



**Minutes of Regular Meeting of the Board of Education
May 9, 2017
(UNADOPTED)**

Attendance Taken at 5:38 PM:

Present:

Dan Bobay
Amin Fazal
Robert Jung
Hon Lien
Chris Norwood

1. CALL MEETING TO ORDER

Minutes:

Mr. Bobay called the meeting to order at 5:38 p.m.

2. ROLL CALL

Minutes:

All Board Members were present.

3. REVIEW AND APPROVE THE CLOSED SESSION AGENDA

Motion Passed: Passed with a motion by Robert Jung and a second by Hon Lien.

Yes Dan Bobay
Yes Amin Fazal
Yes Robert Jung
Yes Hon Lien
Yes Chris Norwood

4. COMMENTS FROM THE PUBLIC

Minutes:

There were no comments from the public.

5. CLOSED SESSION

Minutes:

The Board convened to Closed Session at 5:39 p.m.

6. RECONVENE IN OPEN SESSION

Minutes:

The Board reconvened in Open Session at 7:08 p.m.

7. CLOSED SESSION ANNOUNCEMENT

Minutes:

Board President Bobay said in Closed Session, the Board approved Superintendent Cheryl Jordan's recommendation for Certificated Manager,

Elementary Principal.

8. REVIEW AND APPROVE THE OPEN SESSION AGENDA

Motion Passed: Passed with a motion by Chris Norwood and a second by Amin Fazal.

Yes Dan Bobay

Yes Amin Fazal

Yes Robert Jung

Yes Hon Lien

Yes Chris Norwood

9. FLAG SALUTE

Minutes:

Board President Bobay selected student Aylen to lead the Pledge of Allegiance.

10. COMMENTS FROM THE PUBLIC

Minutes:

There were no comments from the public.

11. BOARD GROUP AGREEMENTS

Minutes:

Board Group Agreements are available for Board Member's ready reference.

12. SUPERINTENDENT'S REPORT

Minutes:

Superintendent Jordan introduced and congratulated Nichol Klein, currently Interim Principal of Pomeroy Elementary School, as the new Certificated Manager, Elementary Principal, effective May 24, 2017. After being recognized, Nichol came forward to thank the Superintendent, Board Members, and the Milpitas community at large during a brief speech.

"At Pomeroy, we work passionately to foster and inspire a love for learning, allowing all students to achieve their dreams and create a better world for themselves and for others," she said. "At Pomeroy, we're more than a school. We're more than a district. We're even more than a community. We're family. And I'm honored to continue my work in this family. I'm honored to work alongside the people in front of me and alongside the people behind me, and I want to thank you for this opportunity you've provided me."

The Board recognized Irene Hentschke, retiring Milpitas High School art educator, who received the Milpitas Arts Commission Artist of the Year Award. Irene's class is responsible for the beautiful artwork on the utility boxes throughout the city as well as the lettering on the Milpitas High School campus on each building and the doors and murals throughout the campus.

The Board recognized Milpitas High School students who participated in the Milpitas Community Educational Endowment's Building Foundations Tutoring Program: Akimmi Navarro, Aly Bennett, Amy Vu, Carl Cerezo, Erica Callanta, Justin Pang, Maricarmen Garcia, Michelle Phan, Nirali Vyas, Parth Bhargava, Priyanshi Nigam, Sara Vien, Sharon Vien, and Snigdha Garlapalli.

"We are very pleased to have your work and time and also the role modeling you did for the students. You made a big difference in their lives this year, so thank you," Superintendent Jordan said.

While Michelle Phan, Amy Vu, and Priyanshi Nigam were the only ones who could attend the meeting, Board Member Robert Jung shared an online video that highlights the program and work of all the students.

The Board recognized the following Milpitas High School students for earning a medal in the 2017 SkillsUSA Regional Leadership and Skills Competition, hosted by Silicon Valley Career Technical Education (SVCTE), an MUSD sister school: Athena Caldwell, Cesar Garcia (pictured), and Danielle Phan. Athena and Cesar both received a silver medal, in the Job Skill Demonstration A and Job Skill Demonstration Open categories respectively, while Danielle earned a bronze medal in the Job Skill Demonstration Open category. In addition, Cesar went on to compete at the state competition, where he earned a bronze medal.

The Board recognized Russell Middle School's Science Olympiad team for earning 14th overall out of 32 teams during the regional competition held on March 18 at San Jose City College. Superintendent Jordan thanked Joyce Tang and Letta Meyer.

"They are our science teachers extraordinaire at Russell and Milpitas High School, and I greatly appreciate all the work that you put into Science Olympiad and carrying it through from middle to high school," she said.

Russell Principal Damon James introduced the students, who brought their projects to the meeting, to share what they created and how they came up with it in Science Olympiad. Displays ranged from hovercrafts made with the basic principles of levitation and thrust; a Wright Stuff plane which weighs 7 grams; a Rube Goldberg machine using only ramps and pulleys; and a food calorimeter, which is a device used to measure the amount of energy and type of food.

13. SUPERINTENDENT'S EXECUTIVE CABINET REPORTS

Minutes:

Norma Rodriguez, Assistant Superintendent of Learning & Development, happily reported that all the school SIPSAs are being reviewed, and ready for the Board at an upcoming meeting. She thanked the school site leaders and councils for their collaboration on a brand new template that is aligned to the Local Control and Accountability Plan.

Wendy Zhang, Assistant Superintendent of Business Services, shared her excitement about the Summer Seamless Program, which will be at three school sites. This summer, there will be free meals offered through the program. She also said on Thursday the governor will release a revise to the 2017-18 state budget. She said further updates will be reported at an upcoming meeting.

Dr. Sheila Murphy Brewer, Executive Director of Human Relations, said in addition to reclassification and negotiations, the District's Employee Recognition celebration will be held May 24 in addition to Appreciating Classified Employee (ACE) Day on May 26, a day that certificated employees will shadow classified employees. Lastly, she said they are working on a Santa Clara University cohort to begin in Milpitas in conjunction with Berryessa and Alum Rock.

14. REPORTS

A. Unique Learning System Update (Assistant Superintendent, Learning & Development)

Minutes:

Norma Rodriguez, Assistant Superintendent of Learning & Development, said earlier this year the Board approved the curriculum Unique. The Board asked for the department to come back and provide an update as to how the students and staff were using this curriculum and the impact it is making. Norma invited Carla Crenshaw, Director of Student Services, who invited the staff really using the curriculum to give a report. She publicly thanked Program Manager Marissa Ciardella, who spearheaded the effort in the rollout of these new and exciting tools.

Marissa invited four teachers, from pre-K to high school, to talk about the online standards-based interactive tool that allows students to access the general education curriculum. This system provides rigorous, differentiated, and age-respectful materials to ensure both comprehension and expression of subject matter. Teachers have been using this curriculum since January 2017 accessing over 30 lessons per month for English language arts, Math, Science, and Social Studies, and tracking student academic progress.

Trustee Norwood asked how the tool can be improved. Teachers responded that more lesson plans could be added and that some of the educational games are outdated. Trustee Lien asked how many students use the curriculum and Marissa responded that it is implemented in 15 classrooms throughout the District.

B. Child Development Centers Update and Review of Strategic Measures to Maintain Fiscal Solvency While Preserving Services (Assistant Superintendent, Learning & Development)

Minutes:

Norma Rodriguez, Assistant Superintendent of Learning & Development, invited Dr. Gerardo Lopez, Child Development Center Coordinator, to provide the Board with an update, review of the services, and cost of the program. She asked the Board not only listen to the presentation, but provide staff with direction for to staff about potential strategies for cost reduction. The programs have operated successfully at MUSD for close to 40 years. The centers benefit from state funds (CSPP and CCTR contracts) to provide preschool services to just over 120 preschool students in our six classrooms and over 75 students in our two after-school programs sites. For the last several years, the programs have benefit from district funds to meet its fiscal liabilities and maintain operations.

The following strategies for cost reduction were provided:

- Continue the after school child care program as it is resulting in an encroachment on general funds;
- Dissolve the after school child care program; or
- Explore and design after school child care alternatives for implementation in 2018-19.

Board Members Bobay, Jung, and Lien favored exploring and designing after school child care alternatives for implementation in 2018-19. Board Members shared their concerns about having to cut such an important program, and Trustee Norwood asked the Executive Cabinet to

work together toward a solution to chase the dollar for this important cause.

C. Parcel Tax Oversight Committee Annual Report (Assistant Superintendent, Business Services)

Minutes:

This item was moved as the first report. Wendy Zhang, Assistant Superintendent of Business Services, explained that in June 2014, the community renewed the parcel tax for another eight years. She introduced the Parcel Tax Committee President who presented the fiscal 2015-16 and 2016-17 report.

Angie mentioned other committee members before detailing her report. In the current school year, the parcel tax revenue is estimated at \$1 million 5, 872, proportionately distributed to every school site on science, math, engineering, and English programs. The report says the district spending parcel tax dollars in accordance with the ballot measure. She thanked the Board of Education for the continued support of the committee and its members.

15. ACTION ITEMS

A. BP 7310 Naming of Facility: Public Hearing of Recommended Names (Superintendent)

Motion Passed: Open the public hearing Passed with a motion by Chris Norwood and a second by Robert Jung.

Yes Dan Bobay
Yes Amin Fazal
Yes Robert Jung
Yes Hon Lien
Yes Chris Norwood

Motion Passed: Close the public hearing Passed with a motion by Chris Norwood and a second by Robert Jung.

Yes Dan Bobay
Yes Amin Fazal
Yes Robert Jung
Yes Hon Lien
Yes Chris Norwood

Motion Passed: Name the new elementary school at McCandless after Mabel Mattos, the land on which the Milpitas Community College Extension is built after former Mayor Ben Gross, and the Family Resource Center at Randall Elementary School after Josephine Guerrero Passed with a motion by Chris Norwood and a second by Hon Lien.

Yes Dan Bobay
Yes Amin Fazal
Yes Robert Jung
Yes Hon Lien
Yes Chris Norwood

Minutes:

Superintendent Jordan said at the last Board Meeting (April 18), the Naming Committee presented to the report the names the committee researched and polled and tested with their neighbors and students. A poll was then given to all staff and parents. Mabel Mattos had the greatest number as the honoree for the new elementary school; Mayor Ben Gross came out on top for the land on which the Milpitas

Community College Extension is built; and Josephine Guerrero had the greater percentage points for the Family Resource Center at Robert Randall Elementary School.

Longtime resident Harriett McGuire spoke in support of naming the new facilities after these residents and the significance of their lifelong contributions to the City of Milpitas. "I knew most of these people," Harriett said in opening up her remarks, noting having lived at her current residence for 50 years. "...I'm just coming to speak in favor of all of them: Ben Gross, Josephine Guerrero, and Mabel. I have been a member of the Historical Society since it founded in 1980."

Margaret Rodrigues also spoke in favor of the names. "Milpitas Unified School District could have no better role model for one of their schools than Mabel Mattos as its namesake, as she embodied all the traits we all want for our children to aspire to," Margaret said. "I read your mission statement and I was really impressed by a Culture of We, and I thought, 'Oh my gosh. That is my Aunt Mabel.' She was just inclusive of everyone."

Mabel's son James Mattos spoke during the public hearing as well. He brought a picture of his mom from 1966, when she was president of the PTA, and gave Board Members a history of Mabel, born in Madera, California. She later attended Airpoint School in the foothills of Milpitas through eighth grade, and was a part of several service organizations including an original member of the Milpitas Garden Club, lifelong member of the Milpitas Historical Society, PTA, and Young Ladies Institute.

"During mom's life, she had seen Milpitas go from rolling hills with orchards, two-lane roads, very little traffic to a city that grew with the times," he said. "Mom lived a long life and never left the city that she loved. Her heart was always dedicated to keeping Milpitas a great place to live and if mom, Mabel Mattos, is selected for the new school name, it would be a great honor for mom and for our family."

Resident Robert Burrill also referenced a YouTube video he created about Mabel called "Putting up Cots with Mabel Mattos."

B. Certify the Disclosure of the Milpitas Management Association (MMA) Agreement (Assistant Superintendent, Business Services)

Motion Passed: Certify the attached MMA Agreement. Passed with a motion by Amin Fazal and a second by Chris Norwood.

Yes Dan Bobay
Yes Amin Fazal
Yes Robert Jung
Yes Hon Lien
Yes Chris Norwood

Minutes:

Wendy Zhang, Assistant Superintendent of Business Services, said the management association is not a bargaining unit, meaning it is not subject to AB1200 disclosure. But the District would still like to disclose the financial impact just to be consistent with the other two bargaining units. She said that the representative from MMA had a "Meet and Confer" with the District Superintendent, so they are going to get the two percent ongoing salary schedule increase plus one

percent off schedule for current year and a \$100 health and welfare cap increase, effective January 1, 2017. The cost of the current year salary and benefits together is about \$268,000 and next year it will only be the 2 percent ongoing plus \$100 health and welfare increase, with a total impact next year of about \$226,000 and \$232,000 for the following year.

C. "Meet and Confer" Superintendent recommendation for compensation increase: Milpitas Management Association (Superintendent)

Motion Passed: Approve the increase in compensation and medical benefits as described. This reflects the agreements with the Milpitas Teachers Association (MTA) and California School Employees Association (CSEA), Chapter 281. Passed with a motion by Amin Fazal and a second by Robert Jung.

Yes Dan Bobay
Yes Amin Fazal
Yes Robert Jung
Yes Hon Lien
Yes Chris Norwood

Minutes:

Superintendent Jordan explained she met with the MMA leaders, the past president, president, president elect, which included Dr. Murphy-Brewer, Richard Julian, and Damon James. She agreed to recommend to the Board that they provide the same compensation that was provided to CSEA and MTA.

D. Adopt Resolution 2017.32 declaring May 10, 2017 as Day of the Teacher in Milpitas Unified School District (Superintendent)

Motion Passed: Adopt Resolution 2017.32 declaring May 10, 2017 as "Day of the Teacher" in Milpitas Unified School District. Passed with a motion by Robert Jung and a second by Hon Lien.

Yes Dan Bobay
Yes Amin Fazal
Yes Robert Jung
Yes Hon Lien
Yes Chris Norwood

Minutes:

In recognition of the important work that teachers do every day, Superintendent Jordan asked the Board to adopt a resolution declaring May 10, 2017 as Day of the Teacher in Milpitas Unified School District.

E. Adopt Resolution 2017.33 declaring the week of May 21-27, 2017 as Classified School Employee Week in Milpitas Unified School District (Superintendent)

Motion Passed: Adopt Resolution 2017.33 declaring the week of May 21-27, 2017 as Classified School Employee Week in Milpitas Unified School District. Passed with a motion by Hon Lien and a second by Amin Fazal.

Yes Dan Bobay
Yes Amin Fazal
Yes Robert Jung
Yes Hon Lien
Yes Chris Norwood

Minutes:

In recognition of the contributions of classified school employees to help support quality education in Milpitas, Superintendent Jordan asked the Board to adopt a resolution declaring the week of May 21-27, 2017 as Classified School Employee Week in Milpitas Unified School District.

16. CONSENT ITEMS

Motion Passed: Approve all Consent Items, with the exception of 16B, 16E, 16G, and 16J. Passed with a motion by Hon Lien and a second by Robert Jung.

Yes Dan Bobay
Yes Amin Fazal
Yes Robert Jung
Yes Hon Lien
Yes Chris Norwood

A. Approve the Personnel Report of May 9, 2017 (Superintendent/Human Relations)

B. Approve the Purchase Order Report of May 9, 2017 (Assistant Superintendent, Business Services)

Motion Passed: Approve the Purchase Order Report of May 9, 2017. Passed with a motion by Hon Lien and a second by Robert Jung.

Yes Dan Bobay
Yes Amin Fazal
Yes Robert Jung
Yes Hon Lien
Yes Chris Norwood

Minutes:

Trustee Lien asked about the Music for Minors Purchase Order. Norma Rodriguez explained it is RDA money. The District contracted Music for Minors for Weller, Sinnott, and Rose elementary schools. The schools are using 50 percent of their funds to provide that program at Rose and Weller. At Sinnott, the District is providing 1/3, 1/3 PTA and 1/3 school site. So this is an invoice for services that have already been provided.

Lien also asked Carla Crenshaw to explain another invoice. Carla said in the 2015-16 school year, the contract with Therapy Connections was for \$360,000. The services that they provided were 3 FTE, the equivalency for speech and language therapists. The actuals at the end of that year ended at \$393,000, which was above the contracted amount. For this year in June, the contract was at \$380,000, which was less by \$13,000 than the actuals. This year, they provided the District with four FTE positions so in order to finish out the year, we need an additional \$145,320 to fulfill that. Wendy Zhang added the revised contract came forward under item F; the original contract said not to exceed \$380,000. Now that the contract has to be amended by \$150,000, it needs to be approved. She added that budgetwise there is no impact, because it was budgeted under salary in position control.

Lastly, Lien asked about Amazon.com invoices to District Offices. Norma said this is the open PO with Amazon which covers the materials that the teachers are using for the SEAL program. Each classroom

receives \$1,000 as they come together to create their units. Principal Nichol Klein reiterated it is just classroom supplies.

Trustee Norwood asked Venus to come back and report out on Seal. Norma asked for more guidance about what he would like. Norwood said he would like to know more about the cohort and the impact it has made across the District.

Trustee Jung questioned invoices for Reading Partners for Rose, wanting to have an update on how the program is impacting our students in the future? Norma has asked Principal Nanci Pass to provide a summary for an upcoming Friday Report. He also questioned an invoice for CDW about licenses. Wendy explained it is the license for the wireless access points and switches. This is a reflection of the previously approved technology upgrade.

Board President Bobay commended the Board for questioning the invoices.

C. Approve the Memorandum of Understanding with the Santa Clara County Office of Education for Community School Services (Assistant Superintendent, Learning & Development)

D. Approve the revised job description for Director of Student Nutrition/Purchasing/Warehouse (Superintendent/Human Relations)

E. Award Duran and Venables the grading and paving bid package for Phase 1 of McCandless Elementary (Assistant Superintendent, Business Services)

Motion Passed: Award Duran and Venables the grading and paving bid package for the new elementary school, on the condition DSA approves the design within the next few days. Passed with a motion by Robert Jung and a second by Amin Fazal.

Yes Dan Bobay
Yes Amin Fazal
Yes Robert Jung
Yes Hon Lien
Yes Chris Norwood

Minutes:

Wendy Zhang, Assistant Superintendent of Business Services, pulled this item to notify the Board that normally they ask the Board to approve a contract, especially for construction. For side work, DSA approval is needed and then the contractor is asked to move forward. For this item, the architect plans to meet with DSA tomorrow, and she doesn't want to delay the project. So she is asking the Board to approve this contract with the condition that the DSA approves the design tomorrow.

Joe Flatley, Director of Facilities & Modernization, said this will allow them to get out there first thing in June and start preparing the site for more construction work. He also added if the Board doesn't feel comfortable, will it delay the project? The architect said no but that the extra time is nice and that every week counts.

F. Approve the extended agreement with California Therapy Connection, Inc. (Assistant Superintendent, Learning & Development)

G. Approve the Memorandum of Understanding with Equal Opportunity Schools 2017-18 (Assistant Superintendent, Learning & Development)

Motion Passed: Approve the Memorandum of Understanding with Equal Opportunity Schools. Passed with a motion by Robert Jung and a second by Hon Lien.

Yes Dan Bobay
Yes Amin Fazal
Yes Robert Jung
Yes Hon Lien
Yes Chris Norwood

Minutes:

Trustee Jung requests a basic update on how EOS students are doing, which can be done in a Friday Report or a future Board Report. Superintendent Jordan said this will come forward in the future.

H. Approve the Project Cornerstone MOU for 2017-18: Family Engagement Projects and Services (Superintendent)

I. Approve the course proposals for Milpitas High School: Humanities, AP Physics, Math III-A (Assistant Superintendent, Learning & Development)

J. Approve the Memorandum of Understanding with Elevate [Math] (Assistant Superintendent, Learning & Development)

Motion Passed: Approve the Memorandum of Understanding with Elevate [Math]. Passed with a motion by Robert Jung and a second by Chris Norwood.

Yes Dan Bobay
Yes Amin Fazal
Yes Robert Jung
Yes Hon Lien
Yes Chris Norwood

Minutes:

Trustee Jung requests a basic update on how Elevate students are doing, which can be done in a Friday Report or a future Board Report. Superintendent Jordan said since that it is a summer program it can be included as part of the summer school report at the end of the summer.

K. Approve the proposal for a new English language arts textbook at Milpitas and Calaveras Hills high schools (Assistant Superintendent, Learning & Development)

L. Approve the course proposals for Milpitas High School: Bio-Technology I and Korean II (Assistant Superintendent, Learning & Development)

M. Approve the following field trip requests

17. BOARD COMMUNICATIONS/REQUESTS

Minutes:

Board Representative Alan Pham spoke earlier in the meeting so he could go home to study for tests. He said Senior Awards Night will be held May 17, May 19 is the end of year dance, May 22 is ASB leadership awards night. They are also having a senior citizens prom, hosted by ASB. In addition,

before the Board Meeting, he was at San Jose City College to discuss what improvements there can be at the college since it is the first year of classes. He introduced Priyanshi as the Board Representative starting next year. Alan will continue at Board Meetings through the end of June.

Trustee Fazal said he attended Comcast Cares Day on April 22 at MHS, which had about 375 volunteers as part of the beautification. On April 29, he attended the Pomeroy multicultural festival and the Latino Awards Ceremony on May 8.

Trustee Jung supported the Music Boosters and PTA meetings, judged senior portfolios for the Digital Business Academy, attended the Latin Student Union performance, volunteered at Comcast Cares Day as well as Music in the Park. He also attended the Pomeroy multicultural event in addition to the Cisco event, with great insight into collaboration projects, and county recognition for biliteracy awards and dual immersion task force. From outside the District, MCEE had its job fair on May 5 which was the first one for high school students, with 50-60 students and 12 offers given out and 24 promising leads from employers. They also completed selecting winners for the Danny Lau memorial scholarship and celebrated tutors. Outside, he had a conversation about UOP encouraging Latino students to get into STEM and engineering. As a big music fan, he invited everyone to the all music concert on May 16 as well as the choir and orchestra on May 18 and to check out the jazz band at the International BBQ on May 21.

Trustee Lien attended the City and District communications meeting and saw the presentation about the tiny home project from Sinnott at Rotary.

Trustee Norwood attended the Pomeroy multicultural festival, Zanker spring festival, Sinnott beautification, digital business academy portfolio judge, and part of the contingency that visited Cisco.

Board President Bobay attended the MetroEd board meeting, tree planting at Sinnott, MHS cares, Communications meeting with the city which included discussion about the MUSD summer meal program and new school, Cal Hills art show and awards ceremony, Latino show, Junior League of San Jose luncheon where the Weller volunteers of the year were honored, secretaries dinner, digital business academy portfolio presentation, art commission luncheon, helped select the teachers of the year, new teacher induction colloquium.

Early in April, Bobay requested a review of HR regarding the hiring of the new principal. During that process, there was a recommendation that perhaps we should develop a similar policy for principals. I think we should pursue that, so I am handing that over to the Superintendent.

18. DATES OF FUTURE BOARD MEETINGS

19. ANNOUNCEMENTS/REMINDERS

Minutes:

Board President Bobay announced Marianne Weisgerber's celebration of life Saturday at 9 a.m. He also mentioned the Asian Pacific Heritage month event with Senator Wiecewski.

Trustee Lien reminded attendees about the Rotary dinner Saturday at 6 p.m.

Superintendent Jordan pledged \$250 along with Norma and Wendy for the Board Scholarship. She also mentioned the upcoming Family Resource Center event on May 24 at Robert Randall Elementary School.

Norma Rodriguez noted the elementary music end of year festival in the MHS theater coming up.

20. ADJOURNMENT

Minutes:

The meeting adjourned at 9:52 p.m.

Respectfully submitted,

Attested:

Cheryl Jordan
Superintendent

Hon Lien, Clerk of the Board

Minutes prepared by Shannon Carr