

**SCHOOL PLANS/SITE COUNCILS****School Site Councils**

~~When required for participation in any categorical program, each district school shall establish a school site council or advisory committee. (Education Code 41507, 41572, 52852, 64001)~~

The school site council shall be composed of the following: (Education Code ~~41507, 41572, 52852~~)

1. The principal
2. Teachers selected by the school's teachers
3. Other school personnel chosen by the school's other personnel
4. Parent/guardian representatives, who may include parents/guardians of students attending the school and/or community members, selected by parents/guardians of students attending the school~~Parents/guardians of students attending the school chosen by other such parents/guardians, or community members chosen by the parents/guardians as representatives~~
5. In secondary schools, students attending the school chosen by other such students

Half of the school site council membership shall consist of school staff, the majority of whom shall be classroom teachers. For elementary school site councils, the remaining half shall be ~~parents/guardians or~~ parent/guardian representatives. For secondary school site councils, the remaining half shall be equal numbers of ~~parents/guardians (or parent/guardian representatives)~~ and students. Elementary SSCs shall have a minimum of 10 members. Secondary SSCs shall have a minimum of 12. (Education Code ~~41507, 41572, 52852~~)

A district employee may serve as a parent/guardian representative on the site council of the school his/her child attends, provided the employee does not work at that school. (Education Code 52852)

The bylaws of each school site council shall include the method of selecting members and officers, terms of office, responsibilities of council members, time commitment, and a policy of nondiscrimination.

School site councils may function on behalf of other committees in accordance with law. (Education Code 52176, ~~52870, 54425~~; 5 CCR 3932)

School site councils shall operate in accordance with procedural meeting requirements established in Education Code 35147.

**Single Plan for Student Achievement**

In order for a school to participate in any state or federal categorical program specified in Education Code ~~52055.700 or~~ 64000, the school site council shall approve, annually review, and update a single plan for student achievement (SPSA). If the school does not have a school site council, a schoolwide advisory group or school support group conforming to the composition

requirements of the school site council listed above shall fulfill these responsibilities. (Education Code ~~52055.755,~~ 64001)

The SPSA shall be developed with the review, advice, and certification of any applicable school advisory committees. (Education Code 64001)

Such groups may include, but are not limited to, a parent advisory committee established to review and comment on the district's local control and accountability plan (LCAP); advisory committees established for categorical programs ~~such as for~~ English learner, and special education, ~~gifted and talented education, and Economic Impact Aid~~ programs; Western Association of Schools and Colleges leadership teams; district or school liaison teams for schools identified for program improvement; and other committees established by the school or district.

The ~~single plan for student achievement~~SPSA shall be aligned with the district's LCAP and school goals for improving student achievement, and School goals shall be based on an analysis of verifiable state data identified pursuant to law, including the Academic Performance Index (API) and the California English Language Development Test (CELDT), and may consider any other data voluntarily developed by the district to measure student achievement. (Education Code 52062, 64001)

The plan shall, at a minimum: (Education Code 64001)

1. Address how funds provided to the school through categorical programs will be used to improve the academic performance of all students to the level of the performance goals established by the API law
2. Identify the ~~school's~~ means of evaluating the school's progress toward accomplishing those goals
3. Identify how state and federal law governing ~~these~~ the categorical programs will be implemented

In addition to meeting the requirements common to all applicable school plans, the ~~single plan~~SPSA shall address the content required by law for each individual categorical program in which the school participates.

~~Plans developed for the state's Immediate Intervention/Underperforming Schools Program pursuant to Education Code 52054 or the federal Title I schoolwide programs pursuant to 20 USC 6314 shall satisfy the requirement for the single plan. (Education Code 64001)~~

In developing or revising the ~~single plan~~SPSA, the school site council or other schoolwide advisory group or school support group shall:

1. Analyze student achievement data. Using measures of student academic performance, the school shall identify significant patterns of low performance in particular content areas, student groups, and/or individual students and determine which data summaries to include in the plan as most informative and relevant to school goals.
2. Assess the effectiveness of the school's instructional program in relation to the analysis of student data.
3. Identify a limited number of achievement goals and key improvement strategies to achieve the goals. School goals shall reflect the needs identified at the school site while aligning with goals identified in federally required district plans. The school shall specify

the student group(s) on which each goal is focused, the methods or practices that will be used to reach the goal, and the criteria that will be used to determine if the goal is achieved.

4. Define timelines, personnel responsible, proposed expenditures, and funding sources to implement the SPSA.

The school site council or other schoolwide group shall approve the proposed SPSA at a meeting for which public notice has been posted and then submit the SPSA to the Board of Education for approval. (Education Code 35147, 64001)

The school site council or other schoolwide group shall regularly monitor the implementation and effectiveness of the SPSA and modify any activities that prove ineffective. At least once per year, the school shall evaluate results of improvement efforts and report to the Board, advisory committees, and other interested parties regarding progress toward school goals.

The school site council or other schoolwide group may amend the SPSA at any time. Any revisions that would substantively change the academic programs funded through the consolidated application shall be submitted to the Board for approval.

**Regulation**  
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**SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT**  
**Santa Monica, California**