



Milpitas Unified School District

1331 E. Calaveras Blvd., Milpitas, CA 95035 (408) 635-2600

Website: www.musd.org

April 28, 2017

Jerry Winthrop, Education Programs Consultant
High School Innovations and Initiatives Office
California Partnership Academies
California Department of Education
1430 N Street, Suite 4202
Sacramento, CA 95814

Dear Mr. Winthrop:

- ☒ The **Milpitas USD requests continued funding for Milpitas High School, Engineering and Technology Academy ID # 0431**, a California Partnership Academy (CPA), for the **2017–18 school year**. We recognize that funding is contingent on the inclusion of CPA funds in the approved state budget.

For the **2017–18** school year, based on the current funding level, the **projected enrollment** of students in the academy is **164**. We understand that the maximum funding amount may be reduced based on the number of students enrolled or the number of fundable students is less than specified in California *Education Code (EC)* Section 54691.

As a requirement of funding, the district agrees to follow the CPA model as defined in *EC* sections 54690 through 54699. Assurances are listed on pages 2 through 3.

- ☐ The Milpitas USD requests to **discontinue funding for Milpitas High School, Engineering and Technology Academy ID # 0431**, a CPA, for the **2017–18 school year**. I look forward to hearing from CDE staff for the next steps.

The signatures below represent our understanding of the CPA program requirements and our commitment to implement them.

Sincerely,

Cheryl Jordan
Superintendent

Superintendent Signature

Date

Philip Morales
Principal

Principal Signature

Date

**2017-18 California Partnership Academy
PROPOSED BUDGET**

HIGH SCHOOL NAME: Milpitas High School
ACADEMY NAME: Engineering and Technology A
ACADEMY ID #: 431

A. **Signatures** below are required.

B. A **description of proposed expenditures** must be included for each column. See sample Budget Narrative.

C. The District and Business match should total the grant amount; however, **line-item totals may vary**.

Budget Classification Number	Budget Classification Description	CPA Grant Budget Provide narrative on separate sheet.	District Match (100% required) Provide narrative on separate sheet.	Business Partner Match (100% required) Provide narrative on separate sheet.
1000	Certificated Personnel Salaries (Dist.) or Partner Time (Bus.)	\$23,980	\$66,300	\$145,500
2000	Classified Personnel Salaries	\$0	\$5,000	
3000	Employee Benefits	\$6,020	\$4,405	
4000	Books and Supplies	\$29,270	\$39,637	\$20,250
5000	Services and Other Operating Expenses/Travel and Conferences	\$13,600	\$30,000	\$10,750
6000 *Indirect costs do not apply	Capital Outlay (Refer to district for capital outlay dollar threshold.)	\$0	\$0	\$0
7000	Indirect Rate: (CDE approved rates apply. Visit CDE Web site at: http://www.cde.ca.gov/fg/ac/ic/)	\$2,130		
Grand Totals:		\$75,000	\$145,342	\$176,500

Required Signatures:

Prepared by (please print): Jennifer Lowe-Weiler Signature:  Date: 5/1/17

Principal Name: Phil Morales Signature:  Date: 5/1/17

District Name: Milpitas Unified School District

District Business Manager Name: Linh Le Wendy Zhang Signature: _____ Date: / /

CDE Approval Name (CDE Use Only): _____ Signature: _____ Date: / /

CALIFORNIA PARTNERSHIP ACADEMY (CPA) BUDGET NARRATIVE
MILPITAS HIGH SCHOOL , ACADEMY OF ENGINEERING AND TECHNOLOGY, #0431
2017 - 2018 BUDGET NARRATIVE

Object Code	CPA GRANT FUNDS NARRATIVE	DISTRICT MATCH NARRATIVE	BUSINESS MATCH NARRATIVE
1000	<p>\$ 18,855.00 = 1/6 Coordinator time</p> <p>\$ 4,500.00 = Extra time for curriculum development</p> <p>\$ 625.00 = Substitutes for release time/field trips</p>	<p>\$ 4,000.00 = After school Tutoring Program</p> <p>\$ 4,000.00 = Counseling services for academy students</p> <p>\$ 43,000.00 = Class Size reduction cost Engineering classes only</p> <p>\$ 3,300.00 = Substitutes for release time/field trips</p> <p>\$ 12,000.00 = Curriculum development and program planning</p>	<p>\$ 21,000.00 = Estimated time of partners time in Job Shadow (35 partners x 4 hours x \$150)</p> <p>\$ 4,500.00 = Job shadow coordinator and planners (3 coordinators x 10 hours x \$150)</p> <p>\$ 84,000.00 = Estimated time of mentors (56 mentors x 10 hours x \$150)</p> <p>\$ 18,000.00 = Estimated value of advisory committee (20 members x 3 hours x \$150 x 2 meetings)</p> <p>\$ 10,800.00 = Estimated value of guest speakers (6 periods x \$150 x 12 speakers)</p> <p>\$ 7,200.00 = Estimated Value of portfolio judges times (4 hours x \$150 x 12 judges)</p>
	\$ 23,980.00 Total	\$ 66,300.00 Total	\$ 145,500.00 Total
2000		<p>\$ 5,000.00 = District support of clerical assistance</p>	
	Total	\$ 5,000.00 Total	
3000	<p>\$ 6,020.00 = Certificated Benefits (approx)</p>	<p>\$ 4,405.00 = benefits for above costs</p>	
	\$ 6,020.00 Total	\$ 4,405.00 Total	
4000	<p>\$ 14,200.00 = New computer Lab H-07*</p> <p>\$ 2,000.00 = Office supplies, ink, paper</p> <p>\$ 3,000.00 = Home Depot Building Supplies</p> <p>\$ 500.00 = Additional Classroom Supplies:</p> <p>\$ 4,300.00 = 3-D printer fillament</p> <p>\$ 2,900.00 = Replacement part for kits</p> <p>\$ 2,370.00 = replacement chromebooks*</p>	<p>\$ 5,152.00 = ICouldBe mentoring program/service 56 students @ \$92 per student</p> <p>\$ 20,000.00 = New Computer Lab H-07</p> <p>\$ 1,225.00 = Stores</p> <p>\$ 500.00 = Postage</p> <p>\$ 1,800.00 = Career Locker planning for all CPA students correspondence</p> <p>\$ 5,960.00 = Engineering Software License</p> <p>\$ 5,000.00 = Math lab and software</p>	<p>\$ 1,750.00 = Academy promotional items such as cups, pens, plaques</p> <p>\$ 10,000.00 = Donated Backpack/Sweatshirt</p> <p>\$ 8,500.00 = Software</p>
	\$ 29,270.00 Total	\$ 39,637.00 Total	\$ 20,250.00 Total
5000	<p>\$ 2,350.00 = Professional development conferences</p> <p>\$ 1,600.00 = SLO Curriculum</p> <p>\$ 3,800.00 = 3-D printer maintance/repair*</p> <p>\$ 4,200.00 = Field Trip Admission Tech Museum (\$1,900) USS Hornet (\$2,300)</p> <p>\$ 900.00 = Replacement Identification Polo</p> <p>\$ 750.00 = Refreshments- Awards, Interviews, Parent Night, Advisory Board</p>	<p>\$ 20,000.00 = Computer Tech Support</p> <p>\$ 5,250.00 = Field trips and job shadows bus:</p> <p>10th Tech Museum \$ 750</p> <p>10th USS Hornet \$ 750</p> <p>11th Job Shadow x 2 \$ 1500</p> <p>11th College visitation \$750</p> <p>12th College visitation x2 \$1500</p> <p>\$ 4,750.00 = Regional, CPA, CTE conferences</p>	<p>\$ 5,000.00 = College tour provided by Mission College: subs,tour, food,</p> <p>\$ 2,250.00 = Rental costs for academy recognition activities</p> <p>\$ 2,000.00 = Facility Costs for Advisory Meetings</p> <p>\$ 1,500.00 = Scholarships</p>
	\$ 13,600.00 Total	\$ 30,000.00 Total	\$ 10,750.00 Total
6000	\$ -	\$ -	\$ -
7000	<p>Indirect Rate: CDE approved rates apply. Http://www.cde.ca.gov/fg/ac/ic/ 2017-2018 Rate: 2.84%</p> <p>\$ 2,130.00</p>		
	\$2,130.00 Total		
	\$75,000.00	\$145,342.00	\$176,500.00

CALIFORNIA PARTNERSHIP ACADEMIES 2017 Contact Information Update Sheet

Below is a request for current information for the California Partnership Academies (CPA) database. We use this information to maintain the database for the CPA directory, to contact your academy about CPA issues and to update you regarding California Department of Education (CDE) sponsored workshops or reports that will be due. Please complete the information below so that we can make certain it is correct in the CPA database. Your signature at the bottom of this page indicates you have completed and agree with the information submitted. Return this form with the 2017–18 Letter of Intent and Budget.

PLEASE PRINT LEGIBLY

School Name: Milpitas High School
Academy Name/ ID Number: Engineering and Technology Academy #0431
Academy Coordinator: Jennifer Lowe-Weiler
Coordinator's Phone Number: 408.635.2800 x4032
Coordinator's Email: jlowe@musd.org
Principal: Phil Morales
Principal's Phone Number: 408.635.2800x4120
Principal's Email: pmorales@musd.org
District CTE Coordinator: Andrea Hutchison
District CTE Coordinator's Phone Number: 408.921.3301
District CTE Coordinator's Email: ahutchis@musd.org
District Business Manager: Linh Le
District Business Manager's Phone Number: 408.635.2600x6025
District Business Manager's Email: lle@musd.org

EMAIL ADDRESS DISCLOSURE INFORMATION

The CDE, High School Innovations and Initiatives Office, would like approval to include your email address in the annual CPA directory that is posted on the CPA Web site and the College and Career Academy Support Network Web site. Since CDE considers email addresses to be sensitive, we require your approval to print and/or post your email address. Please check "yes" to approve CDE to post/print your email address or check "no" to opt out. Thank you for your consideration.

Please check preference below:

☒ **Yes:** CDE may add my email address as part of the contact information in the CPA directory.

☐ **No:** I prefer to opt out my email address in the CPA directory.

Site Coordinator's Printed Name: Andrea Hutchison

Site Coordinator's Signature:  Date: 4-28-17