



**MINUTES  
REGULAR BOARD MEETING AGENDA  
June 14, 2017**

4:00 p.m. - Closed Session  
6:00 p.m. - Open Session  
Santa Rosa City Hall - City Council Chambers  
100 Santa Rosa Avenue, Santa Rosa

**Attendance Taken at 4:00 PM:**

Present:

Bill Carle  
Laurie Fong  
Jenni Klose  
Frank Pugh  
Ed Sheffield

Absent:

Evelyn Anderson  
Ron Kristof

**A. CALL TO ORDER**

The meeting was called to order at 4:00 p.m.

**A.1. Public Comment On Closed Session Agenda**

There were no public comments on the closed session agenda.

**B. ENTER CLOSED SESSION**

The Board entered closed session to discuss the items on the closed session agenda.

**B.1. Public Employee Appointment (Gov. Code 54957)**

**B.2. Public Employee Performance Evaluation (Gov. Code 54957)**

**B.3. Conference With Labor Negotiator (SRTA/CSEA) (Gov. Code 54957.6)**

**B.4. Conference With Legal Counsel - Existing litigation (Gov. Code 54956.9)  
(Kanihan/Danley v. SRCS)**

**B.5. Student Expulsions (Ed. Code 48918)**

**B.6. Student Readmissions (Ed. Code 48916)**

**C. RECONVENE TO OPEN SESSION**

The meeting reconvened at 6:00 p.m.

### **C.1. Pledge of Allegiance**

President Klose led the Pledge of Allegiance.

### **C.2. Report of Actions Taken In Closed Session**

**Motion Passed:** Move approval of stipulation regarding expulsion case 16/17-036 (Resolution No. 16/17-041). Passed with a motion by Bill Carle and a second by Frank Pugh.

Absent Evelyn Anderson

Yes Bill Carle

Yes Laurie Fong

Yes Jenni Klose

Absent Ron Kristof

Yes Frank Pugh

Yes Ed Sheffield

**Motion Passed:** Move recommendation of the panel regarding expulsion case 16/17-038 (Resolution No. 16/17-043). Passed with a motion by Bill Carle and a second by Frank Pugh.

Absent Evelyn Anderson

Yes Bill Carle

Yes Laurie Fong

Yes Jenni Klose

Absent Ron Kristof

Yes Frank Pugh

Yes Ed Sheffield

**Motion Passed:** Move recommendation of the panel regarding expulsion case 16/17-039 (Resolution No. 16/17-044). Passed with a motion by Bill Carle and a second by Frank Pugh.

Absent Evelyn Anderson

Yes Bill Carle

Yes Laurie Fong

Yes Jenni Klose

Absent Ron Kristof

Yes Frank Pugh

Yes Ed Sheffield

**Motion Passed:** Move approval of stipulation regarding expulsion case 16/17-041 (Resolution No. 16/17-046.) Passed with a motion by Bill Carle and a second by Frank Pugh.

Absent Evelyn Anderson

Yes Bill Carle

Yes Laurie Fong

Yes Jenni Klose

Absent Ron Kristof

Yes Frank Pugh

Yes Ed Sheffield

**Motion Passed:** Move recommendation of the panel regarding expulsion case 16/17-042 (Resolution No. 16/17-047). Passed with a motion by Bill Carle and a second by Frank Pugh.

Absent Evelyn Anderson

Yes Bill Carle

Yes Laurie Fong

Yes Jenni Klose

Absent Ron Kristof

Yes Frank Pugh

Yes Ed Sheffield

**Motion Passed:** Move approval of stipulation regarding expulsion case 16/17-045 (Resolution No. 16/17-050). Passed with a motion by Bill Carle and a second by Frank Pugh.

Absent Evelyn Anderson

Yes Bill Carle

Yes Laurie Fong

Yes Jenni Klose

Absent Ron Kristof

Yes Frank Pugh

Yes Ed Sheffield

**Motion Passed:** Move recommendation of the panel regarding suspended expulsion case 16/17-026 (Resolution No. 16/17-032). Passed with a motion by Bill Carle and a second by Frank Pugh.

Absent Evelyn Anderson

Yes Bill Carle

Yes Laurie Fong

Yes Jenni Klose

Absent Ron Kristof

Yes Frank Pugh

Yes Ed Sheffield

**Motion Passed:** Move approval of stipulation regarding suspended expulsion case 16/17-032 (Resolution No. 16/17-038). Passed with a motion by Bill Carle and a second by Frank Pugh.

Absent Evelyn Anderson

Yes Bill Carle

Yes Laurie Fong

Yes Jenni Klose

Absent Ron Kristof

Yes Frank Pugh

Yes Ed Sheffield

**Motion Passed:** Move recommendation of the panel regarding suspended expulsion case 16/17-037 (Resolution No. 16/17-042). Passed with a motion by Bill Carle and a second by Frank Pugh.

Absent Evelyn Anderson

Yes Bill Carle

Yes Laurie Fong

Yes Jenni Klose

Absent Ron Kristof

Yes Frank Pugh  
Yes Ed Sheffield

**Motion Passed:** Move recommendation of the panel regarding suspended expulsion case 16/17-043 (Resolution No. 16/17-048). Passed with a motion by Bill Carle and a second by Frank Pugh.

Absent Evelyn Anderson

Yes Bill Carle  
Yes Laurie Fong  
Yes Jenni Klose  
Absent Ron Kristof  
Yes Frank Pugh  
Yes Ed Sheffield

**Motion Passed:** Move the readmit regarding readmission case 15/16-002 (Resolution No. 15/16-020). Passed with a motion by Bill Carle and a second by Frank Pugh.

Absent Evelyn Anderson

Yes Bill Carle  
Yes Laurie Fong  
Yes Jenni Klose  
Absent Ron Kristof  
Yes Frank Pugh  
Yes Ed Sheffield

**Motion Passed:** Move the readmit and change the location to Ridgway High School regarding readmission case 15/16-050 (Resolution No. 15/16-072). Passed with a motion by Bill Carle and a second by Frank Pugh.

Absent Evelyn Anderson

Yes Bill Carle  
Yes Laurie Fong  
Yes Jenni Klose  
Absent Ron Kristof  
Yes Frank Pugh  
Yes Ed Sheffield

### **C.3. Statements of Abstention**

There were no statements of abstention.

### **C.4. Adjustments to Agenda**

Item E-15 was pulled from the Agenda.

### **C.5. Board Member Requests for Information**

There were no requests for information.

### **C.6. Approval of Minutes of the Regular Board Meeting held May 24, 2017**

**Motion Passed:** Approve the minutes from the May 24, 2017, Regular Board Meeting. Passed with a motion by Bill Carle and a second by Frank Pugh.

Absent Evelyn Anderson

Yes Bill Carle  
Yes Laurie Fong  
Yes Jenni Klose

Absent Ron Kristof  
Yes Frank Pugh  
Yes Ed Sheffield

**C.7. Approval of Minutes of the Regular Board Meeting held June 2, 2017**

**Motion Passed:** Approve the minutes from the June 2, 2017, Special Board Meeting.  
Passed with a motion by Bill Carle and a second by Frank Pugh.

Absent Evelyn Anderson

Yes Bill Carle

Abstain Laurie Fong

Yes Jenni Klose

Absent Ron Kristof

Yes Frank Pugh

Yes Ed Sheffield

**C.8. Special Presentation - Ola King-Claye**

President Klose and Superintendent Kitamura thanked Ola King-Claye for her service this past year as SRTA President.

**C.9. Public Comment On Non Agenda Items**

The following individuals addressed the Board:

-Wendy Martin-Miller (West County Transportation Agency)

**D. REPORTS**

**D.1. Santa Rosa Teachers Association (SRTA) Report**

A report was given by SRTA President, Ola King-Claye.

**D.2. CA School Employee Association (CSEA) Report**

No report was given.

**D.3. Superintendent Report**

Superintendent Kitamura gave a report.

**D.4. Board President Report**

President Klose gave a report.

**D.5. Board Committee Reports**

There were no board committee reports.

**D.6. Board Member Reports**

Laurie Fong, Bill Carle, Frank Pugh and Ed Sheffield gave reports.

**D.7. CSBA / NSBA Report**

**E. CONSENT ITEMS**

**Motion Passed:** Approve items E-1 through E-14. Passed with a motion by Bill Carle and a second by Ed Sheffield.

Absent Evelyn Anderson

Yes Bill Carle

Yes Laurie Fong

Yes Jenni Klose  
Absent Ron Kristof  
Yes Frank Pugh  
Yes Ed Sheffield

**E.1. Approval of Absent Board Members**

The Board approved the absences of Directors Ron Kristof and Evelyn Anderson.

**E.2. Approval of Personnel Transactions**

The Board approved all personnel transactions submitted.

**E.3. Approval of Vendor Warrants**

The Board approved all vendor warrants submitted.

**E.4. Approval of Donations and Gifts**

The Board approved all donations and gifts submitted.

**E.5. Approval of Contracts**

The Board approved all contracts submitted.

**E.6. Approval of 2017-2018 Implementation Agreement with AVID Support Program**

The Board approved the 2017-2018 implementation agreement with the national Advancement Via Individual Determination (AVID) organization which will allow Santa Rosa City Schools (SRCS) to continue this college preparatory program that is currently being offered at the following three SRCS secondary sites; Elsie Allen High School, Montgomery High School, Lawrence Cook Middle School.

**E.7. Approval of Resolution for Declaration of Obsolete Equipment and Authorization to Dispose and/or Sell**

The Board approved Resolution 2016-17/062 declaring approximately 915 non-operable electronics and miscellaneous items as obsolete and of insufficient value and authorizes staff to sell and/or dispose of the items.

**E.8. Approval of the Removal/Recycle of Unusable, Outdated, and/or Damaged Instructional Materials and Textbooks**

The Board approved the removal/recycle of approximately 12,800 unusable, outdated and/or damaged instructional materials and textbooks that has been removed from sites and stored in the Warehouse in accordance with District policy and State law.

**E.9. Approval of Resolution Authorizing Personnel to Sign Orders on District Funds**

The Board approved Resolution 2016/17-063 authorizing district personnel to sign orders on district funds.

**E.10. Approval of Specially Designed Academic Instruction in English (SDAIE) Variable Term Waiver**

The Board approved a Specially Designed Academic Instruction in English (SDAIE) Variable Term Waiver Request to the State of California Commission on Teacher Credentialing (CTC) for Karl V. Turner, III.

**E.11. Approval of Memorandum of Understanding Between the Sonoma County Superintendent of Schools as the Local Educational Agency for the North Coast**

**Teacher Induction Program (NCTIP) for the 2017-2018 School Year**

The Board approved the renewal of a one-year Memorandum of Understanding (MOU) with the Sonoma County Superintendent of Schools as the Local Educational Agency (LEA) for the North Coast Teacher Induction Program (NCTIP) and Santa Rosa City Schools for the 2017-2018 school year.

**E.12. Approval of Roofing Bid for Monroe Elementary School Modular Buildings**

The Board approved the Monroe Roofing Bid for rooms F2, W2, W3, and W5. This project is being funded through the California State Emergency Repair Program (ERP).

**E.13. Approval of HVAC Bid for Monroe Elementary Modular Classrooms**

The Board approved the Monroe HVAC bid for rooms W2, W3, and W5. This project is being funded through the California State Emergency Repair Program (ERP).

**E.14. Memorandum of Understanding with the Sonoma County Department of Health Services for High School Safe Routes to School Pilot Program**

The Board approved the Memorandum of Understanding with the Sonoma County Department of Health Services for the High School Safe Routes to School Pilot Program services.

**E.15. Approval of the Child Nutrition Services (CNS) Meal Contracts for the 2017-18 School Year**

This item was pulled from the consent agenda.

**F. DISCUSSION / ACTION ITEMS****F.1. (Public Hearing) Local Control Accountability Plan Elementary District**

The public hearing on the Local Control Accountability plan (LCAP) for the Elementary District was opened at 6:35 p.m. There being no public comments, the hearing was closed at 6:35 p.m.

**F.2. (Public Hearing) Local Control Accountability Plan Secondary District**

The public hearing on the Local Control Accountability plan (LCAP) for the Secondary District was opened at 6:36 p.m. There being no public comments, the hearing was closed at 6:36 p.m.

**F.3. (Public Hearing) Santa Rosa City Schools Budget For the 2017-18 Fiscal Year**

The public hearing on the Santa Rosa City Schools budget for the 2017-18 school year was opened at 6:52 p.m. There being no public comments, the hearing was closed at 6:52 p.m.

**F.4. (Action) Approval of Site Requested Instructional Materials**

**Motion Passed:** Approve the proposed instructional materials reviewed by the Instructional Materials District-Wide Committee (IMDC) for the 2017/2018 school year. Passed with a motion by Frank Pugh and a second by Laurie Fong.

Absent Evelyn Anderson

Yes Bill Carle

Yes Laurie Fong

Yes Jenni Klose

Absent Ron Kristof

Yes Frank Pugh

Yes Ed Sheffield

**F.5. (Action) Approval of Blackboard Inc.'s Proposal for a Hosted District Website, Mobile Communications Application, and Mass Notification System**

**Motion Passed:** Approve Blackboard Inc.'s proposal for a hosted District website, mobile communications application designed to fully integrate with the mass notification system (auto-dialer). Passed with a motion by Frank Pugh and a second by Ed Sheffield.

Absent Evelyn Anderson

Yes Bill Carle

Yes Laurie Fong

Yes Jenni Klose

Absent Ron Kristof

Yes Frank Pugh

Yes Ed Sheffield

**F.6. (Action) Approval of Classroom Safety Device - All-In-One Notification System, Intercom, Bells, and Clock**

**Motion Passed:** Approve a classroom and site safety device that includes emergency notification capabilities with flashers for the deaf and hard of hearing, two-way classroom intercom, classroom and campus speakers, bells, and district-wide synchronized clocks. Passed with a motion by Bill Carle and a second by Ed Sheffield.

Absent Evelyn Anderson

Yes Bill Carle

Yes Laurie Fong

Yes Jenni Klose

Absent Ron Kristof

Yes Frank Pugh

Yes Ed Sheffield

**F.7. (Action) Approval of Network Infrastructure Equipment for Santa Rosa Charter School for the Arts and the Lewis Campus**

**Motion Passed:** Approve network equipment including routers/switches, wireless access points, phones, and professional services/installation at the Santa Rosa Charter School for the Arts and the Lewis Campus. Passed with a motion by Frank Pugh and a second by Laurie Fong.

Absent Evelyn Anderson

Yes Bill Carle

Yes Laurie Fong

Yes Jenni Klose

Absent Ron Kristof

Yes Frank Pugh

Yes Ed Sheffield

**F.8. (Action) Approval of Issuance of Request for Proposals for District-Wide Refuse Pickup/Disposal Services**

**Motion Passed:** Move that staff is directed to prepare a Request for Proposal to work with Santa Rosa Junior College in that regard, if staff deems that appropriate, and to bring a scope of work back and not release the RFP until the City has made the selection of their waste provider. Passed with a motion by Bill Carle and a second by Frank Pugh.

Absent Evelyn Anderson

Yes Bill Carle

Yes Laurie Fong

Yes Jenni Klose



Absent Ron Kristof  
Yes Frank Pugh  
Yes Ed Sheffield

#### **F.9. (Discussion) Developing a Board Meeting Evaluation Tool**

Bill Carle likes the CSBA electronic model. Perhaps doing one on a quarterly basis to avoid sending so much information after every board meeting. Director Sheffield also likes the CSBA online model. Director Pugh says they use this after every board meeting at CSBA and it works well. Director Fong suggests doing the evaluation once a quarter. President Klose prefers the CSBA model. Thinks its better to have it available after every meeting to get a more realistic evaluation. Superintendent Kitamura agrees it should happen after every board meeting. It would be good to put one together along the same lines as the CSBA model.

#### **F.10. (Action) Review and Approval of Board Policies 6161 through 6190**

**Motion Passed:** Approve Board Policies 6161 through 6190. Passed with a motion by Frank Pugh and a second by Bill Carle.

Absent Evelyn Anderson

Yes Bill Carle  
Yes Laurie Fong  
Yes Jenni Klose  
Absent Ron Kristof  
Yes Frank Pugh  
Yes Ed Sheffield

### **G. INFORMATION ITEMS**

**G.1. Glossary of Educational Acronyms and Abbreviations**

**G.2. California Interscholastic Federation Athletic League Realignment**

**G.3. Maria Carrillo High School WASC Progress Report**

### **H. ADJOURNMENT**

The meeting was adjourned at 7:42 p.m.

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Laurie Fong, Clerk of the Board