



GOVERNING BOARD

June 01, 2017

**Closed Session - 6:00 P.M.
Regular Session - 7:00 P.M.**

**Administration Building
155 North Third Street
Campbell, CA 95008-2044**

Visitors are always welcome at meetings of the Governing Board, and their suggestions and comments are encouraged. Those wishing to address the Board may do so when the item appears on the agenda, prior to action being taken by the Board, or under "Communications." Oral Communications will be limited to three (3) minutes per person and twenty (20) minutes per topic.

If you wish to address the Board, we request that you complete an "Oral Communications" form giving your name, address, and affiliation, if any, in order that an accurate record can be made in the minutes.

In compliance with Govt. Code §54957.5, non-exempt documents and writings that have been distributed to a majority or all of the Governing Board in advance of a meeting will be made available for public inspection at the District Office (155 North Third Street, Campbell) during normal business hours.

Individuals, who require special accommodation, including but not limited to an American Sign Language interpreter, accessible seating or documentation in accessible formats, should contact the Superintendent or designee at least two days before the meeting.

Attendance Taken at 6:00 PM:

Present:

Pablo Beltran
Danielle Cohen
Thomas Gemetti
Richard Nguyen
Michael Snyder

1. CALL TO ORDER

Rationale: Anyone wishing to address the Board on closed session matters may do so at this time.

Minutes: Governing Board President, Thomas Gemetti, called the meeting to order at 6:00 p.m.

2. CLOSED SESSION

Rationale: The Governing Board will review matters pertaining to the following topics as necessary:

Minutes: There were no requests to address closed session items.

The Governing Board convened to closed session at 6:01 p.m.

1. Conference with Legal Counsel - Existing Litigation
(Govt. Code 54956.9(d)(1)) Legal Counsel will be available by phone.
Summerhill
2. Conference with Legal Counsel - Anticipated Litigation
(Govt. Code 54956.9(d)(2)) One matter
3. Confer with Labor Negotiator Shelly Viramontez re:
C.E.T.A. & C.S.E.A. CH 868 Negotiations (Govt. Code 3549.1 & 54957.6)
4. Public Employee Discipline/Dismissal/Release/Complaint (Govt. Code 54957)
5. Public Employee Performance Evaluation: Superintendent
6. Public Employee Appointment/Employment (Govt. Code 54957):Superintendent
7. Confer with Labor Negotiator Thomas M. Gemetti re:
Unrepresented Employee: Superintendent (Govt. Code 54957.6)

3. REGULAR SESSION

Rationale: The Governing Board will reconvene to regular session

Minutes: The Governing Board reconvened to regular session at 7:01 p.m.

4. FLAG SALUTE

Minutes: The flag salute was led by students from Forest Hill Elementary and Monroe Middle School.

Forest Hill students, Yuna Ogiwara and Kenneth Chuang, spoke to the Governing Board about their Santa Clara County Office of Education Young Artists Showcase awards.

Monroe Middle School students presented information to the Governing Board regarding winning the local level World Scholar Cup and the opportunity to compete at the next round in either Hanoi, Vietnam; Cape Town, South Africa or Athens, Greece.

5. ADOPT AGENDA

Rationale: Additions to the agenda: Items may be added to the agenda in the event an emergency exists (majority vote), or the need to take action arises after posting of the agenda (two-thirds vote of the Board), or by unanimous vote of those present if less than full Board.

Motion to Amend Passed: To amend the motion from: "It is recommended that the Governing Board adopt the agenda as presented." to:

"Adopt the agenda with the following change: move Item 12.5 to precede Item 12.1"

Passed with a motion by Danielle Cohen and a second by Pablo Beltran.

Yes Pablo Beltran
Yes Danielle Cohen
Yes Thomas Gemetti
Yes Richard Nguyen
Yes Michael Snyder

Minutes: Item 12.5 was moved to appear before Item 12.1

6. REPORT OF ACTION TAKEN IN CLOSED SESSION

Motion Passed: Select Shelly Viramontez to serve as the next superintendent of the District subject to completion of the terms of her contract which will be brought to the Board for review and approval in open session on June 22, 2017.

Passed with a motion by Michael Snyder and a second by Danielle Cohen.

Yes Pablo Beltran
Yes Danielle Cohen
Yes Thomas Gemetti
Yes Richard Nguyen
Yes Michael Snyder

Minutes: Action was taken on Item 2.6.

Vote was: 5 Ayes, 0 Noes, 0 Abstentions, 0 Absent

The Board has selected Shelly Viramontez to serve as the next superintendent of the District subject to completion of the terms of her contract which will be brought to the Board for review and approval in open session on June 22, 2017. The vote to appoint Dr. Viramontez as superintendent was unanimous.

7. DISCUSSION ITEM - Preschool

Rationale: Superintendent, Eric Andrew, and Preschool Director, Gina Phi, will lead a discussion and an overview of the Campbell Union School District's Preschool programs and curriculum.

Minutes: Director Preschool, Gina Phi, and Heather Elston presented an update on Campbell Union School District Preschool programs to the Governing Board.

8. REPORTS OF THE GOVERNING BOARD

1. Reports on visits to schools, conferences/meetings attended and other activities.

Minutes: The Governing Board reported on meetings and events they attended on behalf of the district.

2. Subcommittee Reports

Minutes: The Governing Board reported on the following subcommittees:

Budget
Parent University
Wellness

9. REPORTS OF THE SUPERINTENDENT

Rationale: Superintendent, Eric Andrew, will report on meetings and activities attended on behalf of the district. The Superintendent will present information from the Grand Jury School Parcel Tax Exemptions For Seniors And Homeowners With Disabilities Report

Minutes: The Superintendent reported on the following meetings/events attended:

Parent University
District TK-8th Grade Program
Writers Fair
Junior Achievement Social Innovation Camp Judging
Safe Routes To School Walk And Roll

The report on the Grand Jury School Parcel Tax Exemptions was postponed to a future Governing Board meeting.

10. COMMUNICATIONS

1. Written Communications

Minutes: Board President, Thomas Gemetti, shared an article from EDCAL naming Superintendent Eric Andrew a finalist for the 2017 National Superintendent of the Year Award from the National Association Of School Superintendents organization.

10. COMMUNICATIONS (continued)

2. Oral Communications

Rationale: Members of the audience may address the Board regarding matters not on the agenda; oral communications will be limited to three (3) minutes per person and twenty (20) minutes per topic; the Board shall take no action on these matters.

Minutes: There were no oral communications.

11. PUBLIC HEARING

1. Public Hearing for Campbell Union School District (CUSD) Local Control Accountability Plan (LCAP) Proposal for the 2017-2018 Through 2019-2020

Rationale: In accordance with Education Code 52062 a public hearing of the proposed Local Control Accountability Plan (LCAP) update shall be held before its adoption by the Governing Board. The public hearing shall be held at the same meeting as the public hearing required prior to the adoption of the district budget in accordance with Education Code 42127 and AR 3100 - Budget. The LCAP will be available for review from May 23, 2017 through June 22, 2017: Campbell Union School District - Superintendent's Office 155 North Third Street Campbell, CA 95008 and online at https://www.campbellusd.org/lcap_hearing2017

1. Overview Of The Proposed Campbell Union School District (CUSD) Local Control Accountability Plan (LCAP) Proposal For 2017-2018 Through 2019-2020

Rationale: Assistant Superintendent Instructional Services, Whitney Holton, will present an overview of the District/Campbell Middle School Local Control Accountability Plan 2017-2018.

Minutes: Assistant Superintendent Instructional Services, Whitney Holton, presented a brief overview of the District Local Control Accountability Plan Proposal for 2017-2018 through 2019-2020 school years.

2. Community Input

Rationale: Community input will be received by the Board on the Campbell Union School District (CUSD) 2017-2018 proposed Local Control Accountability Plan (LCAP).

Minutes: Governing Board President, Thomas Gemetti, opened the public hearing at 8:02 p.m. in order to receive comments from the public regarding the proposed Campbell Union School District Local Control Accountability Plan for the 2017-2018 through 2019-2020 school years.

There being no comments, President Gemetti declared the public hearing closed at 8:03 p.m.

11. PUBLIC HEARING (continued)

2. Public Hearing For The Proposed Campbell Union School District (CUSD) 2017-2018 Budget

Rationale: In accordance with Education Code Section 42127 and AB 1200 (Statutes of 1991, Chapter 1213), a public hearing of the proposed 2017-18 Budget will be held before its adoption by the Governing Board. The Budget will be available for review May 23, 2017 through June 22, 2017: Campbell Union School District - Superintendent's Office 155 North Third Street, Campbell, CA 95008

1. Overview Of The Campbell Union School District (CUSD) Proposed 2017-18 Budget

Rationale: Deputy Superintendent Administrative Services, James Crawford, and Director of Business Services, Jackie Chen, will present an overview of the proposed 2017-18 Budget to the Governing Board.

Minutes: Director of Fiscal Services, Jackie Chen, presented the proposed Budget for the 2017-2018 school year.

2. Community Input

Community input will be received by the Board on the Campbell Union School District (CUSD) 2017-2018 proposed budget.

Minutes: Governing Board President, Thomas Gemetti, opened the public hearing at 8:13 p.m.

There being no comments, President Gemetti declared the public hearing closed at 8:14 p.m.

12. INFORMATION AND POSSIBLE ACTION ITEMS

1. Local Control Accountability Plan Presentation: District and Campbell Middle School

Rationale: The Principal of Campbell Middle School will be presenting the Local Control Accountability Plan (LCAP) goals and progress for the school year to the Governing Board.

Minutes: Assistant Superintendent Instructional Services, Whitney Holton, introduced the following administrators who presented an update on the Campbell Middle School Local Control Accountability Plans for the 2016 - 2017 school year.

Norma Jeanne Ready, Ted Cribari - Campbell Middle School

12. INFORMATION AND POSSIBLE ACTION ITEMS (continued)

2. Local Control Accountability Plan Presentations: Lynhaven Elementary School, Sherman Oaks Elementary School and Monroe Middle School

Rationale: The Principals of Lynhaven Elementary School, Sherman Oaks Elementary School and Monroe Middle School will be presenting to the Governing Board their Local Control Accountability Plan (LCAP) goals and progress for the school year.

Minutes: Assistant Superintendent Instructional Services, Whitney Holton, introduced the following administrators who presented an update on their Local Control Accountability Plans for the 2016 - 2017 school year.

Beatrice Rowan, Anne Ajlouni - Lynhaven Elementary
Raul Lomeli - Sherman Oaks
Dawnel Sonntag, Gilbert Rodriguez - Monroe Middle School

3. Department Update - Literacy Forum

Rationale: Whitney Holton, Assistant Superintendent of Instructional Services, will share information about the Early Literacy Forums held in April and May.

Minutes: Assistant Superintendent Instructional Services, Whitney Holton, presented an update on the Literacy Forums held to the Governing Board.

4. Strategic Plan

Rationale: Superintendent, Eric Andrew, will present an update on the District Strategic Plan goals to the Governing Board.

Minutes: Superintendent, Eric Andrew, reviewed progress on the District's Strategic Plan goals.

5. District TK-8th Grade Program Update

Rationale: Superintendent, Eric Andrew, will present an update on the TK-8th Grade Program.

Minutes: Item 12.5 was moved to precede Item 12.1.

Superintendent, Eric Andrew, introduced the following TK-8th Grade Program committee members:

Ted Cribari
Lorinda Gomes
Roberta Hendryx
Derek Mitchell
Norma Jeanne Ready
Sandy Richards

Superintendent Andrew presented the proposed TK-8th Grade Implementation Plan to the Governing Board.

12. INFORMATION AND POSSIBLE ACTION ITEMS (continued)

6. Proposed Revised Board Policies And Administrative Regulations-First Reading

Rationale: The Governing Board will review the proposed revised Board policies and Administrative Regulations as presented for a first reading.

BP 0460 - Local Control and Accountability Plan

BP/AR 3260 - Fees and Charges

AR 4112.22 - Staff Teaching English Learners

E 4112.9/4212.9/4312.9 - Employee Notifications

AR 4161.1/4361.1 - Personal Illness/Injury Leave

AR 4261.1 - Personal Illness/Injury Leave

BP 5111 – Admission

BP 5111.1 - District Residency

BP/AR 5113 - Absences and Excuses

BP/AR 5141.52 - Suicide Prevention

E 5145.6 - Parental Notifications

BP/AR 5148.2 - Before/After School Programs

BP 6111 - School Calendar

BP 6144 - Controversial Issues

BP/AR/E 6174 - Education for English Learners

BP/AR 5116.1 Intradistrict Open Enrollment

Minutes: The Governing Board reviewed the proposed revised Board Policies and Administrative Regulations as presented for a first reading. No action required.

13. ACTION ITEMS - CONSENT AGENDA

Rationale: Items may be removed from the consent agenda by consensus of the Governing Board:

Motion Passed: Approve the consent agenda as follows:

Passed with a motion by Pablo Beltran and a second by Richard Nguyen.

Yes Pablo Beltran

Yes Danielle Cohen

Yes Thomas Gemetti

Yes Richard Nguyen

Yes Michael Snyder

1. Donations

Rationale: Donations in excess of \$300.00 are accepted by the Board at a public meeting. Letters of acknowledgment and appreciation are sent to all donors, regardless of the monetary value of the donation. \$14,600.00 donated by Marshall Lane PTA to Marshall Lane Elementary School to be used for technology procurement. \$11,585.00 donated by Intel Volunteer Grant Program to Campbell Middle School to be used for sixth grade STEAM Program. \$486.35 donated by Marshall Lane PTA to Marshall Lane Elementary School to be used for technology procurement.

Minutes: Accept the donations as presented.

13. ACTION ITEMS - CONSENT AGENDA (continued)

2. Minutes Special Closed Session May 3, 2017

Minutes: Approve the minutes of the Special Closed Session May 3, 2017.

3. Minutes Regular Session May 4, 2017

Minutes: Approve the minutes of the Regular Session May 4, 2017.

4. Minutes Special Session May 15, 2017

Minutes: Approve the minutes of the Special Session May 15, 2017.

5. Minutes Special Session May 18, 2017

Minutes: Approve the minutes of the Special Session May 18, 2017.

6. Field Trip Request: Village School 4th Grade Students to State Capitol, Sacramento, California

Rationale: BACKGROUND: Jill Reynolds and Michele Goetowski, 4th grade teachers at Village Elementary School, are requesting permission for a field trip to the State Capitol in Sacramento, California. The students have been studying California and American History. Their visit to the State Capitol, Sutter's Fort, Old Town Sacramento, and the California Railroad Museum will be the culminating activities for this unit. They plan to learn about the political processes and the historical significance of Sacramento and its surrounding environments. FUNDING SOURCE: The cost of the trip will be funded by Village Parent-Teacher Association (PTA) and donations. TRANSPORTATION: They will use charter bus for transportation to and from Sacramento. CHAPERONE TO STUDENT RATIO: 1:8 IMPACT TO GENERAL FUND: None

Minutes: Approve the field trip request for approximately forty-five 4th grade students from Village School to participate in a field trip to the State Capitol in Sacramento, California on June 2, 2017.

7. Overnight Field Trip Request: Sherman Oaks Elementary School 5th Grade Students to Camp Campbell, YMCA of the Redwoods, Boulder Creek

Rationale: BACKGROUND INFORMATION: This trip will support our intermediate grade studies of ecosystems native to California, addressing California State science and science standards. Trip activities include the study of a redwood/mixed evergreen natural community, environmental life cycles (photosynthesis, succession, erosion, and natural selection), our solar system (via night hike), interdependence of organisms, and human impact on natural resources. The YMCA provides trained staff to serve as cabin leaders and ecosystem teachers. FUNDING SOURCE: The fifth grade students and their parents have been earning money for this trip through various fundraisers and donations. TRANSPORTATION: District bus CHAPERONE TO STUDENT RATIO: 1:6 IMPACT TO GENERAL FUND: None

Minutes: Approve the request for approximately sixty-seven students from Sherman Oaks Elementary School to participate in an overnight field trip to YMCA of the Redwoods, Camp Campbell Outdoor Science Program, in Boulder Creek from January 23-26, 2018.

13. ACTION ITEMS - CONSENT AGENDA (continued)

8. Authorization To Adopt and Purchase Instructional Math Materials

Rationale: BACKGROUND: Under Education Code 20118.3 the Governing Board of any school district may purchase supplementary textbooks, library books, educational films, audiovisual materials, test materials, workbooks, instructional computer software packages, or periodicals in any amount needed for the operation of the schools of the district without taking estimates or advertising for bids.

Education Codes 60000, 60001, 60002, and 60422 determine the process for the adoption of instructional materials in California schools. As part of the Common Core Instructional material pilot process, Math Learning Center's Bridges Math, and Pearson's Investigation curriculum were selected by Math Committee, in addition to Eureka Math curriculum which has been used by teachers the last three years, to be piloted beginning in the 2016-2017 school year. At a vote on May 11, 2017 the committee and piloting teachers voted for Bridges as our district-wide curriculum. Sherman Oaks teachers made a case for Investigations because of their unique dual-immersion program. Not only was the time dedicated to math unattainable with Bridges, the Investigations Spanish materials are of superior quality, including the fact that the teacher's edition are written in Spanish (not so with Bridges). Bridges and Investigations provide print materials and digital resources for both students and teachers for six-year periods with full payment required with the initial curriculum purchase. Consumables will be provided digitally yearly during the six year period at no cost to Campbell Union School District. Hard copies would incur a cost. SOURCE OF FUNDS: General Fund and Lottery/Prop 20 Funds

Minutes: Approve the adoption of Bridges Math for Kindergarten to 5th grade district-wide, and Investigations for Sherman Oaks Elementary School. We also recommend the Board authorize Administration to purchase instructional materials, including digital resources from the Great Minds publishing company in an amount estimated at \$600,000.00.

9. Personnel Report

Minutes: Approve the Personnel Report and Addendum as submitted.

10. CSEA - Chapter 868 Sunshine Proposal To Campbell Union School District For The 2017-2018 School Year

Rationale: The attached contract proposal has been received from CSEA Chapter 868. Pursuant to Government Code Section 3547 and in order to commence collecting bargaining, the Governing Board at this public meeting will officially receive the proposal.

Minutes: Direct the Associate Superintendent to enter into negotiations with the California School Employees Association (CSEA) Chapter 868 for the 2017-2018 school year regarding Article 4 Compensation, Article 5 Health and Welfare Benefits, Article 6 Professional Growth, and Article 9 Vacations.

13. ACTION ITEMS - CONSENT AGENDA (continued)

11. Campbell Union School District Sunshine Proposal To CSEA - Chapter 868 For The 2017-2018 School Year

Rationale: This proposal has been given to the California School Employees Association (CSEA) Chapter 868. Pursuant to Government Code Section 3547 and in order to commence collecting bargaining, the Governing Board at this public meeting will officially receive the proposal.

Minutes: Direct the Associate Superintendent to enter into negotiations with the California School Employees Association (CSEA) Chapter 868 for the 2017-2018 school year regarding Article 4 Compensation, and Article 16 Layoff and Reemployment, and clean up language.

12. Contractor Prequalification Questionnaire

Rationale: The District will be using the Quality Bidders software to conduct prequalification of contractors. The State of California requires that the District adopt a uniform scoring system and appeals process.

Minutes: Approve the Contractor Prequalification Scoring Summary, Prequalification Interview Questions, and Prequalification Appeals Process.

13. Award Of Bid: Synthetic Turf Installation at Capri and Forest Hill

Rationale: The District will be installing synthetic turf at Capri Elementary and Forest Hill Elementary.

<u>Bidders</u>	<u>Amount</u>
Heavenly Greens	\$66,491
Scapes, Inc.	\$125,000

Heavenly Greens' contractors' license was checked and found in good standing. The contractor's insurance was checked and found that they are registered with the State of California.

Minutes: Award the bid for synthetic turf installation at Capri and Forest Hill schools to Heavenly Greens with the low bid of \$66,491.

14. Authorization to Purchase Chromebooks

Rationale: As part of our ongoing technology plan and to continue to improve teaching processes, providing teachers with access to current and emerging technologies is critical to our continued success. It is recommended that the Governing Board authorize the purchase of 400 Chromebooks from CDW-G through the National IPA Technology Solutions, a joint purchasing cooperative.

Minutes: Authorize Administration to purchase Chromebooks through CDW-G in an amount estimated at \$127,322.40.

13. ACTION ITEMS - CONSENT AGENDA (continued)

15. Authorization To Purchase Apple Computers

Rationale: As part of our ongoing technology plan and to continue to improve teaching processes, providing teachers with access to current and emerging technologies is critical to our continued success. It is recommended that the Governing Board authorize the purchase of 108 MacBook Airs from Apple.

Minutes: Authorize Administration to purchase Apple computers through the Western States Contracting Alliance (WSCA) in an amount estimated at \$144,102.22.

16. Expenditure And Purchase Order Reports April 2017

Minutes: Ratify the General Fund and Building Funds Expenditure Reports and the Purchase Order contracts that were issued during the periods listed:

Payroll Report for April 2017

Warrant Report for April 2017

Purchase Order Report for April 2017

17. Inspections Services for Various Construction Projects

Rationale: As required by the Department of State Architect (DSA), the District needs to have ongoing inspections of current construction projects by a DSA certified project inspector. DFH will provide inspection services for the following construction projects:

Marshall Lane Site Modernization	\$ 80,000
Blackford Modernization Phase 3	\$ 80,000
Rosemary Relocatable Classroom	\$ 12,000
<u>Rolling Hills Relocatable Classroom</u>	<u>\$ 32,000</u>
Total	\$204,000

Minutes: Authorize the inspections services with DFH Inspections, Inc. for the Marshall Lane Site Modernization, Blackford Modernization Phase 3, Rosemary Relocatable Classroom, and Rolling Hills Relocatable Classroom projects.

18. Approval Of The Agreement Between Campbell Elementary Teachers Association And Campbell Union School District

Rationale: Following negotiations, the attached agreement was reached with Campbell Elementary Teachers Association for the 2017-18 school year. The approval is dependent on ratification of the members of Campbell Elementary Teachers Association (CETA).

Minutes: Approve the collective bargaining agreement between Campbell Elementary Teachers Association and the District, effective July 1, 2017.

14. ACTION ITEMS - REGULAR AGENDA

1. Award Of Bid: Roofing Replacement Sherman Oaks Elementary School

Rationale: The District will be replacing the roof for the Parkway Child Development Center at Sherman Oaks Elementary School.

Motion Passed: Award the bid to replace the roof for the Parkway Child Development Center at Sherman Oaks Elementary School to Best Contracting Services with the low bid of \$99,000.00.

Passed with a motion by Michael Snyder and a second by Pablo Beltran.

Yes Pablo Beltran
Yes Danielle Cohen
Yes Thomas Gemetti
Yes Richard Nguyen
Yes Michael Snyder

2. New School Construction Project

Rationale: In order to convert Campbell Middle School to a TK-8 school opening in the 2018-19 academic year, the original plan was to renovate some existing classrooms to accommodate the change. However, after studying the design plan further, it was determined that more changes need to be done to the campus than previously thought in order to properly accommodate a TK-8 program. Once the Board approves of the scope of plans and the funding source, we will move quickly with designing full plans and specifications to be able to build starting in early March 2018.

Motion Passed: Approve the scope of the New School Construction Project and authorize the use of the Building Fund Reserves for the project.

Passed with a motion by Michael Snyder and a second by Danielle Cohen.

Yes Pablo Beltran
Yes Danielle Cohen
Yes Thomas Gemetti
Yes Richard Nguyen
Yes Michael Snyder

15. UPCOMING CALENDAR DATES

Rationale: Meetings may be scheduled, rescheduled and/or cancelled as required to conduct District business.

June 22, 2017 Regular Session
July 13, 2017 Regular Session (if needed)
August 17, 2017 Regular Session
September 14, 2017 Regular Session
October 5, 2017 Regular Session
October 26, 2017 Regular Session
November 16, 2017 Regular Session
December 7, 2017 Regular Session (organizational meeting)

Minutes: Upcoming Calendar Dates were reviewed:

July 6, 2017 Special Session
July 13, 2017 Regular Session (if needed)
August 17, 2017 Regular Session
September 14, 2017 Regular Session
October 5, 2017 Regular Session
October 26, 2017 Regular Session
November 16, 2017 Regular Session
December 7, 2017 Regular Session (organizational meeting)

16. FUTURE AGENDA ITEMS: FOLLOW-UP FROM PREVIOUS MEETINGS

Rationale: Aug Suspension/Expulsion Report
Sept Instruction/Student Achievement
TBD Department Overviews
TBD International Baccalaureate

Minutes: Future Agenda Items were reviewed:

Aug Suspension/Expulsion Report
Sept Instruction/Student Achievement
TBD Equity Report
TBD Department Overviews
TBD International Baccalaureate

17. CLOSED SESSION

Rationale: The Governing Board will review matters pertaining to topics specified under Item 2, as required.

Minutes: No closed session was held under Item 17.

18. ADJOURNMENT

Minutes: The meeting was adjourned at 11:14 p.m.

Submitted by:

Eric Andrew, Ed.D., Superintendent

Richard Nguyen, Clerk