

Scotts Valley Unified School District
Counter Proposal to
Scotts Valley Education Association

March 13, 2017

Time: 1:31

3:00 pm T.A.

Article 9. Leaves

9.5 Personal Business

- 9.5.1 An employee shall be entitled to one (1) day per school year, without loss of pay, for personal business. Such leave shall not be deducted from accrued Sick Leave. Unused Personal Business Leave days may be accumulated to a maximum of four (4) days.
- 9.5.2 Personal Business Leave shall be used only for personal business and not for work stoppage, ~~recreation purposes~~, or for the purpose of extending an extension of a holidays or vacations.
- 9.5.3 Employees shall arrange for substitutes according to procedures established by the District. District absence reporting procedures shall be followed upon return to work.
- 9.5.4 An employee requesting leave under this section must notify his/her immediate sSupervisor is to be notified of the absence at least one day prior to the personal business day in advance of use of days unless use is for emergency.

Jayna Krause

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