

**LA CAÑADA UNIFIED SCHOOL DISTRICT
REQUEST FOR APPROVAL OF SCHOOL SPONSORED ACTIVITY**

TO: Superintendent
FROM: Jeff Brookey
DATE: September 24, 2016

Activity Name and Destination: Concert Choir Performance Tour to Chicago, IL
Address: Hotel: Westin Chicago Northwest, 400 Park Blvd., Itasca, IL
Date(s) of Activity: March 30 - April 3, 2016
School(s): La Canada High School
Number of Students Attending and Grade Level or Group: 9th: 8, 10th: 29, 11th: 37, 12th: 18; Total: 92
Supervising Certificated Employee(s): Jeff Brookey
How many administrators attending? 1 proposed How many teachers attending? 1
Adult to Student Ratio: 1:6.13 Employee to Student Ratio: 1:30.7
How many substitutes? 1 How many days? 2 Charge Substitute to: DO

Rationale for activity:

- A) Explain the educational value and relate to the instructional program or sponsoring organization and Policy 1100.

The opportunity for students to sing and tour in a different region of the United States will provide musical memories that will last a lifetime. The educational value of this trip is enormous. The students will be exposed to local culture, visit some of Chicago's historical landmarks, compete in a national choral music competition, and participate in a choral music exchange at a local university.

- B) Explain impact on instructional time and justification for any time lost.

The students will be missing two days of school. A small resrepresentaion may also miss an extra class period due to the airline schedule. The choir will be traveling on two separate flights. Teachers will be given advanced notice of the absence and students will be responsible in making up any missed work.

- C) Complete Itinerary: Please be specific and include detailed activity time periods for each day. (Attach additional page(s) if necessary.)

Please see the attached proposed itinerary. This is a rough draft, and upon board approval, it will be updated and completed.

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Destination/Date(s): Chicago, IL: March 30 - April 3, 2016

COMPLETE COST BREAKDOWN

<u>Complete Cost Breakdown Per Student</u>	<u>Amount</u>	<u>Group Cost</u>	<u>Amount</u>
Registration:	\$ 0.00	Registration	\$ 0.00
Housing: Land package	\$ 500.00	Housing	\$ 46,000.00
Transportation Method: Plane	\$ 500.00	Transportation	\$ 46,000.00
Miscellaneous Expenses: Various	\$ 150.00	Miscellaneous Expenses	\$ 13,800.00
Meals:	\$ 150.00	Meals	\$ 13,800.00
Total Student Cost	\$ 1,300.00	Total Group Cost	\$ 119,600.00

Source of Funds:


Self-funded, fund raising activities, and scholarships will be provided to those in need.

How is financial assistance provided to students in need:

CPA (Choral Parents Association) scholarship funds are available upon request. No student will be left behind due to financial reasons.

If this activity is not planned for all your students, what learning activities will be planned for the students or classes that remain in session? Please attach lesson plans.

A substitute teacher will be provided an appropriate lesson plan. Please see attached.



Approved: Principal

9-29-15

Date

Approved: Superintendent or Designee

Date

To: Parents/Students of the La Cañada High School Concert Choir
From: Dr. Jeff Brookey (559) 361-0845
 jbrookey@lcsd.net
Re: Chicago, IL Performance Tour: Itinerary (first draft)
Date: March 30-April 3, 2016

WEDNESDAY, MARCH 30

Late afternoon	Depart LAX for Chicago O'Hare Airport
Late evening	Arrive in Chicago/load buses for transfer to hotel
Late evening	Check-in hotel and retire for the night

THURSDAY, MARCH 31

8:00-9:00am	Breakfast at hotel
9:15am	Depart for local university (possibly Northwestern)
10:00am	Choral workshop at university and school tour
12:00pm	Lunch on own
1:00pm	City tour
5:00pm	Return to hotel and prepare for the dinner/theatre
6:00pm	Dinner: theatre district
8:00pm	Professional music show
10:30pm	Return to hotel
11:00pm	Room check- lights out!

FRIDAY, APRIL 1

7:00-8:00am	Breakfast at hotel
9:00am	Check-out and depart for performance location (TBA)
11:00am	Choral Competition Performance
12:00pm	Lunch on own
1:00pm	Possible second workshop at high school or college
5:00pm	Return to hotel and prepare for the dinner
6:00pm	Dinner
8:00pm	Night group activity
10:30pm	Return to hotel
11:00pm	Room check- lights out!

SATURDAY, APRIL 2

7:00-8:00am	Breakfast at hotel
9:00am	Sightseeing; museum
12:00pm	Lunch on own
1:00pm	Lake cruise
5:00pm	Return to hotel and prepare for the awards ceremony
6:00pm	Dinner/awards ceremony/dance
11:00pm	Return to hotel and pack
11:45pm	Room check- lights out!

SUNDAY, APRIL 3

Early Morning	Breakfast en route to airport
Morning	Depart Chicago O'Hare Airport for LAX
Early afternoon	Arrive back at LCHS

SUBSTITUTE PLANS

MARCH 30-31, 2016

Dr. Jeff Brookey, LCHS Choral Music & AP Music Theory

Thank you for watching my classes today.

**PER 0, 2, 3, & 4: Men's Ensemble, Women's Ensemble, Concert Choir,
& Chamber Singers**

Students will work in voice assigned sections led by their section leaders. They are to continue to polish notes, rhythms, and text pronunciation for the upcoming Pops Concert. Please supervise to ensure the students stay on task.

PER 1: AP Music Theory

Students will work on classwork assigned to them at the beginning of the week. Please collect their work at the end of the class period on Friday.

Thank you! If you have any questions, please call me at 559-361-0845.

Jeff Brookey

A handwritten signature in black ink, appearing to read 'Jeff Brookey', with a long horizontal flourish extending to the right.