



## **GOVERNING BOARD**

**September 14, 2017**

**Closed Session - 6:00 P.M.  
Regular Session - 7:00 P.M.**

**Administration Building  
155 North Third Street  
Campbell, CA 95008-2044**

Visitors are always welcome at meetings of the Governing Board, and their suggestions and comments are encouraged. Those wishing to address the Board may do so when the item appears on the agenda, prior to action being taken by the Board, or under "Communications." Oral Communications will be limited to three (3) minutes per person and twenty (20) minutes per topic.

If you wish to address the Board, we request that you complete an "Oral Communications" form giving your name, address, and affiliation, if any, in order that an accurate record can be made in the minutes.

In compliance with Govt. Code §54957.5, non-exempt documents and writings that have been distributed to a majority or all of the Governing Board in advance of a meeting will be made available for public inspection at the District Office (155 North Third Street, Campbell) during normal business hours.

Individuals, who require special accommodation, including but not limited to an American Sign Language interpreter, accessible seating or documentation in accessible formats, should contact the Superintendent or designee at least two days before the meeting.

### **Attendance Taken at 6:00 PM:**

#### Present:

Danielle Cohen  
Thomas Gemetti  
Richard Nguyen  
Michael Snyder

#### Absent:

Pablo Beltran

## **1. CALL TO ORDER**

Rationale: Anyone wishing to address the Board on closed session matters may do so at this time.

Minutes: Governing Board President, Thomas Gemetti, called the meeting to order at 6:00 p.m.

## **2. CLOSED SESSION**

Rationale: The Governing Board will review matters pertaining to the following topics as necessary:

Minutes: There were no requests to address closed session items.  
The Governing Board convened to closed session at 6:01 p.m.

1. Conference with Legal Counsel - Existing Litigation (Govt. Code 54956.9(d)(1))  
Legal Counsel will be available by phone. Summerhill
2. Conference with Legal Counsel - Anticipated Litigation  
(Govt. Code 54956.9(d)(2)) One matter
3. Confer with Labor Negotiator Lena Bundtzen re: C.E.T.A. & C.S.E.A.  
CH 868 Negotiations (Govt. Code 3549.1 & 54957.6)
4. Public Employee Discipline/Dismissal/Release/Complaint (Govt. Code 54957)
5. Public Employee Performance Evaluation: Superintendent

## **3. REGULAR SESSION**

Rationale: The Governing Board will reconvene to regular session

Minutes: The Governing Board reconvened to regular session at 7:05 p.m.

## **4. FLAG SALUTE**

Minutes: The flag salute was led by Governing Board Member, Richard Nguyen.

## 5. ADOPT AGENDA

Rationale: Additions to the agenda: Items may be added to the agenda in the event an emergency exists (majority vote), or the need to take action arises after posting of the agenda (two-thirds vote of the Board), or by unanimous vote of those present if less than full Board.

**Motion Passed:** Adopt the agenda as presented. Passed with a motion by Michael Snyder and a second by Richard Nguyen.

Absent	Pablo Beltran
Yes	Danielle Cohen
Yes	Thomas Gemetti
Yes	Richard Nguyen
Yes	Michael Snyder

## 6. REPORT OF ACTION TAKEN IN CLOSED SESSION

Minutes: No action was taken in closed session.

## 7. DISCUSSION ITEM - Governing Board Subcommittee Assignments

Rationale: The Board will have a discussion on subcommittees and assignments.  
Subcommittee for 2017:

Budget	Gemetti, Snyder
Curriculum & Instruction	Gemetti, Beltran
Facilities & Technology	Nguyen, Beltran
Intergovernmental	Cohen, Gemetti
Parent University	Cohen, Nguyen
Policy:	Nguyen, Beltran
Special Programs	Cohen, Snyder
Staffing	Cohen, Gemetti
Student Achievement	Beltran, Cohen
STEAM	Snyder, Nguyen
Wellness	Nguyen, Snyder

Minutes: The Governing Board discussed the existing Subcommittees and assignments.

## 8. REPORTS OF THE GOVERNING BOARD

### 1. Reports on visits to schools, conferences/meetings attended and other activities.

Minutes: The Governing Board reported on meetings and events attended on behalf of the district.

### 2. Subcommittee Reports

Minutes: The Governing Board reported on the following subcommittee meetings:

Parent University

## **9. REPORTS OF THE SUPERINTENDENT**

Minutes: The Superintendent reported on the following events/meetings attended:

Visited all schools on the first day of school

Back To School Nights at:

Blackford, Capri, Castlemont, Forest Hill, Lynhaven, Marshall Lane, Rolling Hills,  
Sherman Oaks, Village

Wellness Committee

Montalvo Arts Director Meeting

City of Campbell/4 C's Meeting

Developer Meeting for Williams/Winchester apartments

## **10. COMMUNICATIONS**

### **1. Written Communications**

Minutes: Santa Clara County Office of Education Policy Development and Administrative Programs letter announcing two appointments to the County Committee on School District Organization.

Santa Clara County Office of Education Policy Development and Administrative Programs letter announcing a call for candidates to the County Committee on School District Organization election on November 29, 2017.

### **2. Oral Communications**

Rationale: Members of the audience may address the Board regarding matters not on the agenda; oral communications will be limited to three (3) minutes per person and twenty (20) minutes per topic; the Board shall take no action on these matters.

Minutes: There were no oral communications.

## **11. INFORMATION AND POSSIBLE ACTION ITEMS**

### **1. 2016-2017 Unaudited Actuals**

Rationale: Director Fiscal Services, Jackie Chen, will present the present the 2016-2017 Unaudited Actuals to the Governing Board.

Minutes: Jackie Chen, Director of Fiscal Services, presented the 2016-2017 Unaudited Actuals report to the Governing Board.

## **2. Department Update - 2017 Summer Programs**

Rationale: INFORMATION ITEM: The Directors of Instructional Services, Extensions, and Special Education will share information on the 2017 Summer Programs.

BACKGROUND: The Summer Academies took place at Rosemary Elementary School for grades 1st-5th and at Sherman Oaks Elementary for grades 1st-4th from June 26 July 21, 2017. These programs served English Language Learners performing below grade level in English/Spanish Language Arts and Math. In addition, at Rosemary this summer, three Elevate Math classes were provided for 6th-8th grades. These were done in partnership with the Silicon Valley Education Foundation. The Extensions department ran a variety of summer programs from June 14th-August 17th at Forest Hill, Lynhaven, Rosemary, Monroe, and Campbell. The programs included Adventures in STREAM, CampbellCare Summer Camp, The Crew, Summer Learning Express, Tech Camp and a summer musical production. These programs provided families with a combination of fee-based and After School Education and Safety (ASES) grant funded options. Special Education and related services were provided to students beyond the normal school year as determined by their Individual Education Plans (IEPs).

Minutes: Director Curriculum & Instruction, Edna Laskin, presented the Summer 2016-17 Academic Programs; Director Special Education, Chiara Perry, presented the Extended School Year Programs for 2016-17 and Assistant Superintendent Instructional Services, Whitney Holton, presented the Summer Extensions and ASES Programs for 2016-17 to the Governing Board.

## **3. Student Discipline Report**

Rationale: The Director of School Services, Rosanna Palomo, will present the 2016-2017 Student Discipline Update to the Governing Board.

Minutes: Director School Services, Rosanna Palomo, presented the annual Student Discipline Report for 2016-17 to the Governing Board.

## **4. TK-8 Grade Program Update**

Minutes: Superintendent, Shelly Viramontez, presented an update on the TK-8 Grade Program to the Governing Board. Superintendent Viramontez announced the name of the TK-8 Grade Program: Campbell School Of Innovation.

## 12. ACTION ITEMS - CONSENT AGENDA

Rationale: Items may be removed from the consent agenda by consensus of the Governing Board:

**Motion to Amend Passed:** To amend the motion from: "It is recommended that the Governing Board approve the consent agenda as follows:" to: "Approve the consent agenda with the following change: remove Item 12.2 to be acted upon separately."

Passed with a motion by Michael Snyder and a second by Danielle Cohen.

Absent Pablo Beltran

Yes	Danielle Cohen
Yes	Thomas Gemetti
Yes	Richard Nguyen
Yes	Michael Snyder

Minutes: Item 12.2 was removed from the Consent Agenda to be acted upon separately.

### 1. Donations

Rationale: Donations in excess of \$300.00 are accepted by the Board at a public meeting. Letters of acknowledgment and appreciation are sent to all donors, regardless of the monetary value of the donation.

\$530.84 donated from Environmental Volunteers to Blackford Elementary School to be used for field trip transportation.

Minutes: Accept the donations as presented.

### 2. Proposed Revised Board Policies And Administrative Regulations-Second Reading

Rationale: The Governing Board will review the following Board Policy, Administrative Regulation and Exhibit as presented for a second reading:

- BP/AR 0000 – Vision
- BP 0100 – Philosophy
- E 0420.41 - Charter School Oversight
- BP/AR 1312.3 - Uniform Complaint Procedures
- BP 1340 - Access to District Records
- BP 2121 - Superintendent's Contract
- BP 2140 - Evaluation of the Superintendent
- BP/AR 3551 - Food Service Operations/Cafeteria Plan
- AR 3580 - District Records
- AR 4112.2 – Certification
- BP/AR 4112.61/4212.61/4312.61 - Employment References
- BP/AR 4127/4227/4327 - Temporary Athletic Team Coaches
- BP 4312.1 – Contracts
- AR 5145.3 - Nondiscrimination/Harassment
- BP 6142.93 - Science Instruction
- BP 6145 - Extracurricular and Cocurricular Activities
- BP/AR 6145.2 - Athletic Competition

## 12. ACTION ITEMS - CONSENT AGENDA

### 2. Proposed Revised Board Policies And Administrative Regulations- Second Reading (continued)

BP/E 6161.1 - Selection and Evaluation of Instructional Materials  
BP 7214 - General Obligation Bonds  
BB 9012 - Board Member Electronic Communications  
BB 9121 – President  
BB 9220 - Governing Board Elections  
BB 9230 – Orientation  
BB 9400 - Board Self-Evaluation

**Motion to Amend Passed:** To amend the motion from: "It is recommended that the Governing Board approve the revised Board Policies and Administrative Regulations as presented for a second reading." to: "Approve the revised Board Policies and Administrative Regulations as presented for a second reading with the following changes: remove Board Policy 1312.3 for further review to be brought back to a future meeting."  
Passed with a motion by Michael Snyder and a second by Danielle Cohen.

Absent	Pablo Beltran
Yes	Danielle Cohen
Yes	Thomas Gemetti
Yes	Richard Nguyen
Yes	Michael Snyder

**Subsidiary Motion Passed:** Approve the revised Board Policies and Administrative Regulations as presented for a second reading with the following modification to Board Policy 0100: page 2 #7 remove the word "obligation" replace with "are strongly encouraged".  
Passed with a motion by Danielle Cohen and a second by Richard Nguyen.

Absent	Pablo Beltran
Yes	Danielle Cohen
Yes	Thomas Gemetti
Yes	Richard Nguyen
Yes	Michael Snyder

Minutes: Item 12.2 was removed from the Consent Agenda and acted upon separately. Board Policy 1312.3 was pulled from the Proposed Revised Board Policies And Administrative Regulations for further review and will be brought back at a future meeting. Board Policy 0100 was modified with the following change: page 2 item #7 remove "obligation" and replace with "are strongly encouraged".

### 3. Minutes Regular Session August 17, 2017

Minutes: Approve the minutes of the Regular Session August 17, 2017.

## **12. ACTION ITEMS - CONSENT AGENDA (continued)**

### **4. Resolution 2017-18-09, Week Of The Public School Administrator, October 8-14, 2017**

Rationale: The California Department of Education encourages you to recognize October 8th through the 14th as Week of the School Administrator (California Education Code Section 44015.1). In observance of the importance of educational leadership at the school, school district, and county levels, the second full week in the month of October of each year shall be designated as "Week of the School Administrator." Schools, school districts, and county superintendents of schools are encouraged to observe the week with public recognition of the contribution that school administrators make to successful pupil achievement

Minutes: Adopt Resolution 2017-18-09 Week Of The Public School Administrator October 8-14, 2017.

### **5. Resolution 2017-18-10 Red Ribbon Week**

Rationale: Californians for Drug-Free Youth, Inc. sponsored the first statewide Red Ribbon campaign in 1986. The National Federation of Parents for Drug-Free Youth, Inc. sponsored the first nationwide campaign in 1988. The red ribbon symbolizes commitment to a healthy, drug-free lifestyle. The campaign is to present a unified and visible commitment toward the creation of a drug-free America. Educational agencies throughout the nation are urged to proclaim October 23rd-31st as Red Ribbon Week, and to conduct appropriate programs and activities during the week.

Minutes: Adopt Resolution 2017-18-10 in recognition of Red Ribbon Week, October 23-31, 2017

### **6. Resolution 2017-18-07, California Department Of Social Services, Community Care Licensing Division And California Department Of Early Education And Support Division/CUSD Preschool Program Designated Agents**

Rationale: The California Department of Social Services, Community Care Licensing Division requires the Governing Board adopt a resolution naming designated agents authorized to represent CUSD and its licensed preschool facilities in all licensing matters. The designated agents will have the authority to make application to the licensing agency as well as accept licensing reports of inspections and consultations, accusations and civil and administrative processes on behalf of CUSD. Heather Elston, Mylene Ignacio and AnneMarie Murphy, as designated agents, are authorized and delegated to sign and act on behalf of CUSD with regards to Community Care Licensing issues. The California Department of Education, Early Care and Support Division require the Governing Board adopt a resolution naming designated agents authorized to represent CUSD in matters pertaining to the California State Preschool and General Childcare and Development Contracts

Minutes: Adopt Resolution 2017-18-07 naming Heather Elston, Mylene Ignacio and AnneMarie Murphy as the CUSD designated agents for matters pertaining to licensing as well as the California State Preschool and General Childcare and Development Program.



## **12. ACTION ITEMS - CONSENT AGENDA (continued)**

### **7. Agreement Between Campbell Union School District And Playworks Education Energized (Playworks)**

Rationale: Playworks will provide full day youth development programming focusing on creative positive, inclusive, and engaging recess and school climate for Rosemary Elementary, Blackford Elementary, Castlemont Elementary, Sherman Oaks Elementary, and Lynhaven Elementary.

Financial Impact:

SOURCE OF FUNDS: School Site Funds

IMPACT TO BUDGET:

Rosemary	\$19,000
Blackford	\$34,000
Castlemont	\$19,000
Sherman Oaks	\$19,000
Lynhaven	\$10,000
Total	\$101,000

Minutes: Approve the agreements between Campbell Union School District and Playworks Education Energized in the total amount of \$101,000.

### **8. Resolution 2017-18-08, Resolution For Adopting The Gann Limit**

Rationale: The Gann Amendment (Proposition 4, 1979) limits the growth allowed in appropriations made by State and local governments, including school districts. According to State law, the Gann Amendment requires that districts establish an appropriation limit (commonly called the Gann Limit) each fiscal year by Board resolution.

Financial Impact: IMPACT TO GENERAL FUND: None

Minutes: Adopt Resolution 2017-18-08, Resolution for Adopting the Gann Limit.

### **9. Investment Report For The Month Ending June 30, 2017**

Rationale: Enclosed is a detail listing of all Santa Clara County Treasury Investments and a list of all bank balances of Campbell Union School District as of June 30, 2017. The average County pool yield on June, 2017 was 1.25%. The prior quarter yield was 1.10%.

Minutes: Receive and file the June 30, 2017 Detailed Investment Portfolio Listing.

## **12. ACTION ITEMS - CONSENT AGENDA (continued)**

### **10. Expenditure And Purchase Order Reports August 2017**

Minutes: Ratify the General Fund and Building Funds Expenditure Reports and the Purchase Order contracts that were issued during the periods listed:

Payroll Report for August 2017

Warrant Report for August 2017

Purchase Order Report for August 2017

### **11. Authorized Account Signers For U.S. Bank**

Rationale: We have accounts with U. S. Bank for the Cafeteria Fund, Extension Programs, the Treasurer's Account, the Revolving Cash Account, and the Student Body Account. The following personnel are listed as authorized account signers with U. S. Banks:

Shelly Viramontez, Ed.D., Superintendent

James Crawford, Deputy Superintendent, Administrative Services

Whitney Holton, Assistant Superintendent, Instructional Services

Lena Bundtzen, Assistant Superintendent, Human Resources

Jackie Chen, Director II, Fiscal Services

Margaret Tushak, Assistant to Superintendent

Minutes: Approve the authorized account signers for U. S. Bank.

Shelly Viramontez, Ed.D., Superintendent

James Crawford, Deputy Superintendent, Administrative Services

Whitney Holton, Assistant Superintendent, Instructional Services

Lena Bundtzen, Assistant Superintendent, Human Resources

Jackie Chen, Director II, Fiscal Services

Margaret Tushak, Assistant to Superintendent

### **12. Agreement Between CUSD And Beacon During The 2017-2018 School Year**

Rationale: A Campbell Union School District student attends Beacon School, a non-profit, non-public special education school for children with significant academic, social, emotional and behavioral needs. Due to the severity of the disabilities and the impact on the social, emotional, behavioral and academic levels of functioning, this student is unable to benefit from existing special education public school programs at this time.

Financial Impact:

FUNDING SOURCE: Special Education Budget

IMPACT TO GENERAL FUND:\$61,161

Minutes: Approve the Agreement between the District and Beacon during the 2017-2018 school year in order to conform to IEP requirements.

## **12. ACTION ITEMS - CONSENT AGENDA (continued)**

### **13. Agreement Between CUSD And Esther B. Clark School**

Rationale: A Campbell Union School District student attend Esther B. Clark School, a non-profit non-public special education school for children with significant academic, social, emotional and behavioral needs. Due to the severity of the disabilities and the impact on the social, emotional, behavioral and academic levels of functioning, this student is unable to benefit from existing special education public school programs at this time.

Financial Impact:

FUNDING SOURCE: Special Education Budget

IMPACT TO GENERAL FUND:\$152,216.80

Minutes: Approve the Agreement between the District and Esther B. Clark during the 2017-2018 school year in order to conform to IEP requirements.

### **14. Overnight Field Trip Request: Outdoor Science Program - Monroe Middle School, Rolling Hills Middle School and Village School**

Rationale: BACKGROUND INFORMATION: The fifth grade students from Village School and the sixth grade students from Monroe Middle School and Rolling Hills Middle School are requesting Governing Board approval to attend Walden West.

Schools Attending	Dates Attending	Estimated Number of Students	Number of Teachers
Monroe Middle	March 19-23, 2018	170	18
Monroe Middle	March 12-16, 2018	170	18
Rolling Hills	October 17-20, 2017	180	18
Rolling Hills	October 23-26, 2017	180	18
Village School	January 8-12, 2018	45	5

FUNDING SOURCE: The students have been earning money for this project through various fundraisers, donations, and parent support.

TRANSPORTATION: Transportation will be by district school bus.

CHAPERONE TO STUDENT RATIO: 1:10 which includes Science Program staff

Minutes: Approve the participation of fifth grade students from Village School and sixth grade students from Monroe Middle School and Rolling Hills Middle School to the Walden West Outdoor Science School Program in Cupertino, California.

## **12. ACTION ITEMS - CONSENT AGENDA (continued)**

### **15. Field Trip Request - Monroe Middle School Advanced Band to Del Mar High School**

Rationale: Students in the Monroe Middle School Advanced Band class will participate in a rehearsal and performance with the Del Mar High School Band at a high school football game halftime show. This will give Monroe Band students the opportunity to hear, see and participate in a high level performance. This experience will also serve as a recruitment opportunity for Monroe students to join the Del Mar High School Band.

Chaperone Ratio: 1:10 The students will be chaperoned by Jay Mason, Monroe Middle School Music Instructor and parents.

Transportation: Parents will transport their own students to the event.

Minutes: Approve the field trip request for approximately thirty-four band students from Monroe Middle School to participate in a Music Performance at Del Mar High School on Friday, October 13, 2017.

### **16. Authorization to Purchase iReady Site Licenses**

Rationale: iReady is an adaptive diagnostic assessment and online instruction tool that we used during the 2016-2017 school year to provide ongoing diagnostic information about student achievement in grades 1st - 8th in both English Language Arts (ELA) and Math. Students were also able to complete tailored instructional lessons, based on their diagnostic results, which furthered their learning of Common Core standards. We will continue using the iReady diagnostic assessments for the 2017-2018 school year. iReady exams have also been approved by the State Department of Education for determining the end of the year learning achievement of second grade students. At least 3 times during the year, students in grades 1st - 8th will be assessed in their proficiency of the Common Core standards: a window for baseline information has been established for administration of the exam within the first two weeks of school. iReady exams will be given prior to the fall and winter reporting periods, grades 2nd - 8th for both ELA and Math, and in grade 1 for Math. Since iReady is an adaptive diagnostic it will accurately pinpoint the needs of individual and groups of students. It then provides blended instruction to the student in the form of customized online learning and recommendations for direct teacher instruction. iReady trainers will meet with our Instructional Leadership Teams to ensure understanding of the tool, the resulting test data, and the alignment of individualized instructional lessons for each child.

Minutes: Authorize the purchase of the iReady site licenses through Curriculum and Associates for the amount of \$225,055.00.

### **17. Personnel Report**

Minutes: Approve the Personnel Report and Addendum as submitted.

### **13. ACTION ITEMS - REGULAR AGENDA**

#### **1. CSBA Nominations Directors-At-Large**

Rationale: Nominations and two letters of recommendation for CSBA Director-at-Large African American, American Indian and County are currently being accepted through Friday, September 29, 2017. All information and forms related to the election process are available online at [www.csba.org](http://www.csba.org). The elections will take place at CSBA's Delegate Assembly meeting in San Diego. Directors-at-Large serve two-year terms and take office immediately upon the close of CSBA's Annual Education Conference.

Nominations for Director-at-Large must be made by a CSBA member board and the nominee must be a board member from a CSBA member district or county office of education. Only a CSBA member County Board of Education may submit a nomination for the Director-at-Large, County seat. A completed, signed, dated nomination form is due to CSBA by Friday, September 29. Two letters of recommendation are due to the CSBA President by Friday October 6. The signed and dated candidate form completed by the nominee is due to CSBA by Friday, October 6. The completed candidate form and two letters of recommendation will be included in the Delegate Assembly agenda packet - exactly as submitted. Governing Board President, Thomas Gemetti, will call for nominations for CSBA Directors-At-Large, African American, American Indian.

Minutes: No nominations were submitted.

#### **2. 2016-17 Unaudited Actuals Report**

Rationale: Pursuant to AB 1200, the Governing Board must receive and review the annual report for the period ending June 30, 2017. The attached report addresses the current status of the District's operating funds for the period ending June 30, 2017. Unrestricted Ending Fund Balance is \$12,676,894. This includes reserves for:

Revolving Cash	\$10,000
Prepaid Expenditures	\$1,989,978
Economic Uncertainties	\$2,740,211
One Time Stimulus	\$1,719,650
Schools Unrestricted Carry-over	\$1,215,508
Parcel Tax Carry-over	\$278,677
Total Reserves	\$7,954,024

The Undesignated General Fund Balance is \$4,722,870

All funds outside of the general fund have maintained a positive ending fund balance for the period ending June 30, 2017 as reported below.

### 13. ACTION ITEMS - REGULAR AGENDA (continued)

#### 2. 2016-17 Unaudited Actuals Report (continued)

##### OTHER FUNDS

Fund 12 Child Development Fund Positive ending fund balance of \$1,917,245.  
Fund 13 Cafeteria Fund: Positive ending fund balance of \$1,063,924.  
Fund 17 Special Reserve Fund: Positive ending fund balance of \$50,670.  
Fund 21 Building Fund: Positive ending fund balance of 45,486,829.  
Fund 25 Capital Facilities Fund: Positive ending fund balance of \$2,833,802.  
Fund 51 Bond Interest and Redemption Fund: Positive ending fund balance of \$15,882,015.  
Fund 56 Debt Service Fund: Positive ending fund balance of \$9,107,228.  
Fund 63 Other Enterprise Fund (RTI): Positive ending fund balance of \$543,932.  
Fund 67 Self-Insurance Fund: Positive ending fund balance of \$174,864.  
Fund 71 Retiree Benefit Fund: Positive ending fund balance of \$5,249,634.

**Motion Passed:** Receive the 2016-17 Unaudited Actuals and authorize the Secretary of the Governing Board to sign the certification.  
Passed with a motion by Michael Snyder and a second by Danielle Cohen.

Absent Pablo Beltran

Yes Danielle Cohen  
Yes Thomas Gemetti  
Yes Richard Nguyen  
Yes Michael Snyder

Minutes: Receive the 2016-17 Unaudited Actuals and authorize the Secretary of the Governing Board to sign the certification.

#### 3. Governing Board Subcommittee Assignments

Rationale: The Board will review current Board Subcommittee assignments and determine assignments for 2017-2018.

Subcommittee assignments for 2017:

Budget	Gemetti, Snyder
Curriculum & Instruction	Gemetti, Beltran
Facilities & Technology	Nguyen, Beltran
Intergovernmental	Cohen, Gemetti
Parent University	Cohen, Nguyen
Policy:	Nguyen, Beltran
Special Programs	Cohen, Snyder
Staffing	Cohen, Gemetti
Student Achievement	Beltran, Cohen
STEAM	Snyder, Nguyen
Wellness	Nguyen, Snyder

**Motion Passed:** Approve the Subcommittee assignments for 2017-2018.  
Passed with a motion by Richard Nguyen and a second by Michael Snyder.

Absent Pablo Beltran

Yes Danielle Cohen  
Yes Thomas Gemetti  
Yes Richard Nguyen  
Yes Michael Snyder

### **13. ACTION ITEMS - REGULAR AGENDA (continued)**

#### **3. Governing Board Subcommittee Assignments (continued)**

Minutes: Approve the Subcommittee assignments for 2017-2018:

Budget	Gemetti, Snyder
Curriculum & Instruction	Gemetti, Beltran
Facilities & Technology	Nguyen, Beltran
Intergovernmental	Cohen, Gemetti
Parent University	Cohen, Nguyen
Policy:	Nguyen, Beltran
Special Programs	Cohen, Snyder

### **14. UPCOMING CALENDAR DATES**

Rationale: Meetings may be scheduled, rescheduled and/or cancelled as required to conduct District business.

September 21, 2017 Special Session (strategic planning)

September 28, 2017 Special Session (data study)

October 12, 2017 Regular Session

October 26, 2017 Regular Session

November 16, 2017 Regular Session

December 7, 2017 Regular Session (organizational meeting)

Minutes: Upcoming calendar dates were reviewed.

### **15. FUTURE AGENDA ITEMS: FOLLOW-UP FROM PREVIOUS MEETINGS**

Minutes: Future agenda items were reviewed:

English Learner Department Update

Follow Up Attendance, Academic and Suspension Discrepancies for Hispanic Males

### **16. CLOSED SESSION**

Rationale: The Governing Board will review matters pertaining to topics specified under Item 2, as required.

Minutes: No closed session was held under Item 16.

### **17. ADJOURNMENT**

Minutes: The meeting was adjourned at 9:31 p.m.

Submitted by:

---

Shelly Viramontez, Ed.D., Superintendent

---

Richard Nguyen, Clerk