



## **GOVERNING BOARD**

**March 30, 2017**

**Closed Session - 6:00 P.M.  
Regular Session - 7:00 P.M.**

**Administration Building  
155 North Third Street  
Campbell, CA 95008-2044**

Visitors are always welcome at meetings of the Governing Board, and their suggestions and comments are encouraged. Those wishing to address the Board may do so when the item appears on the agenda, prior to action being taken by the Board, or under "Communications." Oral Communications will be limited to three (3) minutes per person and twenty (20) minutes per topic.

If you wish to address the Board, we request that you complete an "Oral Communications" form giving your name, address, and affiliation, if any, in order that an accurate record can be made in the minutes.

In compliance with Govt. Code §54957.5, non-exempt documents and writings that have been distributed to a majority or all of the Governing Board in advance of a meeting will be made available for public inspection at the District Office (155 North Third Street, Campbell) during normal business hours.

Individuals, who require special accommodation, including but not limited to an American Sign Language interpreter, accessible seating or documentation in accessible formats, should contact the Superintendent or designee at least two days before the meeting.

## **Attendance Taken at 6:00 PM:**

### Present:

Pablo Beltran  
Thomas Gemetti  
Richard Nguyen  
Michael Snyder

### Absent:

Danielle Cohen

## **1. CALL TO ORDER**

Rationale: Anyone wishing to address the Board on closed session matters may do so at this time.

Minutes: Governing Board President, Thomas Gemetti, called the meeting to order at 6:00 p.m.

There being no requests to address closed session items, the Governing Board convened to closed session at 6:01 p.m.

## **2. CLOSED SESSION**

Rationale: The Governing Board will review matters pertaining to the following topics as necessary:

1. Conference with Legal Counsel - Existing Litigation  
(Govt. Code 54956.9(d)(1)) Legal Counsel will be available by phone.  
Summerhill
2. Conference with Legal Counsel - Anticipated Litigation  
(Govt. Code 54956.9(d)(2)) One matter
3. Confer with Labor Negotiator Shelly Viramontez re: C.E.T.A. & C.S.E.A.  
CH 868 Negotiations (Govt. Code 3549.1 & 54957.6)
4. Public Employee Discipline/Dismissal/Release/Complaint  
(Govt. Code 54957)
5. Public Employee Performance Evaluation: Superintendent
6. Consideration Of Student Expulsion (Ed. Code 48918(c))-  
Case #2016-17-04

### 3. REGULAR SESSION

Rationale: The Governing Board will reconvene to regular session

Minutes: The Governing Board reconvened to regular session at 7:02 p.m.

### 4. FLAG SALUTE

Minutes: The flag salute was led by 7th Grade Campbell Middle School student, Maya Lemas.

### 5. ADOPT AGENDA

Rationale: Additions to the agenda: Items may be added to the agenda in the event an emergency exists (majority vote), or the need to take action arises after posting of the agenda (two-thirds vote of the Board), or by unanimous vote of those present if less than full Board.

**Motion Passed:** Adopt the agenda as presented. Passed with a motion by Michael Snyder and a second by Richard Nguyen.

Yes	Pablo Beltran
Absent	Danielle Cohen
Yes	Thomas Gemetti
Yes	Richard Nguyen
Yes	Michael Snyder

### 6. REPORT OF ACTION TAKEN IN CLOSED SESSION

Minutes: No action was taken in closed session.

### 7. DISCUSSION ITEM - Enrollment

Rationale: The Superintendent and the Governing Board will continue a discussion on the impact of enrollment and the District Preschool-8th Grade Program.

Minutes: Campbell Middle School student, Maya Lemas, addressed the Governing Board regarding a request to transfer to Monroe Middle School.

Superintendent, Eric Andrew, led a discussion on enrollment at Campbell Middle, Rolling Hills Middle and Monroe Middle Schools. Superintendent Andrew asked the Governing Board to permit the Transformation Team committee to continue the dialogue regarding whether to have 6th grade at Campbell Middle School for the 2017-18 school year and for the Governing Board to support the recommendation of the committee.

## **7. DISCUSSION ITEM - Enrollment** (continued)

Associate Superintendent Human Resources, Shelly Viramontez, presented enrollment trends and possible projections for Campbell Middle, Rolling Hills Middle and Monroe Middle for the 2017-18 school year.

Deputy Superintendent Administrative Services, James Crawford, reviewed potential boundaries for the District Preschool-8th Grade Program.

## **8. REPORTS OF THE GOVERNING BOARD**

### **1. Reports on visits to schools, conferences/meetings attended and other activities.**

Minutes: The Governing Board reported on meetings and activities that they attended on behalf of the district.

### **2. Subcommittee Reports**

Minutes: The Governing Board reported on the following subcommittee meetings:

Wellness  
Parent University

## **9. ACTION ITEM - STUDENT EXPULSION**

### **1. Student Expulsion - Case 2016-2017-04**

Rationale: The Governing Board will consider and approve the administrative recommendations on case#2016-17-04 during closed session. Final action will be taken during open session.

**Motion Passed:** To uphold the decision of the Administrative Hearing Panel held on March 21, 2017, that student #2016-17-04 be expelled, and the expulsion be suspended to provide for an alternative placement within the District. Passed with a motion by Michael Snyder and a second by Pablo Beltran.

Yes	Pablo Beltran
Absent	Danielle Cohen
Yes	Thomas Gemetti
Yes	Richard Nguyen
Yes	Michael Snyder

## **10. REPORTS OF THE SUPERINTENDENT**

Minutes: The Superintendent reported on the following meetings/events attended:

Legislative Brunch with Supervisor Joe Simitian  
Dr. Michael Kirst from State Board Of Education  
Assemblyman Evan Low - Teacher Housing Bill

## **11. COMMUNICATIONS**

### **1. Written Communications**

Minutes: The Superintendent shared the following written communication:

Letter from California School Boards Association reporting re-election results for the Delegate Assembly. Danielle Cohen will represent Campbell Union School District in Region 20 until 2019.

Safe Routes To School Celebration Invitation on May 25.

Santa Clara County Office Of Education Invitation to National Bilingual/Multilingual Learner Showcase on April 27.

### **2. Oral Communications**

Rationale: Members of the audience may address the Board regarding matters not on the agenda; oral communications will be limited to three (3) minutes per person and twenty (20) minutes per topic; the Board shall take no action on these matters.

Minutes: There were no oral communications.

## **12. INFORMATION AND POSSIBLE ACTION ITEMS**

### **1. Department Update - Engineers Week**

Rationale: Julie Goo, STEAM Teacher On Special Assignment, will present to the Governing Board an update on Engineers Week and the STEAM Showcase.

Minutes: STEAM Teachers On Special Assignment, Julie Goo and Sherry Burch, presented the Engineers Week challenge for TK-8 grade and STEAM goals for the 2017-18 school year.

Parent Volunteer, Isabella Halama, presented on her participation in the Engineers Week challenge.

## **2. Strategic Plan**

Rationale: The Superintendent will present an update on the Strategic Plan goals and objectives to the Governing Board. This is a regularly appearing item.

Minutes: Superintendent, Eric Andrew, presented an update on the next steps for the Strategic Plan Goals.

## **3. District Preschool - 8th Grade Program**

Rationale: The Superintendent will provide the Governing Board with an update on the District Preschool-8th Grade Program. This is a regularly appearing item.

Minutes: Superintendent, Eric Andrew, presented the synthesized stakeholder group input from the Community Input Forum on March 23, 2017.

## **13. ACTION ITEMS - CONSENT AGENDA**

Rationale: Items may be removed from the consent agenda by consensus of the Governing Board:

**Motion Passed:** Approve the consent agenda as follows: Passed with a motion by Richard Nguyen and a second by Michael Snyder.

Yes	Pablo Beltran
Absent	Danielle Cohen
Yes	Thomas Gemetti
Yes	Richard Nguyen
Yes	Michael Snyder

Minutes: No items were removed from the Consent Agenda.

### **1. Minutes Regular Session - March 16, 2017**

Minutes: Approve the minutes of the March 16, 2017 Regular Session.

### **2. Minutes Special Session - March 20, 2017**

Minutes: Approve the minutes Special Session - March 20, 2017.

### **13. ACTION ITEMS - CONSENT AGENDA** (continued)

#### **3. Donations**

Rationale: Donations in excess of \$300.00 are accepted by the Board at a public meeting. Letters of acknowledgment and appreciation are sent to all donors, regardless of the monetary value of the donation.

\$7891.03 donated by Village School PTA to Village School to be used for Enrichment Programs.

\$13,155.00 donated by Village School PTA to Village School to be used for Science Camp.

\$1720.00 donated by Village School PTA to Village School to be used for Cooking Class.

\$947.00 donated by Lifetouch National School Studios to Castlemont Elementary to be used for enrichment programs.

Minutes: Accept the donations as presented

\$7891.03 donated by Village School PTA to Village School to be used for Enrichment Programs.

\$13,155.00 donated by Village School PTA to Village School to be used for Science Camp.

\$1720.00 donated by Village School PTA to Village School to be used for Cooking Class.

\$947.00 donated by Lifetouch National School Studios to Castlemont Elementary to be used for enrichment programs.

#### **4. Agreement Between District And Santa Clara County Regional Technology Center Of The Santa Clara County Office Of Education For QSS System And Telecommunication Services For The 2017-18 Fiscal Year**

Rationale: The County Office of Education provides districts with on-line payroll and purchasing warrant processing. In addition, they provide the on-line computer accounting software for our accounting records and financial documents. This is a continuation of a relationship that has been on going. The charges for 2017-18 represent a \$1,704 increase over 2016-17.

Minutes: Approve the agreement between the District and the Santa Clara County Regional Technology Center of the Santa Clara County Office of Education for QSS System and Telecommunications Services for the 2017-18 fiscal year.

### **13. ACTION ITEMS - CONSENT AGENDA** (continued)

#### **5. Personnel Report**

Minutes: Approve the Personnel Report and Addendum as submitted

### **14. ACTION ITEMS - REGULAR AGENDA**

#### **1. Authorization To Piggyback On Biggs Unified School District's Bid With American Modular Systems For The Construction Of A New CampbellCare Facility At Castlemont Elementary School**

Rationale: Under Public Contract Code 20118, school districts are allowed, with Governing Board approval, to purchase products and services off of another government agency's contract that has a piggyback clause. The advantage of doing a piggyback bid is that the prices of the goods and services have already been competitively bid, thereby saving us the time and resources of carrying out a formal bid process. The bid is the same or less than if the District submitted its own bid process. At the October 6, 2016 Board meeting, the Governing Board authorized administration to develop full plans and specifications for a new a new CampbellCare facility at Castlemont School and to submit them to the State Architect. The next step would be to work with American Modular Systems to design the structure of this new facility and to construct it once the plans have been completed.

**Motion Passed:** Authorize Administration to piggyback on the Biggs Unified School District's bid with American Modular Systems (AMS) for the construction of a new CampbellCare facility at Castlemont Elementary School. Passed with a motion by Pablo Beltran and a second by Richard Nguyen.

Yes	Pablo Beltran
Absent	Danielle Cohen
Yes	Thomas Gemetti
Yes	Richard Nguyen
Yes	Michael Snyder



## 14. ACTION ITEMS - REGULAR AGENDA (continued)

### 2. Child Nutrition Services Price Increase For 2017-18 School Year

Rationale: Next year's federal and state reimbursement rate for free breakfast is \$2.31 per meal. The District currently charges \$2.00 for paid breakfasts. Based on these rates, the total income from a paid meal is \$0.31 less than the reimbursement income from free meal. Next year's federal and state reimbursement rate for free lunch is \$3.51 per meal. The District currently charges \$3.25 for paid lunch. Based on these rates, the total income from a paid meal is \$0.26 less than the reimbursement income from free meal. The USDA School Nutrition Division requires that a district's rate for paid meal is equivalent to the federal reimbursement rate. This is known as Paid Meal Equity. The government allows us to adjust our price incrementally each year until we meet the requirement. We advise to raise the price of our paid meals for both breakfast and lunch by \$0.25.

**Motion Passed:** Approve the Child Nutrition Services price increase for paid school lunch from \$3.25 to \$3.50, and breakfast from \$2.00 to \$2.25 for the 2017-18 school year. Passed with a motion by Pablo Beltran and a second by Michael Snyder.

Yes	Pablo Beltran
Absent	Danielle Cohen
Yes	Thomas Gemetti
No	Richard Nguyen
Yes	Michael Snyder

### 3. CUSD Infant Fees For The 2017-2018 School Year

Rationale: The District is recommending an increase as listed on the attached schedule for the 2017-2018 school year. The increase in pricing is based off a market study of local fee-based infant programs, parent surveys, and program cost analysis. The employee rate was adjusted to cover cost. It is still 27% less than the market rate.

**Motion Passed:** Approve the fees for the CUSD Infant Program for the 2017-2018 school year. Passed with a motion by Michael Snyder and a second by Richard Nguyen.

Yes	Pablo Beltran
Absent	Danielle Cohen
Yes	Thomas Gemetti
Yes	Richard Nguyen
Yes	Michael Snyder

Minutes: The Governing Board discussion included the following points:

1. 27% less than market
2. program is running at a loss/deficit to the district
3. all but one parent in program surveyed agreed to increase
4. potential impacts to cuts to classroom funding without increase.

## **15. UPCOMING CALENDAR DATES**

Rationale:

Meetings may be scheduled, rescheduled and/or cancelled as required to conduct District business.

April 20, 2017	Regular Session
May 11, 2017	Regular Session
June 1, 2017	Regular Session
June 22, 2017	Regular Session
July 13, 2017	Regular Session (if needed)
August 17, 2017	Regular Session
September 14, 2017	Regular Session
October 5, 2017	Regular Session
October 26, 2017	Regular Session
November 16, 2017	Regular Session
December 7, 2017	Regular Session (organizational meeting)

Minutes: Upcoming calendar dates were reviewed:

May 11, 2017	Regular Session
June 1, 2017	Regular Session
June 22, 2017	Regular Session
July 13, 2017	Regular Session (if needed)
August 17, 201	Regular Session
September 14, 2017	Regular Session
October 5, 2017	Regular Session
October 26, 2017	Regular Session
November 16, 201	Regular Session
December 7, 2017	Regular Session (organizational meeting)

## **16. FUTURE AGENDA ITEMS: FOLLOW-UP FROM PREVIOUS MEETINGS**

Rationale:

TBD	Department Overviews
TBD	Special Education Classrooms
TBD	STEAM Space
TBD	Suspension/Expulsion Report
TBD	International Baccalaureate

Minutes: Future agenda items were reviewed:

TBD	Department Overviews
TBD	Special Education Classrooms
TBD	Suspension/Expulsion Report
TBD	International Baccalaureate
TBD	Middle School Capacity

## **17. CLOSED SESSION**

Rationale: The Governing Board will review matters pertaining to topics specified under Item 2, as required.

Minutes: No closed session was held under item 17.

## **18. ADJOURNMENT**

Minutes: The meeting was adjourned at 9:10 p.m.

Submitted by:

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Eric Andrew, Ed.D., Superintendent

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Richard Nguyen, Clerk