (ESD/HSD) Conference with Labor Negotiator:**

**Name of Agency Negotiator:** Michael Watenpaugh, Rebecca Rosales, Chris Thomas

**Employee Organization/Title:** SRFT, SRTA, CSEA

#### **III.2. CLOSED SESSION: Gov. Code 54957 Public Employee Discipline/Dismissal/Release (ESD/HSD - 4 certificated employees)**

#### **III.C. GOV. CODE 54957 PUBLIC EMPLOYEE PERFORMANCE EVALUATION: Superintendent (ESD/HSD)**

### **IV. RETURN TO OPEN SESSION**

Discussion:

President Tuatagaloa reconvened the meeting to Open Session at 6:35 PM.

Trustees in attendance:

Natu Tuatagaloa

Rachel Kertz

Linda M. Jackson

Greg Knell

Administrators in the audience were:

Daniel Zaich

Christina Perrino

Michelle Spencer

Amy Goodwin

## **V. PLEDGE OF ALLEGIANCE**

Discussion:

Katie O'Donnell, SRTA President, led the Pledge of Allegiance.

## **VI. STUDENT BOARD REPORTS**

## **VII. PUBLIC COMMENT ON NON-AGENDIZED ITEMS**

**(Public comment on items that appear on the agenda will be taken at the time the item is addressed by the Board.)**

Discussion:

None.

## **VIII. SPECIAL REPORT**

### **VIII.A. UPDATE: (ESD/HSD) Common Core State Standards**

Discussion:

Dr. MacLean provided the following updates:

- Introduced an article from Learning First Alliance "Getting Common Core Right What We've Learned," that summarized three successful CCSS implementation strategies that have been found to be effective in the states of Kentucky, Delaware and Ohio: engage a broad community; separating the standards from the assessments; and taking the time to get it right. California is looking at the year 2020 for full implementation; "taking the time to get it right."

- The two K-12 Instructional Leadership Learning Teams (ILLT) met last week to focus on what they want to see in performance based assessments for CCSS; developed agreed upon common language as leaders in the district to have a similar vision of what it looks like in the classroom. Their work will be shared at sites and with teachers for input.

- Re: K-12 "Brain Trust" (a group of K-12 teachers and principals developing the District's Common

Core implementation plan) - The K-5 group members have met twice more since the last K-12 meeting. The group will be looking at fusing together the elementary and secondary plans as they reconvene after March 2 to look at a 3 year plan. They will work to fill in identified gaps and look at the flow and streamlining of common strategies from grade level to grade level.

#### **VIII.B. UPDATE: (ESD/HSD) Local Control and Accountability Plan (LCAP)**

Discussion:

CBO Thomas reported staff are working on a timeline for LCAP engagement. Superintendent Watenpaugh also reminded the Board that this year's LCAP process was an annual update and not a complete re-writing of the 3-year plan.

Dr. Watenpaugh reported that staff are also working on a presentation for parents and community groups which specifically clarifies the intent of Local Control Funding Formula, specifically to enhance or add services to support the academic performance of historically underserved students. SRCS student performance data reflects a significant discrepancy in achievement for students participating in the Federal Free/Reduced Lunch program, English learners, and foster youth. Trustee Jackson requested that information be sent out soon with dates for the next Parent Advisory Committee meetings and the LCAP process as soon as possible, and to include time to talk with students. CSEA President Carmen Puga requested that CSEA be notified of next LCAP meeting.

Ms. Thomas reported that the Second Interim Report be brought to the Board in March. It will include projections for next year; looking at proportionality supplemental concentration grant money for next year.

#### **VIII.C. UPDATE: (ESD/HSD) Facilities Report**

Discussion:

CBO Thomas provided an update on facilities:

- Work on the master facilities plan continues with visioning committee meetings being scheduled for K-5 and DMS; flyers are being developed to get greater participation. In response to trustee questions she reported that some schools would be paired together. Trustee Jackson noted that Ms. Thomas has been in contact with Paul Jensen of the City's Design Review Board for a courtesy contextual review process to get feedback.
- The visioning committee meeting at Terra Linda provided good feedback, but unfortunately no students were in attendance.
- The SRHS visioning committee meeting was productive. Student Board member Lorrie Narcisse was present and provided lots of good feedback. Madrone was paired with SRHS.
- Staff are working with the Short School site facilities committee, teachers and parents on the placement of the 2 additional portables needed for the expansion to 5 grade levels next year (K-4) and the relocation of the play structure, which may go out to Glenwood and be replaced with a temporary one for a one year fix.

#### **VIII.D. UPDATE: (ESD/HSD): Labor Unions: CSEA, SRTA, SRFT**

Discussion:

CSEA:

President Carmen Puga reported:

- Several recent issues around the district could have been avoided if new members of management made themselves familiar with the contract.
- A 3-hour inservice will be held during mid-winter break for SRCS M&O and Dixie staff regarding personality types and difficulty personalities.
- CSEA would like to receive information about LCAP meetings.

SRTA:

President Katie O'Donnell reported:

- The format of budget meetings is frustrating; doesn't feel like an advisory team.
- Teachers have been hearing that there was good feedback about the professional development in January; this is not what SRTA was told. There need to be surveys done for teachers to provide feedback.
- Teachers who have reached probationary status are really excited.
- SRTA is ready for negotiations for 2015-16.
- When will teachers be able to give feedback to the LCAP?
- She noted her interest is still trying to schedule board/union leadership meetings.

Ms. O'Donnell requested that the large ELD meeting that is scheduled to take place tomorrow, be rescheduled, noting it falls on the 2nd Tuesday of the month when SRTA has their meeting.

SRFT:

There was no update at this time.

**IX. CONSENT AGENDA: (All items appearing on the Consent Agenda are approved in one action by the Board. Trustees, staff or members of the public may request that an item be pulled for discussion prior to Consent Agenda approval.)**

**Motion Passed:** passed with a motion by Linda Jackson and a second by Greg Knell.

Yes Linda Jackson  
Yes Rachel Kertz  
Yes Greg Knell  
Yes Natu Tuatagaloa

**IX.1. PERSONNEL: (ESD) Approval of Elementary School District Personnel, Certificated/Classified**

**Motion Passed:** Approval of all hiring, terminations, transfers, and retirements of employees in the Elementary School District. passed with a motion by Linda Jackson and a second by Greg Knell.

Yes Linda Jackson  
Yes Rachel Kertz  
Yes Greg Knell  
Yes Natu Tuatagaloa

**Motion Passed:** Approval of all hiring, terminations, transfers, and retirements of employees in the Elementary School District. passed with a motion by Linda Jackson and a second by Greg Knell.

Yes Linda Jackson  
Yes Rachel Kertz  
Yes Greg Knell  
Yes Natu Tuatagaloa

**IX.2. PERSONNEL: (ESD/HSD) Approval of Joint School District Personnel, Certificated/Classified**

**Motion Passed:** That the Board approves all hiring, terminations, transfers and retirements of employees in the Joint School District. passed with a motion by Linda Jackson and a second by Greg Knell.

Yes Linda Jackson  
Yes Rachel Kertz  
Yes Greg Knell  
Yes Natu Tuatagaloa

**IX.3. PERSONNEL: (HSD) Approval of High School District Personnel, Certificated/Classified**

**Motion Passed:** Approval of High School District Personnel Actions passed with a motion by Linda Jackson and a second by Greg Knell.

Yes Linda Jackson  
Yes Rachel Kertz  
Yes Greg Knell  
Yes Natu Tuatagaloa

**IX.4. PERSONNEL: (ESD/HSD) Approval of Job Description - Chief Human Resources Officer**

**Motion Passed:** Approval of the job description passed with a motion by Linda Jackson and a second by Greg Knell.

Yes Linda Jackson  
Yes Rachel Kertz  
Yes Greg Knell  
Yes Natu Tuatagaloa

**IX.5. FINANCE: (ESD) Ratification of Warrant Register for Warrants Issued January 1, 2015 through January 31, 2015 by the San Rafael Elementary School District**

**Motion Passed:** Ratification of the ESD warrants for January 2015. passed with a motion by Linda Jackson and a second by Greg Knell.

Yes Linda Jackson  
Yes Rachel Kertz  
Yes Greg Knell  
Yes Natu Tuatagaloa

**IX.6. FINANCE: (HSD) Ratification of Warrant Register for Warrants Issued January 1, 2015 through January 31, 2015 by the San Rafael High School District**

**Motion Passed:** Ratification of the warrants for January 2015. passed with a motion by Linda Jackson and a second by Greg Knell.

Yes Linda Jackson  
Yes Rachel Kertz  
Yes Greg Knell  
Yes Natu Tuatagaloa

**IX.7. FINANCE: Approval of Disposal of Obsolete Equipment for the San Rafael City Schools District**

**Motion Passed:** Approval of the disposal of the obsolete equipment. passed with a motion by Linda Jackson and a second by Greg Knell.

Yes Linda Jackson  
Yes Rachel Kertz  
Yes Greg Knell  
Yes Natu Tuatagaloa

**IX.8. FINANCE: (ESD/HSD) Approval of Resolutions NO. 1625 and 1626 Authorization for Approval of Purchase and Master Equipment Lease Purchase Agreement of Five New Vehicles and Scissor Lift**

**Motion Passed:** Approval of Resolutions No. 1625 and 1626 authorizing approval of purchase and Master Equipment Lease Purchase Agreement of Five New Vehicles and Scissor Lift passed with a motion by Linda Jackson and a second by Greg Knell.

Yes Linda Jackson  
Yes Rachel Kertz  
Yes Greg Knell  
Yes Natu Tuatagaloa

**IX.9. EDUCATION SERVICES: (ESD/HSD) Approval of 2013-2014 School Accountability Report Cards**

**Motion Passed:** Approval of the 2013-2014 School Accountability Report Cards. passed with a motion by Linda Jackson and a second by Greg Knell.

Yes Linda Jackson  
Yes Rachel Kertz  
Yes Greg Knell  
Yes Natu Tuatagaloa

**IX.10. EDUCATION SERVICES: (ESD/HSD) Approval of Master Contract for Supplemental Educational Services (SES) for 2014-2015 School Year**

**Motion Passed:** Approval of the Master Contract for Supplemental Educational Services (SES) for the 2014-2015 School Year. passed with a motion by Linda Jackson and a second by Greg Knell.

Yes Linda Jackson  
Yes Rachel Kertz  
Yes Greg Knell  
Yes Natu Tuatagaloa

#### **IX.11. EDUCATION SERVICES: (HSD) Approval of Overnight Field Trip for San Rafael High School's Hiking Class to Yosemite National Park, April 24-26, 2015**

**Motion Passed:** Approval of the San Rafael High School's hiking class to participate in an educational field trip to Yosemite National Park, April 24-26, 2015. passed with a motion by Linda Jackson and a second by Greg Knell.

Yes Linda Jackson  
Yes Rachel Kertz  
Yes Greg Knell  
Yes Natu Tuatagaloa

### **X. DISCUSSION/ACTION SESSION**

#### **X.1. FINANCE: (ESD/HSD) Approval of Receipt of Donation to San Rafael City Schools District**

**Motion Passed:** Acceptance of the donations. passed with a motion by Greg Knell and a second by Linda Jackson.

Yes Linda Jackson  
Yes Rachel Kertz  
Yes Greg Knell  
Yes Natu Tuatagaloa

#### **X.2. BOARD BUSINESS: (ESD/HSD) Consideration of Plan and Timeline for Appointment of Board Member to Fill Vacancy**

**Motion Passed:** Approval of the proposed process and timeline to fill the vacant trustee position through a provisional appointment. passed with a motion by Linda Jackson and a second by Rachel Kertz.

Yes Linda Jackson  
Yes Rachel Kertz  
Yes Greg Knell  
Yes Natu Tuatagaloa

Discussion:

Superintendent Watenpaugh provided information to the Board regarding actions that can be taken to fill the vacancy left by former trustee Paul Cohen. Given his resignation is not within 4

months of an election, the Board can do either a provisional appointment or call for an election. Staff recommendation is for a provisional appointment process.

An application for provisional appointment will be developed asking applicants to respond to questions that pertain to board issues. Applicants would be invited to be interviewed at a public special meeting of the Board on March 2. Interview questions will be developed by a subcommittee of the Board. Trustees vote for the candidate to appoint. The appointed candidate will serve the remainder of Mr. Cohen's term to the November 2015 election and the Board reorganizational meeting in December 2015. The appointed candidate can run for the open seat in the November election. District employees who meet the eligibility criteria can apply for the vacancy; they would have to resign their position with the district if they were selected. Information about the application process will be posted through the community in both English and Spanish.

Trustees discussed interest in the subcommittee to develop questions. Trustee Jackson noted the completed applications should be posted online as part of the agenda packet as they are a matter of public record. Trustees decided on a start time of 4:00 PM for the March 2 meeting.

Dr. Watenapugh noted that staff will notify the Registrar of Voters and County Superintendent Mary Jane Burke of the Board's decision for a provisional appointment.

## **XI. CONFERENCE SESSION**

### **XI.A. Report Out Action from Closed Session**

Discussion:

There was no reportable action taken in Closed Session.

### **XI.B. Agenda Items for Future Meetings**

Discussion:

Superintendent Watenapugh noted staff will be bringing back an updated list for Board review. Trustee Jackson noted Summer School is a timely item. Trustee Knell noted that a presentation by MSEL youth outreach can be put off for now.

Dr. Watenapugh added that staff will be asking a SMART train representative to come do a presentation for community education and awareness around the safety concerns of having a train in town.

### **XI.C. Board Member Reports**

Discussion:

Greg Knell:

- He attended a recent RX Safe committee meeting.
- He attended a Renaissance Center meeting; forming a mentoring program for people starting their own business.
- He attended a meeting of the Chamber Education Committee information will be brought to the Board.



- He reported on the JLAC day in Sacramento where there was a speaker from the SDE Board who addressed CCSS.
- He reported on the pharmaceuticals Cures program.

Linda M. Jackson:

- She attended a talk by 10,000 Degrees at Book Passage. Author Joshua Davis who grew up in Marin, talked about his book on the academic success and achievements of 4 undocumented students in Arizona. Venetia Valley is setting a date to have the Mr. Davis speak at the school.
- She has spoken with 10,000 Degrees and the Canal Alliance regarding their frustrations around the transcript issues in Infinite Campus.
- She reported on a date change for the next MCSBA workshop on the Brown Act to Feb. 26. Mike McGuire will be the speaker for the trustees/superintendents dinner on April 29.
- Last Friday she attended a Marin Promise meeting. The college ready committee is looking at transcripts for a target group of 25 juniors and seniors around the county. Three 3 topics of focus are: a better understanding of what is holding up student readiness for college, increasing the level of awareness throughout the county with parents and teachers of the importance of A-G, and giving access to students and their parents on their A-G status earlier in their HS career.

Rachel Kertz:

- She attended the Terra Linda HS master visioning committee meeting.
- She has continued to attend meetings with teacher and district staff regarding Infinite Campus.
- She attended the Terra Linda 8th grade night. It was a full house; packets are being turned in. She thanked those who put together the presentation for parents, noting each year it becomes clearer for parents that upon entering Terra Linda, students are entering a new district as well. Ms. Puga shared from the audience that TL hopes to schedule another 8th grade night as the middle schools did not advertise this one very well.
- The San Rafael HS Mock Trial team came in second behind TAM.

Natu Tuatagaloa:

- He hosted lunch at the Rotary Club where they awarded teacher mini grants.
- He has participated in conference calls and Webex sessions regarding Infinite Campus.
- He reported on the DMS honor roll and the DMS dance.
- He attended the SRHS/DMS Crab Feed; well attended.

#### **XI.D. Superintendent(s) Activity Report**

Discussion:

Superintendent Watenpaugh reported:

- He has been attending frequent meetings with teachers and teacher leaders regarding Infinite Campus. He also joined a conference call with Aeries regarding re-implementation. He reported that at the direction of the Board, staff had initiated contact with Aeries to collect data and specific information as one potential SIS the District may consider. An informational conference call was needed.
- Accurate high school transcripts were sent out on the Friday following the January 26 Board meeting.
- He attended a county superintendents' meeting held at Big Rock, a George Lucas facility. The

focus of the meeting was on common messaging for the SBAC to educate the Marin community.

- He attended a Marin Promise meeting where there was discussion about the meaning of 'equity,' making sure everyone understands what it means countywide in their work to create conditions for all students to go on to college.

- He visited Bahia Vista school and met with Sarah Gaidano, Family Center Coordinator, who shared her ideas about consolidation of resources and holding common events for all families at BV, SP and VV.

- He has been joining countywide conference calls regarding measles.

- He met with Marin Community Foundation program officers Don Jen and Marcia Quinones to discuss continued funding to PESSA sites with a focus on best practices they have identified for all sites, 0-5. They also discussed the Foundation's desire to support college readiness, working directly with school sites to leverage resources for the development of a college and career community center.

- The State of the City of San Rafael dinner is coming up. He invited interested trustees to join him.

- He reported staff members will be participating in a federal Future Ready schools initiative in San Mateo this May. Superintendents across the country are pledging to help kids be ready for the future.

- He met with David Solo of the Boys and Girls Club regarding about a capital campaign for a permanent Boys & Girls Club and the potential of it being part of facilities modernization; the architect has been informed.

#### PE Settlement Agreement Report

Assistant Superintendent MacLean reported on District follow up to the four collection and site documentation requirements that need to be met as part of the Physical Education settlement agreement, noting the District has met all report requirements. This report to the Board is required as part of the agreement.

## **XII. NEXT MEETING - February 23, 2015**

## **XIII. ADJOURNMENT: 9:00 P.M. (approximate time)**

Discussion:

President Tuatagaloa adjourned the meeting back to Closed Session at 7:36 PM.

President Tuatagaloa reconvened the meeting to Public Session at 8:39 PM. There was no reportable Closed Session action taken.

There being no further business, President Tuatagaloa adjourned the meeting at 8:40 PM.

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President

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Superintendent