



**Minutes of Regular Meeting of the Board of Education  
June 27, 2017  
(UNADOPTED)**

**Attendance Taken at 5:03 PM:**

Present:

Dan Bobay  
Amin Fazal  
Robert Jung  
Hon Lien

Absent:

Chris Norwood

Updated Attendance:

Chris Norwood was updated to present at: 7:05 PM

**1. CALL MEETING TO ORDER**

**2. ROLL CALL**

**3. REVIEW AND APPROVE THE OPEN SESSION AGENDA**

**Motion Passed:** Review and approve the Open Session portion of the agenda, "Conduct interviews of candidates for the three vacant volunteer positions on the Community Board Advisory Council." Passed with a motion by Robert Jung and a second by Amin Fazal.

Yes Dan Bobay  
Yes Amin Fazal  
Yes Robert Jung  
Yes Hon Lien  
Absent Chris Norwood

Minutes:

This action was amended.

**4. COMMENTS FROM THE PUBLIC**

Minutes:

There were no comments from the public.

**5. CONDUCT INTERVIEWS OF CANDIDATES FOR THE THREE VACANT VOLUNTEER POSITIONS ON THE COMMUNITY BOARD ADVISORY COUNCIL (Superintendent)**

Minutes:

Per Board Policy 1220, every two years, the Board of Education interviews and selects three members for the Community Board Advisory Council (CBAC). Four candidates were interviewed in the following order:

-Rita Lu, 5 p.m.: During her interview, Lu spoke about how she has two kids in the school district in addition to other relatives. Because the schools are spread across the district, Lu would like to join CBAC since it represents the school district as a whole. She has attended CBAC

meetings as a guest, but would like a more official position. She has also served for the Parent Teacher Association and School Site Council.

-Allysson McDonald, 5:15 p.m.: During her interview, McDonald spoke about how she was very involved with Milpitas schools when her kids were going through the system. Now that they aren't, she has been a substitute teacher but would like more of a direct connection, which is why she is interested in joining CBAC. She is currently President of the Sunnyhills Neighborhood Association, and is interested in having the organizations form ties in the future, if she is able to join. She has served on the PTSA, SSC, Milpitas Values Youth collaborative, and various other school activities.

-Tom Valore, 5:30 p.m.: During his interview, Valore said he has served on CBAC before and was asked if he wanted to continue his post, which is why he decided to interview. He recognized that the success of our country is dependent on the education we provide for our children, including in Milpitas. He said his strengths are his ability to wade through the "noise" to find the important information.

-Pearl Bray-Chavez, 5:45 p.m.: During her interview, Bray-Chavez spoke about being a community advocate for the local schools, children, community, and parents. She has been a member of CBAC before, and is looking forward to having the chance to serve again.

After each interview, Board Members ranked the five questions based on a point system, and turned them into Superintendent Cheryl Jordan for tabulating. Based on those score sheets, and following a tie breaker, the Board announced Rita Lu, Allysson McDonald, and Pearl Bray-Chavez as the selected volunteers. They will start on July 1, 2017 and end on June 30, 2019.

#### **6. REVIEW AND APPROVE THE CLOSED SESSION AGENDA**

**Motion Passed:** Passed with a motion by Robert Jung and a second by Hon Lien.

Yes Dan Bobay  
Yes Amin Fazal  
Yes Robert Jung  
Yes Hon Lien  
Absent Chris Norwood

#### **7. COMMENTS FROM THE PUBLIC**

Minutes:  
There were no comments from the public.

#### **8. CLOSED SESSION**

Minutes:  
The Board convened to Closed Session at 6:15 p.m.

#### **9. RECONVENE IN OPEN SESSION**

Minutes:  
The Board reconvened in Open Session at 7:19 p.m.

#### **10. CLOSED SESSION ANNOUNCEMENT**

Minutes:

In Closed Session, the Board approved the Superintendent's recommendation for Certificated Manager, Assistant Superintendent of Human Relations.

#### **11. FLAG SALUTE**

**Motion Passed:** Review and approve the remainder of the Open Session Agenda. Passed with a motion by Robert Jung and a second by Amin Fazal.

Yes Dan Bobay  
Yes Amin Fazal  
Yes Robert Jung  
Yes Hon Lien  
Yes Chris Norwood

Minutes:

Board President Bobay led the flag salute.

The agenda was amended, to include a new Action Item, "Review and approve the remainder of the Open Session Agenda."

#### **12. COMMENTS FROM THE PUBLIC**

Minutes:

There were no comments from the public.

#### **13. BOARD GROUP AGREEMENTS**

Minutes:

Board Group Agreements are available for Board Member's ready reference.

#### **14. SUPERINTENDENT'S REPORT**

Minutes:

-The Board recognized Sridaya Mandyam-Komar, an engineering teacher from Calaveras Hills High School, and Dr. Madeleine Dasalla-DiSanto, a teacher from Silicon Valley Career Technical Education Center in the Metropolitan Education District (in absentia).

They were announced as two of three winners in the Santa Clara County Office of Education's (SCCOE) Texas Instruments Innovations in STEM Teaching Awards last week in a News Release.

This year, students at Calaveras Hills High School spent four-and-a-half weeks engineering endless possibilities for their future through FlexFactor, a four-week entrepreneurship program offered by NextFlex, America's Flexible Hybrid Electronics Manufacturing Institute. The project -- offered to students in Mandyam-Komar's "Intro to Engineering" classes -- was done in collaboration with the City of Milpitas, Evergreen Valley College, and Flex (previously Flextronics).

Superintendent Cheryl Jordan shared that Dasalla-DiSanto, who was not in attendance Tuesday evening, is a teacher at the District's sister school, Silicon Valley Career Technical Education Center with Metropolitan Education District.

"It's part of a joint powers agreement and we along with five other school districts support that school," she said. "And, in turn, that school provides an opportunity for many of our students."

Each teacher will receive a cash award of \$1,000, the opportunity to

attend a professional development event at the SCCOE, and be honored at the 48th Annual Teacher Recognition Celebration on September 14.

-Superintendent Jordan introduced and congratulated Sid Haro, who will become Assistant Superintendent of Human Relations for Milpitas Unified School District (MUSD) on July 1 after a 25-year career in education. After being recognized, he came forward to thank the Superintendent and Board Members during a brief speech.

"I believe in the power of education, and as I really thought about joining our team here and what it really means, I'm looking very much forward to engaging in the work on behalf of our children, our community, our students, and all of our stakeholders," Haro said.

-Trustees recognized Student Board Representative Alan Pham, who attended his last Board Meeting that evening. Pham was elected to the Board of Education for the 2015-16 school year, at which time he was a sophomore at Milpitas High School (MHS).

"We are very appreciative of the work that you've done, and we would like nothing more than for the Board and executive staff to take pictures with you, and present you with a small token of our appreciation for the work that you've done," Board President Bobay said. He then handed Pham a personalized engraved crystal tribute, reading "Outstanding Service Award: Alan Pham, Thanks for your service to MUSD from 2015-17!"

To share his gratitude, Pham brought a cake to share with Board Members and those in attendance that evening. "For the past two years, I've really felt the love and support of all of you," he said.

Board Members took a brief break to enjoy cake with those in attendance that evening.

## **15. SUPERINTENDENT'S EXECUTIVE CABINET REPORTS**

Minutes:

-Wendy Zhang, Assistant Superintendent of Business Services, gave the Board a quick update on the new elementary school, Mabel Mattos. After speaking with BLACH Construction today, she said the building construction is on schedule, with an approximate start date of September 1. The District is currently waiting for DSA approval, which should move quickly. Right now, staff is bringing contracts to the Board for side work. She had a positive meeting with Superintendent Jordan; Joe Flatley, Director of Facilities Modernization; and City of Milpitas staff about a cost sharing agreement. Zhang added there have been challenges working with the City, since they have their own government process to follow. She emphasized that, regardless, the school is still scheduled to open by August 2018.

-Norma Rodriguez, Assistant Superintendent of Learning and Development, said there was no report from her department.

-Dr. Sheila Murphy-Brewer, Executive Director of Human Relations, said there were 12 members who went to San Diego for the Labor Management Initiative (LMI) conference last week. She said there were inspiring speakers, and attendees came up with a goal for the year: to embark on a journey of equity with an intention to first start out looking at MUSD systems and inequities we're going to create, and also explore what it means to be a "Culture of We" in Milpitas, as employees in the District and how that can be fostered through LMI.

## 16. REPORTS

### **A. KNN Public Finance Bond Study (Assistant Superintendent, Business Services)**

Minutes:

Wendy Zhang, Assistant Superintendent of Business Services, introduced Blake Boehm from KNN Public Finance to give the Board basic information about general obligation bonds, since three of the Trustees are new to the Board.

Boehm said one of the highlights he has taken away, since working with the District at the tail end of the 2012 bond authorization, is the conservative planning and the strategic implementation of those prior bonds. He said what it's left the District with is utilizing taxpayer monies that sets a course of responsibility and, hopefully, continued community support. There have been lower tax rates than what the District initially asked for, stretching those dollars by utilizing the state reimbursement funds, etc.

He opened by saying that bonds are the primary tool used by California school districts in order to fund capitol facility projects. They are voter approved; traditionally it was a two-thirds vote. In 2000, that changed to a 55 percent voter approval.

Boehm said MUSD first passed a bond in 1996, and another in 2012, and has done a great job refunding bonds. In addition to the conservative planning efforts upfront, MUSD has one of the lowest overall tax rates compared to the surrounding districts in Santa Clara County.

"I think what this district has done so uniquely is stretch those dollars, use them as effectively as possible, and really not put the burden on the taxpayer," he said.

Boehm explained the refunding process, which is like refinancing with a couple caveats. Trustee Jung asked how often this process happens, and Zhang said she would have to compare refunding differences and interest rates before getting back to him with an answer.

Boehm explained that "it really is a team effort when looking at bond reauthorization" including the perspectives of the financial advisor; bond counsel; and election consultant polling firm. These are the primary teams, in addition to District leadership and Board Members.

Board President Bobay acknowledged that the upcoming bond next year will likely be the "most important thing the board will be involved with" and appreciated the information to kick the item off on the right foot.

### **B. Fiscal Crisis and Management Assistance Team (FCMAT) Technology Services analysis and recommendation study (Superintendent)**

Minutes:

Superintendent Jordan opened the item, referencing last fall, at which time it was discussed doing a FCMAT study of Technology Services to calibrate what's happening, determine any additional areas for growth, and validate what's going well.

The FCMAT report has been completed so consultants Laurel Krsek and Marisa Ploog gave a presentation about the findings. Before doing so, Jordan said Thao Xiong, the District's network manager, is sitting in for Chin Song, Director of Technology Services, who is in Richmond with the leadership team about personalized learning platform, Summit.

Ploog said she was standing in for her colleague, Scott Sexsmith, who did the original study along with Krsek. She gave a brief overview about FCMAT, which was established in 1992, through Assembly Bill 801200. They also do management assistance, which is what MUSD called them in to do, serving school districts, county offices of education, charter schools, and more.

She outlined that the summary of the work they provided included an analysis of the planning and processes to ensure that the hardware and software are up-to-date and have replacement schedules and evaluation tools; an organizational review of staffing within Technology Services and the applicable school sites; help desk system; hardware installation support; and classroom technology. They requested a lot of documentation for their analysis, anything related to the technology operations, to have an understanding of what the staff currently consists of and how to potentially move forward. Their analysis also included scheduling interviews, not only with Technology Services staff, but who they consider to be the "customers" such as school site administration.

The results shared were the primary findings and recommendations, with highlights in different areas. She explained all their reports are just focused on correction-based work, which doesn't mean there isn't good work that is happening. She said the findings aren't binding, but should be considered a roadmap for moving forward for the District.

Some of the highlights for classroom technology included staff feeling left out of the process of decision making, made a further problem due to the absence of a current technology plan. FCMAT recommends establishing a process and procedure for selecting technology programs; forming a District technology committee; and having a District technology plan completed.

Board Vice President Norwood shared the need to replicate the analysis process FCMAT went through in the three schools, to complete it in the remaining schools to be more inclusive.

Board President Bobay agreed, stating that the FCMAT review of the current system is important and that the findings are significant.

Regarding the District infrastructure, the consultants shared that there is confusion about who pays for wireless access points. For the Help Desk, they highlighted communication being the main problem, as is seen in the other areas. And in hardware installation and setup, an inventory management system is recommended for inventory that is \$500 or less, since it is not currently reported in QSS and there is a number of items that fall into this category. Regarding staffing, District staff shared their thoughts that they are confident the Technology Director has a plan but are unable to articulate how it applies to their site or department.

Board President Bobay thanked the consultants for their thorough work, saying it will be important as they look toward a bond next year.

Superintendent Jordan thanked Xiong for his hard work as a "quiet leader."

## 17. ACTION ITEMS

### **A. Revisit the Board's recommendation regarding the student identified in Confidential Report 2017.3 (Board of Education)**

**Motion Passed:** RATIFY/APPROVE modification to rehabilitation plan condition to prohibit Student from attending any District activities for a period of one year, from June 14, 2017 to June 14, 2018. The Superintendent recommends approval. Passed with a motion by Chris Norwood and a second by Robert Jung.

Yes Dan Bobay  
Yes Amin Fazal  
Yes Robert Jung  
Yes Hon Lien  
Yes Chris Norwood

Minutes:

Board President Bobay explained this is an item where the plan had to be revised regarding the student identified in Confidential Report 2017.3 to a year, which is the only change to the plan. He called for a Roll Call vote.

### **B. Consider the readmission regarding the student identified in Confidential Report 2017.1 (Board of Education)**

**Motion Passed:** Passed with a motion by Amin Fazal and a second by Robert Jung.

Yes Dan Bobay  
Yes Amin Fazal  
Yes Robert Jung  
Yes Hon Lien  
Yes Chris Norwood

Minutes:

Board President Bobay explained the student in Confidential Report 2017.1 will remain at their alternative placement until December 2017 for Board review and consideration for readmission. He called for a Roll Call vote.

### **C. Consider the readmission regarding the student identified in Confidential Report 2017.5 (Board of Education)**

Minutes:

Board President Bobay said there will be no Action on this item at this time, and it will come forward at the August 22 meeting.

### **D. Adopt the 2017-2018 District Local Control and Accountability Plan (LCAP) (Assistant Superintendent, Learning & Development)**

**Motion Passed:** Formally adopt the 2017-2018 District Local Control and Accountability Plan (LCAP). Passed with a motion by Hon Lien and a second by Robert Jung.

Yes Dan Bobay

Yes Amin Fazal  
Yes Robert Jung  
Yes Hon Lien  
Yes Chris Norwood

Minutes:

Norma Rodriguez, Assistant Superintendent of Learning and Development, said this is the final step in the 2017-18 District Local Control and Accountability Plan.

"As you know, this is a continuous cycle of improvement," she said.

Local Education Agencies (LEA's) are required to engage all stakeholders in cycles of continuous improvement through the development and revision of the LCAP. This process consists of four steps:

1. Consult: Review previous year's plan with stakeholders to evaluate necessary changes
2. Review: Revise and draft new LCAP
3. Input: Available for public comment before Board approval
4. Adopt: Board approval, followed by County approval

Rodriguez explained the Board asked District staff to establish an LCAP Advisory Committee, and through that process they engaged various stakeholders, including by holding several Board presentations and a Board Study Session. During the June 13 Board Meeting, the LCAP was brought forward for a public hearing.

She plans to increase engagement in the future, such as by increasing the student voice and translation available for LCAP educational resources in Spanish and Vietnamese. Rodriguez also plans to have a future study session at a school site recorded, so it can be placed on YouTube and shared out in the future as well.

**E. Adopt the District's 2017-18 proposed budget (Assistant Superintendent, Business Services)**

**Motion Passed:** Adopt the 2017-18 proposed budget as presented. Passed with a motion by Hon Lien and a second by Amin Fazal.

Yes Dan Bobay  
Yes Amin Fazal  
Yes Robert Jung  
Yes Hon Lien  
Yes Chris Norwood

Minutes:

Wendy Zhang, Assistant Superintendent of Business Services, said this is the last step in the 2017-18 District budget.

"As you know, the governor signed the state budget today; that's a \$125 billion budget, and our budget is \$117 million," she said.

The action follows a Budget Study Session presentation led by Zhang during the June 13 Board Meeting. During that presentation, Zhang referenced the 81-page 2017-18 proposed budget report. She recommended Board Members read the first nine pages of the document, which outlines the Governor's 2017-18 proposed state budget overview, district budget assumptions, and multi-year projections, which includes a \$4.359 million deficit in 2019-20 (page 9 of the report).

The Budget Hearing was held on June 13, 2017 later during that same meeting.

Staff has made a budget reduction of \$2,141,000 beginning in 2018-19 and the savings will be ongoing as recommended during the study session. This will assist in balancing the budget.

Superintendent Jordan and Zhang plan to conduct stakeholder meetings from September 2017 through January 2018 to gather input about how the budget reduction can be achieved for 2018-19. Recommendations will be presented to the Board in February 2018.

**F. Reclassification Committee Report on 2016-17 Classification Study: Year Two of 2015-18 CSEA, Chapter 281 and MUSD Pilot for New Reclassification Process (Superintendent/Human Relations)**

**Motion Passed:** Hear the report, ask questions, and approve the recommendations presented by the committee. Passed with a motion by Robert Jung and a second by Amin Fazal.

Yes Dan Bobay  
Yes Amin Fazal  
Yes Robert Jung  
Yes Hon Lien  
Yes Chris Norwood

**Minutes:**

This was moved to the first Action Item. Members of the Reclassification Committee, which consists of an equal number of management and classified staff representatives, gave a presentation of its findings and revised recommendations to the Board for approval. They met throughout the 2016-17 school year to consider job descriptions, observe employees in their work environments, discuss findings, and draft a final report for the Superintendent.

"It's just taught us a lot about our employees, about our staff, about our teachers, about our management, because collectively working together as a team has just brought us closer together and we've learned so much about each other," said Machel Kessinger, president of Classified School Employees Association Chapter 281.

During the 2015-16 negotiations process it was jointly agreed upon that there was a need for a comprehensive study to determine relevancy and alignment in the CSEA job classifications, descriptions, and unit work being performed throughout Milpitas Unified School District. This agreement resulted in the Memorandum of Understanding for a three-year Reclassification Pilot.

The team presented its findings to Superintendent Jordan and Assistant Superintendents Norma Rodriguez and Wendy Zhang for consideration of its recommendations. The Superintendent modified the recommendations and discussed the justification for these modifications with the members of the MUSD CSEA Reclassification Committee on June 22.

**G. Public Finance Strategies TBWB: Bond Preparation (Superintendent)**

**Motion Passed:** Approve the Memorandum of Understanding with TBWB for Bond 2018 preparation. Passed with a motion by Robert Jung and a second by Chris Norwood.

Yes Dan Bobay

Yes Amin Fazal  
Yes Robert Jung  
Yes Hon Lien  
Yes Chris Norwood

Minutes:

Superintendent Jordan introduced the item. TBWB, as she stated in the summary, helped MUSD pass Bond 2012. This contract is for approximately \$7,500 a month, depending on how much work they do, and they won't start until late August or early September. She added that the reason it's only eight months is because if the Board decides to go out for the bond, at that point in time, the District can no longer support TBWB. It has to be a bond committee that does that, so the agreement would be formed with that group.

Trustee Lien asked if the committee was formed yet, and Superintendent Jordan said no. A new Board Member will have to take responsibility from Bob Nuñez for the treasurer status. She added another thing that has to be considered are where offsite meetings can be held, since they can't be held on school property, who else might be involved in that committee, and active community members who might support the District. She said it would be nice to have those details set in place by November, at the latest.

**H. Adopt the Declaration of Need for fully qualified educators for the 2017-18 school year (Superintendent/Human Relations)**

**Motion Passed:** Adopt the Declaration of Need for the 2017-18 school year. Passed with a motion by Amin Fazal and a second by Hon Lien.

Yes Dan Bobay  
Yes Amin Fazal  
Yes Robert Jung  
Yes Hon Lien  
Yes Chris Norwood

Minutes:

Superintendent Jordan introduced the item, explaining this is an annual estimate of the numbers of interns the District will need to hire for key positions that are often hard to recruit for. A new item is the Spanish/bilingual teachers, which may come forward next year. She added special education teachers are on there because they are always a premium in addition to math and science. She said this is in line with the budget reduction needs, since they will only be hired as needed, and it is a high estimate.

**I. Adopt Resolution 2017.43 approving an amended Conflict of Interest Code for the Milpitas Unified School District (Superintendent)**

**Motion Passed:** Adopt Resolution 2017.43 approving an amended Conflict of Interest Code for the Milpitas Unified School District. Passed with a motion by Amin Fazal and a second by Hon Lien.

Yes Dan Bobay  
Yes Amin Fazal  
Yes Robert Jung  
Yes Hon Lien  
Yes Chris Norwood

Minutes:

Superintendent Jordan introduced the item, explaining every year Board Members have to file a Form 700 to indicate if you have

received any gifts above \$50 and if they have any potential conflicts of interests, such as property that they might want to sell to the school district.

She added Lori Porter, who took over the position of Executive Secretary in January, went through the Form 700 process and discovered several positions should have been reporting Form 700, such as the Network Supervisor, but weren't. This is the result of that work.

Board President Bobay said this Resolution won't be read into record, since it is a County Resolution that is verbose and long, so it will just dovetail into MUSD.

**J. Review and adopt the revised Board Policy 3513.3 for Tobacco-Free Schools (Assistant Superintendent, Learning & Development)**

**Motion Passed:** Review and adopt the revised Board Policy 3513.3 for Tobacco Free Schools. Passed with a motion by Hon Lien and a second by Amin Fazal.

Yes Dan Bobay  
Yes Amin Fazal  
Yes Robert Jung  
Yes Hon Lien  
Yes Chris Norwood

**Minutes:**

Norma Rodriguez, Assistant Superintendent of Learning and Development, introduced the item. She said the Board Policy was last updated in June 2015, but a law passed on May 4, 2016, which requires the policy to be revised in order to be aligned with the law. She said it adds a specific definition of what smoking means and the products that contain tobacco, so it broadens the understanding of that policy.

Board President Bobay suggested the updated policy be posted on the website so it is visible about the specific no smoking rules, in addition to on the school websites. Superintendent Jordan said this is one of those items that Amy Sanidad, Coordinator of Student Services, will make sure is maintained.

Jordan added while this is a long Board agenda, she wanted to bring the Board Policy forward to give new Trustees an idea of what happens when they are revised or updated. In August, there will be several Board Policy revisions. The Board can expect to receive them at the end of July so there is time to review them all.

**K. Adopt Resolution 2017.37 approving Child Development Contract CSPP-7567 and Resolution 2017.38 approving Child Development Contract CCTR-7276 with the California Department of Education for the 2017-18 school year (Assistant Superintendent, Learning & Development)**

**Motion Passed:** Adopt Resolution 2017.37 approving Child Development Contract CSPP-7567 with the California Department of Education for the 2017-18 school year. Passed with a motion by Amin Fazal and a second by Chris Norwood.

Yes Dan Bobay  
Yes Amin Fazal  
Yes Robert Jung  
Yes Hon Lien

Yes Chris Norwood

**Motion Passed:** Adopt Resolution 2017.38 approving Child Development Contract CCTR-7276 with the California Department of Education for the 2017-18 school year. Passed with a motion by Amin Fazal and a second by Robert Jung.

Yes Dan Bobay  
Yes Amin Fazal  
Yes Robert Jung  
Yes Hon Lien  
Yes Chris Norwood

Minutes:

This was moved to the second Action Item, following 17F. Norma Rodriguez, Assistant Superintendent of Learning and Development, introduced the item, inviting Dr. Gerry Lopez of the Child Development Centers, to give some background to the board these resolutions.

He said every year, the CDE extends the two contracts (after they are applied for) listed, which is the two resolutions in front of the Board. He said the District has been receiving them for over 40 years. It is just a formality, but he invites Trustees to ask questions if they would like, explaining the total amount for both is \$1,085,733.

Trustee Amin Fazal read both resolutions into the record.

**L. Award Dolan Concrete bid package #4 for site concrete work at Mabel Mattos Elementary School, Phase I (Assistant Superintendent, Business Services)**

**Motion Passed:** Award Dolan Concrete bid package #4 for site concrete work at Mabel Mattos Elementary School, Phase I. Passed with a motion by Chris Norwood and a second by Amin Fazal.

Yes Dan Bobay  
Yes Amin Fazal  
Yes Robert Jung  
Yes Hon Lien  
Yes Chris Norwood

Minutes:

Wendy Zhang, Assistant Superintendent of Business Services, introduced the item. She said District staff is getting close to closing all the bid work for side work. After this contract, for concrete work, the last major one will be landscaping. The bid range for this is \$2.1 million to \$2.4 million.

She said it was placed as an action item because of the dollar amount, stating the Board should be aware of it. A portion of the drop-off area is joint use, so the City share is estimated at \$600,000 currently. Zhang added the cost could change later due to the need to add an intersection, but they will know at a later date.

**M. Approve the Single Plan for Student Achievement (SPSAs) for all MUSD schools (Assistant Superintendent, Learning & Development)**

**Motion Passed:** Approve the Single Plan for Student Achievement (SPSAs) for all MUSD schools, noting Milpitas High School's School Site Council has made a condition to meet with the new Principal.

Passed with a motion by Robert Jung and a second by Amin Fazal.

Yes Dan Bobay  
Yes Amin Fazal  
Yes Robert Jung  
Yes Hon Lien  
Yes Chris Norwood

Minutes:

Norma Rodriguez, Assistant Superintendent of Learning and Development, introduced the item. She said there is one school plan per school.

"The School Site Councils follow the same process that we do in terms of the LCAP, where they involve their stakeholders in identifying the needs and setting some goals and actions, really aligning the resources that are allocated to each of the sites to meet the specific needs of that site," she said.

The action plans are directly aligned to the Local Control and Accountability Plan (LCAP) Goals and identify how each school:

- Identify needs and addresses goals for continuous academic improvement;
- Addresses teaching and learning;
- Allocates funds for school wide efforts;
- Prioritizes the school focus;
- Documents staff development plans; and
- Outlines parental involvement activities.

Board Vice President Norwood asked, "Considering not all schools are at the same place, how do you believe we should ensure that the SPSA model allows for those schools that are in different places get their needs met or are able to put the things necessary in their plan that might not be in other plans based on where they are demographically, socioeconomically, and also with the communities that they serve."

Rodriguez said one of the requirements is that an analysis be done of their community and, based on that analysis, they form their needs.

Trustee Jung suggested more trainings be held in the future surrounding SPSAs for parents, to allow for better analysis and findings. Board President Bobay agreed, adding they should be reanalyzed for future years and truly become living documents for the schools. They all focused on the need to make sure the District is moving forward to meet the need of every student and their families.

The Learning and Development staff members read all SPSAs and provide feedback to principals prior to the final copy submission. The plans will be effective from August 2017 through June 2018.

## 18. CONSENT ITEMS

**Motion Passed:** Approve all Consent Items, with the exception of 18E.

Passed with a motion by Hon Lien and a second by Robert Jung.

Yes Dan Bobay  
Yes Amin Fazal  
Yes Robert Jung  
Yes Hon Lien  
Yes Chris Norwood

**A. Adopt the minutes of the June 13, 2017 Regular Board Meeting  
(Superintendent's Office)**

**B. Approve the Personnel Report of June 27, 2017  
(Superintendent/Human Relations)**

**C. Approve the Memorandum of Understanding with Voler Strategic  
Advisors for support with new MUSD Strategic Plan development  
(Superintendent)**

**D. Approve the Purchase Order Report of June 27, 2017 (Assistant  
Superintendent, Business Services)**

**E. Renew the agreement with law firm Lozano Smith, LLP for legal  
services (Superintendent/Human Relations)**

**Motion Passed:** Approve the attached agreement for legal services with the law firm Lozano Smith and authorize staff to enter into the agreement, effective July 1, 2017. Passed with a motion by Hon Lien and a second by Robert Jung.

Yes Dan Bobay  
Yes Amin Fazal  
Yes Robert Jung  
Yes Hon Lien  
Yes Chris Norwood

Minutes:

Trustee Lien asked for clarification about this item. She stated that on June 13, the Board approved the renewal of the agreement with the law firm Dannis Woliver Kelly from July 1, 2017 through June 30, 2018. That same date, the Board also approved another law firm agreement.

Superintendent Jordan explained the reason the District has different law firms is because each practice has somebody or persons in it who have an expertise that the District uses. At Lozano Smith, Harold Freeman assists with Board Policy questions, who does this frequently and doesn't have to spend extra time doing research, and Steve Ngo, is doing litigation for the P.E. minutes and the Hindu issue. At DWK, Greg Dannis does negotiations and on occasion another consultant helps. There is a firm for special education and classified employee and discipline. At Fagen Friedman and Fulfroost, the District uses their Communication Services Consultant.

**F. Approve the Memorandum of Understanding with Advent Group  
Ministries, Inc. for curriculum from the Santa Clara County  
Department of Alcohol and Drug Services in 2017-18 at Thomas Russell  
Middle School (Assistant Superintendent, Learning & Development)**

**G. Approve the 2017-18 Consolidated Application & Reporting System  
(CARS) Application for Funding (Assistant Superintendent, Learning  
& Development)**

**H. Approve the contract with the Center for Hearing Health for 2017-  
18 (Assistant Superintendent, Learning & Development)**

- I. Review and adopt the 2017-18 Budget Calendar (Assistant Superintendent, Business Services)
- J. Child Development Centers - Program Self Evaluation and Agency Annual Report (Assistant Superintendent, Learning & Development)
- K. Adopt Resolution 2017.39 to designate staff as authorized signers as presented (Assistant Superintendent, Business Services)
- L. Adopt Resolution 2017.40 authorizing temporary transfers between District accounts for the 2017-18 fiscal year (Assistant Superintendent, Business Services)
- M. Adopt Resolution 2017.41 authorizing for year-end budget expenditures (Assistant Superintendent, Business Services)
- N. Adopt Resolution 2017.42 for year-end budget revenues (Assistant Superintendent, Business Services)
- O. Approve services with the Northwest Evaluation Association to provide Measures of Academic Progress for the 2017-18 school year (Assistant Superintendent, Learning & Development)
- P. Approve the agreement with Pacific Autism Center for Education (Assistant Superintendent, Learning & Development)
- Q. Approve the agreement with ProCare Therapy for the 2017-18 school year (Assistant Superintendent, Learning & Development)
- R. Approve the agreement with Accountable School Staffing for the 2017-18 school year (Assistant Superintendent, Learning & Development)
- S. Approve the contract and Individual Service Agreement with AchieveKids non-public school for Student A (Assistant Superintendent, Learning & Development)
- T. Approve the contract and Individual Service Agreement with AchieveKids non-public school for Student B (Assistant Superintendent, Learning & Development)
- U. Approve the contract and Individual Service Agreement with AchieveKids non-public school for Student C (Assistant Superintendent, Learning & Development)
- V. Approve the agreement with Beacon School for the 2017-18 school year (Assistant Superintendent, Learning & Development)
- W. Approve the agreement with California Therapy Connection, Inc. for the 2017-18 school year (Assistant Superintendent, Learning & Development)
- X. Award Furman & Associates, Inc. as the Inspector of Record for Milpitas High School Girls' Athletics and Storage (Assistant Superintendent, Business Services)
- Y. Award Special Testing and Inspection Services to Consolidated Engineering Laboratories for the Milpitas High School Girls' Athletics and Storage (Assistant Superintendent, Business Services)

**Z. Approve the lease amendment with Calaveras Montessori School  
(Assistant Superintendent, Business Services)**

**AA. Approve the updated second amendment to the ground lease and  
joint-use agreement with San Jose Evergreen Community College  
(Assistant Superintendent, Business Services)**

**BB. Approve the lease amendment with the Regents of the University of  
California for the Calaveras Hills 4-H Club (Assistant  
Superintendent, Business Services)**

**CC. Approve the addendum to the Admiral Security Services, Inc.  
contract (Assistant Superintendent, Business Services)**

**DD. Approve the agreement with the YMCA of Silicon Valley for the  
After School Education and Safety Programs for the 2017-18 school  
year (Assistant Superintendent, Learning & Development)**

**EE. Labor Management Initiative (Superintendent/Human Relations)**

**FF. Approve the list of obsolete equipment (Assistant Superintendent,  
Business Services)**

**GG. Approve the agreement with ASBWorks for Milpitas High School ASB  
(Assistant Superintendent, Business Services)**

**HH. Authorize staff to accept the proposal from Jack Schreder &  
Associates to prepare a Facilities Needs Assessment for the Developer  
Fee Justification Study - Level II (Assistant Superintendent,  
Business Services)**

## **19. BOARD COMMUNICATIONS/REQUESTS**

Minutes:

-Trustee Fazal had no report.

-Trustee Jung had no report.

-Trustee Lien had no report.

-Vice President Norwood suggested Board Members stop by the Milpitas High School library on Fridays to see the MATHeasy program and its potential, and to encourage the students participating this summer.

-Board President Bobay said tomorrow is his Board Meeting at MetroED. Since the last meeting, he attended the Art Commission meeting at Dixon Park, where they are seeking resident input for art at the park, which is busy all the time. He attended a ceremony hosted by East Side Board Members to honor the flag of South Vietnam, and the struggle for freedom. He met with Superintendent Jordan, Vice President Norwood, and the consultants for strategic planning, and the Board and executive staff attended a BBQ at Superintendent Jordan's home.

## **20. DATES OF FUTURE BOARD MEETINGS**

## **21. ANNOUNCEMENTS/REMINDERS**

Minutes:

-Trustee Jung invited Board Members and staff to a preschool resource fair (being hosted by the Milpitas Community Educational Endowment) 9-12 a.m.

Saturday, July 29 at the city college, across from Milpitas High School. The intention is to invite Milpitas families with 3 and 4 year olds to learn about the importance of gaining preschool education in preparation for Transitional Kindergarten or kindergarten.

-As a cancer survivor, Board President Bobay encouraged Trustees to support Relay for Life, kicking off 10 a.m. July 8 at Murphy Park, and running through July 9. He joined team Noel Jackson, who he visited after recovery from a broken arm, shock, separated shoulder, and going through cancer treatment. He also promoted National Night Out, coming up in August.

-Superintendent Jordan wanted to let Trustees know she is going to look into the feasibility and potential impact if the District were to let City employees to apply for interdistrict transfer, which she received a question about previously.

**22. ADJOURNMENT**

Minutes:

The Board Meeting adjourned at 10:45 p.m.

Respectfully submitted,

Attested:

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Cheryl Jordan  
Superintendent

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Hon Lien, Clerk of the Board

*Minutes prepared by Shannon Carr*