

**STUDENT USE OF TECHNOLOGY****ACCEPTABLE USE AGREEMENT AND RELEASE OF DISTRICT FROM LIABILITY (STUDENTS)**

The Santa Monica-Malibu Unified School District authorizes students to use technology owned or otherwise provided by the district as necessary for instructional purposes. The use of district technology is a privilege permitted at the district's discretion and is subject to the conditions and restrictions set forth in applicable Board policies, administrative regulations, and this Acceptable Use Agreement. The district reserves the right to suspend access at any time, without notice, for any reason.

The district expects all students to use technology responsibly in order to avoid potential problems and liability. The district may place reasonable restrictions on the sites, material, and/or information that students may access through the system.

Each student who is authorized to use district technology and his/her parent/guardian shall sign this Acceptable Use Agreement as an indication that they have read and understand the agreement.

**Definitions**

District technology includes, but is not limited to, computers, the district's computer network including servers and wireless computer networking technology (wi-fi), the Internet, email, USB drives, wireless access points (routers), tablet computers, smartphones and smart devices, telephones, cellular telephones, personal digital assistants, pagers, MP3 players, wearable technology, any wireless communication device including emergency radios, and/or future technological innovations, whether accessed on or off site or through district-owned or personally owned equipment or devices.

**Student Obligations and Responsibilities**

Students are expected to use district technology safely, responsibly, and for educational purposes only. The student in whose name district technology is issued is responsible for its proper use at all times. Students shall not share their assigned online services account information, passwords, or other information used for identification and authorization purposes, and shall use the system only under the account to which they have been assigned.

Students are prohibited from using district technology for improper purposes, including, but not limited to, use of district technology to:

1. Access, post, display, or otherwise use material that is discriminatory, libelous, defamatory, obscene, sexually explicit, or disruptive
2. Bully, harass, intimidate, or threaten other students, staff, or other individuals ("cyberbullying")
3. Disclose, use, or disseminate personal identification information (such as name, address, telephone number, Social Security number, or other personal information) of another student, staff member, or other person with the intent to threaten, intimidate, harass, or ridicule that person

4. Infringe on copyright, license, trademark, patent, or other intellectual property rights
5. Intentionally disrupt or harm district technology or other district operations (such as destroying district equipment, placing a virus on district computers, adding or removing a computer program without permission from a teacher or other district personnel, changing settings on shared computers)
6. Install unauthorized software
7. "Hack" into the system to manipulate data of the district or other users
8. Engage in or promote any practice that is unethical or violates any law or Board policy, administrative regulation, or district practice

### **Privacy**

Since the use of district technology is intended for educational purposes, students shall not have any expectation of privacy in any use of district technology.

The district reserves the right to monitor and record all use of district technology, including, but not limited to, access to the Internet or social media, communications sent or received from district technology, or other uses. Such monitoring/recording may occur at any time without prior notice for any legal purposes including, but not limited to, record retention and distribution and/or investigation of improper, illegal, or prohibited activity. Students should be aware that, in most instances, their use of district technology (such as web searches and emails) cannot be erased or deleted.

All passwords created for or used on any district technology are the sole property of the district. The creation or use of a password by a student on district technology does not create a reasonable expectation of privacy.

### **Personally Owned Devices**

If a student uses a personally owned device to access district technology, he/she shall abide by all applicable Board policies, administrative regulations, and this Acceptable Use Agreement. Any such use of a personally owned device may subject the contents of the device and any communications sent or received on the device to disclosure pursuant to a lawful subpoena or public records request.

### **Reporting**

If a student becomes aware of any security problem (such as any compromise of the confidentiality of any login or account information) or misuse of district technology, he/she shall immediately report such information to the teacher or other district personnel.

### **Consequences for Violation**

Violations of the law, Board policy, or this agreement may result in revocation of a student's access to district technology and/or discipline, up to and including suspension or expulsion. In addition, violations of the law, Board policy, or this agreement may be reported to law enforcement agencies as appropriate.

### **Student Acknowledgment**

I have received, read, understand, and agree to abide by this Acceptable Use Agreement and

other applicable laws and district policies and regulations governing the use of district technology. I understand that there is no expectation of privacy when using district technology. I further understand that any violation may result in loss of user privileges, disciplinary action, and/or appropriate legal action.

Name: \_\_\_\_\_ Grade: \_\_\_\_\_  
\_\_\_\_\_ (Please print)

School: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### **Parent or Legal Guardian Acknowledgment**

If the student is under 18 years of age, a parent/guardian must also read and sign the agreement.

As the parent/guardian of the above-named student, I have read, understand, and agree that my child shall comply with the terms of the Acceptable Use Agreement. By signing this Agreement, I give permission for my child to use district technology and/or to access the school's computer network and the Internet. I understand that, despite the district's best efforts, it is impossible for the school to restrict access to all offensive and controversial materials. I agree to release from liability, indemnify, and hold harmless the school, district, and district personnel against all claims, damages, and costs that may result from my child's use of district technology or the failure of any technology protection measures used by the district. Further, I accept full responsibility for supervision of my child's use of his/her access account if and when such access is not in the school setting.

Name: \_\_\_\_\_ Date: \_\_\_\_\_  
\_\_\_\_\_ (Please print)

Signature: \_\_\_\_\_

~~Computers are used to support learning and to enhance instruction. Computer networks allow people to interact with many computers. The Internet, a network of networks, allows people to interact with hundreds of thousands of networks and computers. It is the Santa Monica-Malibu Unified School District's policy that all computers used through District networks be used in a responsible, efficient, ethical, and legal manner. Failure to adhere to the policy and guidelines below, could result in the revocation of access privileges and other disciplinary measures up to and including suspension or expulsion from school.~~

~~**GUIDELINES: APPROPRIATE, RESPECTFUL LANGUAGE** Remember that you are a representative of your school and district when you are online. Always use language that you know is appropriate and respectful in your messages. Never send, or encourage others to send messages that are not polite or contain abusive or profane language. **PRIVACY** Do not send any message that includes personal information such as home address or phone number for yourself or any other person. Report to your teacher any person who asks for personal information. Never share your password with anyone. **VANDALISM** Never move, delete, or trash any applications or files that are not yours. Do not damage or misuse the equipment. **LEGALITY** Do not use the Internet for illegal purposes or engage in any illegal activities through the use of the computer or networks. This includes sending or receiving copyrighted materials without permission.~~

~~Since access to the Internet provides connections to other computer systems located all over the world, users and parents of users who are students, must understand that neither the Santa Monica Malibu Unified School District nor District staff members control the content of the information available on these other systems. Some of the information available is inaccurate, controversial, and may be offensive. The Santa Monica Malibu Unified School District does not condone the use of such materials.~~

~~STUDENT AGREEMENT~~

~~I have read the SMMUSD Telecommunications Acceptable Use Policy and agree that by following the guidelines I will be allowed network access including the Internet. I understand that my network access is a privilege and may be revoked if I do not follow these guidelines.~~

~~Name (print) \_\_\_\_\_~~

~~Signature: \_\_\_\_\_ Date: \_\_\_\_\_~~

~~PARENT CONSENT~~

~~I have read the SMMUSD Telecommunications Acceptable Use Policy. I understand that network access and the Internet is a world-wide group of hundreds of thousands of computer networks. I know that the Santa Monica Malibu Unified School District does not control the content of these Internet networks. When using the Internet, I realize that students may encounter material I might consider inaccurate, controversial or offensive. The Santa Monica Malibu Unified School District has my permission to give Internet access to my child. I understand that my child may keep this access as long as the guidelines described in the Telecommunications Acceptable Use Policy are followed.~~

~~Name (print) \_\_\_\_\_~~

~~Signature: \_\_\_\_\_ Date: \_\_\_\_\_~~

**Exhibit            SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT**  
**approved:        Santa Monica, California**