



**Minutes of Regular Meeting of the Board of Education
May 23, 2017
(UNADOPTED)**

Attendance Taken at 5:32 PM:

Present:

Dan Bobay
Amin Fazal
Robert Jung
Hon Lien
Chris Norwood

1. CALL MEETING TO ORDER

Minutes:

Mr. Bobay called the meeting to order at 5:32 p.m.

2. ROLL CALL

3. REVIEW AND APPROVE THE CLOSED SESSION AGENDA

Motion Passed: Passed with a motion by Hon Lien and a second by Amin Fazal.

Yes Dan Bobay
Yes Amin Fazal
Yes Robert Jung
Yes Hon Lien
Yes Chris Norwood

4. COMMENTS FROM THE PUBLIC

Minutes:

There were no comments from the public.

5. CLOSED SESSION

Minutes:

The Board adjourned to Closed Session at 5:33 p.m.

6. RECONVENE IN OPEN SESSION

Minutes:

The meeting reconvened in Open Session at 7:06 p.m.

7. CLOSED SESSION ANNOUNCEMENT

Minutes:

Board President Bobay announced that in Closed Session the Board approved the resignation of two certificated managers, principal and assistant principal. The Board also approved the Superintendent's recommendation for a certificated manager, principal.

8. REVIEW AND APPROVE THE OPEN SESSION AGENDA

Motion Passed: Passed with a motion by Chris Norwood and a second by Robert Jung.

Yes Dan Bobay
Yes Amin Fazal
Yes Robert Jung
Yes Hon Lien
Yes Chris Norwood

9. FLAG SALUTE

Minutes:
Board President Bobay led the flag salute.

10. COMMENTS FROM THE PUBLIC

Minutes:
There were no comments from the public.

11. BOARD GROUP AGREEMENTS

Minutes:
Board Group Agreements are available for Board Member's ready reference.

12. SUPERINTENDENT'S REPORT

Minutes:
Superintendent Cheryl Jordan introduced and congratulated Francis Rojas, currently schoolwide Vice Principal at James Logan High School in Union City, as the new Milpitas High School Principal, effective July 1, 2017.

After being recognized, Mr. Rojas he came forward to thank the Superintendent and Board Members during a brief speech. "Aside from the similarities between the demographics and size of James Logan and Milpitas high schools, it is the 'Culture of We' that really attracted me to seek out this principalship as the next chapter in my vocation as an educator," Rojas said. "On the evening of Friday, March 24, I experienced first hand the 'Culture of We' at Milpitas High School's Trojan Olympics. I saw school spirit, unity, cooperation, collaboration and so much more from the students, staff, and parents who were participating. I have never seen that level of engagement and positivity at a student led event in my life. And that's coming from an activities director."

He continued: "Moreover, in the interview process, the presence and participation of staff and parents in the stakeholder panels and their willingness to share their ideas with me about what makes them proud to be part of our learning community, our accomplishments, but also able to share their challenges and critiques of the past few years. That manifests the 'Culture of We.' In both celebration and challenge, we must be united."

Afterward, the Board recognized winners of the Santa Clara County Office of Education's 21st Annual Young Artists Showcase.

Milpitas student winners include first graders Sydney Majaya from Sinnott Elementary for "Cocoa, My Neighbor's Dog" and Tristan Borja from Zanker Elementary for "My Art... Our Hearts"; second grader Katie Lee from Sinnott Elementary for "Deep in the Sea"; fifth grader Tanisha Varma from Sinnott Elementary for "Poppies in Wilderness"; and eighth graders Tiffany

To from Rancho Milpitas Middle School for "My Life Matters Too" and Cariza Lughtu from Rancho Milpitas Middle School for "Drained Emotions."

Earlier in the day, the students also joined together for the SCCOE's Young Artists Showcase celebration where they were recognized along with arts leaders. From thousands of submissions, 30 pieces of art were selected from the elementary and middle school student artists, focusing on the theme "Heart," demonstrating how art comes from the heart. 24 high school student works were selected from the ArtNow contest held in conjunction with the New Museum Los Gatos High School Art Competition; high school art focused on the theme "Choices." Each of these winning works will become a part of the permanent collection housed at the SCCOE Ridder Park location.

Lastly, the Board recognized Milpitas High School student Amanda Chen for earning second place in the Lockheed Martin Leadership Association Speech Contest on March 20. Amanda was out ill, and Coach Charles Schletzbaum accepted the certificate on her behalf.

13. SUPERINTENDENT'S EXECUTIVE CABINET REPORTS

Minutes:

Wendy Zhang, Assistant Superintendent of Business Services, said that on May 11 the governor released the revision to the state budget. The department is getting close to wrapping up the District's budget development. She is excited to share that out during a study session at 5 p.m. on June 13.

Norma Rodriguez, Assistant Superintendent of Learning & Development, highlighted the Celebration of Multilingualism, which recognized a total of 87 students who received the pathways and also will be receiving a seal of biliteracy on their certificates to 12th graders who are graduating this year. This represented 13 different languages for students who are bilingual or biliterate. She also recognized that in the same ceremony there was a 12 percent increase in the redesignation. Last year the goal was 10 percent and they planned to increase by 10 more percent. Norma recognized the teachers, parents, and Venus Cenizal, who has done outstanding work in recognizing all the talent and students.

Because it is Classified Employees Week, Superintendent Jordan invited Dr. Sheila Murphy-Brewer, Executive Director of Human Relations, and Machel Kessinger, CSEA Chapter 281 President to talk about the upcoming Appreciating Classified Employees (ACE) Day on Friday. Before talking about ACE Day, Dr. Murphy-Brewer mentioned the upcoming Employee Recognition Ceremony, which she invited the Board to attend. In addition, she said last Friday employees received bagels with cards as another way to thank them for their service. Mrs. Kessinger thanked the District for ACE Day, which will be in its third year, where management walks a few hours in the shoes of a classified employee. Following the shadowing, at the end of the day, everyone will come together for a sharing out and taco fiesta. Board President Bobay said the event is a good way to connect with the District's "Culture of We."

14. REPORTS

A. 2017-2020 District Local Control and Accountability Plan (LCAP) Draft Review (Assistant Superintendent, Learning & Development)

Minutes:

Norma Rodriguez, Assistant Superintendent of Learning & Development,

presented a report about the 2017-2010 District Local Control and Accountability Plan (LCAP) Draft Review. The draft has been completed with the support of the District Advisory Committee and Stakeholder engagement input. The agenda item provided an overview of the plan outline and its contents, the stakeholder engagement process and draft recommendations.

"I want to really recognize that the development I am about to share with you has been a really, truly and I'm proud to say shared development, in that we established (based on direction from the Board) an LCAP Advisory Committee," she said, noting the 11 volunteers, including Student Board Representative Alan Pham, Machel Kessinger, President of CSEA Chapter 281, and alternate Suzette Bromagem, Administrative Secretary for Student Services, in attendance that evening.

Norma mentioned that the engagement process has been integral in producing the plan, with actions linked to goals, priorities, and also budget. For example, Goal 2 speaks to the social aspect of students and the dire need to look at chronic absenteeism and establishing local indicators for parent engagement. She detailed the different goals and some of the aligned actions shared out in the report.

Trustees shared out many thoughts and questions about the draft. Trustee Norwood asked whether learning to read versus reading to learn was a part of the report and asked for more details about reading for academics versus fun would come forward in the future. Trustee Jung asked Norma to detail Goal 1, and referred to the 18 actions aligned with the goal and the data that drew up those actions. Trustee Bobay said summer slide and a focus on reading should be brought forward to the legislature in the future, along with connecting with the local library system, in order to keep students achieving at a higher rate.

Student Board Representative Alan Pham was a part of the committee, and thanked Norma for being able to share out his opinions, which he felt were really heard, along with other students and parents.

Suzette Bromagan, CSEA Chapter 281 Vice President, gave a public comment about the report. She said it is nice to see all the hard work come to fruition, and then asked about where the new data analyst position would fall in line with which department. Superintendent Jordan said it will be a classified position in Technology Services.

B. Citizens' Bond Oversight Committee (CBOC) Annual Report (Assistant Superintendent, Business Services)

Minutes:

This report was moved to the first presentation item, as requested by Wendy Zhang, Assistant Superintendent of Business Services. She said that in 2012 the Measure E bond was approved by Milpitas residents for \$95 million. As part of the bond program is a bond oversight committee. According to the bylaws, a committee representative must provide an annual report to the Board. Tonight, chair Nancy Mendizabal attended to represent the committee and give the report to the Board.

Nancy said they were meeting quarterly, and are now meeting twice a year because there aren't many projects remaining. She listed the members, even though only one was in attendance, to thank them for their time serving on the committee. They met October 19, and they meet at other sites (for example, the last meeting was at Pearl Zanker Elementary) to get a walkaround of the new things that are being worked. She said the report details the projects that have been worked through and are coming up.

Trustee Norwood asked about the process of getting members on the committee.

C. Accept the Actuarial Study Report for valuation of the District's Retiree Health Benefit as of July 1, 2016 (Assistant Superintendent, Business Services)

Minutes:

Wendy Zhang, Assistant Superintendent of Business Services, said this is not a new report but she decided to walk Trustees through it since there are three new members. She said the report is given every two years, so next time it won't be a surprise. She introduced the item by giving a history about GASB 45, which stands for the Governmental Accounting Standards Board. The purpose is for the District to recognize the liability of post-employment benefits other than the pension plan.

This actuarial study is to calculate what that liability looks like for the District. She said the most important number, on page 2, under the summary of results. The \$3.8 million is the balance sheet liability as of June 30, 2016. This money represents currently we have 398 employees are eligible for the program, and in reality the District pays for 65 retirees. She added this obligation is nothing compared to STRS/PERS which is at \$85 million plus. She added that GASB 75 will replace GASB 45 next year (July 1, 2018).

D. Update on Future Facilities Planning Progress (Superintendent)

Minutes:

Superintendent Jordan presented an update about Facilities Planning across the district. The report detailed a schedule of three main areas: completed and upcoming communication and stakeholders input activities; logistical planning; and preparation strategies for polling and messaging before a potential March 2018 campaign begins for a District bond.

"One of those key pieces in messaging is we need people to understand how we've spent Bond 2012 funds and that we delivered on what we said we would do, and that we did it in a timely way within budget," Jordan said.

To that end, she premiered a Public Service Announcement (PSA) focused on the successful completion of Bond 2012 projects. The PSA, featuring Jordan and Joe Flatley, Director of Facilities and Modernization, was created by the Santa Clara County Office of Education in collaboration with MUSD. This will be folded into a larger communication plan that will be rolled out to internal and external audiences.

While it is early, Superintendent Jordan said work should begin for an advocacy committee, including which Board Members would like to lead the group, which will also including keeping track of the bank account.

There will be a Town Hall meeting for input on future facilities needs from 7-8:30 p.m. Monday, June 5 at the Community College Extension on Escuela Parkway. All are invited to attend.

Trustee Norwood suggested posting the report of completed bond work on the District website, front and center. He also shared the need for a video which could give a virtual tour to those who would like to see the work done, but can't attend physical tours, which he suggested also be planned for the future. Trustee Jung asked when the advocacy group needed to be in place, and Superintendent Jordan suggested January to March, at the latest. She also asked that Trustees tap into their spheres of influence early, including local government and business leaders, and continue networking to work toward the shared vision.

15. ACTION ITEMS

A. Approve San Jose Evergreen Community College Amendment #2 for the Joint-Use Facility (Assistant Superintendent, Business Services)

Motion Passed: Approve the 2nd amendment to the ground lease and joint use agreement with San Jose Evergreen Community College. Passed with a motion by Robert Jung and a second by Amin Fazal.

Yes Dan Bobay
Yes Amin Fazal
Yes Robert Jung
Yes Hon Lien
Yes Chris Norwood

Minutes:

Wendy Zhang, Assistant Superintendent of Business Services, explained that this is a collaborative process with both organizations. As background, she said that in 2013, the District and SJECC signed a ground lease and joint use agreement for a Joint 21st Century Post-Secondary Education Center at Russell Middle School. The ground lease is really vague, so since the facility is ready to operate, both organizations pulled together to see how it could be worked out. While there is the ground lease, there are also day-to-day operations that need to be implemented. So this second amendment details those changes, with some of the main components being they decided to set up three tiers of committee: joint use committee, which will make the decisions and interpret the ground lease; operations committee, which handles day-to-day operations; and the educational program committee. These two committees will report to the joint use committee. Wendy said that with these layers of structure set up, they don't constantly have to go to both boards to amend the contract.

Other changes detail furniture, fixture, and equipment, with MUSD originally having to pay 40 percent of the cost. Now the District will pay all the original startup costs, and costs will be shared with repairs. The other changes define the items and ask the operations committee to work it out on a day-to-day basis. If the amendment is approved, Wendy said they will start to establish how

many members will make up the committees moving forward.

B. College and Career Access Pathways Partnership Agreement - A Dual Enrollment Partnership 2017-18 (Superintendent)

Motion Passed: Approve the College and Career Access Pathways Partnership Agreement - A Dual Enrollment Partnership 2017-18 Passed with a motion by Amin Fazal and a second by Robert Jung.

Yes Dan Bobay
Yes Amin Fazal
Yes Robert Jung
Yes Hon Lien
Yes Chris Norwood

Minutes:

Superintendent Jordan said this is in relation to the joint use agreement that Wendy just presented, specifically about programming. It specifies how the personnel who are employed to teach the classes that will be offered for dual enrollment at the college receives their evaluation. But then Ed Code specifies that high school have a free education and need to be afforded free textbooks, which is the District's responsibility. So what SJCC is trying to do is use open source text because it will help to decrease costs.

Currently, the classes offered this spring were at 3:30 in Fall they will also be at 3:30 and potentially during the school day. So the end of the MOU has addendum pages that are used to fill in what happens during the school day in terms of who is teaching it, with how many classes, etc.

Not related to enrollment, Superintendent Jordan said SJCC would like to create a summer bridge program in partnership with Beth Harke, a counselor at MHS, to help students get in the mindset of owning their academics to prepare them for their future.

16. CONSENT ITEMS

Motion Passed: Approve all Consent Items, with the exception of 16B, 16F, and 16G. Passed with a motion by Chris Norwood and a second by Robert Jung.

Yes Dan Bobay
Yes Amin Fazal
Yes Robert Jung
Yes Hon Lien
Yes Chris Norwood

A. Approve the Personnel Report of May 23, 2017 (Superintendent/Human Relations)

B. Approve the Purchase Order Report of May 23, 2017 (Assistant Superintendent, Business Services)

Motion Passed: Approve the Purchase Order Report of May 23, 2017 Passed with a motion by Hon Lien and a second by Robert Jung.

Yes Dan Bobay
Yes Amin Fazal
Yes Robert Jung
Yes Hon Lien
Yes Chris Norwood

Minutes:

Trustee Lien questioned an invoice for Buckeye. Wendy said this vendor is for summer cleaning supplies since MOT staff does a deep clean of all classrooms.

She also questioned an invoice for Milpitas Cab. Norma said that open PO is to pay for a special ed cab to transport students for many different reasons. Suzette Bromagen from Student Services spoke about the service. The department keeps a log due to a responsibility to transport students. Some students go to a nonpublic school, and are enrolled there because we can't serve those students. Some of the students in cab services are at nonpublic schools, attend schools in Milpitas schools but have behavioral or physical limitations. So this is to finish paying through June 30 to the cab company. Trustee Norwood asked how we go through the selection process for outside companies. Suzette said this is decided through a student's IEP, where the discussion comes up.

Trustee Jung questioned an invoice for the YMCA. Norma said this is a grant, which we received from the state to run the program, which is contracted through the YMCA. She said the grant covers the whole cost.

C. Approve MK Pipelines, Inc. contract for underground utilities at the new elementary school (Assistant Superintendent, Business Services)

D. Approve MK Pipelines' proposal to complete the installation of the fire hydrant at Rose Elementary School (Assistant Superintendent, Business Services)

E. Approve the 2017-18 Letters of Intent for Milpitas High School Partnership Academies: Digital Business Academy, Engineering & Technology Academy, and Travel & Tourism Academy (Assistant Superintendent, Learning & Development)

F. Approve Summit Learning Program Participation Agreement 2017-2018 (Assistant Superintendent, Learning & Development)

Motion Passed: Approve the 2017-2018 Summit Learning Program Participation Agreement between Milpitas Unified School District and Summit Public Schools. Passed with a motion by Robert Jung and a second by Amin Fazal.

Yes Dan Bobay
Yes Amin Fazal
Yes Robert Jung
Yes Hon Lien
Yes Chris Norwood

Minutes:

Trustee Jung asked for details about whether there was interest from MHS teachers to consider Summit. Norma said there were a lot of efforts in trying to entice and include Milpitas to participate in Summit. Early in the fall, a team visited some of the Summit schools. At that time, there was no interest. Also, in March, Amanda Gross was invited to a Summit conference. There were lots of discussions, and Amanda and Greg Barnes were tasked with continuing the conversations about exploring possibilities. At that time, it was reported that only one teacher was interested and went to Russell for observation.

Afterward, they decided if there wasn't a strain, it wasn't necessary. Norma said there is a renewed commitment to continue this conversation. Superintendent Jordan said there is interest at Cal Hills from one math and one science teacher.

Trustee Norwood said he would like to learn more about this platform from the high school perspective for the future, and requested to meet with Norma. Norma said because they are welcoming a new principal, there are plans, and he will be tied into the conversation.

G. Approve the following field trip requests

Motion Passed: Approve the following field trip requests Passed with a motion by Dan Bobay and a second by Hon Lien.

Yes Dan Bobay
Yes Amin Fazal
Yes Robert Jung
Yes Hon Lien
Yes Chris Norwood

Minutes:

Board President Bobay pulled this item to highlight the awesome opportunity for the Rancho Middle School students who are going to Greece, Italy, and Spain.

Trustee Jung said it is an awesome experience. His daughter did this when she was at Rancho, and gave kudos to Mr. Coulson, who runs the program. He added a donor supported this trip, with a donation of almost \$9,000 to support this trip through the Milpitas Community Educational Endowment.

17. BOARD COMMUNICATIONS/REQUESTS

Minutes:

Alan Pham, Student Board Representative, said all the clubs have been selected for next year at Milpitas High School, the end-of-year dance was last week with a better turnout than last year, senior awards night was last Wednesday, leadership awards was yesterday, and music awards is tomorrow. He said the senior citizens prom is also this Thursday and upcoming graduation. He thanked the Board and all those at the dais for his support and guidance during his last official meeting, and during his time on the Board. He also remembered late Vice President Danny Lau and former Board Members Gunawan Alisantosa and Bob Nunez. He recalled Mr. Lau as someone who cared and led with a big heart throughout his time working with Alan.

Trustee Fazal attended local PTA meetings for the unit in addition to the Sixth District PTA meeting. He also attended senior awards night at MHS, crediting event organizer Marissa Canez for her first time putting on the amazing event, and the jazz band event on Sunday.

Trustee Jung attended several elementary school concerts and the high school band concert, as well as the jazz band on Sunday at the International BBQ. He also attended the Asian Pacific Heritage Month, Celebration of Multilingualism, Senior Awards Night, Sinnott's Tiny Home ribbon cutting, open houses at Randall and Sinnott, and attended the Taiwanese festival of dance and the UOP graduation.

Trustee Lien attended the elementary music concert, town hall meeting, API heritage leadership awards, Senior Awards Night, which she said made her proud to see such promising youth moving forward, the ribbon cutting for the Tiny Home at Sinnott, and the Taiwanese festival, saying the dancing was wonderful. She also graduated from Masters in Governance courses.

Trustee Norwood attended the celebration of multilingualism, Silicon Valley Community Foundation as they look at the after-school space, and also graduated from the Masters in Governance program.

Board President Bobay attended the MetroED meeting, where they looked at many items including SVCTE enrollment numbers. He also attended many open houses, the Curtner Barn Dance on Saturday, Celebration of Multilingualism, Taiwanese dance festival, judged student presentations at Pomeroy, and the art commission meeting yesterday.

18. DATES OF FUTURE BOARD MEETINGS

19. ANNOUNCEMENTS/REMINDERS

Minutes:

Superintendent Jordan reminded the Board that MHS Varsity Baseball Coach, Jesus "Chuy" Zamudio has been selected as this year's CCS Honor Coach in Baseball. Chuy will receive his award at the CCS Baseball Championships on Saturday, May 27, 2017 at San Jose Municipal Stadium. She also reminded attendees of the upcoming Employee Recognition Celebration tomorrow and Josephine Guerrero Family Resource Center Open House tomorrow evening as well.

Trustee Lien thanked staff, Superintendent Jordan, and the community for those who were able to attend the Rotary fundraising dinner on May 13.

Board President Bobay closed the meeting with a moment of silence in respect for those who lost their lives and were injured in the Monday night bombing at an Ariana Grande concert in Manchester, England, which killed at least 22 people.

20. ADJOURNMENT

Minutes:

The Board Meeting adjourned at 9:50 p.m.

Respectfully submitted,

Attested:

Cheryl Jordan
Superintendent

Hon Lien, Clerk of the Board