



## **GOVERNING BOARD**

**May 04, 2017**

**Closed Session - 6:00 P.M.  
Regular Session - 7:00 P.M.**

**Administration Building  
155 North Third Street  
Campbell, CA 95008-2044**

Visitors are always welcome at meetings of the Governing Board, and their suggestions and comments are encouraged. Those wishing to address the Board may do so when the item appears on the agenda, prior to action being taken by the Board, or under "Communications." Oral Communications will be limited to three (3) minutes per person and twenty (20) minutes per topic.

If you wish to address the Board, we request that you complete an "Oral Communications" form giving your name, address, and affiliation, if any, in order that an accurate record can be made in the minutes.

In compliance with Govt. Code §54957.5, non-exempt documents and writings that have been distributed to a majority or all of the Governing Board in advance of a meeting will be made available for public inspection at the District Office (155 North Third Street, Campbell) during normal business hours.

Individuals, who require special accommodation, including but not limited to an American Sign Language interpreter, accessible seating or documentation in accessible formats, should contact the Superintendent or designee at least two days before the meeting.

## **Attendance Taken at 6:00 PM:**

### Present:

Pablo Beltran  
Danielle Cohen  
Thomas Gemetti  
Richard Nguyen  
Michael Snyder

## **1. CALL TO ORDER**

Rationale: Anyone wishing to address the Board on closed session matters may do so at this time.

Minutes: Governing Board President, Thomas Gemetti, called the meeting to order at 6:00 p.m.

## **2. CLOSED SESSION**

Rationale: The Governing Board will review matters pertaining to the following topics as necessary:

Minutes: There were no requests to address closed session items.

The Governing Board convened to closed session at 6:01 p.m.

1. Conference with Legal Counsel - Existing Litigation (Govt. Code 54956.9(d)(1)) Legal Counsel will be available by phone. Summerhill
2. Conference with Legal Counsel - Anticipated Litigation (Govt. Code 54956.9(d)(2)) One matter
3. Confer with Labor Negotiator Shelly Viramontez re: C.E.T.A. & C.S.E.A. CH 868 Negotiations (Govt. Code 3549.1 & 54957.6)
4. Public Employee Discipline/Dismissal/Release/Complaint (Govt. Code 54957)
5. Public Employee Performance Evaluation: Superintendent

## **3. REGULAR SESSION**

Rationale: The Governing Board will reconvene to regular session

Minutes: The Governing Board reconvened to regular session at 7:00 p.m.

#### **4. FLAG SALUTE**

Minutes: The flag salute was led by students from Sherman Oaks and Campbell Middle School.

Sherman Oaks student, Suzette Hernandez de Orta, spoke to the Governing Board about her experience as Consul for the Day at the Mexican Consulate.

Campbell Middle School teachers Mr. Timpson and Mr. Garcia along with students; Emanuel Vega, Daniel Turner, Rodolfo Valentino, Brenda Munoz Ledezma, Jeremy Garcia, Javier Corona, Ashley Coreas and Miguel Paredes presented information on their award winning MESA projects to the Governing Board.

#### **5. ADOPT AGENDA**

Rationale: Additions to the agenda: Items may be added to the agenda in the event an emergency exists (majority vote), or the need to take action arises after posting of the agenda (two-thirds vote of the Board), or by unanimous vote of those present if less than full Board.

**Motion Passed:** It is recommended that the Governing Board adopt the agenda as presented.

Passed with a motion by Richard Nguyen and a second by Danielle Cohen.

Yes Pablo Beltran  
Yes Danielle Cohen  
Yes Thomas Gemetti  
Yes Richard Nguyen  
Yes Michael Snyder

#### **6. REPORT OF ACTION TAKEN IN CLOSED SESSION**

Minutes: There was action taken on Item 2.2

The vote was:

5 Ayes  
0 Noes  
0 Abstentions  
0 Absent

#### **7. DISCUSSION ITEM - Run, Hide, Defend Protocol**

Rationale: Captain Joe Cefalu, Campbell Police Department, will present an overview of the Run, Hide, Defend protocol.

Minutes: Captain Joe Cefalu from the Campbell Police Department presented an overview of the Run, Hide, Defend Protocol.

## 8. REPORTS OF THE GOVERNING BOARD

### 1. Reports on visits to schools, conferences/meetings attended and other activities.

Minutes: The Governing Board reported on meetings and events they attended on behalf of the district.

### 2. Subcommittee Reports

Minutes: The Governing Board reported on the following subcommittees:

Facilities and Technology  
STEAM

## 9. REPORTS OF THE SUPERINTENDENT

Minutes: The Superintendent reported on the following meetings/events attended:

Santa Clara County Office of Education National Bilingual & Multilingual Advocacy Month Showcase

Santa Clara County Alliance of Black Educators Middle School Event

NAACP 65th Freedom & Friendship Gala

## 10. COMMUNICATIONS

### 1. Written Communications

**Motion Passed:** To accept the resignation of Eric Andrew effective June 30, 2017

Passed with a motion by Michael Snyder and a second by Pablo Beltran.

Yes Pablo Beltran  
Yes Danielle Cohen  
Yes Thomas Gemetti  
Yes Richard Nguyen  
Yes Michael Snyder

Minutes: Letter from Superintendent Eric Andrew announcing his retirement effective June 30, 2017.

## **2. Oral Communications**

Rationale: Members of the audience may address the Board regarding matters not on the agenda; oral communications will be limited to three (3) minutes per person and twenty (20) minutes per topic; the Board shall take no action on these matters.

Minutes: There were no oral communications.

## **11. INFORMATION AND POSSIBLE ACTION ITEMS**

### **1. Campbell Youth Commission**

Rationale: The Campbell City Youth Commission will present their accomplishments for 2016-2017.

Minutes: Jenny Bybee from the City of Campbell Recreation & Community Services Department along with Youth Commissioners, Anna Kondratyeva, Hanna Almuti, Ben Nikitin, Sophia Tsue and Naveen Sastri presented an update on the Campbell Youth Commission events and programs to the Governing Board.

### **2. Health Connected Teen Talk Curriculum For 7th Grade Update**

Rationale: Director of Curriculum, Edna Laskin, will present an update on the adoption of the Health Connected Teen Talk For 7th Grade curriculum.

BACKGROUND: Under Education Code 20118.3 the Governing Board of any school district may purchase supplementary textbooks, library books, educational films, audiovisual materials, test materials, workbooks, instructional computer software packages, or periodicals in any amount needed for the operation of the schools of the district without taking estimates or advertising for bids. The California Healthy Youth Act (AB329) became effective January 1, 2016. Health Connected's Teen Talk complies with the CA Education Code requirements and is aligned with the CA Health Content Standards for Growth, Development, and Sexual Health. In fact Health Connected's middle school and high school curricula had the highest rate of compliance of the 11 reviewed by the CA Department of Education. Teachers in Campbell charged with teaching this content, reviewed two curriculum during the 2015-2016 school year and chose Teen Talk. Training for the teachers occurred in April 2017 and parents were notified about three separate opportunities to view the materials and ask questions. The parents have the right to opt their students out of this course by writing a letter to the school. SOURCE OF FUNDS:LCAP Base

## **2. Health Connected Teen Talk Curriculum For 7th Grade**

**Update**(continued)

**Motion Passed:** Authorize the adoption of Health Connected Teen Talk Curriculum for 7th in alignment with the California Healthy Youth Act (AB329). Passed with a motion by Pablo Beltran and a second by Richard Nguyen.

Yes Pablo Beltran  
Yes Danielle Cohen  
Yes Thomas Gemetti  
Yes Richard Nguyen  
Yes Michael Snyder

Minutes: Director of Curriculum, Edna Laskin, presented an update on the adoption of the Health Connected Teen Talk For 7th Grade curriculum.

## **3. Local Control Accountability Plan Presentations: Blackford Elementary School, Castlemont Elementary School, Forest Hill Elementary School and Rolling Hills Middle School**

Rationale: The Principals of Blackford Elementary School, Castlemont Elementary School, Forest Hills Elementary School and Rolling Hills Middle School will be presenting to the Board their Local Control Accountability Plan (LCAP) goals and progress for the school year.

Minutes: The following principals and staff presented an update on their site LCAP to the Governing Board:

Blackford Elementary - Corrine Frese, Jennifer Jasper  
Castlemont Elementary - Eric Brown, Cathy McAvoy, Christa Norum  
Forest Hill Elementary - Denise Khalid  
Rolling Hills Middle School - Cynthia Dodd, Kristen Prindle

## **4. Department Update - English Language Development**

Rationale: The Coordinator of English Language Development will present an overview of student progress and the work that has been done this year to support English Language learners.

Minutes: English Language Development coordinator, Denise Kilpatrick presented an update on English Language Learner progress to the Governing Board.

## **5. District TK - 8th Grade Program**

Rationale: The Superintendent will provide an update on the progress of the District TK-8th Grade program.

Minutes: Superintendent, Eric Andrew, presented an update on the progress of the TK-8th Grade Program committee.

## **12. ACTION ITEMS - CONSENT AGENDA**

Rationale: Items may be removed from the consent agenda by consensus of the Governing Board:

**Motion Passed:** Approve the consent agenda as follows:

Passed with a motion by Michael Snyder and a second by Pablo Beltran.

Yes Pablo Beltran  
Yes Danielle Cohen  
Yes Thomas Gemetti  
Yes Richard Nguyen  
Yes Michael Snyder

### **1. Minutes Regular Session April 20, 2017**

Minutes: Approve the minutes of the Regular Session April 20, 2017.

### **2. Donations**

Rationale: Donations in excess of \$300.00 are accepted by the Board at a public meeting. Letters of acknowledgment and appreciation are sent to all donors, regardless of the monetary value of the donation.

\$600.00 donated by Country Woman's Club of Campbell to the middle schools to be used for music and arts programs.

\$6034.52 donated by Village School PTA to Village School to be used for music, art, poetry.

\$574.80 donated by Marshall Lane PTA to Marshall Lane School to be used for technology purchases.

Minutes: Accept the donations as presented.

### **3. Instructional Materials-Williams Uniform Complaint Quarterly Report**

Rationale: As stated in Education Code 35186: (a) A school District shall use the uniform complaint process it has adopted as required by Chapter 5.1 (commencing with Section 4600) of Title 5 of the California Code of Regulations, with modifications, as necessary, to help identify and resolve any deficiencies related to instructional materials, emergency or urgent facilities conditions that pose a threat to the health and safety of pupils or staff, and teacher vacancy or misassignment. Campbell Union School District reports that there were no complaints filed with any school in the district during the January 1 through March 31, 2017 quarter.

Minutes: Approve the Quarterly Report on Williams Uniform Complaints during the January 1 through March 31, 2017 quarter.

### **4. Investment Report For The Month Ending December 31, 2016**

Rationale: Enclosed is a detail listing of all Santa Clara County Treasury Investments and a list of all bank balances of Campbell Union School District as of December 31, 2016. The average County pool yield on December 31, 2016 was 0.96%. The prior quarter yield was 0.99%.

Minutes: Receive and file the December 31, 2016 Detailed Investment Portfolio Listing.

### **5. Personnel Report**

Minutes: Approve the Personnel Report and Addendum as submitted.

## **13. ACTION ITEMS - REGULAR AGENDA**

### **1. Conditional Award Of Bid: Marshall Lane Modernization**

Rationale: Bids for the Marshall Lane Modernization were opened on April 13, 2017. Strawn Construction submitted the lowest responsive bid for the Project. Plans for the Project have not yet been approved by the Division of State Architect (DSA). Staff recommends that the Board award the contract to Strawn Construction on the condition that plans for the Project are approved by DSA prior to execution of the contract by the District and Strawn Construction. The Superintendent, or designee, is hereby authorized to execute the Contract upon approval of the plans by DSA. If DSA does not approve the plans before June 1, 2017, this conditional award shall be deemed null and void. This bid covers Phase I of site renovations at Marshall Lane Elementary School, which includes installing new walkways throughout the campus, installing a new covered lunch shelter, installing a new front entrance to the school, and Replacing all underground plumbing and electrical.

### 13. ACTION ITEMS - REGULAR AGENDA

#### 1. Conditional Award Of Bid: Marshall Lane Modernization (continued)

Bidders	Amount
Strawn Construction	\$6,040,000
Hagensen Pacific Construction	\$6,610,000

Strawn Construction contractors' license was checked and found in good standing. The contractor's insurance was checked and found that they are registered with the State of California.

**Motion Passed:** Award the bid to Strawn Construction with a low bid of \$6,040,000.00 on the condition that plans for the project are approved by DSA. The Superintendent or designee is hereby authorized to execute the contract upon approval of the plans by DSA. If DSA does not approve the plans before June 1, 2017, this conditional award shall be deemed null and void.

Passed with a motion by Richard Nguyen and a second by Danielle Cohen.

Yes Pablo Beltran  
Yes Danielle Cohen  
Yes Thomas Gemetti  
Yes Richard Nguyen  
Yes Michael Snyder

#### 2. Conditional Award Of Bid: Blackford Elementary School Modernization Phase III

Rationale: Bids for the Blackford Elementary School Modernization Phase III were opened on April 6, 2017. Strawn Construction submitted the lowest responsive bid for the Project. Plans for the Project have not yet been approved by the Division of State Architect (DSA). Staff recommends that the Board award the contract to Strawn Construction on the condition that plans for the Project are approved by DSA prior to execution of the contract by the District and Strawn Construction. The Superintendent, or designee, is hereby authorized to execute the Contract upon approval of the plans by DSA. If DSA does not approve the plans before June 1, 2017, this conditional award shall be deemed null and void. This bid covers Phase III of site renovations at Blackford Elementary School, which includes installing a new courtyard, installing a new covered lunch shelter, replacing covered walkways, replacing all underground plumbing and electrical, and new landscaping.

## 2. Conditional Award Of Bid: Blackford Elementary School Modernization Phase III (continued)

Bidders	Amount
Strawn Construction	\$4,950,000

Strawn Construction contractors' license was checked and found in good standing. The contractor's insurance was checked and found that they are registered with the State of California.

**Motion Passed:** Award the bid to Strawn Construction with a low bid of \$4,950,000 on the condition that plans for the project are approved by DSA. The Superintendent or designee is hereby authorized to execute the contract upon approval of the plans by DSA. If DSA does not approve the plans before June 1, 2017, this conditional award shall be deemed null and void.

Passed with a motion by Michael Snyder and a second by Pablo Beltran.

Yes Pablo Beltran  
Yes Danielle Cohen  
Yes Thomas Gemetti  
Yes Richard Nguyen  
Yes Michael Snyder

## 14. UPCOMING CALENDAR DATES

Rationale: Meetings may be scheduled, rescheduled and/or cancelled as required to conduct District business.

May 18, 2017	Special Session (district recognition)
June 1, 2017	Regular Session
June 22, 2017	Regular Session
July 13, 2017	Regular Session (if needed)
August 17, 2017	Regular Session
September 14, 2017	Regular Session
October 5, 2017	Regular Session
October 26, 2017	Regular Session
November 16, 2017	Regular Session
December 7, 2017	Regular Session (organizational meeting)

#### **14. UPCOMING CALENDAR DATES** (continued)

Minutes: Upcoming Calendar Dates were reviewed:

<b>May 15, 2017</b>	<b>Special Session</b>
May 18, 2017	Special Session (district recognition)
June 1, 2017	Regular Session
June 22, 2017	Regular Session
July 13, 2017	Regular Session (if needed)
August 17, 2017	Regular Session
September 14, 2017	Regular Session
October 5, 2017	Regular Session
October 26, 2017	Regular Session
November 16, 2017	Regular Session
December 7, 2017	Regular Session (organizational meeting)

#### **15. FUTURE AGENDA ITEMS: FOLLOW-UP FROM PREVIOUS MEETINGS**

Rationale:

May Special Education Classrooms  
Aug Suspension/Expulsion Report  
TBD Department Overviews  
TBD Instruction/Achievement Study Session  
TBD Literacy Forum  
TBD Expeditionary Learning Discussion  
TBD International Baccalaureate

Minutes: Future Agenda Items were reviewed:

May Special Education Classrooms  
Aug Suspension/Expulsion Report  
**Sept Instruction/Student Achievement**  
TBD Department Overviews  
TBD Literacy Forum  
TBD International Baccalaureate

#### **16. CLOSED SESSION**

Rationale: The Governing Board will review matters pertaining to topics specified under Item 2, as required.

Minutes: No closed session was held under Item 16.

#### **17. ADJOURNMENT**

Minutes: The meeting was adjourned at 10:20 p.m.

Submitted by:

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Eric Andrew, Ed.D., Superintendent

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Richard Nguyen, Clerk