

**LA CAÑADA UNIFIED SCHOOL DISTRICT  
MINUTES OF THE REGULAR MEETING OF THE GOVERNING BOARD**

July 14, 2015

The Regular Meeting of the Governing Board of La Cañada Unified School District was called to order at 5:00 p.m. by President Andrew Blumenfeld on July 14, 2015, in the Round Building at 4490 Cornishon Avenue in La Cañada, California. Present were Governing Board Members Andrew Blumenfeld, Ellen Multari, David Sagal, Dan Jeffries and Kaitzer Puglia.

**CLOSED SESSION**

The Governing Board adjourned to Closed Session at 5:00 p.m. in the Round Building at 4490 Cornishon Avenue in La Cañada, California. Present were the five Governing Board Members and Superintendent Wendy Sinnette. Assistant Superintendents Anais Wenn, Assistant Superintendent Jeff Davis and Chief Business & Operations Officer Mark Evans joined Closed Session at 5:30 p.m. Closed Session adjourned at 7:00 p.m.

**MEMBERS PRESENT:** Mr. Andrew Blumenfeld, President  
Mrs. Ellen Multari, Vice President  
Mr. David Sagal, Clerk  
Mrs. Kaitzer Puglia, Member  
Mr. Dan Jeffries, Member

**OPPORTUNITY TO ADDRESS THE BOARD ON CLOSED SESSION ITEMS**

None.

**REPORT OUT OF CLOSED SESSION**

Mr. Blumenfeld stated that there is nothing to report out of Closed Session.

**REGULAR MEETING**

The Regular Meeting of the Governing Board was reconvened at 7:02 p.m. in the Round Building at 4490 Cornishon Avenue in La Cañada, California. Present were five Governing Board Members, Ms. Sinnette, Mr. Davis, Mrs. Wenn, Mr. Evans and Executive Assistant to the Superintendent Kim Bergner. There were approximately 8 people in the audience. Mr. Blumenfeld asked Mary Hazlett to lead the Pledge of Allegiance to the Flag.

**APPROVAL OF MINUTES**

It was moved and seconded (Multari/Sagal) to approve the minutes of May 19, 2015, May 26, 2015 and May 29, 2015. The motion to approve the minutes of May 19, 2015, May 26, 2015 and May 29, 2015 was adopted unanimously.

**REPORTS**

**1. Superintendent's Report**

Ms. Sinnette reported on enrollment, stating that enrollment for 2015-16 is projected at 4,093 which is up 50 students from last year. The budget projections had reflected a decrease of 100 students for 2015-16, so the increase is better news than expected. Districtwide permits are at 13.4% which is below the Governing Board's allowance of 15%. The district's Administrative

Regulation regarding interdistrict permits has been revised to reflect a change in priorities for accepting interdistrict permits for the 2015-16. This change moved permit priority for Sagebrush families ahead of Allen Bill requests. An additional change recently implemented by the Governing Board is that Sagebrush and LCUSD employee permits are no longer included in the Governing Board interdistrict permit allowance of 15%. Approved interdistrict permits for 2015-16 include 93 employee requests and 72 Sagebrush permits. A few additional students may be added in the next few weeks, but overall most 2015-2016 permits have been approved. This leaves approximately 150 interdistrict permit applications which have not been accepted.

Ms. Sinnette introduced Dr. Jeff Davis, Assistant Superintendent of Human Resources to report on summer hiring. Dr. Davis reported that to date 7 elementary teachers, 2 LCHS 9-12 Counselors and 3 new Administrators have been hired. Dr. Davis reported that Human Resources is still interviewing for open positions, including several classified positions and a manager of Maintenance & Operations.

Ms. Sinnette reported that the district's Leadership Team reviewed the guiding documents at Leadership Retreat. A Leadership Team sub-committee agreed to meet to continue to work on the guiding documents to bring to the Governing Board in August.

Ms. Sinnette reported that Glendale Unified School District, the City of La Cañada Flintridge and the district have agreed to equally fund a contract with Capital Advisors to assist with continuing discussions regarding the Sagebrush territory transfer. The contract will come to the Governing Board at the next Governing Board meeting for approval.

Ms. Sinnette requested Governing Board approval to hire Mary Hazlett as Assistant Principal at La Cañada High School. Ms. Sinnette provided her employment history. Ms. Hazlett discussed her background and thanked the Governing Board for the opportunity to work with La Cañada Unified.

## **2. President's Report**

Mr. Blumenfeld congratulated Mary Hazlett on joining the Administrative team at La Cañada High School.

## **3. Chief Business & Operations Officer**

Mr. Evans provided an update on the Custodial Summer Schedule, the LCHS Painting Project and announced the resignation of the Director of Maintenance & Operations.

Mr. Evans provided a brief budget update. The Budget Revise report will be presented to the Governing Board in August.

## **REVIEW OF AGENDA**

Mr. Blumenfeld requested that the Personnel Report be moved to First Reading.

## **OPPORTUNITY TO ADDRESS BOARD**

The following audience members addressed the Board:  
None.

## **PROPOSED ACTION ITEMS**

### **1. First Reading**

- a. **Personnel Report, P1-15-16.** It was moved and seconded (Jeffries/Multari) to approve the Personnel report as follows: *Certificated*: New Hires: Raven Flowers, Mary Hazlett, Megan McCreary, Christina Okland, Natalie Ramsey, Katy Roberts. Modification/Transfer: Jennifer Zine. Resignation: Tamar Hill, Lindsey Koro. *Classified*: New Hires: Christopher Henry, Joseph Ocon. Resignation: Jozette Karaguoizian, Alyson King, Walter Tatum. Retirement: George Slocum. The motion to approve the Personnel Report as submitted was adopted unanimously.
  - b. **Resolution 1-15-16 Regarding the SR-710 North Draft Environmental Impact Report/Study (EIR/S).** It was moved and seconded (Sagal/Jeffries) to adopt Resolution 1-15-16 Regarding the SR-710 North Draft Environmental Impact Report/Study (EIR/S). Ms. Sinnette reported that the public comment period has been extended to August 5 and due to the health and safety concerns related to the SR-710 North Draft Environmental Impact Report/Study it is being requested that the Governing Board adopt a resolution that addresses those concerns. The Governing Board's chief concern with this project is the safety of our students given its close proximity to our school campuses. The motion to adopt Resolution 1-15-16 Regarding the SR-710 North Draft Environmental Impact Report/Study (EIR/S) was adopted unanimously.
  - c. **\*Approval of Confidential, Managerial, Supervisory and Administrative (CMSA) Job Descriptions, R2-15-16.** It was moved and seconded (Multari/Jeffries) to approve the Confidential, Managerial, Supervisory and Administrative (CMSA) Job Descriptions for the Student Technology Specialist, Maintenance and Operations Manager and the Supervisor of Operations. Ms. Sinnette reported that the Governing Board is required to adopt all job descriptions. The motion to approve the Confidential, Managerial, Supervisory and Administrative (CMSA) Job Descriptions for the Student Technology Specialist, Maintenance and Operations Manager and the Supervisor of Operations was adopted unanimously.
2. **Consent Agenda**  
It was moved and seconded (Multari/Sagal) to approve the Consent Agenda as presented. The motion to approve the Consent Agenda was adopted unanimously.
- a. **Personnel Report, P1-15-16.** This item was moved to First Reading.
  - b. **Quarterly Report on Williams Uniform Complaints, R122-14-15.** The Governing Board approved the Quarterly Report on Williams Uniform Complaints.
  - c. **Purchase Order List 2-15-16.** The Governing Board approved Purchase Order List 2-15-16.
  - d. **Purchase Order List 19-14-15.** The Governing Board approved Purchase Order List 19-14-15

## **COMMUNICATIONS**

Mr. Jeffries discussed Teacher Appreciation gifts from the Governing Board. He provided samples of mugs and mouse pads with the district logo. He will email the Governing Board cost estimates.

Mr. Sagal commended the Summer School Spanish program stating that it was a terrific program.

Mr. Blumenfeld reported that the Educational Foundation would like Governing Board members to attend the Six at 6, which is a Foundation event to introduce new district families to the community. He requested that members of the Governing Board email him their availability.

## **ADJOURNMENT**

There being no further business before the Board, the meeting was adjourned at 7:50 p.m. The Next

Regular Meeting of the Governing Board will be held on Tuesday, August 11, 2015 at 7:00 p.m. in the Round Building at 4490 Cornishon Avenue in La Canada, California.

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Wendy K. Sinnette, Superintendent  
Secretary to the Governing Board

**MINUTES APPROVED**

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David Sagal, Clerk

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Date