

**LA CAÑADA UNIFIED SCHOOL DISTRICT  
REQUEST FOR APPROVAL OF SCHOOL SPONSORED ACTIVITY**

TO: Superintendent  
FROM: Jeff Brookey  
DATE: September 24, 2016

Activity Name and Destination: Chamber Singers Performance Tour to Oahu, Hawaii  
Address: Hotel: Waikiki Beachcomber Resort, 2300 Kalakaua, Honolulu, HI  
Date(s) of Activity: February 11-16, 2016  
School(s): La Canada High School  
Number of Students Attending and Grade Level or Group: 10th: 5, 11th: 9, 12th: 20; Total: 34  
Supervising Certificated Employee(s): Jeff Brookey  
How many administrators attending? 1 proposed How many teachers attending? 1  
Adult to Student Ratio: 1:4.9 Employee to Student Ratio: 1:11.3  
How many substitutes? 1 How many days? 1 Charge Substitute to: DO

Rationale for activity:

- A) Explain the educational value and relate to the instructional program or sponsoring organization and Policy 1100.

The opportunity for students to sing and tour in Hawaii will provide musical memories that will last a lifetime. The educational value of this trip is enormous. The students will be exposed to local culture, visit some of Oahu's historical landmarks, perform a memorial service at Pearl Harbor, participate in choral music exchanges with a local high school and university, and perform in up to two additional concerts.

- B) Explain impact on instructional time and justification for any time lost.

Due to the extended weekend, the students will only miss a half day to one day of school (depending on the Thursday flight schedule). Teachers will be given advanced notice of the absence and students will be responsible in making up any missed work.

- C) Complete Itinerary: Please be specific and include detailed activity time periods for each day. (Attach additional page(s) if necessary.)

Please see the attached proposed itinerary. This is a rough draft, and upon board approval, it will be updated and completed. Please notice that the itinerary states the choir will return on Wednesday, February 17, which is incorrect. The proposed return will be a day earlier, February 16.

## REQUEST FOR APPROVAL OF SCHOOL SPONSORED ACTIVITY

Destination/Date(s): Oahu, HI, February 11-16, 2016

### COMPLETE COST BREAKDOWN

<u>Complete Cost Breakdown Per Student</u>	<u>Amount</u>	<u>Group Cost</u>	<u>Amount</u>
Registration:	\$ 0.00	Registration	\$ 0.00
Housing: Land package	\$ 1100.00	Housing	\$ 37,400.00
Transportation Method: Plane	\$ 700.00	Transportation	\$ 23,800.00
Miscellaneous Expenses: Various	\$ 100.00	Miscellaneous Expenses	\$ 3,400.00
Meals:	\$ 200	Meals	\$ 6,800.00
<b>Total Student Cost</b>	<b>\$ 2,100.00</b>	<b>Total Group Cost</b>	<b>\$ 71,400.00</b>

Source of Funds:

Self-funded, fund raising activities, and scholarships will be provided to those in need.

How is financial assistance provided to students in need:

CPA (Choral Parents Association) scholarship funds are available upon request. No student will be left behind due to financial reasons.

If this activity is not planned for all your students, what learning activities will be planned for the students or classes that remain in session? Please attach lesson plans.

A substitute teacher will be provided an appropriate lesson plan. Please see attached.

  
\_\_\_\_\_  
Approved: Principal

  
\_\_\_\_\_  
Date

\_\_\_\_\_  
Approved: Superintendent or Designee

\_\_\_\_\_  
Date

## LA CAÑADA HIGH SCHOOL CHOIR CONCERT TOUR OF HAWAI'I, 2016

### Suggested Itinerary September 16, 2015

#### **Thu Feb 11** **HONOLULU**

	Check in at Los Angeles airport
	Depart on flight(s) to Honolulu
	Arrive at Honolulu airport and meet your courier
	Lunch independent
afternoon	Transfer by coach to the hotel and check in
evening	Dinner in a restaurant

#### **Fri Feb 12** **HONOLULU**

morning	Breakfast in the hotel
	Outrigger canoe ride
afternoon	Lunch independent
evening	Entrance to Paradise Cove Luau (dinner included)

#### **Sat Feb 13** **HONOLULU**

morning	Breakfast in the hotel
	<b>Workshop</b> (with Dr. Esther Yoo at the University of Hawai'i?)
	Lunch independent
afternoon	Rehearsal
evening	Dinner independent
	<b>Concert</b> (in St John's by-the-Sea Episcopal Church?)

#### **Sun Feb 14** **HONOLULU**

morning	Breakfast in the hotel
	<b>Service participation</b> (in the Lutheran Church of Honolulu?)
	Lunch independent
afternoon	At leisure on the beach
evening	Dinner independent

#### **Mon Feb 15** **HONOLULU**

morning	Breakfast in the hotel
	<b>Exchange</b> (with Iolani School Choir?)
	Lunch independent
afternoon	Rehearsal
evening	Dinner independent
	<b>Concert</b> (with Iolani School Choir?)

**Tue Feb 16****HONOLULU**

morning	Breakfast in the hotel At leisure Lunch independent
afternoon	Entrance to the Polynesian Cultural Center <b>Informal performance</b> (at the Polynesian Cultural Center?)
evening	Dinner at the Polynesian Cultural Center Attend the evening show at the Polynesian Cultural Center

**Wed Feb 17****HOME**

morning	Breakfast in the hotel Transfer by coach to Honolulu airport and check in Depart on flight(s) to Los Angeles Arrive at Los Angeles airport
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## **SUBSTITUTE PLANS**

**February 11, 2016**

**Dr. Jeff Brookey, LCHS Choral Music & AP Music Theory**

Thank you for watching my classes today.

**PER 0, 2, & 3: Men's Ensemble, Women's Ensemble, & Concert Choir**

Students will work in voice assigned sections led by their section leaders. They are to continue to polish notes, rhythms, and text pronunciation for the upcoming Spring Concert. Please supervise to ensure the students stay on task. Mr. Stone will also help with supervision during third period.

**PER 1: AP Music Theory**

Students will work on classwork assigned to them at the beginning of the week. Please collect their work at the end of the class period.

Thank you! If you have any questions, please call me at 559-361-0845.

Jeff Brookey

