

**San Rafael City Schools**  
**Instructional Minutes Calculation Worksheet**  
**Fiscal Year 2017-18**

Exhibit F

School District: San Rafael Elementary School District

**8:15-2:55**

School Site: **San Pedro**

Regular Days	Grades TK-K		Grades 1		Grades 2-3		Grades 4-5		
Start	8:15 AM		8:15 AM		8:15 AM		8:15 AM		
End	2:50 PM		2:50 PM		2:55 PM		2:55 PM		
Number of Hours	6:35		6:35		6:40		6:40		
Total Number of Minutes	395		395		400		400		
	*300		*300		*300		*320		
Less:									
AM Recess	(20)		(20)		(20)		(20)		
PM Recess	(20)		(20)		(20)		0		
Lunch	(45)		(45)		(45)		(40)		
Actual Daily Instructional Minutes	310		310		315		340		M, T, Th, F=134
Number of Regular Days	134		134		134		134		W=34
Annual Minutes ~ Regular Days	41,540		41,540		42,210		45,560		Min Day=12
Minimum Days	Min. Day	Wednesday	Min. Day	Wednesday	Min. Day	Wednesday	Min. Day	Wednesday	
Start	8:15 AM	8:15 AM	8:15 AM	8:15 AM	8:15 AM	8:15 AM	8:15 AM	8:15 AM	
End	12:10 PM	1:10 PM	12:10 PM	1:10 PM	12:15 PM	1:15 PM	12:15 PM	1:15 PM	
Number of Hours	3:55	4:55	3:55	4:55	4:00	5:00	4:00	5:00	
Total Number of Minutes	235	295	235	295	240	300	240	300	
Minimum Minutes Per Day	240	240	240	240	240	240	240	240	
Absolute Minimum	170	170	170	170	170	170	180	180	
Less Recess	(20)	(20)	(20)	(20)	(20)	(20)	(20)	(20)	
Less Lunch	(45)	(45)	(45)	(45)	(45)	(45)	(40)	(40)	
Actual Daily Instructional Minutes	170	230	170	230	175	235	180	240	BTSN - Sept
Number of Minimum Days & Wed.	12	34	12	34	12	34	12	34	Open House
Annual Minutes ~ Minimum Days	2,040	7,820	2,040	7,820	2,100	7,990	2,160	8,160	8 Conf
									Last 2 Days
Total Annual of Instructional Minutes	51,400		51,400		52,300		55,880		
Statutory Required Number of Minutes	36,000		50,400		50,400		54,000		
Minutes Required per Contract	52,560		52,560		52,560		55,920		
Greater of:	52,560		52,560		52,560		55,920		
(Under) Over	(1,160)		(1,160)		(260)		(40)		

Approved:

Principal:

Reviewed:

Date:

Date:

Date:

*[Signature]*  
*[Signature]*

*6/26/17*  
*8/3/17*

**San Pedro Elementary School  
BELL SCHEDULE 2017-18**

**Regular Schedule**

<b>M-T-Th.-F</b>	<b>Grades</b>	<b>2017-18</b>
<b>Breakfast</b>	<b>TK-5<sup>th</sup> grade</b>	<b>7:50-8:15</b>
<b>Warning Bell</b>	<b>TK-5<sup>th</sup> grade</b>	<b>8:12</b>
<b>Classes Start:</b>	<b>TK-5<sup>th</sup> grade</b>	<b>8:15</b>
<b>Recess / Snack:</b>	<b>TK/Kinder A</b>	<b>9:30-9:50</b>
	<b>KinderB</b>	<b>9:55-10:15</b>
<b>Recess</b>	<b>1st - 3rd</b>	<b>9:50-10:10</b>
	<b>4th-5th</b>	<b>10:20-10:40</b>
<b>Lunch/Recess:</b>	<b>1st - 3rd</b>	<b>11-11:45</b>
<b>Lunch/Recess:</b>	<b>TK-K</b>	<b>11:25-12:10</b>
	<b>4th-5th</b>	<b>11:50--12:30</b>
<b>Recess</b>	<b>1st-3rd</b>	<b>12:45-1:05</b>
<b>Recess</b>	<b>TK-K</b>	<b>1:15-1:35</b>
<b>Dismissal</b>	<b>TK-1</b>	<b>2:50</b>
	<b>2nd-5th</b>	<b>2:55</b>

**Wednesdays:**

<b>Breakfast</b>	<b>TK-5<sup>th</sup> grade</b>	<b>7:50-8:15</b>
<b>Warning Bell</b>	<b>TK-5<sup>th</sup> grade</b>	<b>8:12</b>
<b>Classes Start:</b>	<b>TK-5<sup>th</sup> grade</b>	<b>8:15</b>
<b>Recess / Snack</b>	<b>TK/Kinder A</b>	<b>9:30-9:50</b>
	<b>KinderB</b>	<b>9:55-10:15</b>
	<b>1st - 3rd</b>	<b>9:50-10:10</b>
	<b>4th-5th</b>	<b>10:20-10:40</b>
<b>Lunch/Recess:</b>	<b>1st - 3rd</b>	<b>11-11:45</b>
<b>Lunch / Recess:</b>	<b>TK-K</b>	<b>11:25-12:10</b>
	<b>4th-5th</b>	<b>11:50--12:30</b>
<b>Dismissal</b>	<b>TK-1</b>	<b>1:10</b>
	<b>2nd-5<sup>th</sup> grade</b>	<b>1:15</b>

**Minimum Days:**

<b>Breakfast</b>	<b>TK-5<sup>th</sup> grade</b>	<b>7:50-8:15</b>
<b>Warning Bell</b>	<b>TK-5<sup>th</sup> grade</b>	<b>8:15</b>
<b>Classes Start:</b>	<b>TK-5<sup>th</sup> grade</b>	<b>8:15</b>
<b>Recess / Snack</b>	<b>TK/Kinder A</b>	<b>9:30-9:50</b>
	<b>Kinder B</b>	<b>9:55-10:15</b>
	<b>1st - 3rd</b>	<b>9:50-10:10</b>
	<b>4th-5th</b>	<b>10:20-10:40</b>
<b>Lunch</b>	<b>1st - 3rd</b>	<b>11-11:45</b>
	<b>5th</b>	<b>11:05-11:45</b>
<b>Lunch</b>	<b>TK-K</b>	<b>11:25-12:10</b>
<b>Lunch:</b>	<b>4th</b>	<b>11:30--12:10</b>
<b>Dismissal</b>	<b>TK-1st</b>	<b>12:10</b>
	<b>2nd-5<sup>th</sup> grade</b>	<b>12:15</b>

Updated 6/23/17

