

### Summary of Proposed Instructional Minutes for the 2017-2018 School Year:

<b>Middle School Level</b>	<b>Total Instructional Minutes – (54,000 required by CDE)</b>
Comstock	64,852
Cook	64,950
Rincon Valley	64,763
Santa Rosa	64,980
Slater	64,815
<b>High School Level</b>	<b>Total Instructional Minutes – (64,800 required by CDE)</b>
Elsie Allen	71,259
Maria Carrillo	64,908
Montgomery	64,857
Piner	65,020
Santa Rosa	64,871
<b>Alternative Schools*</b>	<b>Total Instructional Minutes*</b>
Ridgway	65,320

\*Attendance manuals and Education Code specifically exclude continuation schools from the 64,800 minute requirement, but instead states the minimum of 180 minutes per day (32,400 minutes per year). Past District discussions have resulted in continuation schools having similar schedules to the comprehensive high schools.

#### **General Information:**

Average daily attendance is a measurement of the number of pupils attending classes in the District. The purpose of attendance accounting and instructional-minutes verification, from a fiscal standpoint, is to provide the basis on which apportionments of state funds are made to school districts. The District has also received incentive funding for increasing instructional time as provided by the Incentives for Longer Instructional Day. The District receives funds each year for having increased instructional time and instructional days in accordance with State legislation in the early 1980's. Base funding per average daily attendance was increased by prescribed amounts in 1984-85, 1985-86, and 1986-87 and has continued each year thereafter. Instructional minutes must be maintained each year in order to continue qualifying for the funds.

<b>Grade Level</b>	<b>Required Minutes since 1986-87</b>	<b>Range of Actual Minutes Approved for 2016-17</b>
Grades 7-8	54,000	64,820 – 64,980
Grades 9-12	64,800	64,871 – 70,414

The current Board Policy 6111 and 6112 which outline instructional minutes for the school day and school year will be adhered to.

RECEIVED

MAY 17 2017

Curriculum & Instruction  
7-12

# Santa Rosa City High School District

## INSTRUCTIONAL YEAR / MINUTES

School Site: Hilliard Comstock Middle School

### Proposed Instructional Minutes

Academic Year: 2017-2018					
--------------------------	--	--	--	--	--

Days	Weekday	Number of Inst. Days	Minutes per Day	Total Minutes
Regular Inst. Days	Monday-Friday	176	363	63,888
Testing Days		2	240	480
Special Days:				
Back-to-School Night		1	242	242
Final Review Day		1	242	242
<b>Total*</b>		<b>180</b>		<b>64,852</b>

\*Minutes must total at least 64,800

Principal's Signature

*Laura Hendrickson*

Laura Hendrickson

Date

5/17/17

### Actual Instructional Minutes/Final Report

Academic Year: 2016-2017					
--------------------------	--	--	--	--	--

Days	Weekday	Number of Inst. Days	Minutes per Day	Total Minutes
Regular Inst. Days	Monday-Friday	176	363	63,888
Testing Days		2	240	480
Special Days:				
Back-to-School Night		1	242	242
Final Review Day		1	242	242
<b>Total*</b>		<b>180</b>		<b>64,852</b>

\*Minutes must total at least 64,800

Principal's Signature

*Laura Hendrickson*

Laura Hendrickson

Date

5/17/17

# Santa Rosa City High School District INSTRUCTIONAL DAY/MINUTES

School Site: Hilliard Comstock Middle School

## Daily Time & Minimum Day Schedule for Academic Year: 2017-2018

Regular Days: Monday - Friday (7th & 8th grade)			
Period	Beginning	Ending	Minutes
0***			n/a
Advisory 1*	8:00 8:13	8:13 9:08	13 55
pass	9:08	9:12	4
2	9:12	10:07	55
Break***	10:07	10:19	12
pass	10:19	10:23	4
3	10:23	11:18	55
pass	11:18	11:22	4
4	11:22	12:17	55
<b>Sub-Total**</b>			<b>245</b>
lunch***	12:17	12:47	30
pass	12:47	12:51	4
5	12:51	1:46	55
pass	1:46	1:50	4
6	1:50	2:45	55
<b>Total</b>			<b>363</b>

Back-to-School & Final Review Days			
Period	Beginning	Ending	Minutes
0***			n/a
1	8:00	8:37	37
pass	8:37	8:41	4
2	8:41	9:18	37
pass	9:18	9:22	4
3	9:22	9:59	37
Break***	9:59	10:12	13
pass	10:12	10:16	4
4	10:16	10:53	37
pass	10:53	10:57	4
5	10:57	11:34	37
pass	11:34	11:38	4
6	11:38	12:15	37
<b>Total</b>			<b>242</b>

Final Exam Days			
Period	Beginning	Ending	Minutes
0***			n/a
1st or 4th*	8:00	9:22	82
pass	9:22	9:26	4
2nd or 5th	9:26	10:41	75
Break***	10:41	10:56	15
pass	10:56	11:00	4
3rd or 6th*	11:00	12:15	75
<b>Total</b>			<b>240</b>

\*Use asterisk for any class that is extended and identify the purpose of extended period:

### Announcements

\*\*Middle School that total less than 240 minutes must provide a special additional period for four-period students.

\*\*\*Not included in total minutes

Principal's Signature

Laura Hendrickson

Date

5/17/17

RECEIVED

MAY 23 2017

Curriculum & Instruction  
7-12

## Santa Rosa City High School District

## INSTRUCTIONAL YEAR / MINUTES

School Site: Lawrence Cook Middle School

Proposed Instructional MinutesActual Instructional Minutes/Final Report

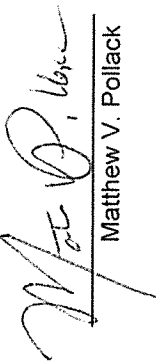
## Academic Year: 2017-2018

## Academic Year: 2016-2017

Days	Weekday	Number of Inst. Days	Minutes per Day	Total Minutes
Regular Inst. Days	Mon, Tue, Wed., Thur, Fri.	174	365	63,510
Testing Days		3	240	720
Special Days:				
Back-to-School Night	Thursday	1	240	240
6th Gr. Orientation Night		1	240	240
Grading Day	Friday	1	240	240
<b>Total*</b>		<b>180</b>		<b>64,950</b>

\*Minutes must total at least 64,800

Principal's Signature


  
Matthew V. Pollack

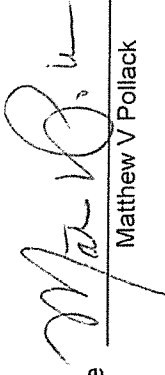
Date

5/23/17

Days	Weekday	Number of Inst. Days	Minutes per Day	Total Minutes
Regular Inst. Days	Mon, Tue, Wed., Thur, Fri.	174	365	63,510
Testing Days		3	240	720
Special Days:				
Back-to-School Night	Thursday	1	240	240
6th Gr. Orientation Night		1	240	240
Oct 9th Grading day	Friday	1	240	240
<b>Total*</b>		<b>180</b>		<b>64,950</b>

\*Minutes must total at least 64,800

Principal's Signature


  
Matthew V. Pollack

Date

5/23/17

5/21

# Lawrence Cook MS 2017-18 Instructional Minutes with Common Planning Time Day

Regular Days: Monday - Friday (7th/8th Grade)			
Period	Beginning	Ending	Minutes
0***	7:15	7:55	40
Quiet Time	8:00	8:15	15
1	8:15	9:07	52
pass	9:07	9:11	4
2	9:11	10:03	52
Break***	10:03	10:18	15
pass	10:18	10:22	4
3	10:22	11:17	55
pass	11:17	11:21	4
4*	11:21	12:13	52
Lunch***	12:13	12:43	30
Sub-Total**			238
pass	12:43	12:47	4
Quiet Time	12:47	1:02	15
5	1:02	1:54	52
Pass	1:54	1:58	4
6	1:58	2:50	52
Total			365

Principal's Signature

*Matthew V. Pollack*

Matthew V. Pollack

Days: Back-to-School Night, 6th Grade Orientation & Final Exams			
Period	Beginning	Ending	Minutes
0***	7:15	7:55	40
Quiet Time	8:00	8:15	15
1*	8:15	8:40	25
pass	8:40	8:44	4
2	8:44	9:20	36
pass	9:20	9:24	4
3	9:24	10:00	36
Break***	10:00	10:20	20
pass	10:20	10:24	4
4	10:24	11:00	36
pass	11:00	11:04	4
5	11:04	11:40	36
pass	11:40	11:44	4
6	11:44	12:20	36
Total			240

\*\*\*Not included in total minutes

\*Use asterisk for any class that is extended and identify the purpose of extended period: Announcements

*May 23, 2017*

Date

RECEIVED

MAY 26 2017

Curriculum & Instruction  
7-12

## Santa Rosa City High School District

## INSTRUCTIONAL YEAR / MINUTES

School Site: Rincon Valley Middle School

Proposed Instructional Minutes

## Academic Year: 2017-2018

Days	Weekday	Number of Inst. Days	Minutes per Day	Total Minutes
Regular Inst. Days	Monday Tuesday-Friday	32 136	310 378	9,920 51,408
Testing Days		3	253	759
<u>Special Days:</u>				
Back-to-School Night Showcase SBAC & Flex Days**	Thursday	1 1 7	253 253 310	253 253 2,170
<b>Total*</b>		<b>180</b>		<b>64,763</b>

\*Minutes must total at least 64,800

Principal's Signature

Ed Navarro

Date

5/24/17

Actual Instructional Minutes/Final Report

## Academic Year: 2016-2017

Days	Weekday	Number of Inst. Days	Minutes per Day	Total Minutes
Regular Inst. Days	Monday Tuesday-Friday	32 140	310 378	9,920 52,920
Testing Days		3	253	759
<u>Special Days:</u>				
Back-to-School Night Showcase SBAC & Flex Days	Thursday	1 1 3	253 253 253	253 253 759
<b>Total*</b>		<b>180</b>		<b>64,864</b>

\*Minutes must total at least 64,800

Principal's Signature

Ed Navarro

Date

5/23/17

# Santa Rosa City High School District INSTRUCTIONAL DAY/MINUTES

**School Site: Rincon Valley Middle School**

Daily Time Schedules for Academic Year: 2017-2018							
Regular Days: Tuesday - Friday (7th Grade)				Regular Days: Tuesday - Friday (8th Grade)			
Period	Beginning	Ending	Minutes	Period	Beginning	Ending	Minutes
0***	7:00	7:55	55	0***	7:00	7:55	55
1*	8:00	8:58	58	1*	8:00	8:58	58
pass	8:58	9:03	5	pass	8:58	9:03	5
2	9:03	9:55	52	2	9:03	9:55	52
break***	9:55	10:07	12	break***	9:55	10:07	12
pass	10:07	10:12	5	pass	10:07	10:12	5
3	10:12	11:04	52	3	10:12	11:04	52
pass	11:04	11:09	5	pass	11:04	11:09	5
4	11:09	12:01	52	4	11:09	12:01	52
lunch***	12:01	12:31	30	pass	12:01	12:06	5
pass	12:31	12:36	5	SSR/W*	12:06	12:36	30
SSR/W*	12:36	1:06	30	lunch***	12:36	1:06	30
<b>Sub-Total**</b>			<b>264</b>	<b>Sub-Total**</b>			<b>264</b>
pass	1:06	1:11	5	pass	1:06	1:11	5
5	1:11	2:03	52	5	1:11	2:03	52
pass	2:03	2:08	5	pass	2:03	2:08	5
6	2:08	3:00	52	6	2:08	3:00	52
<b>Total</b>			<b>378</b>	<b>Total</b>			<b>378</b>

\*Use asterisk for any class that is extended and identify the purpose of extended period:

Announcements and school-wide dissemination of information

SSR/W after Period 4

\*\*Middle schools that total less than 240 minutes must provide a special additional period for four-period students.

\*\*\*Not included in total minutes

Principal's Signature Ed Navarro

Date 5/23/17

**Santa Rosa City High School District**  
**INSTRUCTIONAL DAY/MINUTES**  
**School Site: Rincon Valley Middle School**

**Daily Time and Minimum Day Schedule for Academic Year: 2017-2018**

Common Planning Day: Monday & Testing			
Period	Beginning	Ending	Minutes
0***	7:00	7:55	55
1*	8:00	8:50	50
pass	8:50	8:55	5
2	8:55	9:42	47
break***	9:42	9:54	12
pass	9:54	9:59	5
3	9:59	10:46	47
pass	10:46	10:51	5
4	10:51	11:38	47
lunch***	11:38	12:08	30
pass	12:08	12:13	5
5	12:13	1:00	47
pass	1:00	1:05	5
6	1:05	1:52	47
<b>Total</b>			<b>310</b>

Days: Back-to-School Night, Showcase & Final Exams			
Period	Beginning	Ending	Minutes
0***	7:00	7:55	55
1	8:00	8:38	38
pass	8:38	8:43	5
2	8:43	9:21	38
pass	9:21	9:26	5
3	9:26	10:04	38
Break***	10:04	10:19	15
pass	10:19	10:24	5
4	10:24	11:02	38
pass	11:02	11:07	5
5	11:07	11:45	38
pass	11:45	11:50	5
6	11:50	12:28	38
<b>Total</b>			<b>253</b>

\*Use asterisk for any class that is extended and identify the purpose of extended period:  
**Announcements and school-wide dissemination of information**

\*\*\*Not included in total minutes

Principal's Signature Matthew Marshall Date 5/23/17 <sup>6/21</sup>



# Santa Rosa City High School District

RECEIVED

MAY 10 2017

Curriculum & Instruction  
7-12

## INSTRUCTIONAL YEAR / MINUTES

School Site: Santa Rosa Middle School

### Proposed Instructional Minutes

Academic Year: 2017-2018					
--------------------------	--	--	--	--	--

Days	Weekday	Number of Inst. Days	Minutes per Day	Total Minutes
Regular Inst. Days	Monday Tuesday-Friday	32 143	315 375	10,080 53,625
Testing Days		3	255	765
Special Days:				-
Back-to-School Night	Thursday	1	255	255
Spring Showcase		1	255	255
<b>Total*</b>		<b>180</b>		<b>64,980</b>

\*Minutes must total at least 64,800

Principal's Signature

*Tomas Fierro*  
Tomas Fierro

Date

5/10/17

### Actual Instructional Minutes/Final Report

Academic Year: 2016-2017					
--------------------------	--	--	--	--	--

Days	Weekday	Number of Inst. Days	Minutes per Day	Total Minutes
Regular Inst. Days	Monday Tuesday-Friday	32 143	315 375	10,080 53,625
Testing Days		3	255	765
Special Days:				-
Back-to-School Night		1	255	255
Spring Showcase		1	255	255
<b>Total*</b>		<b>180</b>		<b>64,980</b>

\*Minutes must total at least 64,800

Principal's Signature

*Tomas Fierro*  
Tomas Fierro

Date

5/10/17

# Santa Rosa City High School District INSTRUCTIONAL DAY/MINUTES

**School Site: Santa Rosa Middle School**

**Daily Time Schedules for Academic Year: 2017-2018**

Common Planning Day: Monday			
Period	Beginning	Ending	Minutes
0***	7:00	7:55	55
pass***	7:55	8:00	5
1	8:00	8:47	47
pass	8:47	8:52	5
2*	8:52	9:47	55
break***	9:47	10:02	15
pass	10:02	10:07	5
3	10:07	10:54	47
pass	10:54	10:59	5
4	10:59	11:46	47
<b>Sub-Total**</b>			<b>211</b>
lunch***	11:46	12:16	30
pass	12:16	12:21	5
5	12:21	1:08	47
pass	1:08	1:13	5
6	1:13	2:00	47
<b>Total</b>			<b>315</b>

Regular Days: Tuesday - Friday			
Block	Beginning	Ending	Minutes
0***	7:00	7:55	55
pass***	7:55	8:00	5
1	8:00	8:55	55
pass	8:55	9:00	5
2*	9:00	10:03	63
break***	10:03	10:18	15
pass	10:18	10:23	5
3	10:23	11:18	55
pass	11:18	11:23	5
4	11:23	12:18	55
<b>Sub-Total**</b>			<b>243</b>
lunch***	12:18	12:48	30
pass	12:48	12:53	5
5*	12:53	2:00	67
pass	2:00	2:05	5
6	2:05	3:00	55
<b>Total</b>			<b>375</b>

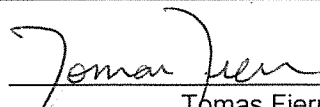
\*Use asterisk for any class that is extended and identify the purpose of extended period:

*Announcements during Period 2; SSR (14 minutes) during Period 5, Tuesday - Friday*

\*\*Middle schools that total less than 240 minutes must provide a special additional period for four-period students.

\*\*\*Not included in total minutes

Principal's Signature

  
Tomas Fierro

Date

5/10/17

06/1

# Santa Rosa City High School District INSTRUCTIONAL MINIMUM DAY/MINUTES

**School Site: Santa Rosa Middle School**

**Minimum Day Schedule for Academic Year: 2017-2018**

Days: Back-to-School Night, Final Exams, and Spring Showcase


Period	Beginning	Ending	Minutes
0***	7:21	7:55	34
pass***	7:55	8:00	5
<b>1</b>	8:00	8:36	36
pass	8:36	8:41	5
<b>2*</b>	8:41	9:31	50
pass	9:31	9:36	5
<b>3</b>	9:36	10:12	36
pass	10:12	10:17	5
<b>4</b>	10:17	10:53	36
break***	10:53	11:08	15
pass	11:08	11:13	5
<b>5</b>	11:13	11:49	36
pass	11:49	11:54	5
<b>6</b>	11:54	12:30	36
<b>Total</b>			<b>255</b>

\*Use asterisk for any class that is extended and identify the purpose of extended period:

Announcements

\*\*\*Not included in total minutes

Principal's Signature

  
Tomas Fierro

Date

5/10/17

# Santa Rosa City High School District

## INSTRUCTIONAL YEAR / MINUTES

School Site: Herbert Slater Middle School

RECEIVED

MAY 11 2017

Curriculum & Instruction  
7-12

### Proposed Instructional Minutes

Academic Year: 2017-2018

Days	Weekday	Number of Inst. Days	Minutes per Day	Total Minutes
Regular Inst. Days	Monday Tuesday-Friday	32 141	313 376	10,016 53,016
Testing Days		3	245	735
**Flex Day		1	313	313
**Flex Day		1	245	245
Special Days:				
Back-to-School Night	Thursday	1	245	245
6th Grade Open House		1	245	245
<b>Total*</b>		<b>180</b>		<b>64,815</b>

\*Minutes must total at least 64,800

Principal's Signature

*Shellie Cunningham*

Shellie Cunningham

Date

5/11/17

### Actual Instructional Minutes/Final Report

Academic Year: 2016-2017

Days	Weekday	Number of Inst. Days	Minutes per Day	Total Minutes
Regular Inst. Days	Monday Tuesday-Friday	32 140	313 376	10,016 52,640
Testing Days		3	245	735
**Flex Days		3	313	939
Special Days:				
Back-to-School Night	Thursday	1	245	245
6th Grade Open House		1	245	245
<b>Total*</b>		<b>180</b>		<b>64,820</b>

\*Minutes must total at least 64,800

Principal's Signature

*Shellie Cunningham*

Shellie Cunningham

Date

5/11/17

# Santa Rosa City High School District INSTRUCTIONAL DAY/MINUTES

**School Site: Herbert Slater Middle School**

**Daily Time Schedules for Academic Year: 2017-18**

Common Planning Day: Monday			
Period	Beginning	Ending	Minutes
0***	7:00	7:52	52
1*	8:00	8:53	53
pass	8:53	8:58	5
2	8:58	9:45	47
break***	9:45	10:00	15
pass	10:00	10:05	5
3	10:05	10:52	47
pass	10:52	10:57	5
4	10:57	11:44	47
<b>Sub-Total</b>			<b>209</b>
lunch***	11:44	12:14	30
pass	12:14	12:19	5
5	12:19	1:06	47
pass	1:06	1:11	5
6	1:11	1:58	47
<b>Total</b>			<b>313</b>

Regular Days: Tuesday - Friday			
Block	Beginning	Ending	Minutes
0***	7:00	7:52	52
1	8:00	8:53	53
pass	8:53	8:58	5
2	8:58	9:51	53
pass	9:51	9:56	5
SSR/W	9:56	10:24	28
break***	10:24	10:38	14
pass	10:38	10:43	5
3	10:43	11:36	53
pass	11:36	11:41	5
4	11:41	12:34	53
<b>Sub-Total**</b>			<b>260</b>
lunch***	12:34	1:04	30
pass	1:04	1:09	5
5	1:09	2:02	53
pass	2:02	2:07	5
6	2:07	3:00	53
<b>Total</b>			<b>376</b>

\*Use asterisk for any class that is extended and identify the purpose of extended period:

Pledge of Allegiance; daily bulletin

\*\*Middle schools that total less than 240 minutes must provide a special additional period for four-period students.

\*\*\*Not included in total minutes

Principal's Signature

*Scunningham*  
Shellie Cunningham

Date

*5/11/17*

School Site: Herber Slater Middle School  
Santa Rosa City School District  
INSTRUCTIONAL MINIMUM DAY/MINUTES

**Minimum Day Schedule for Academic Year: 2017-18**

Minimum Days			
0***	7:10	7:52	42
1*	8:00	8:40	40
pass	8:40	8:45	5
2	8:45	9:21	36
pass	9:21	9:26	5
3	9:26	10:02	36
Break***	10:02	10:17	15
pass	10:17	10:22	5
4	10:22	10:58	36
pass	10:58	11:03	5
5	11:03	11:39	36
pass	11:39	11:44	5
6	11:44	12:20	36
<b>Total</b>			<b>245</b>

Flex Days			
0***	7:00	7:52	52
1*	8:00	8:53	53
pass	8:53	8:58	5
2	8:58	9:45	47
Break***	9:45	10:00	15
pass	10:00	10:05	5
3	10:05	10:52	47
pass	10:52	10:57	5
4	10:57	11:44	47
<b>Sub-Total</b>			<b>209</b>
Lunch***	11:44	12:14	30
pass	12:14	12:19	5
5	12:19	1:06	47
pass	1:06	1:11	5
6	1:11	1:58	47
<b>Total</b>			<b>313</b>

\* Use asterisk for any class that is extended and identify the purpose of the extended period:

*Pledge of Allegiance: bulletin*

\*\*\*Not included in total minutes

Principal's Signature

Shellie Cunningham  
Shellie Cunningham

Date

5/11/17

Q6/21

RECEIVED  
JUN 12 2017  
Curriculum & Instruction

# School Site: Elsie Allen High School

## Proposed Instructional Minutes

## Actual Instructional Minutes/Final Report X-12

Academic Year: 2017-2018

Academic Year: 2016-2017

Days	Weekday	Number of Inst. Days	Minutes per Day	Total Minutes
Regular Inst. Days	Friday	32	430	13,760
Block Days	Mon, Tues, Wed & Thur	137	395	54,115
Testing Days - First 2 days		4	280	1,120
Testing Days - 3rd day		2	225	450
Special Days:				
Back-to-School Night		1	310	310
Rally Schedule		4	376	1,504
Total*		180		71,259

\*Minutes must total at least 64,800

Principal's Signature

*M. G. Stablein*  
Mary Gail Stablein

Date

6/7/17

Days	Weekday	Number of Inst. Days	Minutes per Day	Total Minutes
Regular Inst. Days	Friday	28	430	12,040
Block Days	Mon, Tues, Wed & Thurs	141	390	54,990
Testing Days - First 2 days		4	280	1,120
Testing Days - 3rd day		2	225	450
Special Days:				
Back-to-School Night		1	310	310
Rally Schedule		4	376	1,504
Total*		180		70,414

\*Minutes must total at least 64,800

Principal's Signature

*M. G. Stablein*  
Mary Gail Stablein

Date

6/7/17

Q6/21

**School Site: Elsie Allen High School**

**Revised Proposed Daily Time Schedules for Academic Year: 2017-2018**

<b>Block Days: Mon./Wed. &amp; Tuesday/Thursday</b>				
Block	Beginning	Ending	School Day Minutes	Instructional Minutes
0	7:00	7:50	50	50
Teacher Collab***	7:55	8:25	30	0
pass***	8:25	8:30	5	0
1 & 2	8:30	10:00	90	110
Embedded Support	10:00	10:20	20	
break***	10:20	10:35	15	0
pass	10:35	10:40	5	5
3 & 4	10:40	12:15	95	115 (Ann.)
Embedded Support	12:15	12:35	20	
<b>Sub-Total</b>				280
lunch***	12:35	1:05	30	
pass	1:05	1:10	5	5
5 & 6	1:10	2:40	90	110
Embedded Support	2:40	3:00	20	
<b>Total Daily Instructional Minutes</b>				395

<b>All Periods Day: Friday</b>				
Period	Beginning	Ending	School Day Minutes	Instructional Minutes
0	7:00	7:45	45	75
0 Embedded Support	7:45	8:15	30	
pass***	8:15	8:20	5	0
1	8:20	9:15	55	55
pass	9:15	9:20	5	5
2	9:20	10:15	55	55
break***	10:15	10:30	15	0
pass	10:30	10:35	5	5
3	10:35	11:30	55	55
pass	11:30	11:35	5	5
4	11:35	12:30	55	55
<b>Sub-Total</b>				310
lunch***	12:30	1:00	30	0
pass	1:00	1:05	5	5
5	1:05	2:00	55	55
pass	2:00	2:05	5	5
6	2:05	3:00	55	55
<b>Total Daily Instructional Minutes</b>				430

\*\*\*Not included in total minutes

(Ann.) = 5 minutes extra for School Announcements

*M. Staller* 6/7/17



# School Site: Elsie Allen High School

## Revised Proposed Daily Time Schedules for Academic Year: 2017-2018

Minimum Day Schedule

Period	Beginning	Ending	School Day Minutes	Instructional Minutes
0	7:00	7:45	45	75
0 Embedded Support	7:45	8:15	30	
pass***	8:15	8:20	5	0
1	8:20	8:55	35	35
pass	8:55	9:00	5	5
2	9:00	9:35	35	35
pass	9:35	9:40	5	5
3	9:40	10:15	35	35
brunch***	10:15	10:30	15	0
pass	10:30	10:35	5	5
4	10:35	11:10	35	35
pass	11:10	11:15	5	5
5	11:15	11:50	35	35
pass	11:50	11:55	5	5
6	11:55	12:30	35	35
Total Daily Instructional Minutes				310

\*\*\*Not included in total minutes

Final Exam Schedule

Block	Beginning	Ending	School Day Minutes	Instructional Minutes
0 (First 2 Final Exam Days Only)	7:00	7:55	55	55
1, 3, & 5	8:30	10:20	110	110
break***	10:20	10:35	15	0
pass	10:35	10:40	5	5
2, 4, & 6	10:40	12:30	110	110

Total Daily Instructional Minutes

Each of the First 2 Exam Days	280
3rd Exam Day (No 0 Period)	225

\*\*\*Not included in total minutes

*mg. Staller 6/7/17*

School Site: Elsie Allen High School

Revised Proposed Daily Time Schedules for Academic Year: 2017-2018

Rally- All Periods Day: Friday				
Period	Beginning	Ending	School Day Minutes	Instructional Minutes
0	7:00	7:45	45	75
0 Embedded Support	7:45	8:15	30	
pass***	8:15	8:20	5	0
1	8:20	9:06	46	46
pass	9:06	9:11	5	5
2	9:11	9:57	46	46
break***	9:57	10:12	15	0
pass	10:12	10:17	5	5
3	10:17	11:03	46	46
pass	11:03	11:08	5	5
4	11:08	11:54	46	46
Sub-Total				274
lunch***	11:54	12:24	30	0
pass	12:24	12:29	5	5
5	12:29	1:15	46	46
pass	1:15	1:20	5	5
6	1:20	2:06	46	46
pass***	2:06	2:11	5	0
Rally***	2:11	3:00	49	0
Total Daily Instructional Minutes				376

*mg Staller*

*6/7/17*

*6/21*

RECEIVED

MAY 12 2017

Curriculum & Instruction  
7-12

# Santa Rosa City High School District

## INSTRUCTIONAL YEAR / MINUTES

School Site: Maria Carrillo High School

### Proposed Instructional Minutes

### Academic Year: 2017-2018

Days	Weekday	Number of Inst. Days	Minutes per Day	Total Minutes
Regular Inst. Days	Monday Tuesday-Friday	32 140	326 375	10,432 52,500
Testing Days		6	247	1,482
PLC Day- Fall	Wednesday	1	247	247
Back-to-School Night	Thursday	1	247	247
<b>Total*</b>		<b>180</b>		<b>64,908</b>

\*Minutes must total at least 64,800

Principal's Signature

*Vicki Zands*  
Vicki Zands

5/10/17  
Date

### Actual Instructional Minutes/Final Report

### Academic Year: 2016-2017

Days	Weekday	Number of Inst. Days	Minutes per Day	Total Minutes
Regular Inst. Days	Monday Tuesday-Friday	32 140	326 375	10,432 52,500
Testing Days		6	247	1,482
Special Days:				
Back-to-School Night		1	247	247
WASC 1/2 Day		1	247	247
<b>Total*</b>		<b>180</b>		<b>64,908</b>

\*Minutes must total at least 64,800

Principal's Signature

*Vicki Zands*  
Vicki Zands

5/10/17  
Date

MAY 12 2017

Curriculum & Instruction  
7-12

# Santa Rosa City High School District

## INSTRUCTIONAL DAY/MINUTES

### School Site: Maria Carrillo High School

#### Daily Time Schedules for Academic Year: 2017-2018

Common Planning Day: Monday			
Period	Beginning	Ending	Minutes
0***	7:01	7:55	54
1	8:00	8:50	50
pass	8:50	8:55	5
2	8:55	9:46	51
break***	9:46	10:00	14
pass	10:00	10:05	5
3	10:05	10:55	50
pass	10:55	11:00	5
4	11:00	11:50	50
<b>Sub-Total**</b>			<b>216</b>
lunch***	11:50	12:25	35
pass	12:25	12:30	5
5	12:30	1:20	50
pass	1:20	1:25	5
6	1:25	2:15	50
<b>Total</b>			<b>326</b>

Regular Days: Tuesday - Friday			
Block	Beginning	Ending	Minutes
0***	7:01	7:55	54
1 or 2	8:00	9:46	106
pass	9:46	9:51	5
Advocacy	9:51	10:33	42
break***	10:33	10:48	15
pass	10:48	10:53	5
2 or 3	10:53	12:39	106
<b>Sub-Total**</b>			<b>264</b>
lunch***	12:39	1:14	35
pass	1:14	1:19	5
5 or 6	1:19	3:05	106
<b>Total</b>			<b>375</b>

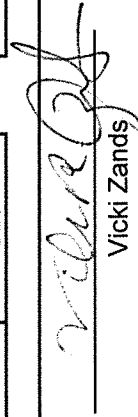
Days: Final Exams			
Block	Beginning	Ending	Minutes
0***	7:01	7:55	54
1	8:00	10:01	121
Break***	10:01	10:16	15
pass	10:16	10:21	5
2	10:21	12:22	121
<b>Total</b>			<b>247</b>

Days: Back-to-School Night & WASC 1/2 day			
Block	Beginning	Ending	Minutes
0***	7:18	7:55	37
1 or 2	8:00	9:19	79
pass	9:19	9:24	5
3 or 4	9:24	10:43	79
Break***	10:43	10:58	15
pass	10:58	11:03	5
5 or 6	11:03	12:22	79
<b>Total</b>			<b>247</b>

\*Use asteric for any class that is extended and identify the purpose of extended period:

\*\*Senior High schools, including Necessary Small Continuation schools, must total 240 minutes

Principal's Signature



Vicki Zands

5/10/17

Date

RECEIVED  
MAY 24 2017  
Curriculum & Instruction  
7-12

# Santa Rosa City High School District

## INSTRUCTIONAL YEAR / MINUTES

School Site: Montgomery High School

### Proposed Instructional Minutes

### Actual Instructional Minutes/Final Report

Academic Year: 2017-2018

Academic Year: 2016-2017

Days	Weekday	Number of Inst. Days	Minutes per Day	Total Minutes
Regular Inst. Days	Monday Tuesday-Friday	33 130	335 375	11,055 48,750
Testing Days (T,W,TH,F)		6	240	1,440
Special Days:				0
Back-to-School Night	Thursday	1	240	240
All period non-Mondays		6	372	2,232
Late Starts		4	285	1,140
Total*		180		64,857

\*Minutes must total at least 64,800

Principal's Signature

*Randy Burbank*  
Randy Burbank

5/24/17  
Date

Days	Weekday	Number of Inst. Days	Minutes per Day	Total Minutes
Regular Inst. Days	Monday Tuesday-Friday	32 130	335 375	10,720 48,750
Testing Days		6	240	1,440
Special Days:				0
Back-to-School Night	Wednesday	1	240	240
All period non-Mondays		8	372	2,976
Late Starts		3	285	855
Total*		180		64,981

\*Minutes must total at least 64,800

Principal's Signature

*Randy Burbank*  
Randy Burbank

5/24/17  
Date

**Santa Rosa City High School District  
INSTRUCTIONAL DAY/MINUTES**

**School Site: Montgomery High School**

**Daily Time Schedules for Academic Year: 2017-2018**

Common Planning Day: Monday			
Period	Beginning	Ending	Minutes
0***	7:00	7:50	50
1	8:00	8:52	52
pass	8:52	8:58	6
2	8:58	9:49	51
break***	9:49	10:00	11
pass	10:00	10:06	6
3	10:06	10:57	51
pass	10:57	11:03	6
4	11:03	11:54	51
<b>Sub-Total**</b>			<b>223</b>
lunch***	11:54	12:23	29
pass	12:23	12:29	6
5	12:29	1:19	50
pass	1:19	1:25	6
6	1:25	2:15	50
<b>Total</b>			<b>335</b>

Days: All-Period Non-Monday			
Period	Beginning	Ending	Minutes
0***	7:00	7:50	50
1	8:00	8:57	57
pass	8:57	9:03	6
2	9:03	10:00	57
break***	10:00	10:11	11
pass	10:11	10:17	6
3	10:17	11:14	57
pass	11:14	11:20	6
4	11:20	12:17	57
<b>Sub-Total**</b>			<b>246</b>
lunch***	12:17	12:54	37
pass	12:54	1:00	6
5	1:00	1:57	57
pass	1:57	2:03	6
6	2:03	3:00	57
<b>Total</b>			<b>372</b>

Regular Days: Tuesday - Friday			
Period	Beginning	Ending	Minutes
0***	7:00	7:50	50
1--2	8:00	9:53	113
Guided Stud	9:53	10:23	30
break***	10:23	10:34	11
pass	10:34	10:40	6
3-4	10:40	12:30	110
<b>Sub-Total**</b>			<b>259</b>
lunch***	12:30	1:04	34
pass	1:04	1:10	6
5--6	1:10	3:00	110
<b>Total</b>			<b>375</b>

*Guided Study is an instructional period under the supervision of certificated staff.*

\*Use asterisk for any class that is extended and identify the purpose of extended period:

\*\*Senior High schools, including Necessary Small Continuation schools, must total 240 minutes.

\*\*\*Not included in total minutes

Principal's Signature



Randy Burbank

Date

5-24-17

**Santa Rosa City High School District**  
**INSTRUCTIONAL MINIMUM DAY/MINUTES**  
**School Site: Montgomery High School**

**Late Start Block & Minimum Day Schedule for Academic Year: 2017-2018**

Late Start Block			
Period	Beginning	Ending	Minutes
0***	7:00	7:50	50
Teacher Planning	8:00	9:30	90
1st Block	9:30	11:01	91
Break***	11:01	11:12	11
pass	11:12	11:18	6
2nd Block	11:18	12:49	91
Sub-Total**			188
Lunch***	12:49	1:23	34
pass	1:23	1:29	6
3rd Block	1:29	3:00	91
Total			285

Day: Back-to-School Night			
Period	Beginning	Ending	Minutes
0***	7:00	7:50	50
1--2	8:00	9:16	76
pass	9:16	9:22	6
3--4	9:22	10:38	76
break***	10:38	10:48	10
pass	10:48	10:54	6
5--6	10:54	12:10	76
Total			240

Days: Final Exams			
Exam	Beginning	Ending	Minutes
0***	7:00	7:50	50
1st	8:00	9:57	117
break***	9:57	10:09	12
pass	10:09	10:15	6
2nd	10:15	12:12	117
Total			240

\*Use asterisk for any class that is extended and identify the purpose of extended period:

\*\*\*Not included in total minutes

Principal's Signature  5/24/17 Date

Randy Burbank

# Santa Rosa City High School District

## INSTRUCTIONAL YEAR / MINUTES

School Site: Piner High School

### Proposed Instructional Minutes

### Actual Instructional Minutes/Final Report

Academic Year: 2017-2018

Academic Year: 2016-2017

Days	Weekday	Number of Inst. Days	Minutes per Day	Total Minutes
Regular Inst. Days	Mon., Tues., Fri. Wed., Thurs.	103 70	390 331	40,170 23,170
Testing Days		6	240	1,440
Special Days:				
Back-to-School Night	Thurs.	1	240	240
Total*		180		65,020

\*Minutes must total at least 64,800

Principal's Signature

Tim Zalunardo

Date

5-3 5/10/17

Days	Weekday	Number of Inst. Days	Minutes per Day	Total Minutes
Regular Inst. Days	Mon., Tues., Fri. Wed., Thurs.	102 71	390 331	39,780 23,501
Testing Days		6	240	1,440
Special Days:				
Back-to-School Night		1	240	240
Total*		180		64,961

\*Minutes must total at least 64,800

Principal's Signature

Tim Zalunardo

Date

5-3 5/10/17



**Santa Rosa City High School District**  
**INSTRUCTIONAL DAY/MINUTES**

**School Site: Piner High School**

**Time Schedules for Academic Year: 2017-2018**

Regular Days: Mon., Tues., Friday			
Period	Beginning	Ending	Minutes
1	7:50	8:50	60
pass	8:50	8:55	5
2	8:55	9:55	60
break***	9:55	10:05	10
pass	10:05	10:10	5
3	10:10	11:15	65
pass	11:15	11:20	5
4	11:20	12:20	60
<b>Sub-Total**</b>			<b>260</b>
lunch***	12:20	12:50	30
pass	12:50	12:55	5
5	12:55	1:55	60
pass	1:55	2:00	5
6	2:00	3:00	60
<b>Total</b>			<b>390</b>

Block Days: Wed., Thurs.			
Block*	Beginning	Ending	Minutes
1--2	7:50	9:36	106
break***	9:36	9:45	9
pass	9:45	9:50	5
3--4	9:50	11:39	109
<b>Sub-Total**</b>			<b>220</b>
lunch***	11:39	12:09	30
pass	12:09	12:14	5
5--6	12:14	2:00	106
<b>Total</b>			<b>331</b>

Days: Final Exams			
Exam	Beginning	Ending	Minutes
1st	7:50	9:47	117
break***	9:47	9:57	10
pass	9:57	10:02	5
2nd	10:02	12:00	118
<b>Total</b>			<b>240</b>

Days: Back-to-School Night			
Exam	Beginning	Ending	Minutes
1 or 2	7:50	9:10	80
pass	9:10	9:15	5
3 or 4	9:15	10:25	70
break***	10:25	10:35	10
pass	10:35	10:40	5
5 or 6	10:40	12:00	80
<b>Total</b>			<b>240</b>

\*Use asterisk for any class that is extended and identify the purpose:

Block schedule is used two days per week for extended learning opportunities for students.

\*Senior high schools, including Necessary Small Continuations schools, must total 240 minutes.

\*\*\* Not included in total minutes

Principal's Signature \_\_\_\_\_

Tim Zalupardo

Date \_\_\_\_\_

5/9/17

6/21

# Santa Rosa City High School District

## INSTRUCTIONAL YEAR / MINUTES

School Site: Ridgway (Continuation) High School

RECEIVED  
APR 21 2017  
Curriculum & Instruction  
7-12

### Proposed Instructional Minutes

### Actual Instructional Minutes/Final Report

Academic Year: 2017-2018

Academic Year: 2016-2017

Days	Weekday	Number of Inst. Days	Minutes per Day	Total Minutes
Regular Inst. Days	M, T, Th, Friday Wednesday	138 36	378 325	52,164 11,700
Testing Days		4	249	996
Special Days:				
Back-to-School Graduation Day		1 1	280 180	280 180
Total*		180		65,320

Days	Weekday	Number of Inst. Days	Minutes per Day	Total Minutes
Regular Inst. Days	M, T, Th, Friday Wednesday	138 36	378 325	52,164 11,700
Testing Days		4	249	996
Special Days:				
Winter Break Early Release Graduation Day		1 1	280 180	280 180
Total*		180		65,320

Principal's Signature

Gabriel Albavera

Date

Principal's Signature

Gabriel Albavera

Date

# Santa Rosa City High School District INSTRUCTIONAL DAY/MINUTES

**School Site: Ridgway (Continuation) High School**

**Daily Time Schedules for Academic Year: 2017-2018**

Meeting Day: Wednesday			
Period	Beginning	Ending	Minutes
1	8:15	8:57	42
pass	8:57	9:00	3
2	9:00	9:42	42
pass	9:42	9:45	3
3	9:45	10:27	42
break***	10:27	10:39	12
pass	10:39	10:42	3
4	10:42	11:24	42
pass	11:24	11:27	3
5*	11:27	11:37	10
pass	11:37	11:40	3
6	11:40	12:22	42
pass	12:22	12:25	3
7	12:25	1:07	42
<b>Sub-Total**</b>			<b>280</b>
lunch***	1:07	1:37	30
pass	1:37	1:40	3
8	1:40	2:22	42
<b>Total</b>			<b>325</b>

Regular Days: Mon., Tues., Thurs., Friday			
Period	Beginning	Ending	Minutes
1	8:15	8:57	42
pass	8:57	9:00	3
2	9:00	9:42	42
pass	9:42	9:45	3
3	9:45	10:27	42
break***	10:27	10:39	12
pass	10:39	10:42	3
4	10:42	11:24	42
pass	11:24	11:27	3
5*	11:27	11:37	10
pass	11:37	11:40	3
6	11:40	12:22	42
pass	12:22	12:25	3
7	12:25	1:07	42
<b>Sub-Total**</b>			<b>280</b>
lunch***	1:07	1:37	30
pass	1:37	1:40	3
8	1:40	2:22	42
pass	2:22	2:25	3
9*	2:25	3:15	50
<b>Total</b>			<b>378</b>

\*Use asterisk for any class that is extended and identify the purpose of extended period:

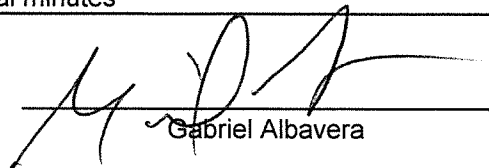
Period 9 only meets four days per week for an extended period of time.

Note: Period 6 is Home Room.

\*\*Senior High schools, including Necessary Small Continuation schools, must total 240 minutes.

\*\*\*Not included in total minutes

Principal's Signature

  
Gabriel Albavera

Date

4/21/17

Q 6/21

**Santa Rosa City High School District**  
**INSTRUCTIONAL MINIMUM DAY/MINUTES**  
**School Site: Ridgway (Continuation) High School**

**Minimum Day Schedule for Academic Year: 2017-18**

Days: Testing Days		
Period	Beginning	Ending
1	8:15	9:15
pass	9:15	9:18
2	9:18	10:18
break***	10:18	10:30
pass	10:30	10:33
3	10:33	11:33
pass	11:33	11:36
4	11:36	12:36
Total		249

Days: Graduation Day		
Period	Beginning	Ending
1	8:15	9:55
pass	9:55	9:58
Grad.	9:58	11:15
Note: All students attend graduation.		
Total		180

Back-to-School		
Period	Beginning	Ending
1	8:15	8:57
pass	8:57	9:00
2	9:00	9:42
pass	9:42	9:45
3	9:45	10:27
break***	10:27	10:39
pass	10:39	10:42
4	10:42	11:24
pass	11:24	11:27
5*	11:27	11:37
pass	11:37	11:40
6	11:40	12:22
pass	12:22	12:25
7	12:25	1:07
Total		280

\*Use asterisk for any class that is extended and identify the purpose of extended period:

**Note: Period 5 is Home Room Advisory**

\*\*\*Not included in total minutes

Principal's Signature

Gabriel Albavera

Date

4/21/17

RECEIVED  
APR 24 2017  
Curriculum & Instruction  
7-12

Santa Rosa City High School District  
INSTRUCTIONAL YEAR / MINUTES

School Site: Santa Rosa High School

Proposed Instructional Minutes

Actual Instructional Minutes/Final Report

Academic Year: 2017-2018

Academic Year: 2016-2017

Days	Weekday	Number of Inst. Days	Minutes per Day	Total Minutes
Regular Inst. Days	Monday-Friday	173	365	63,145
Testing Days		6	246	1,476
Special Days:				-
Back-to-School Night		1	250	250
Total*		180		64,871

\*Minutes must total at least 64,800

Principal's Signature

*Brad Coscarelli*

Date

4/24/17

Days	Weekday	Number of Inst. Days	Minutes per Day	Total Minutes
Regular Inst. Days	Monday-Friday	173	365	63,145
Testing Days		6	246	1,476
Special Days:				-
Back-to-School Night	Thursday	1	250	250
Total*		180		64,871

\*Minutes must total at least 64,800

Principal's Signature

*Brad Coscarelli*

Date

4/24/17

Santa Rosa City High School District  
INSTRUCTIONAL DAY/MINUTES

**School Site: Santa Rosa High School**

**Daily Time Schedule for Academic Year: 2017-2018**

Regular Days: Monday - Friday			
Period	Beginning	Ending	Minutes
0***	6:59	7:54	55
1	8:00	8:55	55
pass	8:55	9:01	6
2	9:01	9:56	55
break***	9:56	10:10	14
pass	10:10	10:16	6
3*	10:16	11:16	60
pass	11:16	11:22	6
4	11:22	12:17	55
<b>Sub-Total**</b>			<b>243</b>
lunch***	12:17	12:52	35
pass	12:52	12:58	6
5	12:58	1:53	55
pass	1:53	1:59	6
6	1:59	2:54	55
<b>Total</b>			<b>365</b>

Day: Back-to-School Night			
Period	Beginning	Ending	Minutes
0***	6:59	7:54	55
1	8:00	8:37	37
pass	8:37	8:43	6
2	8:43	9:20	37
pass	9:20	9:26	6
3	9:26	10:03	37
break***	10:03	10:18	15
pass	10:18	10:24	6
4	10:24	11:01	37
pass	11:01	11:07	6
5	11:07	11:43	36
pass	11:43	11:49	6
6	11:49	12:25	36
<b>Total</b>			<b>250</b>

Days: Final Exams			
Period	Beginning	Ending	Minutes
0***	6:59	7:54	55
1st exams	8:00	10:00	120
break***	10:00	10:14	14
pass	10:14	10:20	6
2nd exams	10:20	12:20	120
<b>Total</b>			<b>246</b>

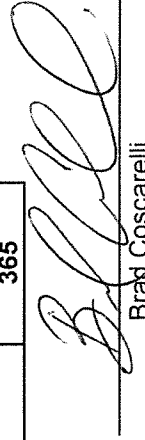
\*Use asterisk for any class that is extended and identify the purpose of extended period:

Announcements for five minutes

\*\*Senior High schools, including Necessary Small Continuation schools, must total 240 minutes.

\*\*\*Not included in total minutes

Principal's Signature

  
Brad Coscarelli

4/24/17  
Date