

**Memorandum of Understanding
2016-2017 Customized Support
Milpitas Unified School District and Partners in School Innovation**

INTRODUCTION

Partners in School Innovation (Partners) works hand-in-hand with teachers and leaders to strengthen teaching, learning and achievement in under-performing public schools and districts, so that every student, regardless of background, thrives. The organization's efforts are guided by a vision of urban public schools that work to eliminate the achievement gap and create exciting places to teach, learn and grow. We believe that by investing in the existing teachers and leaders in our partner schools and districts they will gain the capacity to achieve outstanding results for their students. Founded in 1993, Partners actively seeks to disrupt patterns of inequity in education by developing systems and structures that work effectively to close persistent achievement gaps based on race, class, and culture. By 2025, we aim to be working with over 80 schools across the country serving more than 100,000 students of color living with the challenges of poverty. Our ultimate goal is to eliminate the achievement gap in education.

Key mindsets underlie our work in schools and districts: a focus on social justice and equity, a commitment to continuous improvement and an emphasis on excellent results. In general, Partners works alongside teachers and school/district leaders to:

- Build a strong core instructional program
- Create the systems and structures that foster teachers' professional learning
- Align district systems to support school transformation
- Strengthen transformational leadership

OVERALL PURPOSE:

In a time when there are budget constraints and limited resources in Milpitas Unified School District, the partners in this MOU are jointly committed to investing in our principals and developing their instructional leadership capacity. Together Partners in School Innovation and MUSD district leadership will provide a monthly Principal Professional Learning Community and Quarterly Cycle Reviews as a means of ensuring teachers receive on-site, ongoing, targeted support to meet student outcomes.

OBJECTIVES:

- Ensure a common understanding of the research behind Professional Learning Communities
- Build a district-wide culture/community around effective PLC implementation
- Collaborate with district leaders and principals to implement ongoing Results-Oriented Cycles of Inquiry (ROCI) that lead to significant changes in leadership and teacher practice
- Collaborate with district leaders and principals to implement Quarterly Cycle Reviews to monitor student learning and adult practice

SCOPE OF WORK:

Description of Service	Participants	Number of Sessions/Dates
Monthly Principal PLCs: Collaborate with district and principals to design and deliver professional development with the goal of strengthening the capacity of principals as instructional leaders who have a deep knowledge of how to build and sustain Professional Learning	Elementary Principals, Directors, & Asst. Supt of Learning & Development	7 sessions, 3 hours per session (8am-11am)

Communities at their sites.		
Quarterly Cycle Reviews: Create a space for district leaders and principals to engage in cycles of inquiry by monitoring student learning and adult practice and making adjustments to their plans in order to meet their student outcomes.	District Leaders and Principals	3 sessions, a half day each session (8am-12pm)

Calendar of Work:

Service	Dates
Monthly Principal PLCs	<ul style="list-style-type: none"> ● August 31 ● October 26 ● December 14 ● January 18 ● February 15 ● May 17
Quarterly Cycle Reviews	<ul style="list-style-type: none"> ● September 28: Beginning of Year Cycle Review Benchmark 1 ● November 30: Mid-Year Cycle Review Benchmark 2 ● March 22: End of Year Cycle Review Benchmark Data 3

PARTNER COMMITMENTS

Milpitas Unified School District Will Provide

- Resource support for PSI's services in the amount of *enter total cost here (based on what is selected from above)*
- Logistical support to coordinate the Principal PLCs, and Quarterly Cycle Reviews
- Protected monthly time for Principal PLCs
- Access to wireless internet from the district office
- Permission for PSI to draw on best practices of the work for purposes of raising funds and visibility
- Guidance and assistance to PSI related to completing the necessary protocols for capturing perception data directly from participants (e.g. data from a survey related to partnership work)
- Give Partners appropriate attribution for ROCI, School Transformation Rubric (STR), District Transformation Rubric (DTR), and other materials generated by PSI used in any publications and presentations.

Partners in School Innovation Will Provide:

- Deliver the services described herein the section titled "Description of Services" to the satisfaction of the District
- A dedicated team to develop and customize session content & facilitate Principal PLCs and Quarterly Cycle Reviews
- Additional support from the Program Development and Support team to support creation of session content and evaluation of the project

FINANCES

Partners estimates that the total cost for this Partnership is \$28,000 and will be resourced as follows:

August 31, 2017: \$7,000

December 31, 2017: \$7,000

March 31, 2018: \$7,000

May 31, 2018: \$7,000

SIGNATORIES

The signatures below signify each Partner understands and commitments to the terms of the Partnership as outlined above.

For _____

For **Partners in School Innovation:**

Date _____



Jim Ahrens

Chief Financial Officer

Date 7/26/17

Title

